

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, May 6, 2024, at 6:30pm in the council chambers of City Hall located at 106 W. Pleasant Street with President Penfield presiding and these members present: Abraham, Hurlbert, Penfield, VonHaden, and Irlbeck. No one was absent. Also, present were: City Attorney Thompson, City Engineer Nebelsick, City Administrator Tuttle, Police Chief Limoges, Finance Officer Hammitt, and Public Works Director Job.

The oath of office was given by Finance Officer Hammitt to Mayor Deb McCreary, Ward One council member Ben Irlbeck, Ward Two council member Kris Hurlbert, and Ward Three council member Renee Irwin.

Motion made by Penfield, seconded by VonHaden to approve the agenda. All in favor.

Irlbeck moved and Penfield seconded a motion to approve the minutes from the April 1, 2024, council meeting. Unanimous.

Motion and second, Hurlbert/VonHaden to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$57,798.70; Enterprise Fund: \$28,280.87; Fringe Benefits: General Fund: \$17,058.63; Enterprise Fund: \$8,290.07; Bills: 5 Star Communications-publishing: \$50.00; Amsoil, Inc.-supplies: \$1,518.95; Avera Occupational Medicine-pre-employment testing: \$85.00; Bomgaars-uniforms: \$117.98; Border States Electric Supply-SFL-supplies: \$2,285.06; Broadcaster Press, Inc.-publishing: \$3.45; Canon Financial Services, Inc.-copier lease: \$177.00; Cardmember Services-supplies: \$3,308.67; City of Sioux Falls-professional services: \$87.00; City of Vermillion-tipping fees: \$6,050.64; Craig Thompson Attorney at Law-professional services: \$1,216.20; Dakota Pump, Inc.-repairs: \$25,138.30; Demco, Inc.-supplies: \$966.02; Derek Tuttle-mileage reimbursement: \$451.00; DGR Consulting Engineers, Inc.-professional services: \$1,468.90; D- Tools, Inc.-supplies: \$279.99; East River Electric-power: \$95,878.79; Electronic Communications, Inc.-utilities: \$300.00; Elk Point Ace Hardware-supplies: \$3,040.39; ELO CPA's & Advisors-professional services: \$62.90; Flags Unlimited 2-supplies: \$879.00; Floyed River Materials-supplies: \$296.75; Grossenburg Implement, Inc.-supplies: \$239.45; Haines, Eric-travel reimbursement: \$463.25; Hammitt, Erika-travel reimbursement: \$64.50; Hawkins, Inc.-supplies: \$1,136.12; Heiman Fire Equipment-annual inspection: \$1,081.00; Hydraulic Sales & Service-repairs: \$172.70; Ingram Library Services-library books: \$2,146.34; Interstate Battery System of SD-supplies: \$766.75; International Association of Police Chiefs-dues: \$190.00; I-State Truck Center-repairs: \$1,332.99; Jacks Uniform & Equipment-uniforms: \$260.65; JCL Sioux Falls Branch-supplies: \$437.83; Jim Hawk Truck Trailers, Inc-supplies: \$301.60; Jones Food Cetner-supplies: \$119.35; Kevin O'Dell Electric, Inc.-repairs: \$2,693.78; Knoefler Chevrolet Company-repairs: \$26.52; Leader-Courier-publishing: \$459.23; Lewis Electric Company-repairs: \$152.63; Malm, Kevin & Jessica-tax abatement: \$1,250.31; Mart Brothers Construction, Inc.-buildings: \$13,211.25; Matheson Tri-Gas, Inc.-supplies: \$65.09; Menards-supplies: \$111.05; MidAmerican Energy-utilities: \$453.11; Midcontinent Communications-utilities: \$931.48; Midwest Alarm Company-security alarm: \$89.11; Midwest Turf & Irrigation-

