

Agenda
Elk Point City Council
Regular Meeting
Monday, April 1, 2024 @ 7:00pm
Elk Point City Hall

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
 - Public hearing (7:00pm) of a variance request for Richard Hofland to build a new home at 207 N. Harrison St.
 - Public hearing (7:00pm) on a survey plat of Lot 1 of Tract 3 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.
- (6) Unfinished Business
 - Motion on variance request for Richard Hofland.
 - Motion on survey plat of the Elk Point Business Park First Addition.
 - Main Street sidewalk discussion.
 - Subdivision agreement approval.
- (7) New Business
 - Motion to approve 2024 Street Sweeping Contract.
 - Discussion for storage crate on Food Pantry Property.
 - Ash Tree discussion.
 - Seasonal employee discussion.
 - Highway Safety Grant discussion.
 - Pool access path discussion.
- (8) City Hall Report
- (9) Information Items
 - April 2024 Calendar
 - Overtime Report

City of Elk Point
Mission Statement

To provide services that promote the highest quality of life through cost-effective and efficient governance.

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- Public hearing (7:00pm) on a survey plat of Lot 1 of Tract 3 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.

(6) Unfinished Business

- Motion on a variance request for Richard Hofland.
Richard is looking for a 10-foot rear yard variance for a new home.
- Motion on survey plat of the Elk Point Business Park First Addition.
This is a survey plat for a new lot, for a potential new business in the park.
- Main Street sidewalk discussion.
I would like to discuss our plans for a sidewalk on Main St. that we spoke about last year.
- Subdivision agreement approval.
This subdivision agreement is with EPI, for the new development on Main St.

(7) New Business

- Motion to approve 2024 Street Sweeping Contract.
No adjustment to this, we received an increase in payment two years ago upon request. We are getting paid higher than Beresford at the moment. I recommend we keep it as is.
- Discussion for storage crate on Food Pantry Property.
Matt Dosdall is requesting permission to place a storage crate behind the food pantry permanently.
- Ash Tree discussion.
We would like to discuss the impending Emerald Ash Borer, and what it means for trees in the boulevards.
- Seasonal employee discussion.
Currently, we are not receiving any applications for Public Works Seasonal, we would like to discuss possibly paying them more to entice more applicants.
- Highway Safety Grant discussion.
This grant is from the state, it reimburses the city police wages for any amount of time they have done highway safety. This means running radar and enforcing road safety.
- Pool access path discussion.

The pool access to the Dunham development has been a hot topic in town for a few weeks now. I had requests from the council that we discuss options for remedying this for the pool season.

(8) City Hall Report

(9) Information Items

- April 2024 Calendar
- Overtime Report

City of Elk Point
Mission Statement

To provide services that promote the highest quality of life through cost-effective and efficient governance.

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, March 4, 2024, at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with President Penfield presiding and these members present: Abraham, Hurlbert, Penfield, Irlbeck, and VonHaden. No one was absent. Also, present were: City Attorney Thompson, City Administrator Tuttle, Police Chief Limoges, Assistant Finance Officer Geary, Michael Nebelsick, and Public Works Director Job. Absent: McCreary, and Hammitt.

Motion made by Irlbeck, seconded by VonHaden to approve the agenda. All in favor.

Abraham moved and Hurlbert seconded a motion to approve the minutes from the February 5, 2024, council meeting. Unanimous.

Motion and second, Irlbeck/VonHaden to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$55,017.53; Enterprise Fund: \$28,971.49; Fringe Benefits: General Fund: \$16,142.49; Enterprise Fund: \$8,389.15; Bills: 20th Street Alignment-repairs: \$122.41; ABC Larson LLC-repairs: \$85.00; Axon Enterprises, Inc.-equipment: \$1,108.96; Blades Group-asphalt: \$1,612.00; Bomgaars-uniforms: \$222.56; Canon Financial Services, Inc.-copier lease: \$177.00; Cardmember Services-supplies: \$1,978.08; City of Vermillion-tipping fees: \$5,628.32; Craig Thompson-professional services: \$726.90; East River Electric-power: \$120,237.58; Electronic Communications, Inc.-utilities: \$300.00; Elk Point Ace Hardware-supplies: \$173.95; ELO Prof LLC-professional services; Erika Hammitt-mileage reimbursement: \$64.50; Frontline Warning Systems, Inc.-siren service contract: \$1,040.00; Hawkins, Inc.-chemicals: \$2,094.58; Jacks Uniform & Equipment-uniforms: \$567.80; Jones Food Center-supplies: \$48.76; Knutson, Marcia-tax abatement: \$2,527.87; Leader-Courier-publishing: \$271.17; Loffler-copier lease: \$493.00; Matheson Tri-Gas, Inc.-chemicals: \$63.35; McNeilus Truck & Mfg. Co.-repairs: \$313.36; Metering & Technology Solution-supplies: \$1,394.72; MidAmerican Energy-utilities: \$1,266.42; Midcontinent Communications-utilities: \$924.67; Midwest Alarm Company, Inc.-monitoring services: \$89.11; Midwest Turf & Irrigation-supplies: \$66.91; Midwest Wheel Companies-supplies: \$287.20; MSC-supplies: \$741.27; MSC Industrial Supply Co.-supplies: \$251.25; Orkin-pest control: \$167.78; Per Mar Security Systems-monitoring services: \$565.44; Pheasantland Industries-supplies: \$1,038.42; Post Office-postage: \$2,000.00; Resco-inventory for resale: \$3,705.00; Riteway-office expense: \$289.58; Roan, Gary-professional services: \$760.00; Ruffridge Johnson-equipment: \$623.24; Running Supply, Inc.-supplies: \$26.97; Sioux Sales Company-uniforms: \$159.80; Siouxland Lock & Key-repairs: \$195.00; Sirchie Acquisition Co, Inc.-supplies: \$129.90; South Dakota One Call-locate tickets: \$4.20; Southeast Farmer Elevator Coop.-fuel: \$2,249.68; State Industrial Products-wastewater program: \$2,138.67; Sturdeavant's Auto Parts-repairs: \$84.31; Teamsters Local 120-dues: \$550.00; Transource-supplies: \$414.90; Tudogs Computing, LTD-office expense: \$2,451.58; Tuttle, Derek-mileage reimbursement: \$297.00; Union County Clerk of Courts-office expense: \$200.00; Union County Treasurer-taxes: \$384.46; Utility Equipment Co.-supplies: \$3,608.58; Verizon Wireless-utilities: \$205.81; Wellmark-insurance: \$18,740.82; Wesco-supplies: \$11,980.00

Robin Schiro spoke during public forum.

Motion made by Irlbeck, seconded by VonHaden to hire Jasper Johnson as the new Equipment Operator (\$21.00/hour). Unanimous.

Discussion was held on the Lagoon project. Nebelsick and Public Works Director Job told the board that proceeding with “option A’ from the Bolton & Menk preliminary study may suit our needs better. This will also be much less of a burden financially on the city. Nebelsick and Tuttle will work with the DANR to ensure that we can move forward with this plan. The plan of construction is due to the DANR on August 30, 2024.

Motion made by Hurlbert, seconded by VonHaden to approve the tax abatement for the Elk Point-Jefferson School District parcel #03.07.24.1065 (\$1,885.02). Unanimous

Abraham moved and Irlbeck seconded a motion to approve the city to create a gift basket for the Chili Cup at a value of \$250.00. Unanimous.

Discussion was held on scheduling the Local Board of Equalization meeting. The board decided on March 18, 2024. Tuttle will decide a time based on the number of appeals received. Tuttle will inform the board if the meeting will be in the morning or the evening.

Discussion was held on the offer for land owned by the Baptist Church. The city will move forward with a counteroffer, and Tuttle will inform the council of the status when he receives notification of their decision.

Motion and second to adjourn, Irlbeck/VonHaden. All in favor.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: March 14, 2024

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ELK POINT CITY COUNCIL AND LOCAL BOARD OF EQUALIZATION

The Elk Point City Council and the Local Board of Equalization met in special session on Monday, March 18, 2024, at 7:00am in the council chamber of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Penfield, Irlbeck, Abraham (via telephone), Hurlbert (via telephone). VonHaden was absent. Also present were: City Administrator Tuttle and Finance Officer Hammitt.

Motion made by Penfield, seconded by Abraham to approve the agenda. Voting in favor: Penfield, Abraham, Irlbeck, and Hurlbert. Voting against: No one. Motion carried.

Robin Shiro spoke during public forum.

Motion and second, Penfield/Irlbeck to adjourn as the City Council and convene as the Local Board of Equalization with School Board member Sabrina Sayler present via telephone. Voting in favor: Penfield, Irlbeck, Abraham, and Hurlbert. No one voted against. Motion carried.

Hurlbert moved and Irlbeck seconded a motion to approve that all other taxable property in the City of Elk Point has been properly placed upon the assessment roll and has been duly valued by the Director of Equalization. Voting in favor: Hurlbert, Irlbeck, Sayler, Abraham, and Penfield. Voting against: No one. Motion carried.

Motion made by Penfield, seconded by Irlbeck to adjourn as the Local Board of Equalization and reconvene as City Council. Voting in favor: Penfield, Irlbeck, Hurlbert, and Abraham. No one voting against. Motion carried.

Discussion was held on the counteroffer for land owned by the Baptist Church. The city will move forward with a counteroffer and will discuss it at the next regular council meeting.

Motion and second to adjourn, Penfield/Irlbeck. Voting in favor: Penfield, Irlbeck, Abraham, and Hurlbert. Voting against: No one. Motion carried.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: March 28, 2024

CLAIMS REPORT APRIL 2024

VENDOR NAME	REFERENCE	VENDOR TOTAL
ACE ENGINE & PARTS DIST.	SEAL & BEARING TAPER/TWEELS, OIL, ROLLERS & CLIPS	\$907.20
AFLAC	AFLAC PAYMENT	\$1,201.24
BORDER STATES ELECTRIC -SFL	4 CENTRON POLYPHASE METER/LED RDWY	\$8,465.38
BROADCASTER PRESS, INC	PUBLIC WORKS EMPLOYMENT PUBLISHING	\$230.00
CANON FINANCIAL SERVICES INC	CANON COPIER LEASE	\$177.00
CARDMEMBER SERVICES	SUPPLIES AND MATERIALS	\$5,694.59
CITY OF VERMILLION	TIPPING FEES	\$4,516.61
CRAIG K. THOMPSON, ATTY	ATTORNEY FEES	\$2,823.60
DAKOTA PUMP & CONTROL CO	REPAIRS TO DUNHAM LIFT STATION	\$4,892.90
EAST RIVER ELECTRIC	POWER	\$103,563.43
ELK POINT ACE HARDWARE	SUPPLIES AND MATERIALS	\$200.33
GOSDMA	GOSDMA MEMBERSHIP ANNUAL DUES (DEREK)	\$175.00
HAINES, ERIC	MEAL REIMBURSEMENT MSHA VERMILLION	\$56.00
HANSON, MARK	MEAL REIMBURSEMENT MSHA VERMILLION	\$14.00
HERRITY, MITCHELL	FULL CITY TAX ABATEMENT 2024	\$2,816.39
HUTCHESON DANNY	MEAL REIMBURSEMENT MSHA VERMILLION	\$14.00
HUTCHESON, KIM	REIMBURSE MILEAGE METER READS 9/13/23-3/12/4	\$181.65
ITRON, INC	SOFTWARE MAINT APRIL1 2024 - MARCH 31 2025	\$3,221.13
JEFF'S LAWN CARE	LAWN CARE PROGRAM 2024 FOR MEMORIAL AREA AT CEMETERY	\$570.00
JIM HAWK TRUCK TRAILERS, INC	AIR DRYER ASSEMBLY, OIL COALESCING & 5X7 SQUARE LED HEADLIG	\$2,433.78
JOHNSON JASPER	CLOTHING ALLOWANCE REIMBURSEMENT	\$183.03
KEVIN ODELL ELECTRIC INC	REPLACED SURGE SUPPRESSORS PANEL VIEW	\$1,225.69
Liberty National Bank	CITY HALL AND POLICE SAFE DEPOSIT BOX RENTAL	\$22.00
MCLAURY ENGINEERING, INC	MUNICIPAL ENGINEERING SERVICES-DTICH GRADING AND K&K WATER/SEWER	\$15,956.25
MENARDS	GREEN TREATED WOOD	\$63.54
MIDAMERICAN ENERGY	106 W PLEASANT ST	\$632.68
MIDCONTINENT COMMUNICATIONS	UTILITIES	\$702.57
MOCKLER TODD	MEAL REIMBURSEMENT MSHA VERMILLION	\$14.00
MSC	BLUE TOWELS, BATTERIES, DRILL BITS & HOSE CLAMPS	\$608.35
MSC INDUSTRIAL SUPPLY CO	FORGE XC BATTERY	\$398.00
MURPHY TRACTOR & EQUIPMENT CO.	AIR & OIL FILTERS, FILTER ELEMENTS, AND MOLY GREASE	\$304.22
NELSON STEPHEN	2023 FULL CITY TAX ABATEMENT	\$3,017.13
ONE OFFICE SOLUTION	OFFICE EXPENSE	\$326.12
OVERHEAD DOOR COMPANY	REPAIRS DONE TO GARAGE DOORS AT 107 COURT ST	\$420.00
PYLE KIRK	MEAL REIMBURSEMENT MSHA VERMILLION	\$56.00
RDO EQUIPMENT CO	NEW 2024 600 GALLON TACK TRAILER	\$38,202.10
RIVERSIDE TECHNOLOGIES INC	1 YEAR UNIFIED THREAT PROTECTION	\$346.50
RUNNINGS SUPPLY INC	QUIKLOK CULTIVATOR & TRIMMER/BLOWER KIT	\$829.96
SDML WORKERS COMPENSATION FUND	WORK COMP INSURANCE	\$1,657.00
SOOLAND BOBCAT	NUTS AND BOLTS	\$339.23
SOUTH DAKOTA ONE CALL	LOCATE TICKETS	\$6.30
SOUTHEAST FARMER ELEVATOR COOP	FUEL	\$2,994.02
STATE INDUSTRIAL PRODUCTS	WASTEWATER PROGRAM	\$2,138.67
STURDEVANT'S AUTO PARTS	12 PC TORX BIT SET & DISC BRAKE ROTOR	\$197.37
T & R ELECTRIC	KVA SINGLE PHASE PAD MOUNT	\$7,935.28
TRANSOURCE	SAFETY FILTER & FILTER	\$300.95
TUDOGS COMPUTING, LTD	OFFICE EXPENSE	\$2,472.88
UTILITY EQUIPMENT CO	BALL CURB COMP MINN PATT LOW LEAD	\$640.47
VANROEKEL, TROY	MEAL REIMBURSEMENT MSHA VERMILLION	\$14.00
WELLMARK	MONTHLY PREMIUM	\$19,330.01
ZIMCO SUPPLY COMPANY	MOUND CLAY BRICKS & PACKING CLAY FOR BALL FIELDS	\$2,416.00

