

Agenda
Elk Point City Council
Regular Meeting
Monday, March 6, 2023 @ 6:30pm
Elk Point City Hall

Study Session at 6:30pm. Regular council meeting will begin at 7:00pm

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
- (6) Unfinished Business
- (7) New Business
 - Schedule Board of Equalization meeting.
 - Motion to purchase backhoe off state bid for \$148,800.00.
 - Motion to advertise for Part-time police officer.
- (8) City Hall Report
- (9) Information Items
 - Innovative Thinking Session handout
 - March 2023 Calendar
 - Overtime Report

City of Elk Point

Mission Statement

To provide services that promote the highest quality of life through cost effective and efficient governance.

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, February 6, 2023, at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Penfield, Hurlbert, Irlbeck, Verros, Abraham and VonHaden. No one was absent. Also present were City Attorney Thompson, City Administrator Tuttle, Public Works Director Job, Police Chief Limoges, and Finance Officer Hammitt.

Motion made by Penfield, seconded by VonHaden to approve the agenda. All in favor.

VonHaden moved and Verros seconded a motion to approve the minutes from the January 9, 2023, council meeting. Unanimous.

Motion and second, Hurlbert/Irlbeck to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$54,055.50; Enterprise Fund: \$27,327.24; Fringe Benefits: General Fund: \$16,368.10; Enterprise Fund: \$8,253.59; Bills: 2Lazy2P-snow removal: \$510.21; AB Suppressor-supplies: \$900.00; Aflac-insurance: \$2,134.96; Amsoil, Inc.-repairs: \$655.50; Bomgaars-uniforms: \$298.97; Border States Electric Supply-supplies: \$20,348.68; Cardmember Services-supplies: \$2,314.69; City of Sioux Falls-water testing: \$87.00; City of Vermillion-tipping fees: \$5,220.36; Colonial Research Chemical-supplies: \$2,438.65; Cornhusker International-supplies: \$785.07; Craig Thompson Attorney at Law-professional services: \$752.46; DGR Consulting Engineers-professional services: \$238.00; East River Electric-power: \$126,834.93; Electronic Engineering Co.-supplies: \$315.80; Elk Point Ace Hardware-supplies: \$120.75; Elk Point Chamber-chamber meals: \$20.00; Equipment Blades, Inc.-supplies: \$3,840.00; Ingram Library Services-library books: \$129.23; Jack's Uniform & Equipment-uniforms: \$98.90; Jones' Food Center-supplies: \$94.08; Leader-Courier-publishing: \$161.67; Lyle's Garage Doors-repairs: \$432.50; Matheson Tri-Gas, Inc.-supplies: \$238.82; McKinneyOlson-insurance: \$7,048.64; MidAmerican Energy-utilities: \$2,123.91; Midcontinent Communications-utilities: \$921.73; Midwest Alarm Company, Inc.-security monitoring: \$81.75; Midwest Ready Mix-supplies: \$2,293.83; Nelson, Steven-tax abatement: \$3,267.99; One Office Solution-supplies: \$101.98; Richarz Repair LLC-repairs: \$3,649.00; Rock River Arms, Inc.-equipment: \$1,860.00; Sanford Health Plan-insurance: \$16,455.76; Secretary of State-notary renewal: \$30.00; South Dakota One Call-locate tickets: \$13.65; Southeast Farmers Elevator-5,881.63; Stan Houston-supplies: \$519.80; Staples Credit Plan-office expense: \$324.40; State Industrial Products-maintenance: \$2,002.98; Sturdevant's-repairs: \$562.01; Teamsters Local 120-dues: \$257.00; Transport Truck Sales-equipment: \$78,500.00; Tudog's Computing-repairs: \$89.99; Union County Register of Deeds-filing fees: \$30.00; Unum Life Insurance Company-insurance: \$95.89; Verizon Wireless-utilities: \$205.51

A Public hearing was held at 7:00pm on a Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.

Motion made by VonHaden, seconded by Penfield to approve the Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota. Unanimous.

Penfield moved and Irlbeck seconded a motion to approve the resignation of On-Call Police Officer Gregory Jurich. All in favor.

Motion and second, Penfield/Verros to approve Resolution #2023-1. Unanimous.

RESOLUTION #2023-1
CITY OF ELK POINT, SOUTH DAKOTA
RESOLUTION OF GOVERNING BODY
RECREATIONAL TRAILS PROGRAM APPLICATION SPONSORSHIP

WHEREAS, the State of South Dakota has authorized the making of grants to public bodies to aid in financing the availability and maintenance of recreational trails for both motorized and non-motorized use;

NOW, THEREFORE BE IT RESOLVED:

That Derek Tuttle, City Administrator of Elk Point, is hereby authorized to execute and file an application on behalf of the City of Elk Point, South Dakota, with the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for a Recreational Trails Program grant to aid in financing the Lions Park Recreational Trail for the City of Elk Point, South Dakota, and its Environs.

That Derek Tuttle, City Administrator of Elk Point, is hereby authorized and directed to furnish such information as the South Dakota Department of Game, Fish and Parks, Division of Parks and Recreation may reasonably request in connection with the application which is hereby authorized to be filed.

That the City of Elk Point shall provide a minimum of 20% of the total cost of the project and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Adopted this 6th day of February 2023 by the City Council of the City of Elk Point, South Dakota.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Motion made by VonHaden, seconded by Penfield to advertise for seasonal employees. Unanimous.

Irlbeck moved and Verros seconded a motion to approve the snow removal contract with 2lazy2P and to pay a \$2,500.00 retainer fee. Voting in favor: Irlbeck, Verros, Abraham, Hurlbert, and VonHaden. No one voted against. Penfield abstained. Motion carried.

Motion and second, VonHaden/Penfield to donate a raffle basket to the Elk Point-Jefferson Education Foundation Chili Cup event. All in favor.

Discussion was held on the recycling center and the many issues with the current operation. Council discussed many different options. They agreed to close the recycling center immediately and reopen March 1st and only accept cardboard.

Spring cleanup was discussed and council agreed the city will purchase 50-100 vouchers from the City of Vermillion and distribute to city residents to use when requested. Each resident will be allowed one voucher to use as a free dump at the City of Vermillion landfill.

Motion made by Penfield, seconded by VonHaden to hire ELO CPA's and Advisors to conduct the city's 2022 audit. Unanimous.

VonHaden moved and Abraham seconded a motion to approve the 2023 street sweeping contract with the State of South Dakota for \$3,600.00. All in favor.

Motion and second, Penfield/Abraham to approve a tax abatement request for the City of Elk Point parcel #03.19.01.1000 for \$422.84. Unanimous.

Motion made by Penfield, seconded by VonHaden to adjourn the meeting. All in favor.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: February 16, 2023

CLAIMS REPORT MARCH 2023

VENDOR NAME	REFERENCE	VENDOR TOTAL
2LAZY2P	PEARL STREET SIDEWALK FEBRUARY	\$459.18
AFLAC	AFLAC PAYMENT DUE 3/1/23	\$1,280.14
BLACK HILLS AMMUNITION	POLICE AMMO	\$3,061.90
BORDER STATES ELECTRIC SUPPLY	LOW RISE BOOTCUT & WORK CREW LONGSLEEVE	\$501.15
Brian's Repair Inc.	TIRE REPAIR 2006 CHEVROLET	\$23.32
BRICK MARKERS	TILE FOR POOL	\$56.28
CARDMEMBER SERVICES	FUEL/SUPPLIES	\$4,248.75
CITY OF VERMILLION	TIPPING FEES	\$5,006.71
COMMUNITY PARTNERS RESEARCH INC	ELK POINT HOUSING STUDY UPDATE	\$3,750.00
CORE & MAIN	BONNETT REPAIR KIT	\$231.84
DAKOTA PUMP INC.	WEST END LIFT STATION FLOATS CHANGED OUT	\$845.31
DEMCO, INC.	SUPPLIES	\$488.15
DIVISION OF MOTOR VEHICLES	TITLE APPLICATION AND PLATE FEE 2010 PETERBILT DUMP TRUCK	\$24.20
EAST RIVER ELECTRIC	POWER	\$74,025.38
ELK POINT ACE HARDWARE	SUPPLIES	\$2,698.10
EQUIPMENT BLADES INC	UNIVERSAL CURB RUNNER EXT	\$209.04
FRONTLINE WARNING SYSTEMS, INC	FULL YEAR SIREN SERVICE CONTRACT FOR 2023	\$1,310.00
HABECK TIM & KIM	FULL CITY TAX ABATEMENT	\$2,633.41
HAWKINS, INC.	POTASSIUM PERMANGANATE TECH AND AZONE	\$2,799.61
HERRITY CONSTRUCTION, INC.	METER DEP REFUND 1210 JACK NICKLAUS DR	\$46.04
HERRITY, MITCHELL	FULL CITY TAX ABATEMENT	\$2,835.17
HUTCHESON DANNY	MEAL REIMBURSEMENT JUTS	\$80.00
HUTCHESON, KIM	REIMBURSE MILEAGE METER READS 9/30/22-3/01/23	\$122.52
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$963.41
KARL EMERGENCY VEHICLES	2 BALLISTIC SHIELDS	\$3,200.00
KNIFE RIVER MIDWEST, LLC.	ASPHALT	\$360.75
KNUTSON, MARCIA	FULL CITY TAX ABATEMENT	\$2,482.67
LEADER-COURIER	MEETING MINUTES 2/6	\$82.17
Matheson Tri-Gas, Inc	ARGON AND OXYGEN	\$57.19
MATTHEW R FAIRHOLM PHD	DESIGN DEVELOPMENT DELIVERY & REPORT CITY OF EP INNOVATIVE THINKING SESSION FEB 7 2023	\$500.00
MCKINNEY OLSON INSURANCE	ADD 2010 PETERBILT DUMP TRUCK	\$582.00
MCLAURY ENGINEERING, INC	WASTEWATER STUDY/LIONS PARK PATH PAVING	\$1,623.93
MCLEOD'S PRINTING & OFFICE SUP	SIDEWALK SNOW VIOLATION & GRASS/WEED VIOLATION	\$365.40
MENARDS	SUPPLIES	\$133.24
MIDAMERICAN ENERGY	UTILITIES	\$1,556.21
MIDCONTINENT COMMUNICATIONS	UTILITIES	\$792.60
MSC	BOLTS FLANGES ICEGRIPS CAPS NUTS	\$367.74
MSC INDUSTRIAL SUPPLY CO	ELECTRICAL SUPPLIES	\$657.72
OFFICE OF ENERGY ASSISTANCE	REFUND FOR BARD CRITNEY	\$719.86
ONE OFFICE SOLUTION	CALCULATOR RIBBON	\$13.96
PER MAR SECURITY SYSTEMS	LIFT STATION MONITORING	\$543.66
POMP'S TIRE SERVICE	4 TIRES FOR LOADER	\$9,283.00
POST OFFICE	FIRST CLASS PRESORT #27	\$2,290.00
RESCO	12 UPPER ELEMENTS	\$620.76
RICHARZ REPAIR LLC	REPAIRS TO VOLVO G720B	\$1,216.81
ROAN GARY	INSURANCE AGREEMENT AND INSPECTIONS	\$640.00
RUNNINGS SUPPLY INC	CLOTHING ALLOWANCE KIRK AND TRANSFER PUMP POWER SUPPLY STARTER KIT	\$744.82

CLAIMS REPORT MARCH 2023

VENDOR NAME	REFERENCE	VENDOR TOTAL
SANFORD HEALTH PLAN	MONTHLY PREMIUM DUE 3/1/23	\$16,455.76
SD MUNICIPAL ELECTRIC ASSOC.	SDMEA CONFERENCE & TECHNOLOGY EXPO TREVOR	\$150.00
SHANKS ADAM	FULL CITY TAX ABATEMENT	\$1,177.75
SOUTH DAKOTA MUNICIPAL LEAGUE	SDML DISTRICT MEETING	\$125.00
SOUTH DAKOTA ONE CALL	LOCATE TICKETS	\$8.40
SOUTHEAST FARMER ELEVATOR COOP	FUEL	\$5,723.91
STAN HOUSTON	PUMPS & HOSES	\$898.89
STAPLES CREDIT PLAN	OFFICE EXPENSE	\$764.95
STATE INDUSTRIAL PRODUCTS	WASTEWATER PROGRAM	\$2,002.98
TEAMSTERS LOCAL 120	FEB DUES	\$257.00
TRANSOURCE	HOSE ASSEMBLY & O-RINGS FOR LOADER	\$210.24
TUTTLE DEREK	MILEAGE REIMBURSEMENT SDMA CONFERENCE PIERRE	\$287.50
UNION COUNTY TREASURER	TAX PAYMENT PARCEL 03.19.01.1000	\$30.36
UNUM LIFE INSURANCE COMPANY	LIFE & AD&D COVERAGE	\$95.89
US BANK EQUIPMENT FINANCE	lanier copier lease	\$255.17
VANROEKEL, TROY	MEAL REIMBURSEMENT JUTS	\$80.00

