

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, April 1, 2024, at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with President Penfield presiding and these members present: Abraham, Hurlbert, Penfield, VonHaden, and Irlbeck via telephone. No one was absent. Also, present were: City Attorney Thompson, City Administrator Tuttle, Police Chief Limoges, Finance Officer Hammitt, and Public Works Director Job. Absent: No one was absent.

Motion made by VonHaden, seconded by Penfield to approve the agenda. Voting in favor: VonHaden, Penfield, Hurlbert, Abraham, and Irlbeck. Voting against: None. Motion carried.

Hurlbert moved and Abraham seconded a motion to approve the minutes from the March 4<sup>th</sup> and 18<sup>th</sup>, 2024, council meetings. Voting in favor: Hurlbert, Abraham, Penfield, Irlbeck, and VonHaden. No one voted against. Motion carried.

Motion and second, Irlbeck/VonHaden to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. Voting in favor: Irlbeck, VonHaden, Hurlbert, Penfield and Abraham. Voting against: No one. Motion carried. Salaries: General Fund: \$53,027.69; Enterprise Fund: \$26,495.03; Fringe Benefits: General Fund: \$16,653.71; Enterprise Fund: \$8,118.12; Bills: ABC Larson, LLC-repairs: \$30.00; Ace Engine & Parts Dist.-repairs: \$907.20; Aflac-insurance: \$1,201.24; ATI Holdings, Inc.-supplies: \$1,020.00; Avery Brothers Sign Company-supplies: \$318.24; Border States Electric-SFL-supplies: \$8,465.38; Broadcaster Press, Inc.-office expense: \$230.00; Canon Financial Services, Inc.-copier lease: \$177.00; Cardmember Services-supplies: \$5,694.59; City of Vermillion-tipping fees: \$4,516.61; Craig K. Thompson, Atty.-professional services: \$2,823.60; Dakota Pump & Control, Co.-repairs: \$4,892.90; East River Electric-power: \$103,563.43; Elk Point Ace Hardware-supplies: \$200.33; GOSCOMA-dues: \$175.00; Haines, Eric-meal reimbursement: \$56.00; Hanson, Mark-meal reimbursement: \$14.00; Herrity, Mitchell-tax abatement: \$2,816.39; Hutcheson, Danny-meal reimbursement: \$14.00; Hutcheson, Kim-travel reimbursement: \$181.65; Ibray-supplies: \$107.50; Itron, Inc.-maintenance: \$3,221.13; Jeff's Lawn Care, Inc-maintenance: \$570.00; Jim Hawk Truck Trailers, Inc.-repairs: \$2,433.78; Johnson, Jasper-uniform reimbursement: \$183.03; Kevin Odell Electric, Inc.-repairs: \$1,225.69; Leader-Courier-publishing: \$205.01; Liberty National Bank-rentals: \$22.00; Matheson Tri-Gas-supplies: \$66.83; McLauray Engineering-professional services: \$15,956.25; Menards-supplies: \$63.54; MidAmerican Energy-utilities: \$632.68; Midcontinent Communications-utilities: \$924.67; Mockler, Todd-meal reimbursement: \$14.00; MSC-supplies: \$944.54; MSC Industrial Supply Co.-supplies: \$398.00; Murphy Tractor & Equipment Co.-repairs: \$304.22; Nelson, Stephen-tax abatement reimbursement: \$3,017.13; One Office Solution-office expense: \$326.12; Overhead Door Company-repairs: \$420.00; Power Plan-supplies: \$304.22; Pyle, Kirk-meal reimbursement: \$56.00; RDO Equipment Co.-tack trailer: \$38,202.10; Riverside Technologies, Inc.-office expense: \$346.50; Runnings Supply, Inc.-supplies: \$829.96; SDML Workers Compensation Fund-insurance: \$1,657.00; Sooland Bobcat-supplies: \$339.23; South Dakota One Call-locate tickets: \$6.30; Southeast Farmer Elevator Coop.-fuel: \$2,994.02; State Industrial Products-wastewater program: \$2,138.67; Sturdevant's Auto Parts-supplies: \$197.37; T&R Electric-supplies: \$7,935.28; Transource-supplies: \$300.95;

Tudogs Computing, LTD-professional services: \$2,472.88; Utility Equipment Co.-supplies: \$640.47; VanRoekel, Troy-meal reimbursement: \$14.00; Wellmark-insurance: \$19,330.01; Wesco-supplies: \$3,040.00; Zimco Supply Company-supplies: \$2,416.00

Robin Schiro spoke during public forum.

A public hearing was held at 7:00pm on a variance request for Richard Hofland to build a new home at 207 N. Harrison St.

A public hearing was held at 7:00pm to review a survey plat of Lot 1 of Tract 3 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.

Motion made by Penfield, seconded by VonHaden to approve a 10-foot rear yard variance request for Richard Hofland to build a new home at 207 N. Harrison Street. Voting in favor: Penfield, VonHaden, Irlbeck, Abraham, and Hurlbert. No one voted against. Motion carried.

VonHaden moved and Abraham seconded a motion to approve the survey plat of Lot 1 of Tract 3 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota. Voting in favor: VonHaden, Abraham, Hurlbert, Irlbeck, and Penfield. Voting against: none. Motion carried.

Discussion was held on the installation of a sidewalk from Green Street to Turman Lane on Main Street properties. The council agreed the cost of the sidewalk needs to be assessed to property owners. City Administrator Tuttle will bring the cost of the sidewalk project along with additional sidewalks in town to the next regular meeting.

Motion and second, Penfield/VonHaden to approve the Subdivision Construction Agreement between the City of Elk Point and Elk Point Investments LLP if the following conditions are met. DANR regulations are followed, and the City receives appropriate conflicts of interest both ways from Elk Point Investments, LLP. Voting in favor: Penfield, VonHaden, Irlbeck, Hurlbert, and Abraham. No one voted against. Motion carried.

Penfield moved and Hurlbert seconded a motion to approve the 2024 street sweeping contract with the State of South Dakota for \$3,600.00. Voting in favor: Penfield, Hurlbert, VonHaden, Abraham, and Irlbeck. Voting against: no one. Motion carried.

Matthew Dosedall with the VFW approached the council about the storage container placed along their building. Council allowed the VFW to have temporary placement of the storage container.

Discussion was held on the ash tree boar and the responsibility of homeowners and the city. City Administrator Tuttle will put together a flier to help educate and give notice to citizens.

Discussion was held on the seasonal employees and the lack of applicants. Council authorized City Administrator Tuttle to increase the hourly rate up to \$15.50 per hour.

The council agreed to allow Police Chief Limoges and the police department to participate in the Highway Safety Grant program.

Continued discussion was held on the pool access path. City Administrator Tuttle and Mayor McCreary will attend the Golf Course board meeting on April 8<sup>th</sup> and contact homeowners adjoining the path.

Motion to adjourn, Penfield/Abraham. Voting in favor: Penfield, Abraham, Hurlbert, Irlbeck, and VonHaden. No one voted against. Motion carried.

Attest: Erika Hammitt  
Finance Officer

Deb McCreary  
Mayor

Publish: April 11, 2024