TOTAL CLAIMS

\$245,904.55

February 2024 Revenue Report

Fund	Account Number and Title	2024 Budget	2024 YTD Amount	February 2024 Amount	Balance
GENERAL FUND					
	R 101-00000-31100 GEN PROP TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31110 GEN PROP TAXES CURRENT YEAR	\$1,018,615.00	\$10,249.58	\$10,249.58	\$1,008,365.42
	R 101-00000-31120 GEN PROP TAXES LAST YEAR	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-31130 GEN PROP TAXES PRIOR YR	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	R 101-00000-31160 GEN PROP TAXES ALL PRIOR YEARS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31170 GEN PROP TAXES ON MOBILE HOMES	\$4,000.00	\$55.55	\$55.55	\$3,944.45
	R 101-00000-31190 GEN PROP TAXES ON OTHER	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31300 GEN SALES AND USE TAXES	\$775,000.00	\$134,657.31	\$91,094.31	\$640,342.69
	R 101-00000-31500 AMUSEMENT TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31900 PENALTY, INTEREST DELINQ TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-32000 LICENSES AND PERMITS	\$8,500.00	\$0.00	\$0.00	\$8,500.00
	R 101-00000-32400 VIDEO AND LOTTERY FEE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	R 101-00000-33100 FEDERAL GRANTS	\$334,825.00	\$0.00	\$0.00	\$334,825.00
	R 101-00000-33140 LAND/WATER CONSERVATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33499 OTHER STATE GRANTS	\$45,000.00	\$0.00	\$0.00	\$45,000.00
	R 101-00000-33500 STATE SHARE REVENUE	\$14,500.00	\$3,895.18	\$0.00	\$10,604.82
	R 101-00000-33510 BANK FRANCHISE TAX	\$15,000.00	\$20,014.39	\$20,014.39	-\$5,014.39
	R 101-00000-33530 LIQUOR TAX REVERSION	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33540 MOTOR VEHICLE LICENSES	\$29,000.00	\$2,946.10	\$2,946.10	\$26,053.90
	R 101-00000-33580 LOCAL GOV HWY AND BRIDGE FUND	\$17,000.00	\$0.00	\$0.00	\$17,000.00
	R 101-00000-33590 OTHER STATE SHARED REVENUE	\$10,000.00	\$1,462.26	\$1,462.26	\$8,537.74
	R 101-00000-33830 COUNTY WHEEL TAX	\$6,500.00	\$765.52	\$765.52	\$5,734.48
	R 101-00000-34000 CHARGES FOR GOODS AND SERVICES	\$500.00	\$5.65	\$5.65	\$494.35
	R 101-00000-34110 ZONING AND SUBDIVISION FEES	\$5,000.00	\$379.00	\$0.00	\$4,621.00
	R 101-00000-34200 PUBLIC SAFETY	\$500.00	\$0.00	\$0.00	\$500.00
	R 101-00000-34290 OTHER PUBLIC SAFETY	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-34520 ANIMAL CONTROL AND SHELTER FEE	\$500.00	\$85.00	\$60.00	\$415.00
	R 101-00000-34620 SWIMMING POOL FEES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-34621 DAILY FEES	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	R 101-00000-34622 SINGLE MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-34623 FAMILY MEMBERSHIPS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	R 101-00000-34624 SWIMMING LESSONS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
	R 101-00000-34640 CONCESSIONS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	R 101-00000-34670 SIGN ADVERTISEMENT FEES	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-34690 OTHER CULTURE-RECREATION	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-35000 FINES AND FORFEITS	\$1,000.00	\$605.00	\$50.00	\$395.00
	R 101-00000-35100 COURT FINES AND FORFEITS	\$250.00	\$0.00	\$0.00	\$250.00
	R 101-00000-36000 MISCELLANEOUS REVENUE	\$50.00	\$385.57	\$385.16	-\$335.57
	R 101-00000-36100 INTEREST EARNED	\$10,000.00	\$3,975.61	\$1,877.07	\$6,024.39
	R 101-00000-36200 RENTALS	\$3,600.00	\$1,125.00	\$1,125.00	\$2,475.00
	R 101-00000-36310 PRINCIPAL COLLECTED BY COUNTY	\$3,800.00	\$0.00	\$0.00	\$3,800.00
	R 101-00000-36320 INT AND PENALTY COLLECT COUNTY	\$2,400.00	\$0.00	\$0.00	\$2,400.00
	R 101-00000-36330 PRINCIPAL COLLECT BY MUNICIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-36700 CONTRIB AND DONAT FROM PRIVATE	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-36900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-38610 SALE OF LOTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-38620 GRAVE-DIGGING CHARGES	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	R 101-00000-38750 CABLE TV FRANCHISE FEE	\$11,000.00	\$198.01	\$198.01	\$10,801.99
	R 101-00000-39110 OPERATING TRANSFERS IN	\$160,365.00	\$0.00	\$0.00	\$160,365.00
	R 101-00000-39121 BONDS PROCEEDS	\$94,200.00	\$888.42	\$888.42	\$93,311.58
	R 101-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-39140 COMP FOR LOSS OR DAM GEN FIXED ASSE	\$5,944.64	\$0.00	\$0.00	\$5,944.64
		\$2,633,449.64	\$181,693.15	\$131,177.02	\$2,451,756.49
SPECIAL REVENUE					
	R 200-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 200-00000-36100 INTEREST EARNED	\$50.00	\$0.00	\$0.00	\$50.00
	R 200-00000-36340 INT AND PENALTY COLLECT MUNICI	\$3,500.00	\$0.00	\$0.00	\$3,500.00
		\$3,550.00	\$0.00	\$0.00	\$3,550.00

February 2024 Revenue Report

Fund	Account Number and Title	2024 Budget	2024 YTD Amount	February 2024 Amount	Balance
LIQ, LODG, DINE SALES TAX FUND					
	R 211-00000-31400 GROSS RECEIPTS BUSINESS TAXES	\$31,000.00	\$5,403.02	\$3,805.01	\$25,596.98
		\$31,000.00	\$5,403.02	\$3,805.01	\$25,596.98
CAPITAL PROJECTS FUND					
	R 500-00000-39121 BONDS PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
WATER FUND					
	R 602-00000-36100 INTEREST EARNED	\$50.00	\$0.00	\$0.00	\$50.00
	R 602-00000-36900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-38100 WATER REVENUE	\$0.00	\$335.72	\$167.86	-\$335.72
	R 602-00000-38110 METERED AND FLAT RATE WATER	\$515,000.00	\$69,928.61	\$35,456.53	\$445,071.39
	R 602-00000-38120 BULK WATER SALES	\$500.00	\$0.00	\$0.00	\$500.00
	R 602-00000-38130 SURCHARGE	\$28,000.00	\$4,871.19	\$2,438.48	\$23,128.81
	R 602-00000-38190 OTHER WATER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-38295 PENALTY CHARGES	\$2,000.00	\$255.17	\$130.99	\$1,744.83
	R 602-00000-38380 UTIL CONNECT FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	R 602-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-39110 OPERATING TRANSFERS IN	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	R 602-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$587,050.00	\$75,390.69	\$38,193.86	\$511,659.31
SEWER FUND					
	R 604-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-38130 SURCHARGE	\$45,000.00	\$7,619.45	\$3,814.57	\$37,380.55
	R 604-00000-38295 PENALTY CHARGES	\$2,000.00	\$236.41	\$120.72	\$1,763.59
	R 604-00000-38310 SEWER CHARGES	\$348,000.00	\$61,665.91	\$31,120.56	\$286,334.09
	R 604-00000-38380 UTIL CONNECT FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	R 604-00000-38390 OTHER SEWER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39130 SALE OF FIXED ASSET	\$0.00	\$0.00	\$0.00	\$0.00
		\$396,500.00	\$69,521.77	\$35,055.85	\$326,978.23
ELECTRIC FUND					
	R 610-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 610-00000-36100 INTEREST EARNED	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 610-00000-38210 METERED SALES	\$1,950,000.00	\$338,209.12	\$158,623.91	\$1,611,790.88
	R 610-00000-38220 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	R 610-00000-38240 RETURN CHECK CHGS	\$500.00	\$0.00	\$0.00	\$500.00
	R 610-00000-38290 OTHER ELECTRIC REVENUE	\$52,000.00	\$70.00	\$0.00	\$51,930.00
	R 610-00000-38295 PENALTY CHARGES	\$7,000.00	\$838.30	\$381.74	\$6,161.70
	R 610-00000-38296 RECONNECTION CHGS	\$2,000.00	\$275.00	\$150.00	\$1,725.00
	R 610-00000-38380 UTIL CONNECT FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	R 610-00000-39110 OPERATING TRANSFERS IN	\$66,000.00	\$0.00	\$0.00	\$66,000.00
	R 610-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$2,083,500.00	\$339,392.42	\$159,155.65	\$1,744,107.58
SOLID WASTE FUND					
	R 612-00000-38180 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	R 612-00000-38295 PENALTY CHARGES	\$1,000.00	\$118.66	\$54.00	\$881.34
	R 612-00000-38800 SOLID WASTE REVENUE	\$228,000.00	\$39,951.30	\$19,970.56	\$188,048.70
	R 612-00000-38810 COLLECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00
	R 612-00000-38820 LANDFILL FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 612-00000-38890 OTHER SOLID WASTE REVENUE	\$1,500.00	\$17.96	\$0.00	\$1,482.04
	R 612-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$235,500.00	\$40,087.92	\$20,024.56	\$195,412.08
		\$5,970,549.64	\$711,488.97	\$387,411.95	\$5,259,060.67

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Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
FUND 101 GENERAL FUND					
DEPT 41100 LEGISLATIVE					
E 101-41100-41100	SALARIES AND WAGES	\$205,900.00	\$16,916.62	\$33,833.24	\$172,066.76
E 101-41100-41101	EXECUTIVE SALARIES	\$20,760.00	\$0.00	\$0.00	\$20,760.00
E 101-41100-41103	OVERTIME WAGES	\$200.00	\$0.00	\$17.95	\$182.05
E 101-41100-41106	LONGEVITY PAY	\$1,350.00	\$0.00	\$0.00	\$1,350.00
E 101-41100-41200	OASI	\$17,450.00	\$1,158.72	\$2,318.82	\$15,131.18
E 101-41100-41300	RETIREMENT	\$12,500.00	\$1,015.00	\$2,031.09	\$10,468.91
E 101-41100-42100	INSURANCE	\$36,000.00	\$3,244.30	\$6,488.73	\$29,511.27
E 101-41100-42150	INS-LIAB/PROP/WCOMP	\$4,600.00	\$422.92	\$5,970.94	-\$1,370.94
E 101-41100-42200	PROFESSIONAL SERVICES AND FEES	\$32,000.00	\$93.64	\$93.64	\$31,906.36
E 101-41100-42300	PUBLISHING	\$1,300.00	\$61.47	\$61.47	\$1,238.53
E 101-41100-42310	ELECTION EXPENSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-42320	DUES	\$6,000.00	\$0.00	\$6,085.55	-\$85.55
E 101-41100-42500	REPAIRS AND MAINTENANCE	\$4,000.00	\$0.00	\$0.00	\$4,000.00
E 101-41100-42600	SUPPLIES AND MATERIALS	\$6,000.00	\$589.69	\$589.69	\$5,410.31
E 101-41100-42700	TRAVEL AND CONFERENCE	\$2,000.00	\$186.78	\$186.78	\$1,813.22
E 101-41100-42750	TRAINING	\$750.00	\$0.00	\$0.00	\$750.00
E 101-41100-42800	UTILITIES	\$1,080.00	\$0.00	\$0.00	\$1,080.00
E 101-41100-42830	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41100-42900	OTHER OTHER CURRENT EXPENSE	\$1,500.00	\$5.00	\$14.00	\$1,486.00
E 101-41100-43400	MACHINERY AND EQUIPMENT	\$2,000.00	\$25.28	\$25.28	\$1,974.72
E 101-41100-43410	COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-43440	SUBSCRIPTIONS	\$100.00	\$43.50	\$43.50	\$56.50
		\$359,490.00	\$23,762.92	\$57,760.68	\$301,729.32
DEPT 41120 CITY HALL					
E 101-41120-41100	SALARIES AND WAGES	\$6,200.00	\$420.00	\$840.00	\$5,360.00
E 101-41120-41200	OASI	\$375.00	\$32.14	\$64.28	\$310.72
E 101-41120-42150	INS-LIAB/PROP/WCOMP	\$3,050.00	\$281.94	\$3,980.62	-\$930.62
E 101-41120-42500	REPAIRS AND MAINTENANCE	\$2,000.00	\$591.00	\$871.00	\$1,129.00
E 101-41120-42600	SUPPLIES AND MATERIALS	\$3,000.00	\$92.51	\$92.51	\$2,907.49
E 101-41120-42800	UTILITIES	\$12,500.00	\$894.81	\$894.81	\$11,605.19
E 101-41120-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-41120-43300	IMPROVE OTHER THAN BUILDINGS	\$30,000.00	\$0.00	\$0.00	
E 101-41120-44900	OTHER DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
		\$57,625.00	\$2,312.40	\$6,743.22	\$20,881.78
DEPT 41150 CONTINGENCY					
E 101-41150-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
DEPT 41900 OTHER GENERAL GOVERNMENT					
E 101-41900-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
DEPT 42100 POLICE					
E 101-42100-41100	SALARIES AND WAGES	\$297,500.00	\$22,697.14	\$46,895.77	\$250,604.23
E 101-42100-41103	OVERTIME WAGES	\$15,000.00	\$208.43	\$3,712.88	\$11,287.12