TOTAL CLAIMS

\$165,057.90

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
FUND 101 GENERAL FUND					
	DEPT 41100 LEGISLATIVE				
E 101-41100-41100	SALARIES AND WAGES	\$205,900.00	\$7,871.14	\$7,871.14	\$198,028.86
E 101-41100-41101	EXECUTIVE SALARIES	\$20,760.00	\$0.00	\$0.00	\$20,760.00
E 101-41100-41103	OVERTIME WAGES	\$200.00	\$0.00	\$0.00	\$200.00
E 101-41100-41106	LONGEVITY PAY	\$1,350.00	\$0.00	\$0.00	\$1,350.00
E 101-41100-41200	OASI	\$17,450.00	\$554.60	\$554.60	\$16,895.40
E 101-41100-41300	RETIREMENT	\$12,500.00	\$472.26	\$472.26	\$12,027.74
E 101-41100-42100	INSURANCE	\$36,000.00	\$1,387.93	\$1,387.93	\$34,612.07
E 101-41100-42150	INS-LIAB/PROP/WCOMP	\$4,600.00	\$4,767.36	\$4,767.36	-\$167.36
E 101-41100-42200	PROFESSIONAL SERVICES AND FEES	\$32,000.00	\$0.00	\$0.00	\$32,000.00
E 101-41100-42300	PUBLISHING	\$1,300.00	\$0.00	\$0.00	\$1,300.00
E 101-41100-42310	ELECTION EXPENSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-42320	DUES	\$6,000.00	\$5,806.28	\$5,806.28	\$193.72
E 101-41100-42500	REPAIRS AND MAINTENANCE	\$4,000.00	\$0.00	\$0.00	\$4,000.00
E 101-41100-42600	SUPPLIES AND MATERIALS	\$6,000.00	\$255.48	\$255.48	\$5,744.52
E 101-41100-42700	TRAVEL AND CONFERENCE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-42750	TRAINING	\$750.00	\$0.00	\$0.00	\$750.00
E 101-41100-42800	UTILITIES	\$1,080.00	\$0.00	\$0.00	\$1,080.00
E 101-41100-42830	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41100-42900	OTHER OTHER CURRENT EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 101-41100-43400	MACHINERY AND EQUIPMENT	\$2,000.00	\$36.45	\$36.45	\$1,963.55
E 101-41100-43410	COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-43440	SUBSCRIPTIONS	\$100.00	\$0.00	\$0.00	\$100.00
		\$359,490.00	\$21,151.50	\$21,151.50	\$338,338.50
	DEPT 41120 CITY HALL				
E 101-41120-41100	SALARIES AND WAGES	\$4,900.00	\$180.00	\$180.00	\$4,720.00
E 101-41120-41200	OASI	\$375.00	\$13.77	\$13.77	\$361.23
E 101-41120-42150	INS-LIAB/PROP/WCOMP	\$3,050.00	\$3,178.24	\$3,178.24	-\$128.24
E 101-41120-42500	REPAIRS AND MAINTENANCE	\$2,000.00	\$247.00	\$247.00	\$1,753.00
E 101-41120-42600	SUPPLIES AND MATERIALS	\$3,000.00	\$0.00	\$0.00	\$3,000.00
E 101-41120-42800	UTILITIES	\$12,500.00	\$119.52	\$119.52	\$12,380.48
E 101-41120-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-41120-44900	OTHER DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
		\$26,325.00	\$3,738.53	\$3,738.53	\$22,586.47
	DEPT 41150 CONTINGENCY				
E 101-41150-42900	OTHER OTHER CURRENT EXPENSE	\$30,000.00	\$0.00	\$0.00	\$30,000.00
		\$30,000.00	\$0.00	\$0.00	\$30,000.00
	DEPT 41900 OTHER GENERAL GOVERNMENT				
E 101-41900-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	DEPT 42100 POLICE				
E 101-42100-41100	SALARIES AND WAGES	\$283,500.00	\$10,552.48	\$10,552.48	\$272,947.52
E 101-42100-41103	OVERTIME WAGES	\$15,000.00	\$920.94	\$920.94	\$14,079.06
E 101-42100-41106	LONGEVITY PAY	\$1,100.00	\$0.00	\$0.00	\$1,100.00
E 101-42100-41200	OASI	\$22,950.00	\$838.86	\$838.86	\$22,111.14
E 101-42100-41300	RETIREMENT	\$22,050.00	\$911.55	\$911.55	\$21,138.45
E 101-42100-41500	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-42100	INSURANCE	\$51,000.00	\$1,987.76	\$1,987.76	\$49,012.24
E 101-42100-42150	INS-LIAB/PROP/WCOMP	\$10,500.00	\$9,534.72	\$9,534.72	\$965.28

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 101-42100-42200 PROFESSIONAL SERVICES AND FEES	\$6,000.00	\$0.00	\$0.00	\$6,000.00
	E 101-42100-42300 PUBLISHING	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-42320 DUES	\$475.00	\$290.00	\$290.00	\$185.00
	E 101-42100-42500 REPAIRS AND MAINTENANCE	\$6,000.00	\$0.00	\$0.00	\$6,000.00
	E 101-42100-42550 OFFICE EXPENSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-42600 SUPPLIES AND MATERIALS	\$6,000.00	\$0.00	\$0.00	\$6,000.00
	E 101-42100-42610 UNIFORMS	\$4,000.00	\$0.00	\$0.00	\$4,000.00
	E 101-42100-42620 AUTO EXPENSES	\$16,000.00	\$0.00	\$0.00	\$16,000.00
	E 101-42100-42630 POLICE RADIO	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-42100-42750 TRAINING	\$2,500.00	\$0.00	\$0.00	\$2,500.00
	E 101-42100-42800 UTILITIES	\$6,100.00	\$0.00	\$0.00	\$6,100.00
	E 101-42100-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-43400 MACHINERY AND EQUIPMENT	\$20,000.00	\$36.45	\$36.45	\$19,963.55
	E 101-42100-43410 COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-42100-43440 SUBSCRIPTIONS	\$200.00	\$0.00	\$0.00	\$200.00
		\$484,375.00	\$25,072.76	\$25,072.76	\$459,302.24
	DEPT 42900 OTHER PROTECTION-SELF DEFENSE				
	E 101-42900-42500 REPAIRS AND MAINTENANCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-42900-42600 SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-42900-42800 UTILITIES	\$3,600.00	\$0.00	\$0.00	\$3,600.00
		\$3,700.00	\$0.00	\$0.00	\$3,700.00
	DEPT 43100 HIGHWAYS AND STREETS				
	E 101-43100-41100 SALARIES AND WAGES	\$175,000.00	\$5,155.92	\$5,155.92	\$169,844.08
	E 101-43100-41103 OVERTIME WAGES	\$6,000.00	\$280.95	\$280.95	\$5,719.05
	E 101-43100-41106 LONGEVITY PAY	\$970.00	\$0.00	\$0.00	\$970.00
	E 101-43100-41200 OASI	\$13,400.00	\$403.17	\$403.17	\$12,996.83
	E 101-43100-41300 RETIREMENT	\$9,600.00	\$326.21	\$326.21	\$9,273.79
	E 101-43100-42100 INSURANCE	\$25,200.00	\$990.22	\$990.22	\$24,209.78
	E 101-43100-42150 INS-LIAB/PROP/WCOMP	\$18,300.00	\$19,069.44	\$19,069.44	-\$769.44
	E 101-43100-42200 PROFESSIONAL SERVICES AND FEES	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	E 101-43100-42300 PUBLISHING	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-43100-42320 DUES	\$150.00	\$0.00	\$0.00	\$150.00
	E 101-43100-42400 RENTALS	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	E 101-43100-42500 REPAIRS AND MAINTENANCE	\$35,000.00	\$126.86	\$126.86	\$34,873.14
	E 101-43100-42550 OFFICE EXPENSE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-43100-42600 SUPPLIES AND MATERIALS	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	E 101-43100-42610 UNIFORMS	\$900.00	\$0.00	\$0.00	\$900.00
	E 101-43100-42620 AUTO EXPENSES	\$17,000.00	\$0.00	\$0.00	\$17,000.00
	E 101-43100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-43100-42715 STREET REPAIRS	\$85,000.00	\$0.00	\$0.00	\$85,000.00
	E 101-43100-42720 SNOW REMOVAL	\$10,000.00	\$2,377.70	\$2,377.70	\$7,622.30
	E 101-43100-42750 TRAINING	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-43100-42800 UTILITIES	\$16,500.00	\$378.67	\$378.67	\$16,121.33
	E 101-43100-42900 OTHER OTHER CURRENT EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	E 101-43100-43300 IMPROVE OTHER THAN BUILDINGS	\$137,000.00	\$0.00	\$0.00	\$137,000.00
	E 101-43100-43400 MACHINERY AND EQUIPMENT	\$80,000.00	\$69,694.55	\$69,694.55	\$10,305.45
	E 101-43100-43410 COMPUTER SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-43100-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$686,020.00	\$98,803.69	\$98,803.69	\$587,216.31
	DEPT 43700 CEMETERIES				

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 101-43700-41100 SALARIES AND WAGES	\$10,000.00	\$76.92	\$76.92	\$9,923.08
	E 101-43700-41103 OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-43700-41200 OASI	\$775.00	\$5.75	\$5.75	\$769.25
	E 101-43700-41300 RETIREMENT	\$150.00	\$4.62	\$4.62	\$145.38
	E 101-43700-42100 INSURANCE	\$300.00	\$14.17	\$14.17	\$285.83
	E 101-43700-42150 INS-LIAB/PROP/WCOMP	\$1,525.00	\$1,589.12	\$1,589.12	-\$64.12
	E 101-43700-42200 PROFESSIONAL SERVICES AND FEES	\$750.00	\$0.00	\$0.00	\$750.00
	E 101-43700-42300 PUBLISHING	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-43700-42500 REPAIRS AND MAINTENANCE	\$7,000.00	\$0.00	\$0.00	\$7,000.00
	E 101-43700-42600 SUPPLIES AND MATERIALS	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 101-43700-42800 UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-43700-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	-\$30.00	-\$30.00	\$530.00
	E 101-43700-43400 MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-43700-43410 COMPUTER SOFTWARE	\$500.00	\$0.00	\$0.00	\$500.00
		\$27,000.00	\$1,660.58	\$1,660.58	\$25,339.42
	DEPT 44130 WEST NILE				
	E 101-44130-41100 SALARIES AND WAGES	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-44130-41103 OVERTIME WAGES	\$200.00	\$0.00	\$0.00	\$200.00
	E 101-44130-41200 OASI	\$50.00	\$0.00	\$0.00	\$50.00
	E 101-44130-41300 RETIREMENT	\$50.00	\$0.00	\$0.00	\$50.00
	E 101-44130-42500 REPAIRS AND MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00
	E 101-44130-42600 SUPPLIES AND MATERIALS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
	E 101-44130-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,550.00	\$0.00	\$0.00	\$3,550.00
	DEPT 44400 HUMANE SOCIETY				
	E 101-44400-42900 OTHER OTHER CURRENT EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
	E 101-44400-43430 ANIMALS	\$400.00	\$0.00	\$0.00	\$400.00
		\$600.00	\$0.00	\$0.00	\$600.00
	DEPT 45100 RECREATION				
	E 101-45100-41100 SALARIES AND WAGES	\$55,000.00	\$0.00	\$0.00	\$55,000.00
	E 101-45100-41103 OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45100-41200 OASI	\$4,300.00	\$0.00	\$0.00	\$4,300.00
	E 101-45100-42150 INS-LIAB/PROP/WCOMP	\$4,000.00	\$2,383.68	\$2,383.68	\$1,616.32
	E 101-45100-42200 PROFESSIONAL SERVICES AND FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-45100-42300 PUBLISHING	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45100-42400 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-45100-42500 REPAIRS AND MAINTENANCE	\$4,000.00	\$266.00	\$266.00	\$3,734.00
	E 101-45100-42600 SUPPLIES AND MATERIALS	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	E 101-45100-42629 OTHER MATERIALS FOR RESALE	\$7,000.00	\$0.00	\$0.00	\$7,000.00
	E 101-45100-42700 TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-45100-42750 TRAINING	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 101-45100-42800 UTILITIES	\$15,000.00	\$0.00	\$0.00	\$15,000.00
	E 101-45100-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-45100-43300 IMPROVE OTHER THAN BUILDINGS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	E 101-45100-43400 MACHINERY AND EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 101-45100-44100 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-45100-44200 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
		\$112,900.00	\$2,649.68	\$2,649.68	\$110,250.32
DEPT 45200 PARKS					
E 101-45200-41100	SALARIES AND WAGES	\$12,700.00	\$138.65	\$138.65	\$12,561.35
E 101-45200-41103	OVERTIME WAGES	\$275.00	\$0.00	\$0.00	\$275.00
E 101-45200-41106	LONGEVITY PAY	\$75.00	\$0.00	\$0.00	\$75.00
E 101-45200-41200	OASI	\$950.00	\$9.62	\$9.62	\$940.38
E 101-45200-41300	RETIREMENT	\$275.00	\$8.32	\$8.32	\$266.68
E 101-45200-42100	INSURANCE	\$600.00	\$23.08	\$23.08	\$576.92
E 101-45200-42150	INS-LIAB/PROP/WCOMP	\$3,850.00	\$3,972.80	\$3,972.80	-\$122.80
E 101-45200-42200	PROFESSIONAL SERVICES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
E 101-45200-42300	PUBLISHING	\$100.00	\$0.00	\$0.00	\$100.00
E 101-45200-42400	RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45200-42500	REPAIRS AND MAINTENANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00
E 101-45200-42600	SUPPLIES AND MATERIALS	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 101-45200-42605	FERTILIZER & PEST CONTROL	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 101-45200-42620	AUTO EXPENSES	\$1,200.00	\$0.00	\$0.00	\$1,200.00
E 101-45200-42800	UTILITIES	\$16,500.00	\$0.00	\$0.00	\$16,500.00
E 101-45200-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45200-43200	BUILDINGS	\$446,430.00	\$0.00	\$0.00	\$446,430.00
E 101-45200-43300	IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-43400	MACHINERY AND EQUIPMENT	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 101-45200-43500	DONATIONS	\$500.00	\$0.00	\$0.00	\$500.00
		\$503,455.00	\$4,152.47	\$4,152.47	\$499,302.53
DEPT 45500 LIBRARIES					
E 101-45500-41100	SALARIES AND WAGES	\$32,500.00	\$729.56	\$729.56	\$31,770.44
E 101-45500-41200	OASI	\$2,500.00	\$55.79	\$55.79	\$2,444.21
E 101-45500-42150	INS-LIAB/PROP/WCOMP	\$775.00	\$794.56	\$794.56	-\$19.56
E 101-45500-42200	PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-42300	PUBLISHING	\$200.00	\$0.00	\$0.00	\$200.00
E 101-45500-42400	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-42500	REPAIRS AND MAINTENANCE	\$50.00	\$0.00	\$0.00	\$50.00
E 101-45500-42600	SUPPLIES AND MATERIALS	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 101-45500-42700	TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45500-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45500-43100	LAND	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-43300	IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-43400	MACHINERY AND EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45500-43420	BOOKS	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 101-45500-43440	SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$46,025.00	\$1,579.91	\$1,579.91	\$44,445.09
DEPT 45800 MUSEUM					
E 101-45800-42320	DUES	\$260.00	\$0.00	\$0.00	\$260.00
E 101-45800-42800	UTILITIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00
		\$2,760.00	\$0.00	\$0.00	\$2,760.00
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC					
E 101-46500-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46500-43500	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
DEPT 46520 PLANNING AND ZONING					