supplies: \$272.14; MSC-supplies: \$47.20; One Office Solution-supplies: \$198.89; Orkin-maintenance: \$71.14; Post Office-postage: \$84.00; Riteway-office expense: \$1,809.69; Roan, Gary-professional services: \$580.00; RP Constructors, LLC-repairs: \$8,147.50; Runnings Supply, Inc.-supplies: \$679.89; Sanford Health-professional services: \$294.90; Schaeffer MFC, Co.-supplies: \$2,010.00; Schmitz, Brian-tax abatement: \$2,193.61; Searls, John-tax abatement: \$2,553.89; Sirchie Acquisition Co, Inc.-supplies: \$22.70; Smith, Cathy-tax abatement: \$662.30; South Dakota One Call-locate tickets: \$118.65; Southeast Farmers Elevator, Coop.-auto expense: \$3,290.23; State Industrial Products-professional services: \$2,138.67; Strawn, Willis-uniforms: \$113.59; Sturdevant's Auto Parts-supplies: \$969.60; T&R Contracting Co., Inc.-supplies: \$7,935.28; Terry, Jacob-tax abatement: \$1,175.61; Transource-supplies: \$739.63; Union County Electric Cooperative-utilities: \$1,588.90; Union County Register of Deeds-filing fees: \$60.00; US Bank ST Paul-bond: \$11,861.88; USA Blue Book-supplies: \$6,368.26; Utility Equipment Co.-supplies: \$1,637.69; Verizon Wireless-utilities: \$411.56; Wellmark-insurance: \$20,456.03; Wesco Receivables, Corp.-supplies: \$3,941.00; White, John-tax abatement: \$1,262.00

An EPJ student spoke to the council about the park.

Motion made by Penfield, seconded by Abraham to approve William and Vanessa Wiseman's petition to annex contiguous territory to the City of Elk Point. Unanimous.

Penfield moved and Abraham seconded a motion to approve Resolution #2024-1 as presented. All in favor.

RESOLUTION NO. 2024-1

Resolution Annexing Certain Contiguous Territory to the City of Elk Point, Union County, South Dakota

WHEREAS, there has been presented to the City Council of the City of Elk Point and filed with the City Finance Officer, a petition in writing signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed and

WHEREAS, said petitioner requests the land hereinafter described and as shown on the map attached as Exhibit A be included within the City of Elk Point municipal boundaries.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Elk Point that the following properties described as

Curry Tract 1 Government Lot 2 in NW ¼ (.29A), Union County, South Dakota, according to the recorded plat thereof.

is hereby included within the corporate limits of the City of Elk Point and the boundary of the City of Elk Point is hereby extended to include such territory.

Dated this 6th day of May 2024.

Deb McCreary
Mayor

ATTEST: Erika Hammitt
Finance Officer

Amanda Berringer and Justin Hajek with the Elk Point Golf Board approached the council seeking funds for the new public and golf course access golf cart path and bridge. They are requesting a contribution of \$5,500.00 to go towards the cost of the bridge. Council would like to see what other donations and total cost of the bridge will be before considering a donation.

VonHaden moved and Irlbeck seconded a motion to hire Lani Stokely (\$15.25/hour), Kayden Moore (\$15.00/hour), and Aiden Zach (\$15.00/hour) as seasonal Public Works employees. All in favor.

Motion and second, VonHaden/Irlbeck to hire Courtnee Edelman as Pool Manager (\$19.50/hour) as recommended. Unanimous.

Motion made by VonHaden, seconded by Irlbeck to hire Grace Peed (\$14.00/hour and Taylor Solomon (\$14.25/hour) as Head Lifeguards All in favor.

VonHaden moved and Irlbeck seconded a motion to hire returning lifeguards at \$12.25/hour and \$12.50/hour and first year lifeguards at \$12.00/hour. WSI Lifeguards will start at \$12.75/hour. Unanimous.

VonHaden moved and Irlbeck seconded a motion to hire returning concession stand/slide attendants at \$11.25/hour and first year concession stand/slide attendants at \$11.00/hour. All in favor.