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Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
	E 101-42100-41106 LONGEVITY PAY	\$1,100.00	\$0.00	\$0.00	\$1,100.00
	E 101-42100-41200 OAST	\$22,950.00	\$1,633.90	\$3,634.82	\$19,315.18
	E 101-42100-41300 RETIREMENT	\$22,050.00	\$1,812.80	\$4,002.82	\$18,047.18
	E 101-42100-41500 GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-42100-42100 INSURANCE	\$51,000.00	\$4,516.50	\$9,033.00	\$41,967.00
	E 101-42100-42150 INS-LIAB/PROP/WCOMP	\$10,500.00	\$845.84	\$11,941.88	-\$1,441.88
	E 101-42100-42200 PROFESSIONAL SERVICES AND FEES	\$6,000.00	\$57.64	\$57.64	\$5,942.36
	E 101-42100-42300 PUBLISHING	\$2,000.00	\$39.99	\$39.99	\$1,960.01
	E 101-42100-42320 DUES	\$475.00	\$100.00	\$375.00	\$100.00
	E 101-42100-42500 REPAIRS AND MAINTENANCE	\$11,944.64	\$295.00	\$1,998.80	\$9,945.84
	E 101-42100-42550 OFFICE EXPENSE	\$2,000.00	\$33.90	\$33.90	\$1,966.10
	E 101-42100-42600 SUPPLIES AND MATERIALS	\$6,000.00	\$1,773.45	\$1,836.45	\$4,163.55
	E 101-42100-42610 UNIFORMS	\$4,000.00	\$533.22	\$698.97	\$3,301.03
	E 101-42100-42620 AUTO EXPENSES	\$16,000.00	\$719.86	\$719.86	\$15,280.14
	E 101-42100-42630 POLICE RADIO	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-42100-42750 TRAINING	\$2,500.00	\$0.00	\$0.00	\$2,500.00
	E 101-42100-42800 UTILITIES	\$6,100.00	\$455.36	\$455.36	\$5,644.64
	E 101-42100-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$0.00	\$25.00	\$1,975.00
	E 101-42100-43400 MACHINERY AND EQUIPMENT	\$20,000.00	\$2,873.78	\$2,873.78	\$17,126.22
	E 101-42100-43410 COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$1,242.12	\$757.88
	E 101-42100-43440 SUBSCRIPTIONS	\$200.00	\$0.00	\$0.00	\$200.00
		\$504,319.64	\$38,596.81	\$89,578.04	\$414,741.60
	DEPT 42900 OTHER PROTECTION-SELF DEFENSE				
	E 101-42900-42500 REPAIRS AND MAINTENANCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-42900-42600 SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-42900-42800 UTILITIES	\$3,600.00	\$265.86	\$265.86	\$3,334.14
		\$3,700.00	\$265.86	\$265.86	\$3,434.14
	DEPT 43100 HIGHWAYS AND STREETS				
	E 101-43100-41100 SALARIES AND WAGES	\$175,000.00	\$11,709.59	\$21,861.65	\$153,138.35
	E 101-43100-41103 OVERTIME WAGES	\$6,000.00	\$0.00	\$1,913.18	\$4,086.82
	E 101-43100-41106 LONGEVITY PAY	\$970.00	\$0.00	\$0.00	\$970.00
	E 101-43100-41200 OAST	\$13,400.00	\$864.94	\$1,757.12	\$11,642.88
	E 101-43100-41300 RETIREMENT	\$9,600.00	\$484.40	\$1,174.33	\$8,425.67
	E 101-43100-42100 INSURANCE	\$25,200.00	\$1,039.80	\$3,108.85	\$22,091.15
	E 101-43100-42150 INS-LIAB/PROP/WCOMP	\$18,300.00	\$1,691.67	\$24,148.75	-\$5,848.75
	E 101-43100-42200 PROFESSIONAL SERVICES AND FEES	\$25,000.00	\$57.64	\$57.64	\$24,942.36
	E 101-43100-42300 PUBLISHING	\$2,000.00	\$10.00	\$10.00	\$1,990.00
	E 101-43100-42320 DUES	\$150.00	\$0.00	\$35.00	\$115.00
	E 101-43100-42400 RENTALS	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	E 101-43100-42500 REPAIRS AND MAINTENANCE	\$35,000.00	\$10,477.46	\$10,477.46	\$24,522.54
	E 101-43100-42550 OFFICE EXPENSE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-43100-42600 SUPPLIES AND MATERIALS	\$20,000.00	\$603.53	\$603.53	\$19,396.47
	E 101-43100-42610 UNIFORMS	\$900.00	\$92.40	\$92.40	\$807.60
	E 101-43100-42620 AUTO EXPENSES	\$17,000.00	\$2,636.98	\$2,636.98	\$14,363.02
	E 101-43100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-43100-42715 STREET REPAIRS	\$85,000.00	\$0.00	\$0.00	\$85,000.00
	E 101-43100-42720 SNOW REMOVAL	\$10,000.00	\$18,483.11	\$21,465.89	-\$11,465.89
	E 101-43100-42750 TRAINING	\$500.00	\$0.00	\$0.00	\$500.00

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Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
E 101-43100-42800	UTILITIES	\$16,500.00	\$2,548.59	\$2,548.59	\$13,951.41
E 101-43100-42900	OTHER OTHER CURRENT EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 101-43100-43300	IMPROVE OTHER THAN BUILDINGS	\$107,200.00	\$0.00	\$0.00	\$107,200.00
E 101-43100-43400	MACHINERY AND EQUIPMENT	\$80,000.00	\$25,025.28	\$25,025.28	\$54,974.72
E 101-43100-43410	COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-43100-43440	SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$656,220.00	\$75,725.39	\$116,916.65	\$539,303.35
DEPT 43700 CEMETERIES					
E 101-43700-41100	SALARIES AND WAGES	\$10,000.00	\$159.24	\$318.48	\$9,681.52
E 101-43700-41103	OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-43700-41200	OASI	\$775.00	\$11.92	\$23.83	\$751.17
E 101-43700-41300	RETIREMENT	\$150.00	\$9.56	\$19.11	\$130.89
E 101-43700-42100	INSURANCE	\$300.00	\$29.36	\$58.59	\$241.41
E 101-43700-42150	INS-LIAB/PROP/WCOMP	\$1,525.00	\$140.97	\$1,990.31	-\$465.31
E 101-43700-42200	PROFESSIONAL SERVICES AND FEES	\$750.00	\$0.00	\$0.00	\$750.00
E 101-43700-42300	PUBLISHING	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43700-42500	REPAIRS AND MAINTENANCE	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 101-43700-42600	SUPPLIES AND MATERIALS	\$5,000.00	\$0.00	\$0.00	\$5,000.00
E 101-43700-42800	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43700-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-43700-43300	IMPROVE OTHER THAN BUILDINGS		\$0.00	\$0.00	
E 101-43700-43400	MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43700-43410	COMPUTER SOFTWARE	\$500.00	\$0.00	\$0.00	\$500.00
		\$27,000.00	\$351.05	\$2,410.32	\$24,589.68
DEPT 44130 WEST NILE					
E 101-44130-41100	SALARIES AND WAGES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-44130-41103	OVERTIME WAGES	\$200.00	\$0.00	\$0.00	\$200.00
E 101-44130-41200	OASI	\$50.00	\$0.00	\$0.00	\$50.00
E 101-44130-41300	RETIREMENT	\$50.00	\$0.00	\$0.00	\$50.00
E 101-44130-42500	REPAIRS AND MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00
E 101-44130-42600	SUPPLIES AND MATERIALS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
E 101-44130-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,550.00	\$0.00	\$0.00	\$3,550.00
DEPT 44400 HUMANE SOCIETY					
E 101-44400-42900	OTHER OTHER CURRENT EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
E 101-44400-43430	ANIMALS	\$400.00	\$0.00	\$0.00	\$400.00
		\$600.00	\$0.00	\$0.00	\$600.00
DEPT 45100 RECREATION					
E 101-45100-41100	SALARIES AND WAGES	\$72,500.00	\$0.00	\$0.00	\$72,500.00
E 101-45100-41103	OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45100-41200	OASI	\$4,300.00	\$0.00	\$0.00	\$4,300.00
E 101-45100-42150	INS-LIAB/PROP/WCOMP	\$4,000.00	\$211.46	\$2,985.47	\$1,014.53
E 101-45100-42200	PROFESSIONAL SERVICES AND FEES	\$1,000.00	\$57.64	\$57.64	\$942.36

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Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
E 101-45100-42300	PUBLISHING	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45100-42400	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-42500	REPAIRS AND MAINTENANCE	\$4,000.00	\$233.00	\$233.00	\$3,767.00
E 101-45100-42600	SUPPLIES AND MATERIALS	\$15,000.00	\$0.00	\$0.00	\$15,000.00
E 101-45100-42629	OTHER MATERIALS FOR RESALE	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 101-45100-42700	TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$0.00	\$100.00
E 101-45100-42750	TRAINING	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-45100-42800	UTILITIES	\$15,000.00	\$73.97	\$73.97	\$14,926.03
E 101-45100-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45100-43300	IMPROVE OTHER THAN BUILDINGS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
E 101-45100-43400	MACHINERY AND EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00
E 101-45100-44100	PRINCIPAL	\$0.00	\$0.00	\$0.00	
E 101-45100-44200	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
		\$137,400.00	\$576.07	\$3,350.08	\$134,049.92
DEPT 45200 PARKS					
E 101-45200-41100	SALARIES AND WAGES	\$12,700.00	\$574.79	\$1,159.37	\$11,540.63
E 101-45200-41103	OVERTIME WAGES	\$275.00	\$0.00	\$0.00	\$275.00
E 101-45200-41106	LONGEVITY PAY	\$75.00	\$0.00	\$0.00	\$75.00
E 101-45200-41200	OASI	\$950.00	\$41.91	\$84.59	\$865.41
E 101-45200-41300	RETIREMENT	\$275.00	\$18.08	\$36.16	\$238.84
E 101-45200-42100	INSURANCE	\$600.00	\$50.76	\$101.52	\$498.48
E 101-45200-42150	INS-LIAB/PROP/WCOMP	\$3,850.00	\$352.43	\$4,975.78	-\$1,125.78
E 101-45200-42200	PROFESSIONAL SERVICES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
E 101-45200-42300	PUBLISHING	\$100.00	\$0.00	\$0.00	\$100.00
E 101-45200-42400	RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45200-42500	REPAIRS AND MAINTENANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00
E 101-45200-42600	SUPPLIES AND MATERIALS	\$7,000.00	\$0.00	\$5,793.00	\$1,207.00
E 101-45200-42605	FERTILIZER & PEST CONTROL	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 101-45200-42620	AUTO EXPENSES	\$1,200.00	\$0.00	\$0.00	\$1,200.00
E 101-45200-42800	UTILITIES	\$16,500.00	\$159.75	\$159.75	\$16,340.25
E 101-45200-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45200-43100	LAND	\$150,000.00	\$0.00	\$0.00	
E 101-45200-43200	BUILDINGS	\$446,430.00	\$0.00	\$0.00	\$446,430.00
E 101-45200-43300	IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-43400	MACHINERY AND EQUIPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-45200-43500	DONATIONS	\$500.00	\$0.00	\$0.00	\$500.00
		\$653,455.00	\$1,197.72	\$12,310.17	\$491,144.83
DEPT 45500 LIBRARIES					
E 101-45500-41100	SALARIES AND WAGES	\$32,500.00	\$2,331.72	\$4,219.29	\$28,280.71
E 101-45500-41200	OASI	\$2,500.00	\$178.40	\$322.80	\$2,177.20
E 101-45500-42150	INS-LIAB/PROP/WCOMP	\$775.00	\$70.49	\$995.16	-\$220.16
E 101-45500-42200	PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-42300	PUBLISHING	\$200.00	\$0.00	\$0.00	\$200.00
E 101-45500-42400	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00

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Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
	E 101-45500-42500 REPAIRS AND MAINTENANCE	\$50.00	\$0.00	\$0.00	\$50.00
	E 101-45500-42600 SUPPLIES AND MATERIALS	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 101-45500-42700 TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45500-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45500-43100 LAND	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-45500-43300 IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-45500-43400 MACHINERY AND EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45500-43420 BOOKS	\$7,000.00	\$0.00	\$0.00	\$7,000.00
	E 101-45500-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$49,525.00	\$2,580.61	\$5,537.25	\$43,987.75
	DEPT 45800 MUSEUM				
	E 101-45800-42320 DUES	\$260.00	\$0.00	\$0.00	\$260.00
	E 101-45800-42800 UTILITIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00
		\$2,760.00	\$0.00	\$0.00	\$2,760.00
	DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
	E 101-46500-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-46500-43500 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	DEPT 46520 PLANNING AND ZONING				
	E 101-46520-41100 SALARIES AND WAGES	\$4,000.00	\$1,500.00	\$1,500.00	\$2,500.00
	E 101-46520-41200 OAST	\$175.00	\$0.00	\$0.00	\$175.00
	E 101-46520-42100 INSURANCE	\$1,980.00	\$0.00	\$0.00	\$1,980.00
	E 101-46520-42200 PROFESSIONAL SERVICES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 101-46520-42300 PUBLISHING	\$300.00	\$11.32	\$11.32	\$288.68
	E 101-46520-42320 DUES	\$50.00	\$0.00	\$50.00	\$0.00
	E 101-46520-42600 SUPPLIES AND MATERIALS	\$200.00	\$0.00	\$0.00	\$200.00
	E 101-46520-42700 TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-46520-42900 OTHER OTHER CURRENT EXPENSE	\$95,000.00	\$0.00	\$0.00	\$95,000.00
		\$106,805.00	\$1,511.32	\$1,561.32	\$105,243.68
	DEPT 46610 STORAGE BUILDING				
	E 101-46610-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	DEPT 47140 DEBT SERVICE				
	E 101-47140-44103 PRINCIPAL	\$70,000.00	\$0.00	\$0.00	\$70,000.00
	E 101-47140-44203 INTEREST	\$24,500.00	\$0.00	\$0.00	\$24,500.00
		\$94,500.00	\$0.00	\$0.00	\$94,500.00
	DEPT 51100 OPERATING TRANSFERS OUT				
	E 101-51100-42830 TRANSFERS OUT	\$155,000.00	\$0.00	\$0.00	\$155,000.00
		\$155,000.00	\$0.00	\$0.00	\$155,000.00
		\$2,811,949.64	\$146,880.15	\$296,433.59	\$2,335,516.05
FUND 200 SPECIAL REVENUE					
	DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
	E 200-46500-42200 PROFESSIONAL SERVICES AND FEES	\$500.00	\$0.00	\$0.00	\$500.00
	E 200-46500-44300 UDAG EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
		\$700.00	\$0.00	\$0.00	\$700.00
	DEPT 47140 DEBT SERVICE				