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 101-46520-41100 SALARIES AND WAGES	\$4,000.00	\$1,500.00	\$1,500.00	\$2,500.00
	E 101-46520-41200 OASI	\$175.00	\$0.00	\$0.00	\$175.00
	E 101-46520-42100 INSURANCE	\$1,980.00	\$0.00	\$0.00	\$1,980.00
	E 101-46520-42200 PROFESSIONAL SERVICES AND FEES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 101-46520-42300 PUBLISHING	\$300.00	\$0.00	\$0.00	\$300.00
	E 101-46520-42320 DUES	\$50.00	\$0.00	\$0.00	\$50.00
	E 101-46520-42600 SUPPLIES AND MATERIALS	\$200.00	\$0.00	\$0.00	\$200.00
	E 101-46520-42700 TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-46520-42900 OTHER OTHER CURRENT EXPENSE	\$75,000.00	\$0.00	\$0.00	\$75,000.00
		\$86,805.00	\$1,500.00	\$1,500.00	\$85,305.00
	DEPT 46610 STORAGE BUILDING				
	E 101-46610-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	DEPT 47140 DEBT SERVICE				
	E 101-47140-44103 PRINCIPAL	\$70,000.00	\$0.00	\$0.00	\$70,000.00
	E 101-47140-44203 INTEREST	\$24,500.00	\$0.00	\$0.00	\$24,500.00
		\$94,500.00	\$0.00	\$0.00	\$94,500.00
	DEPT 51100 OPERATING TRANSFERS OUT				
	E 101-51100-42830 TRANSFERS OUT	\$155,000.00	\$0.00	\$0.00	\$155,000.00
		\$155,000.00	\$0.00	\$0.00	\$155,000.00
		\$2,622,505.00	\$160,309.12	\$160,309.12	\$2,462,195.88
FUND 200 SPECIAL REVENUE					
	DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
	E 200-46500-42200 PROFESSIONAL SERVICES AND FEES	\$500.00	\$0.00	\$0.00	\$500.00
	E 200-46500-44300 UDAG EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
		\$700.00	\$0.00	\$0.00	\$700.00
	DEPT 47140 DEBT SERVICE				
	E 200-47140-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 200-47140-44203 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$700.00	\$0.00	\$0.00	\$700.00
FUND 201 LIBRARY					
	DEPT 45500 LIBRARIES				
	E 201-45500-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
FUND 211 LIQ, LODG, DINE SALES TAX FUND					
	DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
	E 211-46500-44100 PRINCIPAL	\$18,050.00	\$1,457.78	\$1,457.78	\$16,592.22
	E 211-46500-44200 INTEREST	\$9,250.00	\$809.77	\$809.77	\$8,440.23
		\$27,300.00	\$2,267.55	\$2,267.55	\$25,032.45
		\$27,300.00	\$2,267.55	\$2,267.55	\$25,032.45
FUND 500 CAPITAL PROJECTS FUND					
	DEPT 41900 OTHER GENERAL GOVERNMENT				
	E 500-41900-42200 PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-43300 IMPROVE OTHER THAN BUILDINGS	\$0.00	\$29,689.48	\$29,689.48	-\$29,689.48
	E 500-41900-43400 MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$29,689.48	\$29,689.48	-\$29,689.48
		\$0.00	\$29,689.48	\$29,689.48	-\$29,689.48
FUND 602 WATER FUND					
	DEPT 43300 WATER				
	E 602-43300-41100 SALARIES AND WAGES	\$73,400.00	\$2,845.77	\$2,845.77	\$70,554.23
	E 602-43300-41103 OVERTIME WAGES	\$7,100.00	\$345.35	\$345.35	\$6,754.65
	E 602-43300-41106 LONGEVITY PAY	\$250.00	\$0.00	\$0.00	\$250.00
	E 602-43300-41200 OASI	\$5,800.00	\$237.28	\$237.28	\$5,562.72
	E 602-43300-41300 RETIREMENT	\$4,600.00	\$191.46	\$191.46	\$4,408.54
	E 602-43300-42100 INSURANCE	\$13,650.00	\$535.94	\$535.94	\$13,114.06

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 602-43300-42150 INS-LIAB/PROP/WCOMP	\$9,200.00	\$9,534.72	\$9,534.72	-\$334.72
	E 602-43300-42200 PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	E 602-43300-42300 PUBLISHING	\$750.00	\$0.00	\$0.00	\$750.00
	E 602-43300-42320 DUES	\$1,350.00	\$0.00	\$0.00	\$1,350.00
	E 602-43300-42400 RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
	E 602-43300-42500 REPAIRS AND MAINTENANCE	\$30,000.00	\$0.00	\$0.00	\$30,000.00
	E 602-43300-42550 OFFICE EXPENSE	\$2,400.00	\$0.00	\$0.00	\$2,400.00
	E 602-43300-42600 SUPPLIES AND MATERIALS	\$30,000.00	\$0.00	\$0.00	\$30,000.00
	E 602-43300-42610 UNIFORMS	\$450.00	\$0.00	\$0.00	\$450.00
	E 602-43300-42620 AUTO EXPENSES	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 602-43300-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 602-43300-42750 TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 602-43300-42800 UTILITIES	\$56,300.00	\$439.78	\$439.78	\$55,860.22
	E 602-43300-42830 TRANSFERS OUT	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	E 602-43300-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
	E 602-43300-43100 LAND	\$0.00	\$0.00	\$0.00	\$0.00
	E 602-43300-43300 IMPROVE OTHER THAN BUILDINGS	\$75,000.00	\$19,676.00	\$19,676.00	\$55,324.00
	E 602-43300-43400 MACHINERY AND EQUIPMENT	\$61,000.00	\$36.45	\$36.45	\$60,963.55
	E 602-43300-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 602-43300-44200 INTEREST	\$34,200.00	\$0.00	\$0.00	\$34,200.00
	E 602-43300-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$515,650.00	\$33,842.75	\$33,842.75	\$481,807.25
		\$515,650.00	\$33,842.75	\$33,842.75	\$481,807.25
FUND 604 SEWER FUND					
DEPT 43200 SANITATION					
	E 604-43200-41100 SALARIES AND WAGES	\$73,000.00	\$2,810.57	\$2,810.57	\$70,189.43
	E 604-43200-41103 OVERTIME WAGES	\$7,100.00	\$331.98	\$331.98	\$6,768.02
	E 604-43200-41106 LONGEVITY PAY	\$250.00	\$0.00	\$0.00	\$250.00
	E 604-43200-41200 OASI	\$5,800.00	\$234.37	\$234.37	\$5,565.63
	E 604-43200-41300 RETIREMENT	\$4,500.00	\$188.56	\$188.56	\$4,311.44
	E 604-43200-42100 INSURANCE	\$13,650.00	\$535.94	\$535.94	\$13,114.06
	E 604-43200-42150 INS-LIAB/PROP/WCOMP	\$4,600.00	\$6,196.36	\$6,196.36	-\$1,596.36
	E 604-43200-42200 PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$2,500.00	\$2,500.00	\$47,500.00
	E 604-43200-42300 PUBLISHING	\$400.00	\$0.00	\$0.00	\$400.00
	E 604-43200-42320 DUES	\$400.00	\$0.00	\$0.00	\$400.00
	E 604-43200-42400 RENTALS	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	E 604-43200-42500 REPAIRS AND MAINTENANCE	\$35,000.00	\$150.00	\$150.00	\$34,850.00
	E 604-43200-42550 OFFICE EXPENSE	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	E 604-43200-42600 SUPPLIES AND MATERIALS	\$15,000.00	\$0.00	\$0.00	\$15,000.00
	E 604-43200-42610 UNIFORMS	\$450.00	\$0.00	\$0.00	\$450.00
	E 604-43200-42620 AUTO EXPENSES	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	E 604-43200-42700 TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
	E 604-43200-42750 TRAINING	\$250.00	\$0.00	\$0.00	\$250.00
	E 604-43200-42800 UTILITIES	\$35,000.00	\$0.00	\$0.00	\$35,000.00
	E 604-43200-42830 TRANSFERS OUT	\$90,000.00	\$0.00	\$0.00	\$90,000.00
	E 604-43200-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
	E 604-43200-43300 IMPROVE OTHER THAN BUILDINGS	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	E 604-43200-43400 MACHINERY AND EQUIPMENT	\$21,000.00	\$36.45	\$36.45	\$20,963.55
	E 604-43200-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 604-43200-44200 INTEREST	\$10,600.00	\$0.00	\$0.00	\$10,600.00
	E 604-43200-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$396,300.00	\$12,984.23	\$12,984.23	\$383,315.77
		\$396,300.00	\$12,984.23	\$12,984.23	\$383,315.77
FUND 610 ELECTRIC FUND					
DEPT 43400 ELECTRICITY					

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 610-43400-41100 SALARIES AND WAGES	\$143,700.00	\$5,485.77	\$5,485.77	\$138,214.23
	E 610-43400-41103 OVERTIME WAGES	\$9,700.00	\$181.50	\$181.50	\$9,518.50
	E 610-43400-41106 LONGEVITY PAY	\$1,650.00	\$0.00	\$0.00	\$1,650.00
	E 610-43400-41200 OASI	\$11,500.00	\$425.05	\$425.05	\$11,074.95
	E 610-43400-41300 RETIREMENT	\$9,000.00	\$340.04	\$340.04	\$8,659.96
	E 610-43400-42100 INSURANCE	\$21,400.00	\$890.84	\$890.84	\$20,509.16
	E 610-43400-42150 INS-LIAB/PROP/WCOMP	\$12,200.00	\$12,712.96	\$12,712.96	-\$512.96
	E 610-43400-42200 PROFESSIONAL SERVICES AND FEES	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	E 610-43400-42300 PUBLISHING	\$500.00	\$0.00	\$0.00	\$500.00
	E 610-43400-42320 DUES	\$1,550.00	\$1,197.00	\$1,197.00	\$353.00
	E 610-43400-42500 REPAIRS AND MAINTENANCE	\$12,000.00	\$0.00	\$0.00	\$12,000.00
	E 610-43400-42550 OFFICE EXPENSE	\$5,500.00	\$0.00	\$0.00	\$5,500.00
	E 610-43400-42600 SUPPLIES AND MATERIALS	\$230,000.00	\$0.00	\$0.00	\$230,000.00
	E 610-43400-42610 UNIFORMS	\$900.00	\$0.00	\$0.00	\$900.00
	E 610-43400-42620 AUTO EXPENSES	\$5,500.00	\$0.00	\$0.00	\$5,500.00
	E 610-43400-42629 OTHER MATERIALS FOR RESALE	\$1,250,000.00	\$54,992.65	\$54,992.65	\$1,195,007.35
	E 610-43400-42700 TRAVEL AND CONFERENCE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	E 610-43400-42750 TRAINING	\$1,500.00	\$495.00	\$495.00	\$1,005.00
	E 610-43400-42800 UTILITIES	\$13,600.00	\$0.00	\$0.00	\$13,600.00
	E 610-43400-42810 CONVERSION	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$6,996.86	\$6,996.86	-\$4,996.86
	E 610-43400-43300 IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-43400 MACHINERY AND EQUIPMENT	\$116,500.00	\$36.45	\$36.45	\$116,463.55
	E 610-43400-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00
	E 610-43400-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-44200 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$1,872,400.00	\$83,754.12	\$83,754.12	\$1,788,645.88
		\$1,872,400.00	\$83,754.12	\$83,754.12	\$1,788,645.88