Motion and second, VonHaden/Penfield to approve a step-increase for Eric Haines (\$.60/hour) and Kirk Pyle (\$.30/hour) after successfully completing water and sewer certifications. Unanimous.

Discussion was held on access to the lower baseball and softball fields. Council discussed different options, but tabled it until City Engineer McLaury has a chance to look at some of the items discussed.

Penfield moved and VonHaden seconded a motion to advertise for bids for lagoon aerators. All in favor.

Discussion was held on the installation of a sidewalk from Green Street to Truman Lane on Main Street properties along with a property in Country Club Estates. Administrator Tuttle brought a quote for the council to review. Affected property owners spoke against the sidewalk assessment. Motion made by VonHaden, seconded by Abraham to table discussion until the project can be investigated more. Unanimous.

Discussion was held on the Ambulance District Resolution. The Resolution will be brought to the June meeting for approval.

Mayor McCreary requested nominations for the Council President position. Council member VonHaden nominated Lance Penfield as Council President. VonHaden moved and Irlbeck seconded a motion that nominations cease, and a unanimous ballot be cast for Penfield. All in favor.

Mayor McCreary requested nominations for the Council Vice President position. Council member Irlbeck nominated Kris Hurlbert as Council Vice President. Irlbeck moved and VonHaden seconded a motion that nominations cease, and a unanimous ballot be cast for Hurlbert. Unanimous.

Motion by Penfield second by Abraham to approve the following Mayoral city official appointments: City Administrator: Derek Tuttle; Finance Officer: Erika Hammitt; Public Works Director: Trevor Job; and Police Chief: Jacob Limoges. All in favor.

Motion by VonHaden, second by Penfield to approve the following Mayoral committee appointments: Labor and Benefits: Hurlbert, Penfield and Abraham; Codes and Policies: Abraham, VonHaden and Irwin; Rates and Fees: VonHaden, Irwin and Irlbeck; Budget: Irlbeck, Penfield and Hurlbert. Unanimous.

Penfield moved and Abraham seconded a motion to appoint the Leader Courier as the City official newspaper. All in favor.

Motion by Penfield, seconded by Abraham to appoint First Dakota National Bank, Liberty National Bank and SD Federal Investment Trust as official depositories. Unanimous.

Irlbeck moved and VonHaden seconded a motion to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for Pace's LLC. Unanimous.

Motion made by Irlbeck, second by VonHaden to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for Blue Tequila. All in favor.

Motion and second, Irlbeck/VonHaden, to approve the 2024-2025 Package Off Sale Malt Beverage License application for Jones Food Center. Unanimous.

Irlbeck moved and VonHaden seconded a motion, to approve the 2024-2025 Package Off Sale Malt Beverage License application for Kum and Go. All in favor.

Motion made by Irlbeck, second by VonHaden to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for Casey's General Store. Unanimous.

Irlbeck moved and VonHaden seconded a motion to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for the Recreation and Development Association. All in favor.

Motion and second, Irlbeck/VonHaden, to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for A-1 Quick Stop (Seema Retail, LLC). Unanimous.

Motion made by Irlbeck, second by VonHaden to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for Bump N Sam's. All in favor.

Irlbeck moved and VonHaden seconded a motion to approve the 2024-2025 Retail On-Off Sale Malt Beverage License application for Dollar General Store #15447. Unanimous.

Motion and second, Irlbeck/VonHaden to approve the 2024-2025 Retail On-Off Sale Malt Beverage License Application for Spink Family Restaurant. All in favor.

Discussion was held on council meetings during the summer months. Council agreed to continue with the first Monday of each month.

Motion made by Penfield, seconded by VonHaden to approve the elderly tax freeze request for parcel #03.02.07.1030. Unanimous.

The 2023 Annual Report was distributed to the council.

Motion and second to adjourn, VonHaden/Abraham. All in favor.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: May 16, 2024