February 2024 Expenditure Report

Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
	E 200-47140-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 200-47140-44203 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$700.00	\$0.00	\$0.00	\$700.00
FUND 201 LIBRARY					
	DEPT 45500 LIBRARIES				
	E 201-45500-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
FUND 211 LIQ, LODG, DINE SALES TAX FUND					
	DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
	E 211-46500-44100 PRINCIPAL	\$18,050.00	\$62,267.55	\$64,535.10	-\$46,485.10
	E 211-46500-44200 INTEREST	\$9,250.00	\$0.00	\$0.00	\$9,250.00
		\$27,300.00	\$62,267.55	\$64,535.10	-\$37,235.10
		\$27,300.00	\$62,267.55	\$64,535.10	-\$37,235.10
FUND 500 CAPITAL PROJECTS FUND					
	DEPT 41900 OTHER GENERAL GOVERNMENT				
	E 500-41900-42200 PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-43300 IMPROVE OTHER THAN BUILDINGS	\$29,690.00	\$0.00	\$0.00	\$29,690.00
	E 500-41900-43400 MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
		\$29,690.00	\$0.00	\$0.00	\$29,690.00
		\$29,690.00	\$0.00	\$0.00	\$29,690.00
FUND 602 WATER FUND					
	DEPT 43300 WATER				
	E 602-43300-41100 SALARIES AND WAGES	\$73,400.00	\$5,934.74	\$11,864.06	\$61,535.94
	E 602-43300-41103 OVERTIME WAGES	\$7,100.00	\$264.33	\$1,358.72	\$5,741.28
	E 602-43300-41106 LONGEVITY PAY	\$250.00	\$0.00	\$0.00	\$250.00
	E 602-43300-41200 OASI	\$5,800.00	\$460.15	\$983.39	\$4,816.61
	E 602-43300-41300 RETIREMENT	\$4,600.00	\$371.96	\$793.38	\$3,806.62
	E 602-43300-42100 INSURANCE	\$13,650.00	\$1,122.06	\$2,244.12	\$11,405.88
	E 602-43300-42150 INS-LIAB/PROP/WCOMP	\$9,200.00	\$845.84	\$11,941.88	-\$2,741.88
	E 602-43300-42200 PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$57.64	\$57.64	\$49,942.36
	E 602-43300-42300 PUBLISHING	\$750.00	\$10.00	\$10.00	\$740.00
	E 602-43300-42320 DUES	\$1,350.00	\$0.00	\$0.00	\$1,350.00
	E 602-43300-42400 RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
	E 602-43300-42500 REPAIRS AND MAINTENANCE	\$30,000.00	\$0.00	\$0.00	\$30,000.00
	E 602-43300-42550 OFFICE EXPENSE	\$2,400.00	\$42.00	\$42.00	\$2,358.00
	E 602-43300-42600 SUPPLIES AND MATERIALS	\$30,000.00	\$876.58	\$876.58	\$29,123.42
	E 602-43300-42610 UNIFORMS	\$450.00	\$0.00	\$0.00	\$450.00
	E 602-43300-42620 AUTO EXPENSES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 602-43300-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 602-43300-42750 TRAINING	\$1,000.00	\$61.50	\$61.50	\$938.50
	E 602-43300-42800 UTILITIES	\$56,300.00	\$3,617.80	\$3,617.80	\$52,682.20
	E 602-43300-42830 TRANSFERS OUT	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	E 602-43300-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
	E 602-43300-43100 LAND	\$0.00	\$0.00	\$0.00	\$0.00
	E 602-43300-43300 IMPROVE OTHER THAN BUILDINGS	\$75,000.00	\$0.00	\$20,372.53	\$54,627.47
	E 602-43300-43400 MACHINERY AND EQUIPMENT	\$61,000.00	\$25.29	\$25.29	\$60,974.71
	E 602-43300-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 602-43300-44200 INTEREST	\$34,200.00	\$7,148.24	\$10,980.63	\$23,219.37
	E 602-43300-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$515,650.00	\$20,838.13	\$65,229.52	\$450,420.48
		\$515,650.00	\$20,838.13	\$65,229.52	\$450,420.48

February 2024 Expenditure Report

Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
FUND 604 SEWER FUND					
	DEPT 43200 SANITATION				
E 604-43200-41100	SALARIES AND WAGES	\$73,000.00	\$5,861.78	\$11,718.14	\$61,281.86
E 604-43200-41103	OVERTIME WAGES	\$7,100.00	\$280.72	\$1,471.41	\$5,628.59
E 604-43200-41106	LONGEVITY PAY	\$250.00	\$0.00	\$150.00	\$100.00
E 604-43200-41200	OASI	\$5,800.00	\$457.47	\$995.62	\$4,804.38
E 604-43200-41300	RETIREMENT	\$4,500.00	\$368.54	\$800.36	\$3,699.64
E 604-43200-42100	INSURANCE	\$13,650.00	\$1,122.04	\$2,244.10	\$11,405.90
E 604-43200-42150	INS-LIAB/PROP/WCOMP	\$4,600.00	\$422.92	\$7,742.94	-\$3,142.94
E 604-43200-42200	PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$57.64	\$2,557.64	\$47,442.36
E 604-43200-42300	PUBLISHING	\$400.00	\$10.00	\$10.00	\$390.00
E 604-43200-42320	DUES	\$400.00	\$0.00	\$0.00	\$400.00
E 604-43200-42400	RENTALS	\$1,000.00	\$0.00	\$0.00	\$1,000.00
E 604-43200-42500	REPAIRS AND MAINTENANCE	\$35,000.00	\$2,918.67	\$2,918.67	\$32,081.33
E 604-43200-42550	OFFICE EXPENSE	\$2,000.00	\$42.00	\$42.00	\$1,958.00
E 604-43200-42600	SUPPLIES AND MATERIALS	\$15,000.00	\$83.86	\$83.86	\$14,916.14
E 604-43200-42610	UNIFORMS	\$450.00	\$0.00	\$0.00	\$450.00
E 604-43200-42620	AUTO EXPENSES	\$3,600.00	\$76.88	\$76.88	\$3,523.12
E 604-43200-42700	TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
E 604-43200-42750	TRAINING	\$250.00	\$0.00	\$0.00	\$250.00
E 604-43200-42800	UTILITIES	\$35,000.00	\$893.67	\$893.67	\$34,106.33
E 604-43200-42830	TRANSFERS OUT	\$90,000.00	\$0.00	\$0.00	\$90,000.00
E 604-43200-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
E 604-43200-43300	IMPROVE OTHER THAN BUILDINGS	\$20,000.00	\$0.00	\$0.00	\$20,000.00
E 604-43200-43400	MACHINERY AND EQUIPMENT	\$21,000.00	\$25.29	\$25.29	\$20,974.71
E 604-43200-43410	COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
E 604-43200-44200	INTEREST	\$10,600.00	\$4,103.18	\$5,518.27	\$5,081.73
E 604-43200-45700	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$396,300.00	\$16,724.66	\$37,248.85	\$359,051.15
		\$396,300.00	\$16,724.66	\$37,248.85	\$359,051.15
FUND 610 ELECTRIC FUND					
	DEPT 43400 ELECTRICITY				
E 610-43400-41100	SALARIES AND WAGES	\$143,700.00	\$11,719.06	\$23,432.70	\$120,267.30
E 610-43400-41103	OVERTIME WAGES	\$9,700.00	\$378.33	\$2,638.83	\$7,061.17
E 610-43400-41106	LONGEVITY PAY	\$1,650.00	\$850.00	\$850.00	\$800.00
E 610-43400-41200	OASI	\$11,500.00	\$973.11	\$2,024.76	\$9,475.24
E 610-43400-41300	RETIREMENT	\$9,000.00	\$776.84	\$1,615.28	\$7,384.72
E 610-43400-42100	INSURANCE	\$21,400.00	\$1,857.23	\$3,714.47	\$17,685.53
E 610-43400-42150	INS-LIAB/PROP/WCOMP	\$12,200.00	\$1,127.78	\$15,922.50	-\$3,722.50
E 610-43400-42200	PROFESSIONAL SERVICES AND FEES	\$20,000.00	\$57.63	\$57.63	\$19,942.37
E 610-43400-42300	PUBLISHING	\$500.00	\$10.00	\$10.00	\$490.00
E 610-43400-42320	DUES	\$1,550.00	\$0.00	\$1,833.00	-\$283.00
E 610-43400-42500	REPAIRS AND MAINTENANCE	\$12,000.00	\$0.00	\$0.00	\$12,000.00
E 610-43400-42550	OFFICE EXPENSE	\$5,500.00	\$42.00	\$42.00	\$5,458.00
E 610-43400-42600	SUPPLIES AND MATERIALS	\$230,000.00	\$11,986.64	\$16,762.64	\$213,237.36
E 610-43400-42610	UNIFORMS	\$900.00	\$0.00	\$0.00	\$900.00
E 610-43400-42620	AUTO EXPENSES	\$5,500.00	\$93.39	\$93.39	\$5,406.61
E 610-43400-42629	OTHER MATERIALS FOR RESALE	\$1,250,000.00	\$95,727.98	\$189,767.14	\$1,060,232.86
E 610-43400-42700	TRAVEL AND CONFERENCE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 610-43400-42750	TRAINING	\$1,500.00	\$0.00	\$0.00	\$1,500.00

February 2024 Expenditure Report

Fund	Account Description	2024 Budget	February 2024 Amount	2024 YTD Amount	Balance
	E 610-43400-42800 UTILITIES	\$13,600.00	\$903.12	\$903.12	\$12,696.88
	E 610-43400-42810 CONVERSION	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$315.00	\$315.00	\$1,685.00
	E 610-43400-43300 IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-43400 MACHINERY AND EQUIPMENT	\$116,500.00	\$25.29	\$25.29	\$116,474.71
	E 610-43400-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 610-43400-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-44200 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$1,872,400.00	\$126,843.40	\$260,007.75	\$1,612,392.25
		\$1,872,400.00	\$126,843.40	\$260,007.75	\$1,612,392.25
FUND 612 SOLID WASTE FUND					
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL					
	E 612-43250-41100 SALARIES AND WAGES	\$46,600.00	\$3,676.44	\$6,681.36	\$39,918.64
	E 612-43250-41103 OVERTIME WAGES	\$1,300.00	\$6.09	\$322.74	\$977.26
	E 612-43250-41106 LONGEVITY PAY	\$150.00	\$0.00	\$0.00	\$150.00
	E 612-43250-41200 OASI	\$3,700.00	\$270.83	\$514.01	\$3,185.99
	E 612-43250-41300 RETIREMENT	\$2,550.00	\$125.08	\$307.38	\$2,242.62
	E 612-43250-42100 INSURANCE	\$8,250.00	\$234.57	\$910.22	\$7,339.78
	E 612-43250-42150 INS-LIAB/PROP/WCOMP	\$6,900.00	\$634.38	\$8,956.44	-\$2,056.44
	E 612-43250-42200 PROFESSIONAL SERVICES AND FEES	\$2,000.00	\$57.63	\$57.63	\$1,942.37
	E 612-43250-42300 PUBLISHING	\$2,000.00	\$10.00	\$10.00	\$1,990.00
	E 612-43250-42320 DUES	\$50.00	\$0.00	\$0.00	\$50.00
	E 612-43250-42500 REPAIRS AND MAINTENANCE	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	E 612-43250-42550 OFFICE EXPENSE	\$1,500.00	\$42.00	\$42.00	\$1,458.00
	E 612-43250-42600 SUPPLIES AND MATERIALS	\$7,000.00	\$83.87	\$83.87	\$6,916.13
	E 612-43250-42610 UNIFORMS	\$900.00	\$0.00	\$0.00	\$900.00
	E 612-43250-42620 AUTO EXPENSES	\$7,000.00	\$596.47	\$596.47	\$6,403.53
	E 612-43250-42700 TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
	E 612-43250-42710 TIPPING FEES	\$58,000.00	\$4,544.36	\$4,544.36	\$53,455.64
	E 612-43250-42800 UTILITIES	\$2,300.00	\$0.00	\$0.00	\$2,300.00
	E 612-43250-42830 TRANSFERS OUT	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	E 612-43250-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
	E 612-43250-43400 MACHINERY AND EQUIPMENT	\$500.00	\$25.29	\$25.29	\$474.71
	E 612-43250-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 612-43250-45700 DEPRECIATION	\$27,000.00	\$0.00	\$0.00	\$27,000.00
		\$228,900.00	\$10,307.01	\$23,051.77	\$205,848.23
		\$228,900.00	\$10,307.01	\$23,051.77	\$205,848.23
		\$5,882,889.64	\$383,860.90	\$746,506.58	\$4,956,383.06

Type of Application

Building Permit ☒
Moving Permit ☐
Demolition Permit ☐
Conditional Use ☐
Variance ☒
Zoning Amendment ☐
Placement Permit ☐

City of Elk Point
Building Permit Application
PO Box 280
Elk Point, SD 57025
Phone (605) 356-2141

For Office Use Only

Permit # 2223
Date Received: 03/05/24
Permit Fee: \$1,489.00
Date Fee paid: 3-5-24
Sent to Assessors: _____

Property Owner	
Name	Richard Hofland
Address	208 N Harrison St
City/State/Zip	Elk Point SD 57025
Phone	712-389-1502
Applicant/Contact Person (if different from above)	
Name	Same
Address	
City/State/Zip	
Phone	
Type of Work	
<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/alteration/replacement	<input type="checkbox"/> Other
Category of Construction	
<input checked="" type="checkbox"/> 1 & 2 Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Accessory Building
<input type="checkbox"/> Remodel	<input type="checkbox"/> Other
Job Site Information	
Site Address	207 N Harrison St
City/State/Zip	Elk Point SD 57025
Legal Address	
Description of Work/Intended Use of Building*	
1 family home	

*include building material type (i.e., wood, metal, block, etc)

Required Data: 1 & 2 Family Dwellings		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$ <u>130,000.00</u>		
	Existing	New
No. of Bedrooms:		2
No. of Bathrooms:		2
Total Number of Floors:		1
Dwelling Sq. Feet:		1500
Garage/Carport Sq. Feet:		1150
Covered Porch:		
Deck Area Sq. Feet:		
Other Structure Area:		
Required Data: Commercial Use		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
Building Area:		
Number of Stories		
Type of Construction		
Occupancy Group		

CONTRACTOR INFORMATION

General Contractor	
Name	myself
Address	
City/State/Zip	
Phone	
Excise Tax ID#	
Sewer Contractor	
Name	Dailey Plumbing
Address	
City/State/Zip	Jefferson SD
Phone	712 281 0540
Excise Tax ID#	
Tap Size:	
Location of Sewer:	

Plumbing Contractor	
Name	Dailey Plumbing
Address	
City/State/Zip	
Phone	
Service Size:	Meter Size:
Excise Tax ID#	
Electrical Contractor	
Name	myself
Address	
City/State/Zip	
Phone	
Excise Tax ID#	
Amp Size	Phase
Voltage	
Is Temporary Power Needed?	