FUND 612 SOLID WASTE FUND

DEPT 43250 SEWAGE COLLECTION AND DISPOSAL

E 612-43250-41100 SALARIES AND WAGES	\$46,600.00	\$1,560.19	\$1,560.19	\$45,039.81
E 612-43250-41103 OVERTIME WAGES	\$1,300.00	\$72.20	\$72.20	\$1,227.80
E 612-43250-41106 LONGEVITY PAY	\$150.00	\$0.00	\$0.00	\$150.00
E 612-43250-41200 OASI	\$3,700.00	\$120.53	\$120.53	\$3,579.47
E 612-43250-41300 RETIREMENT	\$2,550.00	\$97.94	\$97.94	\$2,452.06
E 612-43250-42100 INSURANCE	\$8,250.00	\$324.71	\$324.71	\$7,925.29
E 612-43250-42150 INS-LIAB/PROP/WCOMP	\$6,900.00	\$7,151.04	\$7,151.04	-\$251.04
E 612-43250-42200 PROFESSIONAL SERVICES AND FEES	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 612-43250-42300 PUBLISHING	\$2,000.00	\$0.00	\$0.00	\$2,000.00
E 612-43250-42320 DUES	\$50.00	\$0.00	\$0.00	\$50.00
E 612-43250-42500 REPAIRS AND MAINTENANCE	\$8,000.00	\$150.00	\$150.00	\$7,850.00
E 612-43250-42550 OFFICE EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
E 612-43250-42600 SUPPLIES AND MATERIALS	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 612-43250-42610 UNIFORMS	\$900.00	\$0.00	\$0.00	\$900.00
E 612-43250-42620 AUTO EXPENSES	\$7,000.00	\$0.00	\$0.00	\$7,000.00
E 612-43250-42700 TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$0.00	\$500.00
E 612-43250-42710 TIPPING FEES	\$58,000.00	\$0.00	\$0.00	\$58,000.00
E 612-43250-42800 UTILITIES	\$2,300.00	\$0.00	\$0.00	\$2,300.00
E 612-43250-42830 TRANSFERS OUT	\$40,000.00	\$0.00	\$0.00	\$40,000.00
E 612-43250-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00
E 612-43250-43400 MACHINERY AND EQUIPMENT	\$500.00	\$36.46	\$36.46	\$463.54
E 612-43250-43410 COMPUTER SOFTWARE	\$2,200.00	\$0.00	\$0.00	\$2,200.00

January 2023 Expenditure Report

Fund	Account Description	2023 Budget	January 2023 Amount	2023 YTD Amount	Balance
	E 612-43250-45700 DEPRECIATION	\$27,000.00	\$0.00	\$0.00	\$27,000.00
		\$228,900.00	\$9,513.07	\$9,513.07	\$219,386.93
		\$228,900.00	\$9,513.07	\$9,513.07	\$219,386.93
		\$5,663,755.00	\$332,360.32	\$332,360.32	\$5,331,394.68

January 2023 Revenue Report

Fund	Account Number and Title	2023 Budget	2023 YTD Amount	January 2023 Amount	Balance
GENERAL FUND					
	R 101-00000-31110 GEN PROP TAXES CURRENT YEAR	\$1,018,615.00	\$0.00	\$0.00	\$1,018,615.00
	R 101-00000-31120 GEN PROP TAXES LAST YEAR	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-31130 GEN PROP TAXES PRIOR YR	\$1,000.00	\$0.00	\$0.00	\$1,000.00
	R 101-00000-31160 GEN PROP TAXES ALL PRIOR YEARS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31170 GEN PROP TAXES ON MOBILE HOMES	\$4,000.00	\$0.00	\$0.00	\$4,000.00
	R 101-00000-31190 GEN PROP TAXES ON OTHER	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31300 GEN SALES AND USE TAXES	\$775,000.00	\$65,489.08	\$65,489.08	\$709,510.92
	R 101-00000-31500 AMUSEMENT TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31900 PENALTY, INTEREST DELINQ TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-32000 LICENSES AND PERMITS	\$8,500.00	\$0.00	\$0.00	\$8,500.00
	R 101-00000-32400 VIDEO AND LOTTERY FEE	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	R 101-00000-33100 FEDERAL GRANTS	\$334,825.00	\$0.00	\$0.00	\$334,825.00
	R 101-00000-33140 LAND/WATER CONSERVATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33499 OTHER STATE GRANTS	\$45,000.00	\$0.00	\$0.00	\$45,000.00
	R 101-00000-33500 STATE SHARE REVENUE	\$14,500.00	\$3,809.36	\$3,809.36	\$10,690.64
	R 101-00000-33510 BANK FRANCHISE TAX	\$15,000.00	\$0.00	\$0.00	\$15,000.00
	R 101-00000-33530 LIQUOR TAX REVERSION	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33540 MOTOR VEHICLE LICENSES	\$29,000.00	\$0.00	\$0.00	\$29,000.00
	R 101-00000-33580 LOCAL GOV HWY AND BRIDGE FUND	\$17,000.00	\$3,382.54	\$3,382.54	\$13,617.46
	R 101-00000-33590 OTHER STATE SHARED REVENUE	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	R 101-00000-33830 COUNTY WHEEL TAX	\$6,500.00	\$0.00	\$0.00	\$6,500.00
	R 101-00000-34000 CHARGES FOR GOODS AND SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
	R 101-00000-34110 ZONING AND SUBDIVISION FEES	\$5,000.00	\$208.00	\$208.00	\$4,792.00
	R 101-00000-34200 PUBLIC SAFETY	\$500.00	\$0.00	\$0.00	\$500.00
	R 101-00000-34290 OTHER PUBLIC SAFETY	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-34520 ANIMAL CONTROL AND SHELTER FEE	\$500.00	\$35.00	\$35.00	\$465.00
	R 101-00000-34620 SWIMMING POOL FEES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-34621 DAILY FEES	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	R 101-00000-34622 SINGLE MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-34623 FAMILY MEMBERSHIPS	\$10,000.00	\$116.28	\$116.28	\$9,883.72
	R 101-00000-34624 SWIMMING LESSONS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
	R 101-00000-34640 CONCESSIONS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	R 101-00000-34670 SIGN ADVERTISEMENT FEES	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-34690 OTHER CULTURE-RECREATION	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 101-00000-35000 FINES AND FORFEITS	\$1,000.00	\$75.00	\$75.00	\$925.00
	R 101-00000-35100 COURT FINES AND FORFEITS	\$250.00	\$0.00	\$0.00	\$250.00
	R 101-00000-36000 MISCELLANEOUS REVENUE	\$50.00	\$87.88	\$87.88	-\$37.88
	R 101-00000-36100 INTEREST EARNED	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	R 101-00000-36200 RENTALS	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	R 101-00000-36310 PRINCIPAL COLLECTED BY COUNTY	\$3,800.00	\$0.00	\$0.00	\$3,800.00
	R 101-00000-36320 INT AND PENALTY COLLECT COUNTY	\$2,400.00	\$0.00	\$0.00	\$2,400.00
	R 101-00000-36330 PRINCIPAL COLLECT BY MUNICIPAL	\$0.00	\$500.00	\$500.00	-\$500.00
	R 101-00000-36700 CONTRIB AND DONAT FROM PRIVATE	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-36900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-38610 SALE OF LOTS	\$5,000.00	\$1,000.00	\$1,000.00	\$4,000.00
	R 101-00000-38620 GRAVE-DIGGING CHARGES	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	R 101-00000-38750 CABLE TV FRANCHISE FEE	\$11,000.00	\$0.00	\$0.00	\$11,000.00
	R 101-00000-39110 OPERATING TRANSFERS IN	\$160,365.00	\$0.00	\$0.00	\$160,365.00
	R 101-00000-39121 BONDS PROCEEDS	\$94,200.00	\$0.00	\$0.00	\$94,200.00
	R 101-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-39140 COMP FOR LOSS OR DAM GEN FIXED ASSET	\$0.00	\$0.00	\$0.00	\$0.00
		\$2,622,505.00	\$74,703.14	\$74,703.14	\$2,547,801.86
SPECIAL REVENUE					
	R 200-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 200-00000-36100 INTEREST EARNED	\$50.00	\$0.00	\$0.00	\$50.00
	R 200-00000-36340 INT AND PENALTY COLLECT MUNICI	\$3,500.00	\$0.00	\$0.00	\$3,500.00
		\$3,550.00	\$0.00	\$0.00	\$3,550.00
LIQ, LODG, DINE SALES TAX FUND					

January 2023 Revenue Report

Fund	Account Number and Title	2023 Budget	2023 YTD Amount	January 2023 Amount	Balance
	R 211-00000-31400 GROSS RECEIPTS BUSINESS TAXES	\$31,000.00	\$1,443.78	\$1,443.78	\$29,556.22
		\$31,000.00	\$1,443.78	\$1,443.78	\$29,556.22
CAPITAL PROJECTS FUND					
	R 500-00000-39121 BONDS PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
WATER FUND					
	R 602-00000-36100 INTEREST EARNED	\$50.00	\$0.00	\$0.00	\$50.00
	R 602-00000-36900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-38100 WATER REVENUE	\$0.00	\$165.65	\$165.65	-\$165.65
	R 602-00000-38110 METERED AND FLAT RATE WATER	\$515,000.00	\$34,201.49	\$34,201.49	\$480,798.51
	R 602-00000-38120 BULK WATER SALES	\$500.00	\$0.00	\$0.00	\$500.00
	R 602-00000-38130 SURCHARGE	\$28,000.00	\$2,392.58	\$2,392.58	\$25,607.42
	R 602-00000-38190 OTHER WATER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-38295 PENALTY CHARGES	\$2,000.00	\$142.84	\$142.84	\$1,857.16
	R 602-00000-38380 UTIL CONNECT FEES	\$1,500.00	\$250.00	\$250.00	\$1,250.00
	R 602-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-39110 OPERATING TRANSFERS IN	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	R 602-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$587,050.00	\$37,152.56	\$37,152.56	\$549,897.44
SEWER FUND					
	R 604-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-38130 SURCHARGE	\$45,000.00	\$3,793.95	\$3,793.95	\$41,206.05
	R 604-00000-38295 PENALTY CHARGES	\$2,000.00	\$136.30	\$136.30	\$1,863.70
	R 604-00000-38310 SEWER CHARGES	\$348,000.00	\$30,207.22	\$30,207.22	\$317,792.78
	R 604-00000-38380 UTIL CONNECT FEES	\$1,500.00	\$250.00	\$250.00	\$1,250.00
	R 604-00000-38390 OTHER SEWER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-39130 SALE OF FIXED ASSET	\$0.00	\$0.00	\$0.00	\$0.00
		\$396,500.00	\$34,387.47	\$34,387.47	\$362,112.53
ELECTRIC FUND					
	R 610-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 610-00000-36100 INTEREST EARNED	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	R 610-00000-38210 METERED SALES	\$1,950,000.00	\$173,305.55	\$173,305.55	\$1,776,694.45
	R 610-00000-38220 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	R 610-00000-38240 RETURN CHECK CHGS	\$500.00	\$0.00	\$0.00	\$500.00
	R 610-00000-38290 OTHER ELECTRIC REVENUE	\$52,000.00	\$70.00	\$70.00	\$51,930.00
	R 610-00000-38295 PENALTY CHARGES	\$7,000.00	\$467.18	\$467.18	\$6,532.82
	R 610-00000-38296 RECONNECTION CHGS	\$2,000.00	\$25.00	\$25.00	\$1,975.00
	R 610-00000-38380 UTIL CONNECT FEES	\$1,000.00	\$250.00	\$250.00	\$750.00
	R 610-00000-39110 OPERATING TRANSFERS IN	\$66,000.00	\$0.00	\$0.00	\$66,000.00
	R 610-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$2,083,500.00	\$174,117.73	\$174,117.73	\$1,909,382.27
SOLID WASTE FUND					
	R 612-00000-38180 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	R 612-00000-38295 PENALTY CHARGES	\$1,000.00	\$67.24	\$67.24	\$932.76
	R 612-00000-38800 SOLID WASTE REVENUE	\$228,000.00	\$19,192.68	\$19,192.68	\$208,807.32
	R 612-00000-38810 COLLECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00
	R 612-00000-38820 LANDFILL FEES	\$5,000.00	\$14.33	\$14.33	\$4,985.67
	R 612-00000-38890 OTHER SOLID WASTE REVENUE	\$1,500.00	\$45.00	\$45.00	\$1,455.00
	R 612-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$235,500.00	\$19,319.25	\$19,319.25	\$216,180.75
		\$5,959,605.00	\$341,123.93	\$341,123.93	\$5,618,481.07



City Hall Report February 2023

City Administrator:

The second month of 2023 is in the books, this month I have been occupied with quite a few grant applications. The agenda may look small, but we have a lot of irons in the fire that are not actionable yet. I became the new President of the Chamber officially in March, along with Kyle Buum as Vice President, Brian Wells as Secretary, and Gary Nebelsick as Treasurer.

This month we have received a number of complaints about the recycling center being cardboard only. I have had a few folks tell me that they would be willing to work part-time to ensure people are recycling the required items. We can talk about this in the study session if the council wishes to.

In the agenda, I wanted to dedicate some time to go over the results of the Innovative Thinking Session we did between the Council, HRC, School, and EDC in early February. Please look over the report in your packet. Some items may seem vague in description. That's because Dr. Fairholm used everybody's notes as talking points, I will explain this more in the meeting. Thank you to all that showed up for this!

Jacob and I brought the County Commissioners a resolution to establish an ambulance district in the same areas where there is currently a fire district. The commissioners decided that they would like the people to hear more about this in advance, instead of them passing a resolution. The ambulance board and I will start gathering signatures for a petition in order to get an election to create an ambulance district. I have mentioned this before but the ambulance district creation is to provide Elk Point and the surrounding area access to an ambulance in the long term. Currently, as an ambulance board, the governance and funding are not stable, and will not be around for long in its current state. Ultimately, we want the Ambulance district to join with the Fire Department and create an Elk Point Fire & EMS.

The storm shelter bids are going well. We are going to switch gears slightly and hire a General contractor due to the use of federal dollars. This project will go

much smoother, and subcontractors are more likely to work with a general and post bond that we request. Sealed bids will be opened on April 4th, 2023. We have until December 31st, 2023 to complete the project.

Michael, Trevor, and I have met with Bolton and Menk regarding our lagoon issues. Unfortunately, Michael cannot be there on March 6th to provide a presentation so he will be there for the April meeting. We are still ahead of schedule on this, as we have until September to present the state with a correction plan.

This month I have been working on a few different grants. I am finishing the Recreational Trail Program grant once I receive a few more estimates. For this grant, I am requesting \$40,000.00 for asphalt on Lions Park Trail. I am also working on a Youth Development Foundation grant for new lighting in the Baseball field in 2024, I am asking for \$110,000 on this. Finally, I am working with the Police Department on completing a public safety grant through Firehouse Subs, this grant is in the early stages since the application period opens in April.

I have also spoken with federal grant reps about the new infrastructure bill, and what those grants will provide. Right now, it looks like the feds will allocate these dollars to the state and the state will be responsible for distributing them to the municipalities. Some of these grants have extremely high dollar amounts, up to \$5 million in some cases. I assume these will be highly competitive but can be a tool for some of our larger streets.

We are still accepting summer applications for Public Works seasonal, Pool Manager, Head Life guard, Lifeguards, and Slide Attendant/Concession. People may apply online or pick up an application at City Hall.

Board Updates:

The HRC has postponed the meeting until mid-March, no updates at this time.

The EDC board will meet again in March to redraft our bylaws and go over the Innovative Thinking Session we worked on in early February.

Public Works:

This month at Public Works snow and ice removal has been a priority, although not as bad as in previous months. There has been a significant amount of flooding

around town, so we have been pumping the excess water out of our streets and lift stations. We have also replaced our lift station floats and repaired old valves. The recycling center has been reopened to accept cardboard only. Aside from those we have done locates, street light repairs, service hookups, and cleaning the holding cell in the treatment plant.

Police Department:

The month of March at the police department will see Officer Strawn head to the academy on March 6th, he will return on June 2nd. Until then scheduling will be packed as we are down one person. The Tahoe was sent to Des Moines due to electrical issues. The new (SBR) rifles were delivered and qualified for standard testing. They have been inserted into patrol vehicles. Jacob and I are still on the hunt for part-time officers to free up the schedule until Officer Strawn returns from the academy.

Finance:

JANUARY 2023 BANK BALANCES, FUND BALANCES, EXPENDITURES AND REVENUES

Total January 2023 Expenditures: \$332,360.32
Total January 2023 Revenue: \$341,123.93

First Dakota National Bank Checking Account Beginning Balance for January 2023: \$3,854,656.46

First Dakota National Bank Checking Account Ending Balance for January 2023: \$3,916,889.85

UDAG/Trust & Agency Account Ending Balance as of January 2023: \$74,516.12

SD FIT Account Ending Balance as of January 2023: \$594,319.15

Liberty National Bank Water Fund Reserve as of January 2023: \$45,679.16

Liberty National Bank CD - \$573,301.42

Cash Balance Worksheet	
January 2023	
	Fund Balances

Fund	January 2023
General Fund	
Restricted for Dump Truck, mowers & Pay Loader	\$120,000.00
Restricted for Equipment Purchase – Police Car	\$51,130.00
Restricted for Street Repairs (Court St and Lions Park asphalt)	\$225,000.00
Unassigned Fund Balance	\$1,042,112.40
Special Revenue Fund (UDAG Fund)	
Restricted Fund Balance	\$69,704.74
Liquor, Lodging, Dining Sales Tax Fund	
Restricted Fund Balance	\$87,925.04
Capital Improvement Fund	
Swimming Pool Bond	\$521,812.44
Water Fund	
Restricted for Revenue Bond	\$17,256.23
Restricted for Loan Requirement	\$107,616.23
Restricted for Future Water Line Replacement	\$100,000.00
Unassigned Fund Balance	\$240,845.33
Sewer Fund	
Restricted for Revenue Bond	\$26,357.05
Restricted for Loan Requirement	\$40,000.00
Restricted for Future Sewer Projects	\$15,000.00
Restricted for SucVac Truck	\$10,000.00
Unassigned Fund Balance	\$49,161.05
Electric Fund	
Restricted for Revenue Bond	\$162,926.11
Restricted for Machinery & Equipment	\$186,000.00
Unassigned Fund Balance	\$2,253,837.00
Garbage Fund	
Unassigned Fund Balance	\$174,346.65
Restricted for Machinery & Equipment	\$80,000.00
T&A Fund	
Unassigned Fund Balance	\$1,590.02

Sales Tax Revenue to Date 2023 (January 2023) - \$83,438.24

Sales Tax Revenue to Date 2022 (January 2022) - \$91,196.86

Bed, Board & Booze Tax to Date 2023 (January 2023) - \$2,273.75

Bed, Board & Booze Tax to Date 2022 (January 2022) - \$4,443.36

Elk Point, SD

Report on Innovative Thinking Session

Key Result Areas, Objectives, and
Action Items

February 2023

Matthew R. Fairholm, PhD

Table of Contents

Executive Summary.....	II
City of Elk Point's Mission and Values	II
Values, Key Result Areas, Objectives, and Sample Action Items Summary.....	II
Figure A: Summary of Elk Point Key Result Areas and Objectives	V
Report on Innovative Thinking Session	1
Phase 1: Setting the Stage – Review of Select Data & Organization Values.....	1
Elk Point's Mission and Values.....	1
Table 1: What is Valuable about Living in Elk Point?	4
Table 2: What are the Values of Elk Point?.....	4
Phase 2: Innovative Thinking Session – Steps and Results.....	4
Framework Refinement	5
Issue Refinement	5
Table 3: Summary of Questions and Clarification Needs: Categorized by Similar Comments	6
Idea Generation	7
Table 4: Summary List of Individual and Group Ideas: Categorized by Similar Comments	7
Phase 3: Moving Forward – Initial Action Planning for Implementation	9
Table 5: Summary of Key Result Areas, Objectives, and Action Items	9
Phase 4: Linking to Values and Vision - Making Linkages to Elk Point Goals.....	11
Table 6: KRAs and City of Elk Point Values.....	11
Linkages of Key Result Areas and Objectives.....	12
Figure 1: Elk Point Key Result Areas and Objectives Summary.....	12
Report Conclusion and Next Steps	12
Appendix 1: Examples of the What-How Process.....	13
Example 1.....	13
Example 2.....	13

Executive Summary

Report on Innovative Thinking Session Development of Key Result Areas, Objectives, and Action Items

Prepared by Matthew R. Falrholm, PhD

This executive summary offers the City of Elk Point a very brief depiction of an innovative thinking plan or direction of activities. It captures key insights from the innovative thinking process conducted in the February of 2023. The executive summary begins by outlining Elk point's Mission and Values, as recorded on the City's website. It then links the Values to Key Result Areas, Objectives, and Action Items that emerged from the innovative thinking process. The full report details the steps taken and results received that shaped the following summary. This is only a beginning to a more detailed plan, but the initial outline illustrated below can guide the thinking and activities of Elk Point today.

City of Elk Point's Mission and Values

- **Our Mission:** Elk point's mission is to provide services that promote the highest quality of life through cost effective and efficient governance.
 - To accomplish this mission, the City of Elk Point is committed to providing citizens with a safe community, effective quality services, and infrastructure of adequate means to meet present and future needs.
- **Our Values:**
 - Professionalism
 - Service
 - Fairness
 - Accountability
 - Fiscal Responsibility
 - Proactive Practices

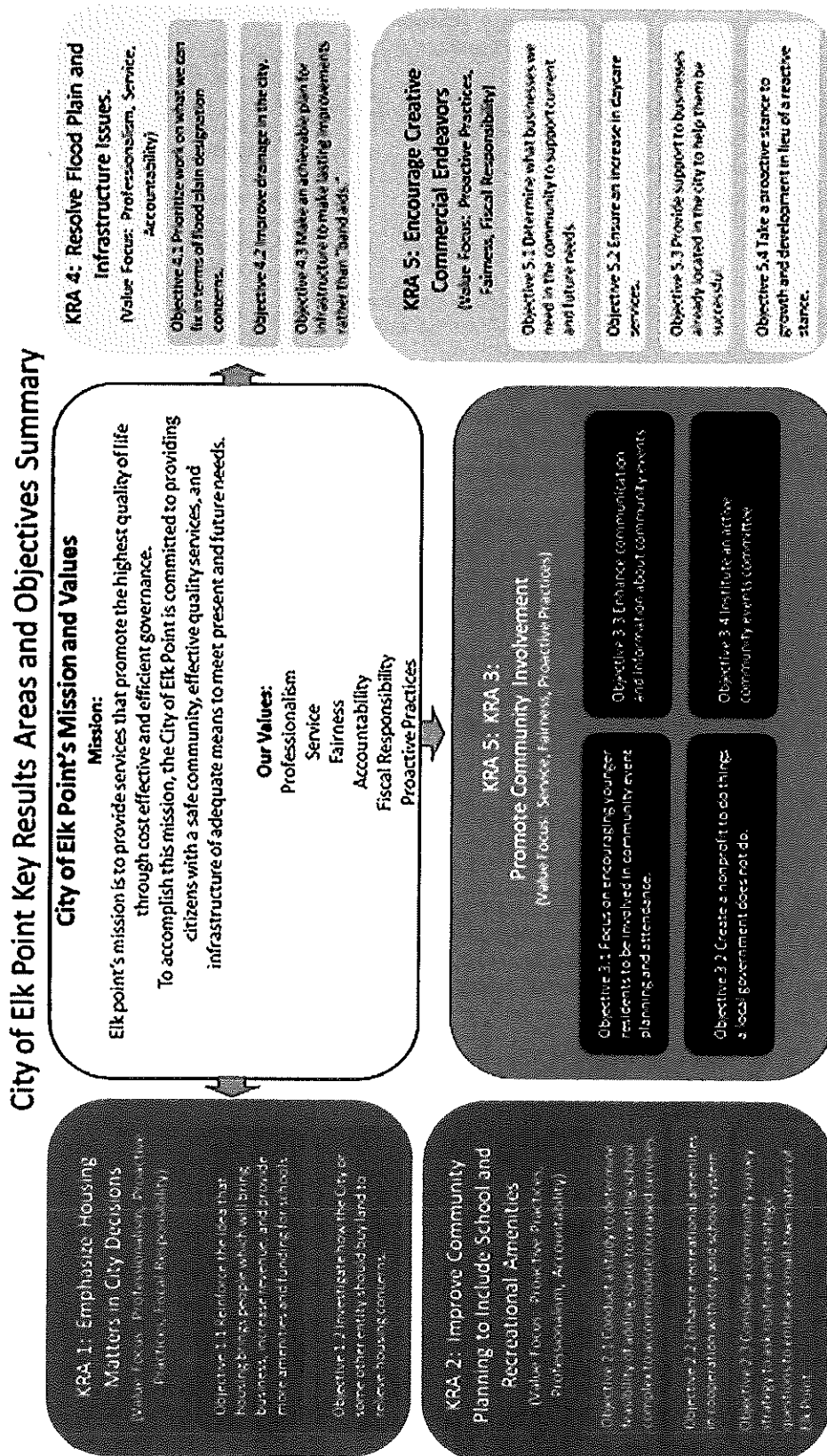
Values, Key Result Areas, Objectives, and Sample Action Items Summary