Jonah Sundheim
605-670-3905

House is 30' wide
lot is 20' wide

ATTACH PLANS DRAWN TO SCALE AND INCLUDE THE FOLLOWING INFORMATION:

- All new construction must follow the attached document "Permit Addendum for New Construction."
- All property pins must be located.
- Dimensions and location of the lot and location of streets, alleys and easements.
- Location and Dimensions of existing buildings on the lot.
- Location and dimensions of proposed buildings or alterations
- Complete set of plans to scale with a wall section.

NOTE: All setback requirements should be measured from the property lines. Locate all underground services such as water, sewer, gas, electric, and telephone prior to construction. Call South Dakota One Call at 1-800-781-7474. Give 48 hours notice for all locates.

The Land Use Administrator may require other documentation such as house plans, building specifications or other pertinent information.

I (We) certify that the information given is correct and true and I (we) agree to do the proposed work in accordance with the provisions of this permit and the Zoning Ordinance of the City of Elk Point, and comply with State regulations as required.

Richard Hopland Permit Approved: _____ Disapproved: _____
Signature of Applicant(s)

Date: _____ Reasons for Disapproval: _____

Land Use Administrator (or Authorized City Official)

Date

APPEAL

I (We) hereby appeal the decision of the Land Use Administrator in denying a permit for the above use or structure and ask the Board of Adjustment to grant the permit.

Signature of Applicant(s)

Date

Seal: Granted _____
Denied _____

Chairman, Board of Adjustment

Date

Reason Not Granted:

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

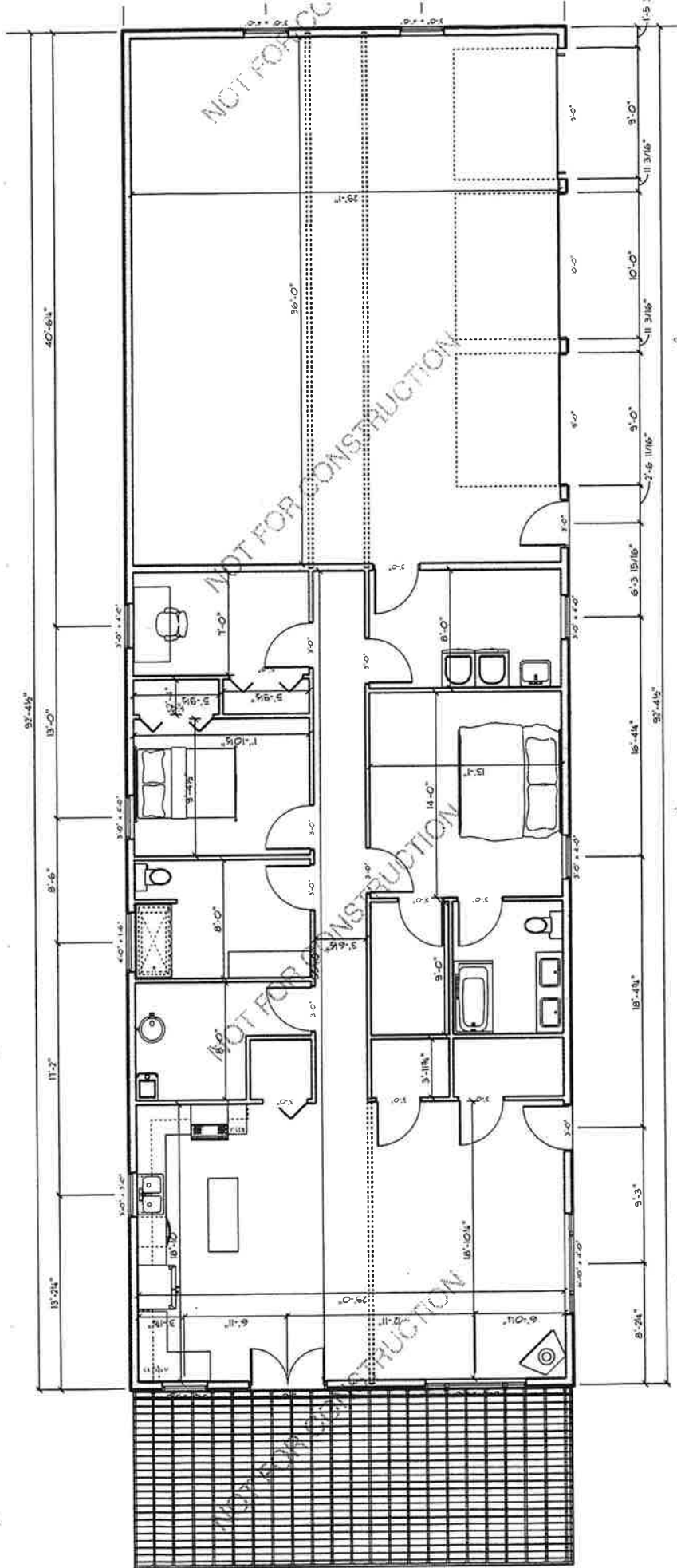
NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

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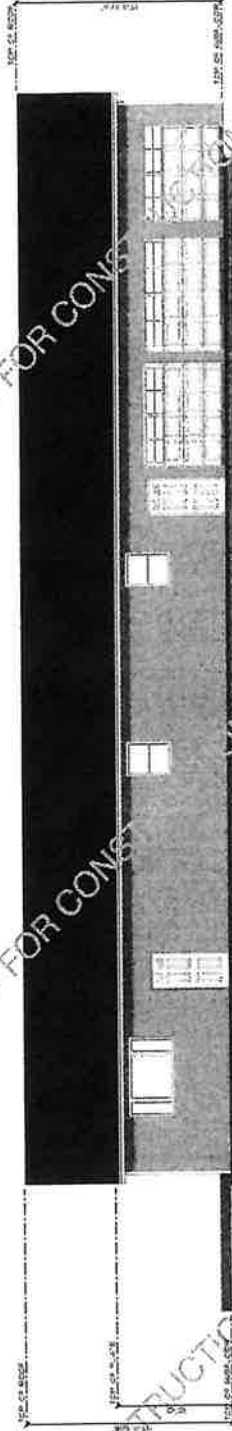
NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION



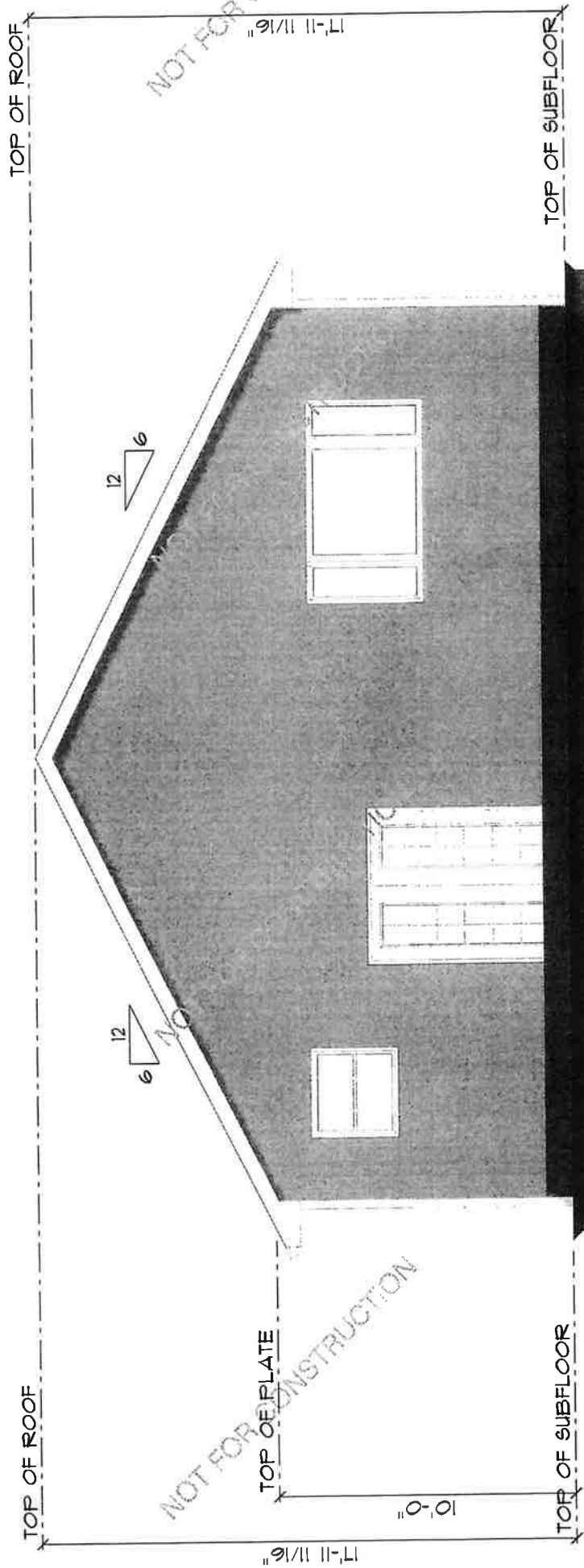
MAIN FLOOR

SCALE: 1" = 10'-0"



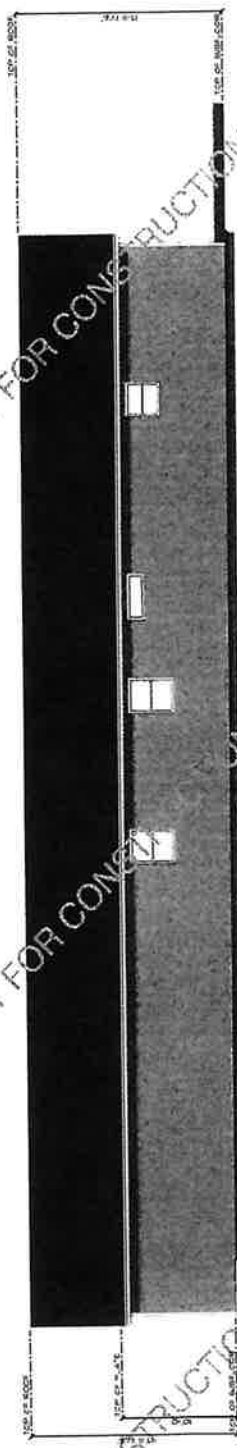
SOUTH ELEVATION

SCALE: 1/16" = 1'-0"



WEST ELEVATION

SCALE: 1" = 5'-0"



NORTH ELEVATION

SCALE: 1/16" = 1'-0"

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

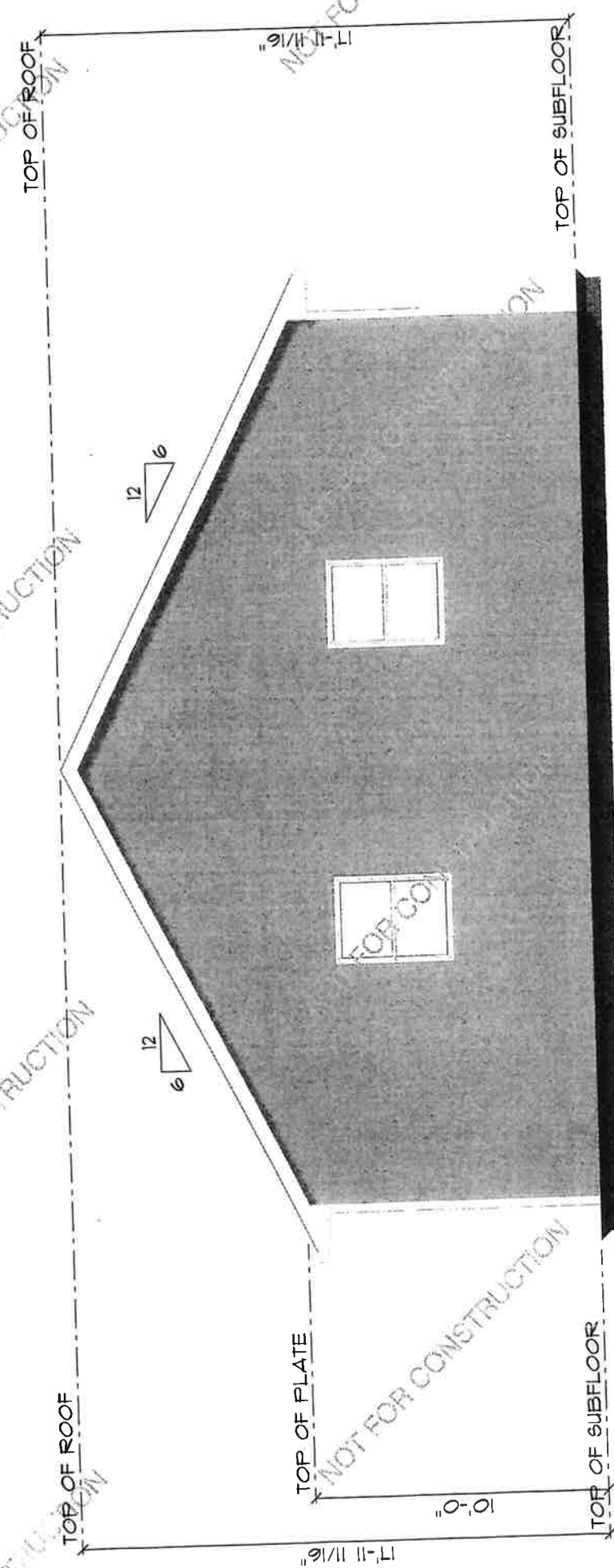
NOT FOR CONSTRUCTION

NOT FOR CONSTRUCTION

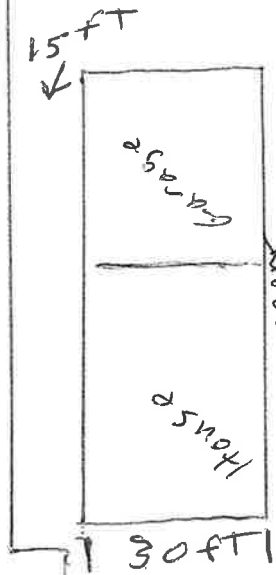
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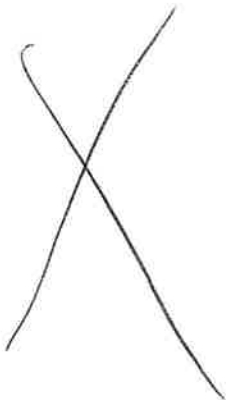
EAST ELEVATION
SCALE: 1" = 5'-0"



Richard Hofland

70 ft

Harrison Street



Pb Box 268
Richard Hofland

SINGLE FAMILY RESIDENTIAL TYPICAL WALL SECTION

ROOF PITCH 16 / 12
(EXAMPLE 4 / 12)

ENGINEERED TRUSS SYSTEM SPACED 24" O.C.