Link to Values	Key Result Area	Objectives	Action Items Summary
Professionalism Proactive Practices Fiscal Responsibility	KRA 1: Emphasize Housing Matters in City Decisions	Objective 1.1 Reinforce the idea that housing brings people which will bring business, increase revenue, and provide more amenities and funding for schools.	Action Item 1.1.1 Develop a plan to increase number of multi-family housing options and total units Action Item 1.1.2 Plan and prioritize the re-purposing of buildings in the city
		Objective 1.2 Investigate how the City or some other entity should buy land to relieve housing concerns.	Action Item 1.2.1 Conduct a land availability study Action Item 1.2.2 Talk to surrounding landowners and secure funding for small purchases

Proactive Practices Professionalism Accountability	KRA 2: Improve Community Planning to Include School and Recreational Amenities	Objective 2.1 Conduct a study to determine feasibility of adding space to the existing school complex to accommodate increased services.	Action Item 2.1.1 Consider school expansion Action Item 2.1.2 Ramp up after-school programming Action Item 2.1.3 Increase summer programming options
		Objective 2.2 Enhance recreational amenities in cooperation with the city and the school system.	Action Item 2.2.1 Develop a wellness area, possibly with the school Action Item 2.2.2 Consider a recreational skating rink
		Objective 2.3 Consider a community survey strategy to ask routine and strategic questions to embrace the small-town nature of Elk Point.	Action Item 2.3.1 Clarify what priorities and objectives are important to Elk Point Action Item 2.3.2 Determine what communities are comparable to Elk point and what they have or do not have (look at others for successes)
Service Fairness Proactive Practices	KRA 3: Promote Community Involvement	Objective 3.1 Focus on encouraging younger residents to be involved in community event planning and attendance.	Action Item 3.1.1 Recruit younger generation (25–35-year-olds) to become most active and engaged Action Item 3.1.2 Invest in our community events to increase attendance
		Objective 3.2 Create a nonprofit to do things a local government does not do.	Action Item 3.2.1 Identify what partnerships are necessary and which entity is accountable Action Item 3.2.2 Encourage community groups to be involved to excite a broader scope of people's interests
		Objective 3.3 Enhance communication and information about community events	Action Item 3.3.1 Inventory what advertising we are currently doing (e.g. for elections, events, etc.) Action Item 3.3.2 Commit resources to an effective "Community Chat" Action Item 3.3.3 Encourage city leaders to be more involved and present in projects and at events
		Objective 3.4 Institute an active community events committee	Action Item 3.4.1 Create an event committee with one event per month (e.g. January – resolution something; February – Couple's night; March – St Patty's Day celebration; April – Opening day baseball park for; May - May Day; June – Thursdays in park all summer; etc.) Action Item 3.4.2 Specifically promote Community events to new people to help them be involved Action Item 3.4.3 Bridge the gap between older community members and city residents

Professionalism Service Accountability	KRA 4: Resolve Flood Plain and Infrastructure Issues.	Objective 4.1 Prioritize work on what we can fix in terms of the flood plain designation concerns (e.g. like business park development).	Action Item 4.1.1 Find name of who we need to talk to (Need to know someone in the government to get answers on why we have so much land in the flood zone) Action Item 4.1.2 Focus on key areas in the city in which to resolve flood plain issues to achieve "wins"
		Objective 4.2 Improve drainage in the city.	Action Item 4.2.1 Improve water drainage pipe to pit by landfill Action Item 4.2.2 Ensure larger detention/retention ponds
		Objective 4.3 Make an achievable plan for infrastructure to make lasting improvements rather than "band aids."	Action Item 4.3.1 Conduct lift-station repairs and consider new ones to be built. Action Item 4.3.2 Rethink how the city plans infrastructure improvement to see if current processes can be improved
Proactive Practices Fairness Fiscal Responsibility	KRA 5: Encourage Creative Commercial Endeavors	Objective 5.1 Determine what businesses we need in the community to support current and future needs.	Action Item 5.1.1 Develop a nursing home assistance program Action Item 5.1.2 Determine what it takes to bring fast food franchises to a town of our size Action Item 5.1.3 Focus on recruitment of business
		Objective 5.2 Ensure an increase in daycare services.	Action Item 5.2.1 Provide day care assistance resources Action Item 5.2.2 Consider possibility of city-owned day care
		Objective 5.3 Provide support to businesses already located in the city to help them be successful.	Action Item 5.3.1 Rethink how to advertise Elk Point to increase customer base Action Item 5.3.2 Determine (through census or other databases) a baseline and future considerations for employee pay, hours, and related business concerns Action Item 5.3.3 Redefine priorities and educate new members on EDC business priorities
		Objective 5.4 Take a proactive stance to growth and development in lieu of a reactive stance.	Action Item 5.1.1 Promote entrepreneurs to locate in the city Action Item 5.2.1 Secure funding from state and federal government

Figure A: Summary of Elk Point Key Result Areas and Objectives



Report on Innovative Thinking Session Development of Key Result Areas, Objectives, and Action Items

Prepared by Matthew R. Fairholm, PhD

In February 2023, members of city council and several community groups in Elk Point met to discuss certain strategies and priorities to continue the community's growth and development. Emerging from the sessions are draft Key Result Areas, Objectives, and sample Action Items for the coming years. The group engaged in an innovative thinking session to review data and garner insights which added to existing organizational and industry analyses. This report briefly summarizes results from planning documents, reviews the innovative thinking process, and outlines a draft framework of Key Result Areas, Objectives, and Action Items to guide community efforts.

Phase 1: Setting the Stage – Review of Select Data & Organization Values

The City of Elk Point often engages in community reports and studies. Selected highlights of census data, housing reports, and other documents were presented to help participants situate their thoughts during the innovative thinking session. Some highlights of this review are found below.

Elk Point's Mission and Values

- **Our Mission:** Elk point's mission is to provide services that promote the highest quality of life through cost effective and efficient governance.
 - To accomplish this mission, the City of Elk Point is committed to providing citizens with a safe community, effective quality services, and infrastructure of adequate means to meet present and future needs.
- **Our Values:**
 - Professionalism
 - Service
 - Fairness
 - Accountability
 - Fiscal Responsibility
 - Proactive Practices

General Data Points

General population data are found in the tables below.

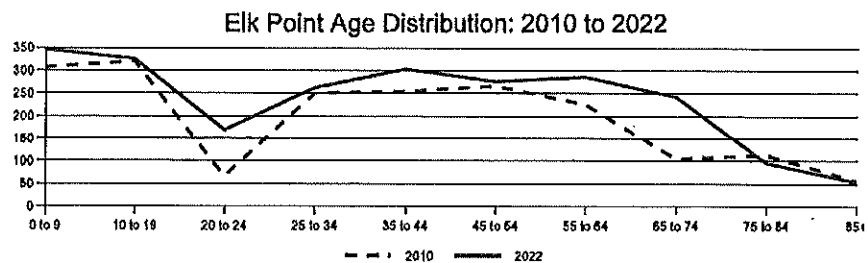
	1990 Census	2000 Census	% Change 1990-2000	2010 Census	% Change 2000-2010	2020 Census
Elk Point	1,423	1,714	20.4%	1,963	14.5%	2,149
Sioux City MSA	N/A	143,053	N/A	143,577	0.4%	149,940
Union County	10,189	12,584	23.5%	14,399	14.4%	16,811

Source: U.S. Census

	2020 Census	2021/22 Estimate	2026/27 Projection	Change
Elk Point - AGS	2,149	2,175	2,296	121
Elk Point - Esri	2,149	2,359	2,494	135
Union County - AGS	16,811	17,018	18,992	1,974
Union County - Esri	16,811	17,346	17,927	581

Source: U.S. Census; AGS; Esri

Elk Point added population within most defined age ranges from 2010 – 2020. Substantial number of young adults 20 – 24 years were old added in that time frame. The only age group to decline was age 75 or above.



These tables outline certain trends and information regarding income levels and housing issues in the city.

Table 10 Median Household Income - 2010 to 2020			
	2010 Median	2020 Median	% Change
Households			
Elk Point	\$54,750	\$56,735	3.6%
Union County	\$59,889	\$74,006	23.6%
South Dakota	\$46,369	\$59,896	29.1%
Families			
Elk Point	\$71,302	\$83,571	17.2%
Union County	\$71,308	\$95,000	33.2%
South Dakota	\$58,958	\$77,042	30.7%

Source: ACS 5-year survey

Table 9 Households by Tenure - 2010 and 2020				
	2010 Census		2020 ACS	
	Percent Owned	Percent Rented	Percent Owned	Percent Rented
Elk Point	73.2%	26.8%	72.3%	27.7%
Union County	74.4%	25.6%	68.1%	31.9%

Source: U.S. Census; ACS

Building Permit Data

Year	Single Family	2 or More units	Total
2022	9	0	9
2021	3	0	2
2020	8	0	8
2019	15	0	15
2018	7	0	7
2017	3	7	10

Current Land Use Consumption and Availability Data

	Acres	% Total
Single-Family Residential	225.45	31.17%
Multi-Family Residential	19.16	2.65%
Manufactured Housing	3.84	0.53%
Institutional	45.50	6.29%
Commercial	51.02	7.05%
Industrial	37.19	37.19%
Park/Open Space	117.96	16.31%
Vacant	223.23	30.86%
Total Acres	723.35	100%

Future Land Use Available

Land Use	Available Acres
Residential	713
Commercial	283
Industrial	718

The city also calls upon recent studies and plans to assist in decision-making. Summaries of these reports are included below.

Capital Improvements: Summary of Needs 2023-2045

General

- Downtown aesthetic Improvements
- Holiday Events
- Murals on Main Street

Streets

- Corrdan Drive - Asphalt
- Jefferson Street reconstruction
- Franciscan Boulevard - Asphalt
- Court Street reconstruction
- Pleasant Street reconstruction
- Washington Street reconstruction
- Country Club Drive repair

Water

- Water treatment facility improvements
- New waterline on Washington Court and Pleasant Street

Sewer

- Wastewater treatment facility improvements
- New sanitary sewer on Washington Court and Pleasant Street
- Replace sanitary sewer on Washington street from Grant Street to Douglas Street
- Replace mainline force main from the south side of Interstate 29 to private runway

Parks

- Blke path connections

Housing Study Summary Recommendations

Rental Housing Development

1. Develop 38 to 42 general occupancy market rate rental units
2. Promote the development/conversion of six to eight affordable market rate rental housing units
3. Promote the development of eight to 10 general occupancy subsidized rental housing units
4. Preserve the existing supply of subsidized housing
5. Senior housing with a high level of services recommendation
6. Develop 16 to 20 senior independent/light services market rate units
7. Develop a downtown mixed-use commercial/housing project
8. Apply to access the Housing Choice Voucher Program

Home Ownership

9. Utilize and promote all programs that assist with home ownership
10. Develop a purchase/rehabilitation program

Single Family Housing Development

11. Monitor lot availability and development
12. Develop additional residential lots and subdivisions
13. Strategies to encourage residential lot sales and new home construction in Elk Point
14. Coordinate with economic development agencies, housing agencies and nonprofit groups to construct affordable housing
15. Promote twin home/town home development

Housing Rehabilitation

16. Promote rental housing rehabilitation
17. Promote owner-occupied housing rehabilitation efforts
18. Develop a neighborhood revitalization program

Other Housing Initiatives

19. Continue to acquire and demolish dilapidated structures
20. Create a plan and a coordinated effort among housing agencies
21. Encourage employer involvement in housing
22. Strategies for commercial rehabilitation and commercial development
23. Continue to develop home ownership and new construction marketing programs
24. Consider the Implementation of a Time of Sale Mobile Home Program

Additionally, the group synthesized generally shared views of the value Elk Point offers to its citizens (see Table 1). The group's individual and collective views of the values of Elk Point were also collected (See Table 2). These offer a more local view of Elk Point's sense of purpose and direction.

Table 1: What is Valuable about Living in Elk Point?

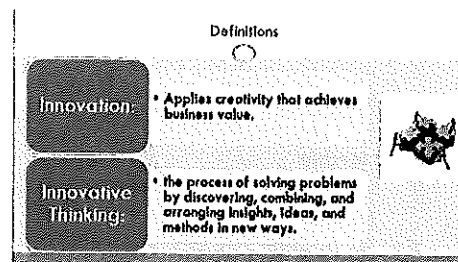
<ul style="list-style-type: none"> • Ability to make an impact in community • Affordable standard of living • Ambitious community leaders • Assistance to others (food pantry and other programs) • Church • Close to bigger towns • Closeness to bigger places: Vermillion, Sioux City, Sioux Falls, Omaha • Community care • Everyone knows everyone • Friendly Community • Golf course • Golf course (recreation) pool, parks 	<ul style="list-style-type: none"> • Golf course/events center • Good school system • Great school • Having a school system, etc. in our community • Parks • People • People still volunteer • Pool • Proximity to Metropolitan Areas without the traffic • Quality of people, businesses and school district • Recreation (good parks, pool, golf course) • Restaurants / gas stations • School 	<ul style="list-style-type: none"> • School System • School system • Small • Small town • Small town atmosphere • Small town community feel • Small town feel • Small town living -- people, grocery store/hardware, church faith community, ability to be involved (kids, family, school, community events) • Small town within close proximity to larger metro area • Strong schools • Swimming pool
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Table 2: What are the Values of Elk Point?

<ul style="list-style-type: none"> • Being a good neighbor • Caring for others • Cleanliness • Close knit • Community pride • Everything you need • Families • Friendly 	<ul style="list-style-type: none"> • Good people • Good work ethic • Hard work • Helping out others • High values • Hometown feel • Honesty • Live here 	<ul style="list-style-type: none"> • Low taxes • Neighborly • One community • People • Progressive • Service to all • Strong leadership • Welcoming
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Phase 2: Innovative Thinking Session – Steps and Results

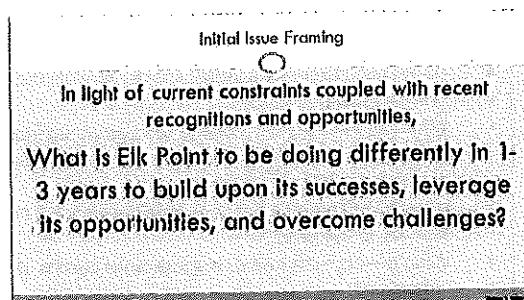
With the stage set in Phase 1, participants engaged in an innovative thinking session. First, the group defined and discussed "Innovation" and "Innovative Thinking." Second, a process to refine the group's collective thinking was introduced to guide the remainder of the session. This process encourages four steps to help participants make sense of the issues involved and generate implementable ideas that heretofore may not have been in the forefront of the organization's "thinking and doing." The four steps include: 1) establishing the initial framework; 2) redefining the issue and further clarification; 3) generating ideas, and 4) planning implementation. Steps 2 and 3 were the focus of the session. Step 1 was developed in previous discussions. Step 4 is an ongoing process, with some initial ideas summarized in this report.



Framework Refinement

The framework of the innovative session establishes the purposes and context. This serves to focus and delimit the discussions. The initial framework of the issues included the following elements and serves as a "charter" of the process:

- **Context:** Continual need for improvement; staffing opportunities; housing; nature of community...
- **Objective of the Process:** What is Elk Point to be doing differently in 1-3 years to build upon its successes, leverage its opportunities, and overcome challenges?
- **Scope:** This process is limited to the Greater Elk Point community and in concert with the current strategic plans.
- **Owner of Project:** Proposed: Local community leaders and key city staff
- **Deliverables:** Prepare a series of next steps to implement in partnership with Administration, Staff, and Community.
- **Approach to Implementation:** Cooperative effort and discussions with Administration, Staff, and Community. Innovation plan approved, resources committed, and timelines established.



A brief statement of the general issue guided the activities:

*In light of current constraints coupled with recent recognitions and opportunities,
What is Elk Point to be doing differently in 1-3 years to build upon its successes, leverage its
opportunities, and overcome challenges?*

Issue Refinement

To clarify the issue at hand and to gain agreement on the scope of the effort, a process of developing questions about the issue ensued. The result was a series of questions that helped to refine the group's thinking about what the issue really entails. The answers to these questions help Elk Point position itself innovatively for future possibilities. As these were discussed, the group moved towards generating ideas to resolve the ultimate issue. The list found in Table 3 comes from questions recorded by the group emerging from small group discussions and individual contributions.

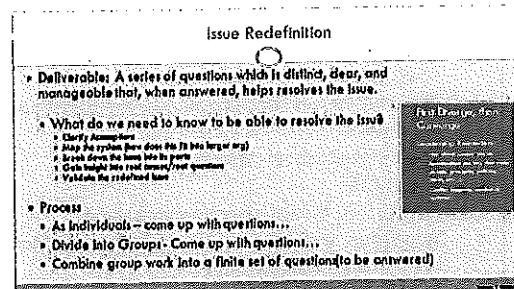
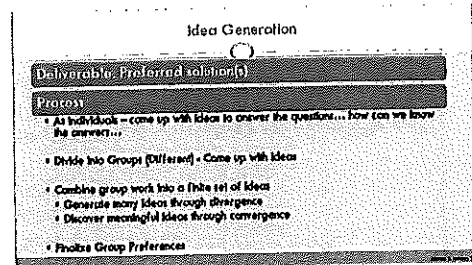


Table 3: Summary of Questions and Clarification Needs: Categorized by Similar Comments

<p>Community Vision and Leadership</p> <ul style="list-style-type: none"> • What is Success? School expansion? Business growth? Housing – multifamily, single family? • How big do we want to be? Ideal size? Self-sustainability? • Do we have a vision for Elk Point? • Do we have enough citizens? • How big do we want to be? • Do we need to create a better image? Already the best? • Will we grow that much? • What things have been done prior? Can we do more? • What prevents good organizations and people from coming together to facilitate common cause? • What is the community's consensus on what Elk Point should look like in five years? • What does the city and its organizations need to do differently in tandem? • How big do we want to be? • What is a sustainable small town in SD? • Do we have a vision? • What are we already the best at? • Who has the best ideas AND who is most willing to take the bull by the horns? • What level risks are we willing to take to improve the town? • Do we need to take risks to achieve our goals? • How can I personally help create a better image for Elk Point? <p>Community/Business Improvement</p> <ul style="list-style-type: none"> • How do we improve on what we have? Business / residential? • How do we define improved? • How do we secure more land for future growth? • Do we have sufficient restaurants? Breakfast – not much available? Price point too expensive? • What do we need? • What can we do in terms of growth? Commercial growth? What prevents it? • What type of business do we want to attract? • What partnerships an EP and Jefferson do to create a unity in development? • What locations are best for restaurants? after hours/Early hours day care? Feasible? • Other businesses? Bowling alley, archery, restaurants, golf simulator... • Will we need school expansion? • Employers? • How can we expand our commercial land? • What prevents Elk Point from attracting new business investments in community? • Land for Businesses? • Why is there limited child care opportunities? <p>Recreation and Amenities</p> <ul style="list-style-type: none"> • What are plans do recreational opportunities? Golf? Parks? Pool? Campground? Disc golf? Bars? Ball fields? • What types of recreational opportunities exist in Elk point? • Golf Course – what more is expected of it? • Do we continue to improve our parks – plans? • What can we do to support our biggest successes? The school? • Why isn't there afterschool community programming? • What amenities would make EP people happier? 	<p>Resources and Infrastructure</p> <ul style="list-style-type: none"> • How do we secure funding from State of government? • Why do we have such a hard time improving our infrastructure? • Do we have citizens to fill staffing needs? • How are we doing on infrastructure? Storm sewer? Streets? Sidewalks and bike trails? New development? Re-lined lift station be school? • Flood plains? • Can we keep adding onto infrastructure? Lift station? • How do we tackle the Flood plain issues? • Is water clean? • Cost to continue to redo ideas? • Are Streets sufficient? • What shall we do with our storm sewer • School bond? • What can be done to address flood plain issues? • What are infrastructure issues? • How does Elk Point secure more land for growth? • How do we tackle flood plain? • Where does the money stand to invest in these activities? <p>Community Involvement</p> <ul style="list-style-type: none"> • Why do we struggle to put on Community Events? • Why is there a general lack of interest in community leadership? • What do people want? • What do people need? • How do we get community member engagement? Vote? Show up? School stuff? Recreation stuff? • Bring in more Community involvement? • Why are more transient workers not engaged in community they live in? • What additional groups of people can help achieve goals? • What city wide activities/gatherings – to embrace small town • Public involvement – same group complains vs same group involved? • Why does Elk Point struggle to put on successful community engaging events? • Why is there a general lack of interest in taking on new leadership positions? • How can we reach those who have a lack of interest? Facebook, twitter, Instagram, etc. <p>Housing and Growth</p> <ul style="list-style-type: none"> • Housing? Rentals? Who makes Money? • Who owns land in and around EP if we were to expand? • What buildings can be re-purposed? • Have we considered the ability for Elk Point to even own or possibly purchase? • Housing Study: Have we looked at all options to bring in more housing? • What prevents Elk Point from securing incremental housing to meet demand? • Land for apartments? Land for housing? • What do we need to do to address housing? • Do we need new homes versus rental housing/complex?
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Idea Generation

Another group process generated ideas to answer the questions listed above. It yielded several implementation options for future work effort. With this list, the staff can begin to categorize innovation strategies and choose a course of action. The list found in Table 4 summarizes the ideas generated individually and in groups to respond to the issue. Participants discussed ideas in breakout groups. A multi-voting process generated a sense of the intensity of interest in the ideas and a relative prioritization for focus.



After voting, the ideas were then placed within umbrella *Key Result Areas (KRAs)*. These KRAs operationalize and refine the categories found in Table 4. The following KRAs emerged from the generation of ideas:

- KRA 1: Emphasize Housing Matters in City Decisions**
- KRA 2: Improve Community Planning to Include School and Recreational Amenities**
- KRA 3: Promote Community Involvement**
- KRA 4: Resolve Flood Plain and Infrastructure Issues**
- KRA 5: Encourage Creative Commercial Endeavors**

These KRAs serve to shape the foundation of strategic and operational plans. Each Key Result Area is operationalized by the ideas (or objectives and action items) generated in Table 4 below. An effort was made to keep the ideas that were generated, but some editing to combine very similar ideas occurred. Each idea was then categorized into objectives. These objectives are goals for Elk Point to achieve. By achieving these goals, progress on the KRAs is achieved. The KRAs, Objectives, and Action Items results are found in the Section entitled "Initial Action Planning for Implementation."

Table 4: Summary List of Individual and Group Ideas: Categorized by Similar Comments

<p>Emphasize Housing Matters in City Decisions</p> <ul style="list-style-type: none"> Reinforce the idea that housing brings people which will bring business, increase revenue, and provide more amenities and funding for schools (15 votes) <ul style="list-style-type: none"> Increase number of multi-family housing options and total units Re-purpose buildings in city – plan and prioritize (3 votes) Consider how the City or some other entity should buy land to relieve housing concerns <ul style="list-style-type: none"> Conduct a land availability study Talk to surrounding landowners and secure funding for small purchases
<p>Improve Community Planning to Include School and Recreational Amenities</p> <ul style="list-style-type: none"> Consider school expansion <ul style="list-style-type: none"> Consider adding space to the existing school complex (10 votes) Ramp up after school programming and summer programming (2 votes) Enhance recreational amenities <ul style="list-style-type: none"> Develop a wellness area, possibly with the school (3 votes) Consider a recreational skating rink Consider a community survey strategy to ask routine and strategic questions <ul style="list-style-type: none"> Understand what it is going to take to grow Elk Point and how we will get there Investigate an appropriate future population level in Elk Point in the next 5-10 years Embrace the small-town nature of Elk Point <ul style="list-style-type: none"> Understand with clarity what priorities and objectives are important to Elk Point Determine what communities are comparable to Elk point and what they have or do not have (look at others for successes) Investigate the reason certain residents commute to work from Elk Point
<p>Promote Community Involvement</p> <ul style="list-style-type: none"> Focus on encouraging younger residents to be involved (7 votes) <ul style="list-style-type: none"> Invest in our own community events Recruit younger generation (25–35-year-olds) to become most active and engaged

- Accept responsibility for future programs and resist temptation to point fingers
- Create a nonprofit to do things a local government does not do (4 votes)
 - Identify what partnerships are necessary and which entity is accountable
 - Try new things and see if it sticks
 - Encourage community groups to be involved to excite a broader scope of people's interests
- Enhance communication and information about events
 - Televisе council meetings
 - Inventory what advertising we are currently doing (e.g. for elections, events, etc.)
 - Commit resources to an effective "Community Chat"
 - Encourage city leaders to be more involved and present in projects and at events
- Develop an active community events committee
 - Create an event committee with one event per month (e.g. January – resolution something; February – Couple's night; March – St Patty's Day celebration; April – Opening day baseball park for; May – May Day; June – Thursdays in park all summer; etc.)
 - Specifically promote Community events to new people need to help them be involved
 - Bridge the gap between wider community members and city residents.