ATTIC VENTILATION REQUIRED PER
UNIFORM BUILDING CODE

ROOF SHEATHING 5/8 OSB
(EXAMPLE: 7/16" OSB EXPOSURE 1)

ROOF COVERING Singles architect
(EXAMPLE: CLASS A 3 TAB SHINGLES)

ROOF UNDERLAYMENT Synthetic #15
(EXAMPLE: 2 LAYERS 15# FELT)

DOUBLE 2 X 16 TOP PLATE
(EXAMPLE: 2 X 6)

SIDING LP Smart Siding
(EXAMPLE: VINYL SIDING)

WEATHER BARRIER Synthetic felt
(EXAMPLE: ASPHALT SATURATED FELT)

2 X 16 STUD WALLS @ 16 O.C.
(EXAMPLE: 2 X 6 @ 16" O.C.)

WALL SHEATHING 7/16 OSB
(EXAMPLE: 7/16" OSB EXPOSURE 1)

2 X _____ FLOOR JOIST X O.C.
(EXAMPLE: 2 X 10 @ 16" O.C.)

OR
ENGINEERED FLOOR JOISTS SPACED _____ O.C.
(MINIMUM 40# PSF UNIFORM FLOOR LOAD)

SILL PLATE 2 X 6 CONTINUOUS
(EXAMPLE 2 X 6)

POURED WALL WIDTH _____
OR
_____ CONCRETE MASONRY UNIT
(EXAMPLE: 8" OR 8" CONCRETE MASONRY UNITS)

DAMPPROOFING MATERIAL _____
(EXAMPLE: BITUMINOUS, ACRYLIC OR OTHER
MATERIALS APPROVED BY BUILDING CODE)

FOUNDATION DRAIN MATERIAL _____
(EXAMPLE: 4" PERFERATED PIPE)
NOTE: DRAIN MUST TERMINATE TO AN
ACCESSIBLE SUMP PIT)

FOOTING SIZE 8" X 16"
(EXAMPLE: 8" X 16")

NOTE: ALL MECHANICALLY OPERATED
EXHAUST SYSTEMS SHALL BE
CONNECTED DIRECTLY TO THE OUTSIDE

CEILING HEIGHT 9'0"
(EXAMPLE: 8'-0")

DIAGONAL WIND BRACING OR PLYWOOD
SHEAR PANELS AT CORNERS
AND EACH 25' OF WALL

Slab on grade

CRAWL SPACE CONSTRUCTION:
MINIMUM 18" FROM THE INTERIOR GRADE
LEVEL TO THE BOTTOM OF THE FLOOR JOISTS

NOTE: FOOTING DEPTH, MINIMUM 42" BELOW
EXTERIOR GRADE

To whom it may concern:

I, Richard Hofland, would like to build a new house at 207 N. Harrison Street. My new house measures 30ft wide and the lot measures 70ft wide, I am requesting a variance for this property. I have requested signature approval from nearby landowners.

1. Alvin A. Abner
2. Patrick L. Carter
3. Brian Oederhagen

Signed: Richard A. Hofland

Richard A. Hofland

SURVEY PLAT

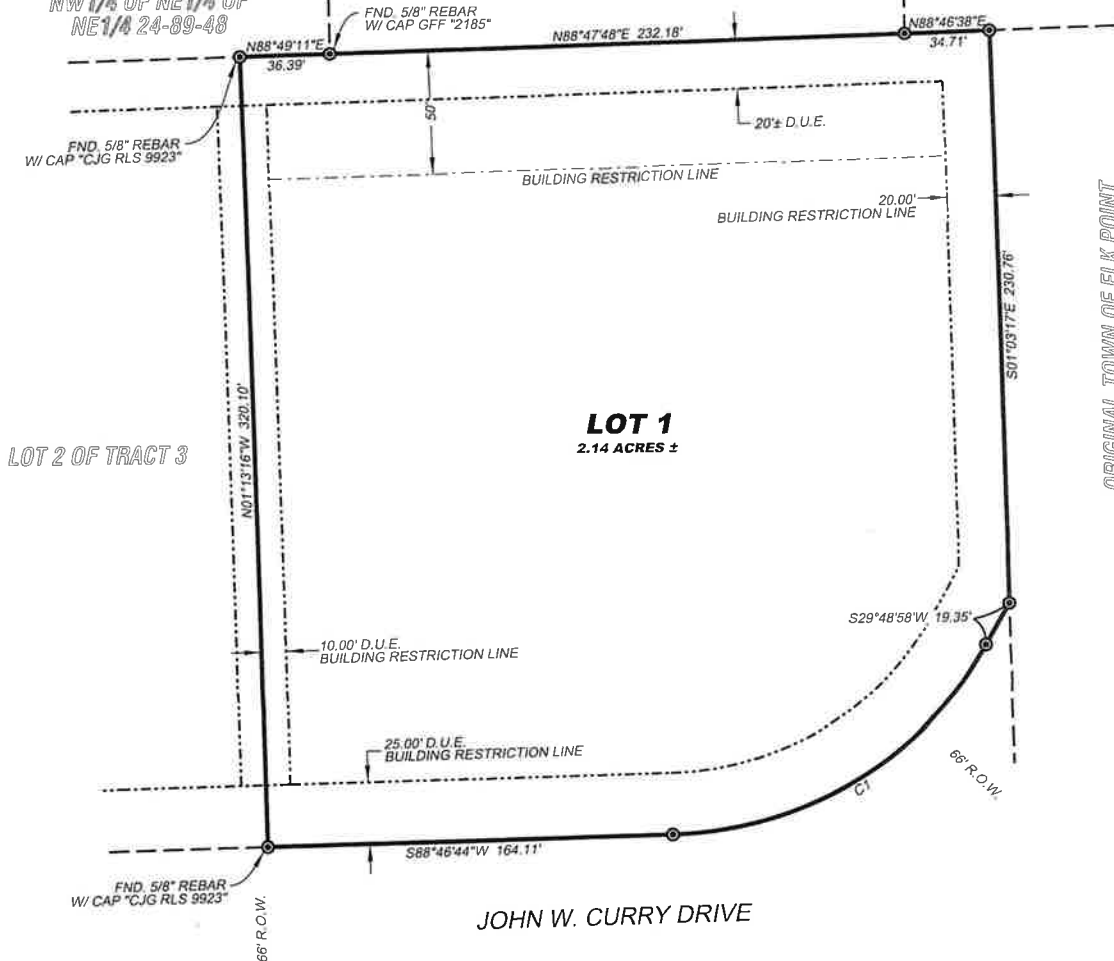
OF LOT 1

OF TRACT 3 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA

PREVIOUSLY DESCRIBED W. 232'
OF E. 464' OF S. 190' OF
NW 1/4 OF NE 1/4 OF
NE 1/4 24-89-48

LOT A OF ACKLIE TR. 3

TR. 2 OF BUSINESS
PARK 1ST ADD.



LOT 1
2.14 ACRES ±

SCALE: 1 INCH = 50 FEET



LEGEND

- IRON MONUMENT FOUND
FOUND KLM 5801
UNLESS NOTED
- IRON MONUMENT SET
5/8" x 18" REBAR W/CAP
"CJG RLS 9923"
- △ CALCULATED CORNER
- (M) MEASURED DISTANCE
- (P) PLATTED DISTANCE
- R.O.W. RIGHT OF WAY
- N.A.P. NOT A PART OF THIS SURVEY
- D.U.E. DRAINAGE AND UTILITY EASEMENT

RESTRICTION LINES:

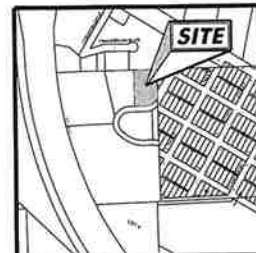
BUILDING RESTRICTION	
FRONT	25'
REAR	25'
SIDE	10'
REAR ADJACENT TO RESIDENTIAL	50'



ANY CERTIFICATION
EXPRESSED OR IMPLIED
HEREIN APPLIES ONLY TO
THE INDIVIDUAL(S),
ASSOCIATION(S), AGENCY(S),
AND/OR CORPORATION(S)
EXPLICITLY LISTED. ANY
CERTIFICATION EXPRESSED
OR IMPLIED IS INVALID
WITHOUT THE SIGNATURE
AND ORIGINAL SEAL OF
"CHRISTOPHER JOHN GROEN,
STATE OF SOUTH DAKOTA,
REGISTERED PROFESSIONAL
LAND SURVEYOR, NUMBER
9923."

SURVEYOR'S NOTES:

1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.
2. BASIS OF BEARING: BEARINGS ARE BASED ON GRID NORTH (WGS 84 DATUM) OBTAINED BY DIRECT OBSERVATION USING SURVEY GRADE GPS EQUIPMENT. DISTANCES ARE GROUND IN US SURVEY FEET.
3. 10' DRAINAGE AND UTILITY EASEMENT ON ALL LOT LINES UNLESS NOTED OTHERWISE.



VICINITY MAP
NO SCALE

CURVE TABLE

NAME	DELTA	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD DIRECTION
CT	58°57'46"	150.00'	154.36'	147.64'	S59°17'51"W



118 W. MAIN STREET
P.O. BOX 1130
ELK POINT, SD 57025
(605) 356-2308

PAGE:	1 OF 2
SCALE:	1" = 50'
PROJECT NO.:	12240307
DRAWN BY:	JPK 03/13/24
SURVEY CREW:	JPG 05/30/17

SURVEY PLAT

OF LOT 1

OF TRACT 3 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE:

TO: ELK POINT ECONOMIC DEVELOPMENT CORPORATION

I, CHRISTOPHER JOHN GROEN, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THE OWNER, "LOT 1 OF TRACT 3 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA" WAS SURVEYED AND PLATTED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION, FOLLOWING GENERALLY ACCEPTED PROFESSIONAL STANDARDS FOR SURVEYING AND PLATTING IN THE STATE OF SOUTH DAKOTA.

DATED THIS 13th DAY OF March, 2024.

REGISTERED LAND SURVEYOR - CHRISTOPHER JOHN GROEN, R.L.S. SD-9923

ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL(S), ASSOCIATION(S), AGENCY(S), AND/OR CORPORATION(S) EXPLICITLY LISTED. ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF "CHRISTOPHER JOHN GROEN, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 9923".



OWNER'S CERTIFICATE:

I, TROY DONNELLY, PRESIDENT OF THE ELK POINT ECONOMIC DEVELOPMENT CORPORATION, DO HEREBY CERTIFY THAT THE ELK POINT ECONOMIC DEVELOPMENT CORPORATION IS THE OWNER OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT MY REQUEST AND IN ACCORDANCE WITH MY INSTRUCTIONS FOR THE PURPOSES OF LOCATING, MARKING, AND PLATTING THE SAME, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

THE UNDERSIGNED ALSO RESERVES UNTO ITSELF, ITS SUCCESSORS AND ASSIGNS, PERMANENT EASEMENTS FOR UTILITIES, SANITARY SEWER, STORM SEWER, SURFACE DRAINAGE AND PEDESTRIAN TRAFFIC, ON, OVER, UNDER AND ACROSS THE AREA OR AREAS SO DESIGNATED ON THE ATTACHED OR FOREGOING PLAT, WHICH EASEMENTS SHALL INCLUDE THE RIGHT OF CONSTRUCTION, INSTALLATION, REPAIR, MAINTENANCE, RECONSTRUCTION AND REPLACEMENT OF NECESSARY EQUIPMENT AND FACILITIES RELATED TO SUCH PURPOSES.

TROY DONNELLY, PRESIDENT
ELK POINT ECONOMIC DEVELOPMENT CORPORATION

DATE

ACKNOWLEDGMENT OF OWNER:

STATE OF _____ COUNTY OF _____

ON THIS ____ DAY OF _____, 20____, BEFORE ME,

_____, THE UNDERSIGNED OFFICER,

PERSONALLY APPEARED TROY DONNELLY, WHO ACKNOWLEDGED HIMSELF TO BE PRESIDENT OF THE ELK POINT ECONOMIC DEVELOPMENT CORPORATION, AND THAT HE AS PRESIDENT, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

CITY OF ELK POINT PLANNING COMMISSION:

BE IT RESOLVED BY THE CITY OF ELK POINT, SOUTH DAKOTA, PLANNING COMMISSION, THAT THE ABOVE PLAT REPRESENTING "LOT 1 OF TRACT 3 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA", BE AND THE SAME IS HEREBY APPROVED.

DATED THIS _____ DAY OF _____, 20____.

CHAIRMAN, PLANNING COMMISSION CITY OF ELK POINT, SOUTH DAKOTA

CITY OF ELK POINT COUNCIL RESOLUTION:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, SOUTH DAKOTA, THAT THE ABOVE PLAT REPRESENTING "LOT 1 OF TRACT 3 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA", BE AND THE SAME IS HEREBY APPROVED.

DATED THIS _____ DAY OF _____, 20____.

MAYOR CITY OF ELK POINT, SOUTH DAKOTA

I, THE UNDERSIGNED, FINANCE OFFICER OF THE CITY OF ELK POINT, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE WITHIN AND FOREGOING IS A TRUE COPY OF THE RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, SOUTH DAKOTA.

ON THE _____ DAY OF _____, 20____.

FINANCE OFFICER CITY OF ELK POINT, SOUTH DAKOTA

CERTIFICATE OF COUNTY TREASURER:

STATE OF SOUTH DAKOTA - COUNTY OF UNION

I, THE UNDERSIGNED, COUNTY TREASURER OF UNION COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DATED THIS _____ DAY OF _____, 20____.

COUNTY TREASURER UNION COUNTY, SOUTH DAKOTA

CERTIFICATE OF DIRECTOR OF EQUALIZATION:

STATE OF SOUTH DAKOTA - COUNTY OF UNION

I, THE UNDERSIGNED, DIRECTOR OF EQUALIZATION OF UNION COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT I HAVE RECEIVED A COPY OF THE ABOVE PLAT AND SAID PLAT HAS BEEN FILED AT MY OFFICE.

DATED THIS _____ DAY OF _____, 20____.

DIRECTOR OF EQUALIZATION UNION COUNTY, SOUTH DAKOTA

CERTIFICATE OF REGISTER OF DEEDS

STATE OF SOUTH DAKOTA - COUNTY OF UNION

FILED FOR RECORD THIS _____ DAY OF _____, 20____.

AT _____ O'CLOCK ____ M., AND RECORDED IN BOOK _____ OF PLATS

ON PAGE _____ THEREIN.

REGISTER OF DEEDS UNION COUNTY, SOUTH DAKOTA



118 W. MAIN STREET
P.O. BOX 1130
ELK POINT, SD 57025
(605) 356-2308

PAGE:	2 OF 2
SCALE:	NONE
PROJECT NO.:	12240307
DRAWN BY:	JPK 03/13/24
SURVEY CREW:	JPG 05/30/17

SUBDIVISION CONSTRUCTION AGREEMENT

THIS AGREEMENT ("Agreement") is made this _____ day of _____ 2024, between the City of Elk Point, South Dakota (hereinafter referred to as "City") and Elk Point Investments, L.L.P., a South Dakota limited liability partnership, its heirs, executors, administrators, successors, transferees, and assigns jointly and severally (hereinafter referred to as "Developer").

Declarations

WHEREAS, the Developer wishes to develop certain lands within the City of Elk Point, South Dakota; and

WHEREAS, the City wishes to prevent the use of public funds to complete private developments; and

WHEREAS, the City requires the execution of this agreement as a prerequisite to approval of the final plat of the subdivision or the issuance of any required permit authorizing the commencement of construction activities; and

(check one)

☐

WHEREAS, the Developer wishes to proceed with construction of the required Public Improvements before platting and has submitted and the City has approved construction plans for the subdivision identified as _____ Addition Phase _____, which are hereby attached to and made part of this agreement. Also attached and hereby made part of this agreement is a preliminary plat including LEGAL DESCRIPTION OF LOTS; or

☐

WHEREAS, the Developer wishes to proceed with platting of _____ (Legal Description) prior to installation of the required Public Improvements of which the associated plat(s) are hereby attached to and made part of this agreement. The Developer has submitted and the City has approved Development Engineering or Construction plans identified as _____ Addition Phase _____, which are hereby attached to and made part of this agreement. The Developer will have approved construction plans prior to issuance of the construction permit.

NOW, THEREFORE, in consideration of the above, the City and Developer hereby agree as follows:

1. Definitions - The Definitions Set Forth Herein Shall Apply Solely To This Agreement.

- a. City Engineer - The City Engineer for the City of Elk Point or his or her authorized representative.
- b. City Ordinance - Revised Ordinances of Elk Point, SD, as adopted and as amended from time to time.
- c. Construction Permit - Any permit required prior to the installation of public improvements; including, but not limited to, street grading, roadway base, curb and gutter, asphalt or concrete surfacing, drainage and flood control, water and sanitary sewer, sump pump collection, or other such improvements in proposed subdivisions or which connect proposed subdivisions.

- d. Developer - The owner of land proposed to be subdivided or its authorized agent who shall have express written authority to act on behalf of the owner.
- e. Final Acceptance - The written notice from the City Engineer verifying that all required Public Improvements are complete according to the approved plans, specifications, and standards.
- f. Final Plat - The plat approved by the City pursuant to Subdivision Ordinance of the City of Elk Point.
- g. Public Improvements - Are those improvements which will be accepted for operation and maintenance by the City of Elk Point and shall include, but not be limited to, street grading, roadway base, curb and gutter, asphalt or concrete surfacing, drainage and flood control, water and sanitary sewer, sump pump collection, or other such improvements in proposed subdivisions.
- h. Warranty Period(s) - The one-year period from the date of written notice granting final acceptance, utility acceptance, or delayed acceptance from the City Engineer as set forth in Section 4 hereof.

2. Time Period for Construction.

The Developer shall complete construction of all Public Improvements in accordance with the approved plans, specifications, and standards within two (2) years of the date of this Agreement. At the Developer's request, the City Council may extend the time period in which to complete the construction for one (1) additional year or a shorter period, if the City Council determines that such an extension is justified. The City Engineer may allow for an additional extension in cases of extreme hardship as set forth in Section 6 herein.

3. Construction Permit.

Prior to the start of work, the Developer shall obtain a Construction Permit from the City allowing the Developer to begin construction within the specified subdivision. The Construction Permit shall be kept valid for the term and any extension of this Agreement. Should the Construction Permit terminate for any reason before continuing work, the Developer will be required to revise the plans to meet the current standards and obtain a new Construction Permit.

4. Utility and Final Acceptance and Warranty of Public Improvements.

- a. Developer and the City acknowledge that, due to the size of the Elk Point Community Infrastructure Project ("Project") the Public Improvements may be accepted by the City in stages, where portions of the Project have been completed and installed as Public Improvements, thereby allowing the Developer to commence selling lots in the Project.
- b. Acceptance of the required Public Improvements will be completed in two stages: Utility Acceptance which includes the water main system, sanitary sewer system, storm sewer system, and sump pump collections systems; and Final Acceptance which shall consist of all other Public Improvements including, but not limited to, grading, crushed base, valley gutters, fillet sections, curb and gutter, and surfacing.

When all required Public Improvements are complete, as defined above, the Developer shall submit a written request for a Utility Acceptance inspection or Final Acceptance inspection.

Within fifteen (15) working days of the request, the City Engineer will complete an inspection; and if the City Engineer finds that all required Public Improvements for the respective inspection, including punch list items, are complete according to the approved plans, specifications, and standards, the City Engineer shall provide written notice granting acceptance of those Public Improvements.

Warranty of the Public Improvements shall be as follows:

(1) Utility Acceptance and Warranty

The Developer shall warrant all water main systems, sanitary sewer systems, storm sewer systems, and sump pump collections systems free from defects for a time period of one (1) year from the date of written notice from the City Engineer granting Utility Acceptance.

(2) Final Acceptance and Warranty

The Developer shall warrant all other Public Improvements free from defects for a time period of one (1) year from the date of written notice from the City Engineer granting Final Acceptance.

c. Exceptions for Extreme Hardship:

(1) Extreme Hardship

The Developer may submit a written request to the City Engineer requesting an exception to the installation of the required Public Improvements within the specified timeframe when installation of said improvements will create an extreme hardship for the Developer. The City Council shall make a reasonable, good faith determination if an extreme hardship exists. If the City Council determines an extreme hardship exists, the City Council shall permit Developer a reasonable length of time for the installation of the improvements to be delayed, up to a maximum of five (5) years from the date of such determination.

(2) Extension of Warranty Periods

Warranty periods will begin upon the completion and Final Approval of the delayed installation of Public Improvements.

5. Contractor's Performance and Payment Bond

As a condition of this Agreement, the Developer shall secure a Performance and Payment Bond from its contractor ("Contractor's Bond") for the development and construction work on the Project, with such Contractor's Bond naming the Developer as a beneficiary. The Contractor's Bond shall comply with all applicable political subdivision requirements for contractor bonding and it shall be in the amount of the total contract price, certifying the faithful performance of the construction contract of the Project. The Contractor's Bond shall stipulate an additional obligation that the contractor shall promptly pay all persons supplying the contractor with labor or material in the prosecution of the work provided for in the contract.

6. Warranty Inspections.

At a minimum of forty-five (45) days prior to the end of the Warranty Period, the City Engineer will conduct a warranty inspection. A written list of warranty repairs will be prepared and presented to the

Developer. The Developer will be responsible to notify the City Engineer in writing when the warranty repairs have been completed and the Engineer shall inspect the same within ten (10) business days of such notice. The City Engineer will verify the warranty repairs have been completed and provide written correspondence acknowledging acceptance of the warranty repairs and shall enter into a mutual release of all claims and obligations concerning the Public improvements with Developer.

7. Engineer's Estimate.

The engineer retained by the Developer ("Developer's Engineer") shall prepare and provide an itemized estimate ("Engineer's Estimate") to construct the Public Improvements. The Developer's Engineer shall be a professional engineer, P.E., licensed to work in the State of South Dakota. Each line item used to create the estimate shall either be a City standard bid item or a similar line item that clearly defines the scope of work. Each line item shall include a description, quantity, unit price, and total price. The total sum of all line items shall be included at the bottom of the Engineer's Estimate. Proof of actual costs may be utilized to develop the Engineer's Estimate. The Developer's Engineer's Estimate will be subject to the approval of the City Engineer. In the event there will be oversizing or material reimbursement payments made by the City to the Developer, said payment may be shown as a credit in arriving at the Engineer's Estimate.

8. Authority of the City Engineer.

As the representative of the City, the City Engineer is in charge of engineering details and administration of the Public Improvements. Work shall be performed to the satisfaction of the City Engineer. The City Engineer will decide questions which may arise as to the quality and acceptability of materials furnished, work performed, all questions which may arise as to the interpretation of documents, and all questions as to the acceptable fulfillment of this Agreement on the part of the Developer. The City Engineer has the authority to reject defective material and work. The City Engineer shall have the authority to suspend the work wholly or in part, by written suspension order, for failure to carry out conditions of this agreement, for failure to carry out orders, for conditions considered unsuitable for the prosecution of the work, or for other conditions or reasons determined by the City to be in the public interest.

9. Coordination of Documents.

The City's current edition of the Supplemental Standard Specifications are hereby made a part of this Agreement in their entirety unless otherwise revised, deleted, or supplemented herein.

Division II—Construction Details and Division III—Materials Details of the current edition of the South Dakota Department of Transportation Standard Specifications for Roads and Bridges and the current version of the South Dakota Department of Transportation Supplemental Specifications and Errata related to Division II and Division III are hereby made a part of this Agreement in their entirety unless otherwise revised, deleted, or supplemented herein.

The coordination of these documents is an essential part of the Agreement. A requirement occurring in one is as binding as though occurring in all. They are intended to be complimentary and to describe and provide for a complete work. For discrepancies, the items shall prevail, or govern, in the following descending order:

- a. Subdivision Construction Agreement.
- b. Plans.

- c. Standard Specifications (a.k.a. Supplemental Standard Specifications).
- d. South Dakota Department of Transportation Supplemental Specifications and Errata related to Division II and Division III of said document.
- e. Division II (Construction Details) and Division III (Materials Details) of the South Dakota Department of Transportation Standard Specifications for Roads and Bridges.

Nothing contained herein shall relieve the Developer of complying with other requirements imposed by Elk Point Municipal Ordinances or as otherwise legally or contractually required.

10. Cooperation by Developer.

The Developer shall give the work the constant attention necessary to facilitate the progress and shall cooperate with the City Engineer and City Inspectors ("Inspector(s)"). The Developer shall not take advantage of apparent errors or omissions in the City Approved Plans and Specifications for the Subdivision. If the Developer discovers an error or omission, the City Engineer shall be immediately notified in writing or via email. The City Engineer will make corrections and interpretations as necessary to fulfill the intent of the City Approved Plans and Specifications for the Subdivision.

11. Duties of the Inspector.

City Inspectors are under the direction of the City Engineer and are authorized to inspect work and materials furnished by the Developer. Inspection may extend to any part of the work, preparation, fabrication, or manufacture of the materials to be used. The Inspector is not authorized to alter or waive the conditions of this Agreement. The Inspector is not authorized to issue instructions contrary to the City Approved Plans and Specifications for the Subdivision or to act in a supervisory capacity for the Developer. The Inspector will have the authority to reject work or materials until any questions at issue can be referred to and decided by the City Engineer.

Neither the City's authority to inspect all work nor any actual inspections performed by the City during the course of construction shall constitute an acceptance of work performed or operate to relieve the Developer and/or Contractor's obligation to construct the project in compliance with the City Approved Plans and Specifications for the Subdivision.

12. Inspection of Work.

Materials and details of the work shall be subject to inspection by the City Engineer. The City Engineer shall, upon at least 24-hour written notice to the Developer, be allowed to enter upon Developer's property and have access to the work site to inspect during regular business hours and shall be furnished with such information and assistance by the Developer as is required to make a complete and detailed inspection.

13. Materials.

All materials and equipment furnished under this Agreement shall be new unless approved in writing by the City Engineer. Materials used shall conform to requirements of the approved plans, specifications, and standards. The City retains the right to perform any and all record testing which may be deemed necessary or advisable by the City Engineer. To expedite the inspection and testing of materials, the Developer shall notify the City Engineer of proposed sources of materials prior to delivery. Work in

which unapproved materials are used shall be performed at the Developer's risk and are subject to inspection, testing, or rejection. Copies of tests will be furnished to the Developer's representative when requested.

Samples taken and tests made will be in accordance with the most recent standard or tentative standard methods of a AASHTO, ASTM, and the "South Dakota Department of Transportation, Materials Manual-Sampling and Testing Procedures." Samples will be taken and tests made by a representative of the City and at the City's expense except as otherwise stipulated.

If a discrepancy exists, the order of precedence is as follows:

- a. Department's Materials Manual.
- b. AASHTO.
- c. ASTM.

14. Conformity with Plans and/or Specifications.

Work performed and materials furnished shall conform to the lines, grades, cross sections, dimensions, and material requirements, including tolerances, shown on the plans, specifications, or other documents.

If the City Engineer finds the materials furnished, work performed, or the finished product is not in full conformity with the City Approved Plans and Specifications for the Subdivision, resulting in an inferior or unsatisfactory product, the work or materials shall be removed and replaced or corrected by and at the expense of the Developer.

15. Remedies for Substandard Work and/or Materials.

Work which does not conform to the requirements of the City Approved Plans and Specifications for the Subdivision will be considered as unacceptable, unless otherwise determined acceptable under the provisions of Section 14. Unacceptable work, whether the result of poor construction, use of defective materials, or damage through carelessness or other cause, shall be removed immediately and replaced in an acceptable manner.

16. Acceptance Limitation.

The acceptance of a Public Improvement shall in no way constitute an assumption by the City of liability for defects in the improvement. By accepting the improvement, the City does not warrant or guarantee the Public Improvement has been properly designed or constructed, or waive any claims relating thereto. Any errors or omission of the Developer, their Engineer, or the Contractor shall not be the responsibility of the City.

17. Revisions to the Approved Construction Plans.

The Developer may revise the approved construction plans as necessary to complete the subdivision improvements, provided the changes are reviewed and approved per the City's standard processes.

18. Developer and/or Contractor Employees, Methods, and Equipment.

a. Workers:

All workers shall have sufficient skill and experience to perform properly the work assigned to them. Any person employed by the Developer and/or by any Contractor who does not perform assigned work in a proper and skillful manner, or who is intemperate or disorderly, shall be removed from the project forthwith by the Developer upon written order of the City Engineer and shall not be employed again on any portion of the work without the City Engineer's consent. Should the Developer fail to remove such person, or fail to furnish suitable and sufficient personnel for the proper prosecution of the work, the City Engineer may suspend the work until the Developer has complied with the order(s).

b. Methods and Equipment:

- (1) The methods and equipment used by the Developer and/or Contractor shall produce a satisfactory quality of work. Equipment used on any portion of the project shall be such, and its use so regulated, that no serious or irreparable damage to the roadway, adjacent property, or other streets or highways will result from its use. If damage does occur to these areas, suitable repairs shall be made at the Developer's expense.
- (2) When the methods and equipment to be used by the Developer and/or Contractor in accomplishing the construction are not prescribed in the plans, specifications, or standards, the Developer and/or Contractor is free to use any methods or equipment that will accomplish the work in full conformity with the requirements of the approved plans, specifications, and standards, as demonstrated to the satisfaction of the City Engineer.

19. Protection of Valley Gutters and Fillets.

All fillets and valley gutters shall be protected during paving operations and between placement of lifts to prevent damage. A gravel crossing or other means of ramping shall be placed over all valley gutters during base course placement and shaping operations. All valley gutters shall be protected during asphalt paving operations with gravel, asphalt, wooden plank ramp, or other approved ramping methods.

When the top lift of asphalt is not placed the same construction season as bottom lift or if the top lift is not placed within two (2) weeks of bottom lift, all valley gutters and fillets shall be ramped with asphalt to protect them from snow plow and other vehicle damage. Any damage to curb and gutter, valley gutters, and/or fillets caused by the lack of adequate ramping shall be repaired at the expense of the Developer and the same shall be a condition of Final Acceptance.

20. Maintenance of Traffic and the Premises.

Unless otherwise specified, the Developer shall be solely responsible for maintaining the premises being subdivided in a safe condition and for keeping the project secured from public use until the bottom lift of asphalt concrete is placed. Measures to adequately restrict public access must be used and maintained by the Developer. If the requirements call for public access, the Developer shall install and maintain appropriate controls as required. The Developer shall be responsible for installation and maintenance of any barricades or warning signs required until Final Acceptance is granted and permanent signage is in place. The Developer shall notify the City Engineer ten (10) business days prior to the need for permanent signage.

Until Final Acceptance is granted, the Developer shall be responsible for maintaining traffic throughout the subdivision. This may include, but is not limited to:

- a. Placement of asphalt concrete to create ramps at fillets, valley gutters, and lift transitions.
- b. Placement of traffic control barriers to indicate the termination of roads.

21. Roadway Maintenance Responsibilities.

The City will be responsible for snow removal on any street where asphalt or concrete surfacing has been placed prior to Final Acceptance and during the warranty period. Snow removal will be the responsibility of the Developer on any unpaved streets. Any damage to work including the asphalt or concrete surfacing, curb and gutter, fillets, and valley gutters caused to the work exclusively by snow removal operations will not be subject to repair or replacement. However, the Developer will be responsible for any snow removal damage to valley gutters or fillets caused by inadequate ramping when the top lift of asphalt has not been installed. The City shall not provide snow removal services on streets where manholes, valve boxes, and any other items protrude above the roadway surface.

The Developer will not be responsible for any routine maintenance during the Warranty Period. Routine maintenance includes street sweeping, crack sealing, and seal coating. However, the City is not responsible for street sweeping caused by construction activities in the development.

In the case of an emergency repair where, in the judgment of the City, delay would cause serious loss or damage, repairs may be made upon the City providing written notice to the Developer and Developer's Contractor, and the Developer shall pay the cost thereof.

22. Transfer of Responsibility.

In the event of the sale, conveyance, or transfer of the Subdivision or any portion thereof, the City will not release the Developer from its obligations under this Agreement and will continue to hold the Developer responsible for all Public Improvements until a successor in interest to the Developer has entered into an Agreement to Construct Subdivision Improvements with the City. The Developer may also assign its rights and obligations under this Agreement with the written consent of the City, which consent shall not be unreasonably withheld to cover said Public Improvements.

23. Breach of Agreement.

- a. The following noninclusive list shall constitute a breach of this Agreement:
 - (1) Failure by the Developer to complete the Public Improvements within the contract period or any extension thereof.
 - (2) Failure or refusal by the Developer to comply with an order of the City Engineer for a period of greater than thirty (30) days after the issuance of such order.
 - (3) Developer's disregard of laws, ordinances, or instructions of the City Engineer.
 - (4) Failure or refusal by the Developer to remove rejected materials.
 - (5) Failure or refusal by the Developer to replace, perform anew, or correct any defective or unacceptable work.

(6) Failure by the Developer to carry on the work in an acceptable manner.

(7) Any other breach of a material provision of this Agreement.

Upon Developer's breach, the City shall be entitled to give notice of default to the Developer. The notice of default shall indicate how the Developer has breached and shall indicate what action the Developer must take to cure such breach. The Developer shall have thirty (30) days to take substantial action to cure such breach or appeal to the City Council of Elk Point.

- b. If the Developer does not, within the time for cure provided in the notice of default, take substantial action to cure such breach, the City may pursue any available remedies at equity or law against Developer.

[Signature Page to Follow.]

Developer:

Elk Point Investments, L.L.P.

By: _____

Its: _____

STATE OF _____)

:SS

COUNTY OF _____)

On this _____ day of _____, 2024, before me, the undersigned officer, personally appeared _____, known to me or satisfactorily proven to be the person(s) whose name(s) _____ subscribed to the within instrument and acknowledged that _____ he _____ executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

(SEAL)

Notary Public—State of: _____
My Commission Expires: _____

City of Elk Point:

Mayor

Date

ATTEST:

Finance Officer

**SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION
CONTRACT PROPOSAL**

DOT-123
July 2018
1 of 1

CODE	PROJECT			MAINT UNIT	CONTROL REFERENCE	AFE	FUNCTION	BEGIN MRM	END MRM
	PRE	ROUTE	AGR						
		000I		291		IF7A	2414		

CITY AND/OR COUNTY: UNION COUNTY

BUDGET SOURCE: CONTRACT MAINTENANCE

REGION MATERIALS CERTIFICATION REQUIRED: ☐ YES ☒ NO
 CERTIFIED INSPECTORS/TESTERS REQUIRED: ☐ YES ☒ NO
 TO BE INSTALLED ON CM&P: ☒ YES ☐ NO

WIP #: _____

TYPE, PURPOSE AND LOCATION OF WORK: TO SWEEP CURB AND GUTTER ON INTERSTATE 29 LOOP, MILEPOST 006.4
TO 009.1 IN THE CITY OF ELK POINT, SOUTH DAKOTA.

ESTIMATE OF QUANTITIES AND COST

BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
910E1210	TRUCK W/ OPERATOR, STREET SWEEPING	30	HRS	\$120.00	\$3,600.00
TOTAL					\$3,600.00

CONTRACTOR'S PROPOSAL STATEMENT

The undersigned agrees to offer the labor and material in the quantities, at the unit price, for the purpose, in the place, and in accordance with attached provisions. The Contractor will provide services in compliance with the Americans with Disabilities Act of 1990 and any amendments.

SUBSTANTIAL COMPLETION DATE October 31, 2024

PROPOSED START DATE April 1, 2024

FIELD WORK COMPLETION DATE _____

SIGNATURE _____

SUBSCRIBED AND SWORN TO BEFORE ME THE
 _____ DAY OF _____, 20__

PRINTED NAME _____

COMPANY CITY OF ELK POINT

STR. ADDRESS 106 W PLEASANT

CITY, STATE, ZIP ELK POINT, SD 57025

NOTARY _____

My Commission Expires:

DATE _____ (SEAL)

FEDERAL TAX ID NUMBER _____

TO BE FILLED OUT BY STATE PERSONNEL:

RECOMMENDED FOR APPROVAL:		CONSTRUCTION & MAINTENANCE ENGINEER	DATE
AREA / REGION / OPS ENGINEER	DATE	DIRECTOR OF OPERATIONS	DATE
		INTERNAL SERVICES / AUDITS	DATE

ACCEPTED BY SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

NAME _____ TITLE _____ DATE _____

IF FEDERAL FUNDS WILL BE EXPENDED UNDER THIS AGREEMENT, ACCEPTANCE BY PROJECT DEVELOPMENT IS REQUIRED

PROJECT DEVELOPMENT ENGINEER _____ DATE _____



City Hall Report March 2024

City Administrator:

We are getting closer and closer to summer, and things will get very busy around here. This month's packet is extensive, as we have a lot to discuss and take action on for future issues.

The first big item I'd like to discuss is the subdivision agreement for the new EPI development on Main St. This is the first time the City of Elk Point has made a subdivision agreement. This is a result of the long-drawn-out progress of Jack Nicklaus Dr. This subdivision agreement holds EPI accountable for completing their project within two years. They have also acquired funding from the state and will be held to that same two-year window on the state's end.

The Lions' Park bike path should start construction here in a couple of months. We will be doing this in-house and using the grant funding from the state to help fund this. Just a reminder we have around \$58,000 in state funding to complete the path. We are also looking to widen the existing paths to 8 ft instead of 6 ft.

Currently, we are having issues finding public works seasonal employees. This is largely due to the state's recommendation that we do not let anyone operate a lawn mower under the age of 18 for insurance reasons. However, \$14/hour is a little low to entice people to apply, especially when some of their work like street repair is physically demanding.

Trevor and I met with Michael, and we are okay to proceed with the aeration-only plan. It will not affect our timeline with the state and still fits the parameters/timeline they outlined in their initial letter. This change in plans is very beneficial to the city and taxpayers. This will allow for the connection to rural water to be much more feasible in the coming years.

Our code enforcement guy, Tim Austin did his first drive-through of town a couple of weeks ago. Unfortunately, the only code enforcement left is a few properties that are not in compliance and are giving him a hard time. Last year we reworked the ordinance to allow for fines up to \$500.00. I gave Tim the green light that we can start sending out letters notifying noncompliant properties that they can be

fined up to \$500.00. If anyone disagrees, please let me know, but after two years I think it is more than enough time to come into compliance. I have information on potential grants that folks can apply for if finances are an issue.

Finally, the ambulance board is in the final stages of setting up an ambulance district and acquiring reliable, yearly funding to build the ambulance building. The next steps are, passing a resolution at the county and then through the city. The commissioners informed me that they would take action on the resolution in April/May. After that, I will bring a resolution to the council.

Board Updates:

Avery Sign has started site visits and plans on construction starting this summer. We have discussed electric plans, and where their driveways will be. Next Mechanical is also starting construction soon, currently, they are working through plans. Finally, we have a plat soon with the agenda for approval. We should have another business purchasing a lot in the coming months.

Public Works:

This month has been standard procedures on the public works side. They have been busy doing street sweeping, service hookups at the Dunham's property, street sweeping, sign repair, pothole patching, and many others. The guys will start grinding up our tree pile for spring/summer and hauling the scrap pile away. The main pump at the water treatment plant was repaired this month as well.

Police Department:

In April, we will install new body cams and a new server for the PD. Thankfully, we do not have any repairs in the news this month, and all vehicles have been running well. The school has invited Jacob and me to discuss a School Resource Officer position at the school. I am assuming this will be a split role, and half would be paid by the school and the other by the city. We will also have another bike rodeo sponsored by SD Abate. On July 17, Tri-state Cruisers will host their car show on Main St.

Finance:

FEBRUARY 2024 BANK BALANCES, FUND BALANCES, EXPENDITURES AND REVENUES

Total February 2024 Expenditures: \$383,860.90

Total February 2024 Revenue: \$387,411.95

First Dakota National Bank Checking Account Beginning Balance for February 2024:
\$3,665,769.25

First Dakota National Bank Checking Account Ending Balance for February 2024:
\$3,625,801.28

UDAG/Trust & Agency Account Ending Balance as of February 2024: \$89,385.04

SD FIT Account Ending Balance as of February 2024: \$625,735.60

Liberty National Bank Water Fund Reserve as of February 2024: \$45,827.24

Liberty National Bank CD - \$1,579,343.92

Cash Balance Worksheet	
February 2024	
Fund	Fund Balances February 2024
General Fund	
Restricted for Dump Truck, mowers & Pay Loader	\$170,000.00
Restricted for Equipment Purchase – Police Car	\$71,130.00
Restricted for Street Repairs (Court St and Lions Park asphalt)	\$290,000.00
Restricted for Underground Replacement-ballfield lights	\$80,000.00
Unassigned Fund Balance	\$684,066.54
Special Revenue Fund (UDAG Fund)	
Restricted Fund Balance	\$78,104.02
Liquor, Lodging, Dining Sales Tax Fund	
Restricted Fund Balance	\$33,275.46
Capital Improvement Fund	

Swimming Pool Bond	\$406,854.44
Water Fund	
Restricted for Revenue Bond	\$17,256.23
Restricted for Loan Requirement	\$107,616.23
Restricted for Future Water Line Replacement	\$150,000.00
Unassigned Fund Balance	\$301,873.92
Sewer Fund	
Restricted for Revenue Bond	\$26,357.05
Restricted for Loan Requirement	\$40,000.00
Restricted for Future Sewer Projects	\$71,000.00
Restricted for SucVac Truck	\$30,000.00
Unassigned Fund Balance	\$127,989.40
Electric Fund	
Restricted for Revenue Bond	\$162,290.71
Restricted for Machinery & Equipment	\$113,000.00
Unassigned Fund Balance	\$2,003,357.82
Garbage Fund	
Unassigned Fund Balance	\$276,322.38
Restricted for Machinery & Equipment	\$120,000.00
T&A Fund	
Unassigned Fund Balance	\$0

Sales Tax Revenue to Date 2024 (February 2024) - \$141,340.43

Sales Tax Revenue to Date 2023 (February 2023) - \$142,611.77

Bed, Board & Booze Tax to Date 2024 (February 2024) - \$5,403.19

Bed, Board & Booze Tax to Date 2023 (February 2023) - \$4,446.63



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Overtime Sheets

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Overtime Sheets

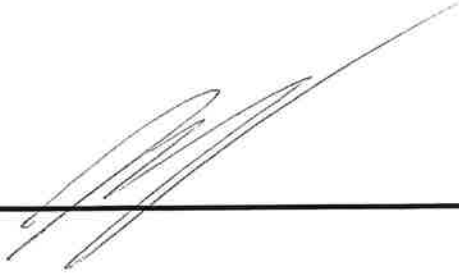
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Overtime Sheet - Police Department

Will Strawn 02/19/24 to 03/02/24

Date		Duties Performed	Hours
02/19/24		Late call	1.00
		Total	1.00

Officer Signature  Date 2/20/24

Chief Signature  Date 2/24/24



ELK POINT
SOUTH DAKOTA
—Since 1859—

April 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1 City Council Meeting @7pm	2	3	4	5	6 Chili Cup
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 EDC Meeting @7:30am	27
28	29	30				