Resolve Flood Plain and Infrastructure Issues

- Prioritize work on what we can fix in terms of the flood plain designation concerns (e.g. like business park development) (7 votes)
 - Find name of who we need to talk to (Need to know someone in the government to get answers on why we have so much land in the flood zone) (7 votes)
 - Focus on key areas in the city in which to resolve flood plain issues to achieve "wins"
- Improve drainage in the city (4 votes)
 - Improve water drainage pipe to pit by landfill
 - Ensure larger detention/retention ponds
- Make an achievable plan for infrastructure to make lasting improvements rather than "band aids"
 - Conduct lift-station repairs and consider new ones to be built
 - Rethink how the city plans infrastructure improvement to see if current processes can be improved

Encourage Creative Commercial Endeavors

- Determine what businesses we need (e.g. like daycares, in-home daycares, fast food...) (3 votes)
 - Place job postings on city website to help out businesses
 - Develop a nursing home assistance program
 - Determine what it takes to bring fast food franchises to a town of our size
 - Promote entrepreneurs to locate in the city
 - Focus on recruitment of business
- Ensure an increase in daycare services (1 vote)
 - Provide day care assistance resources
 - Consider possibility of city-owned day care
- Provide support to businesses already located in the city to help them be successful
 - Rethink how to advertise Elk Point
 - Determine (through census or other databases) a baseline and future considerations for employee pay, hours, and related business concerns
 - Train employees to retain employees
 - Redefine priorities and educate new members on EDC business priorities
- Take a proactive stance to growth and development in lieu of a reactive stance
 - Understand what resources are available
 - Secure funding from state and federal government
 - Recognize that growth does not equal bad, but rather small, controlled growth is important

Phase 3: Moving Forward – Initial Action Planning for Implementation

After the innovative thinking session, the results were compiled and categorized and analyzed by common theme. From this effort emerged initial Elk Point Key Result Areas, Objectives and Action Items. The following outlines a summary list of the Key Result Areas along with associated Objectives and Action Items. Included also are the results of a multi-voting process conducted at the session. The multi-voting process allowed each member of the group six votes to be distributed among the categorized ideas according to the member's thoughts about priority needs. It is important to note that an item receiving no votes does not mean an item is unimportant. It means merely that at this time there are other items ranked as higher priorities. For this reason, no items should be summarily dismissed. Furthermore, the prioritization of Objectives or Action Items may change depending on internal and external organizational concerns. A routine review of objectives is, therefore, recommended. As Objectives or Action Items are completed, other items can be reprioritized and rise to the top, and new ones can be created. Table 5 summarizes these items in the following format:

Key Result Area

Objective

- Action Item Summary (# of votes received)
 - Possible Actions

Table 5: Summary of Key Result Areas, Objectives, and Action Items

KRA 1: Emphasize Housing Matters in City Decisions

Objective 1.1 Reinforce the idea that housing brings people which will bring business, increase revenue, and provide more amenities and funding for schools (15 votes).

- Action Item 1.1.1 Develop a plan to increase number of multi-family housing options and total units
 - Clearly map out potential locations
 - Identify possible developers
- Action Item 1.1.2 Plan and prioritize the re-purposing of buildings in the city (3 votes)
 - Identify buildings
 - Secure resources including possible grants

Objective 1.2 Investigate how the City or some other entity should buy land to relieve housing concerns.

- Action Item 1.2.1 Conduct a land availability study
 - Identify land ownership and resource needs
 - Refine map of possible growth areas
- Action Item 1.2.2 Talk to surrounding landowners and secure funding for small purchases

KRA 2: Improve Community Planning to Include School and Recreational Amenities

Objective 2.1 Conduct a study to determine feasibility of adding space to the existing school complex to accommodate increased services.

- Action Item 2.1.1 Consider school expansion (10 votes).
- Action Item 2.1.2 Ramp up after-school programming (2 votes)
- Action Item 2.1.3 Increase summer programming options (2 votes)

Objective 2.2 Enhance recreational amenities in cooperation with the city and the school system.

- Action Item 2.2.1 Develop a wellness area, possibly with the school (3 votes)
- Action Item 2.2.2 Consider a recreational skating rink

Objective 2.3 Consider a community survey strategy to ask routine and strategic questions to embrace the small-town nature of Elk Point.

- Action Item 2.3.1 Clarify what priorities and objectives are important to Elk Point

- Investigate an appropriate future population level in Elk Point in the next 5-10 years
- Action Item 2.3.2 Determine what communities are comparable to Elk point and what they have or do not have (look at others for successes)
- Understand what it is going to take to grow Elk Point and how we will get there
- Investigate the reason certain residents commute to work from Elk Point

KRA 3: Promote Community Involvement

Objective 3.1 Focus on encouraging younger residents to be involved in community event planning and attendance (7 votes).

- Action Item 3.1.1 Recruit younger generation (25–35-year-olds) to become most active and engaged
- Action Item 3.1.2 Invest in our community events to increase attendance

Objective 3.2 Create a nonprofit to do things a local government does not do (4 votes).

- Action Item 3.2.1 Identify what partnerships are necessary and who (which entities) is accountable
- Action Item 3.2.2 Encourage community groups to be involved to excite a broader scope of people's interests

Objective 3.3 Enhance communication and information about community events

- Action Item 3.3.1 Inventory what advertising we are currently doing (e.g. for elections, events, etc.)
- Action Item 3.3.2 Commit resources to an effective "Community Chat"
- Action Item 3.3.3 Encourage city leaders to be more involved and present in projects and at events
 - Televis council meetings

Objective 3.4 Institute an active community events committee

- Action Item 3.4.1 Create an event committee with one event per month (e.g. January – resolution something; February – Couple's night; March – St Patty's Day celebration; April – Opening day baseball park for; May – May Day; June – Thursdays in park all summer; etc.)
- Action Item 3.4.2 Specifically promote Community events to new people to help them be involved
- Action Item 3.4.3 Bridge the gap between wider community members and city residents

KRA 4: Resolve Flood Plain and Infrastructure Issues

Objective 4.1 Prioritize work on what we can fix in terms of the flood plain designation concerns (e.g. like business park development) (7 votes).

- Action Item 4.1.1 Find name of who we need to talk to (Need to know someone in the government to get answers on why we have so much land in the flood zone) (7 votes)
- Action Item 4.1.2 Focus on key areas in the city in which to resolve flood plain issues to achieve "wins"

Objective 4.2 Improve drainage in the city (4 votes).

- Action Item 4.2.1 Improve water drainage pipe to pit by landfill
- Action Item 4.2.2 Ensure larger detention/retention ponds

Objective 4.3 Make an achievable plan for infrastructure to make lasting improvements rather than "band aids".

- Action Item 4.3.1 Conduct lift-station repairs and consider new ones to be built.
- Action Item 4.3.2 Rethink how the city plans infrastructure improvement to see if current processes can be improved

KRA 5: Encourage Creative Commercial Endeavors

Objective 5.1 Determine what businesses we need in the community to support current and future needs (e.g. like daycares, in-home daycares, fast food...) (3 votes).

- Action Item 5.1.1 Develop a nursing home assistance program
- Action Item 5.1.2 Determine what it takes to bring fast food franchises to a town of our size
- Action Item 5.1.3 Focus on recruitment of business

Objective 5.2 Ensure an increase in daycare services (1 vote).

- Action Item 5.2.1 Provide day care assistance resources
- Action Item 5.2.2 Consider possibility of city-owned day care

Objective 5.3 Provide support to businesses already located in the city to help them be successful.

- Action Item 5.3.1 Rethink how to advertise Elk Point to increase customer base
- Action Item 5.3.2 Determine (through census or other databases) a baseline and future considerations for employee pay, hours, and related business concerns
 - Place job postings on city website to help out businesses
 - Train employees to retain employees
- Action Item 5.3.4 Redefine priorities and educate new members on EDC business priorities

Objective 5.4 Take a proactive stance to growth and development in lieu of a reactive stance.

- Action Item 5.1.1 Promote entrepreneurs to locate in the city
 - Understand what resources are available
 - Inventory available office/building space
 - Recognize that growth does not equal a “bad,” but rather small, controlled growth is important
- Action Item 5.2.1 Secure funding from state and federal government

Phase 4: Linking to Values and Vision - Making Linkages to Elk Point Goals

Each KRA has direct reference to several of the City of Elk Point’s values that ground the larger community’s mission. As Elk Point works towards the fulfillment of each KRA, it is by due course, reinforcing and living out the values of the overall city organization and community at large. The City of Elk Point’s mission and values are repeated below:

- **Our Mission:** Elk point’s mission is to provide services that promote the highest quality of life through cost effective and efficient governance.
 - To accomplish this mission, the City of Elk Point is committed to providing citizens with a safe community, effective quality services, and infrastructure of adequate means to meet present and future needs.
- **Our Values:**
 - Professionalism
 - Service
 - Fairness
 - Accountability
 - Fiscal Responsibility
 - Proactive Practices

Each of the KRAs emerging from the innovative thinking session support and advance several of these values. Links between the KRAs and the values are outlined in Table 6.

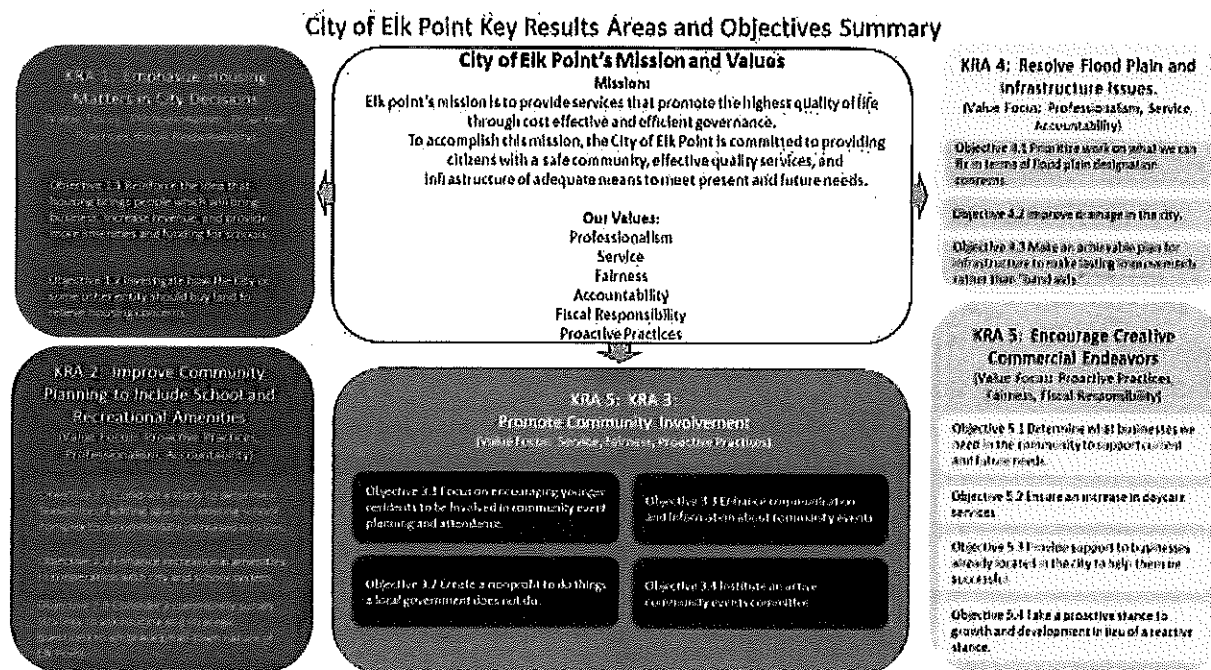
Table 6: KRAs and City of Elk Point Values

Key Result Area	Link to City of Elk Point Values
KRA 1: Emphasize Housing Matters In City Decisions	Professionalism, Proactive Practices, Fiscal Responsibility
KRA 2: Improve Community Planning to Include School and Recreational Amenities	Proactive Practices, Professionalism, Accountability
KRA 3: Promote Community Involvement	Service, Fairness, Proactive Practices
KRA 4: Resolve Flood Plain and Infrastructure Issues	Professionalism, Service, Accountability
KRA 5: Encourage Creative Commercial Endeavors	Proactive Practices, Fairness, Fiscal Responsibility

Linkages of Key Result Areas and Objectives

Each KRA will have multiple objectives linked to its fulfillment. It is to these objectives that current and future planning should look to develop specific action items. Emerging from the innovative thinking session, several action items are proposed (see Table 5). Figure 1 summarizes these linkages and serves as a one-page planning summary.

Figure 1: Elk Point Key Result Areas and Objectives Summary



Report Conclusion and Next Steps

The work done in this Innovative Thinking Session forms the framework for current work and future planning for the City of Elk Point. As Elk Point frequently visits the Key Result Areas, the Objectives, and the Action Items, it can determine annual and multi-year work efforts that clearly link to achieving their overall goals.

This then forms the Next Steps to take. Elk Point must continue a "What-How" planning process to fully elaborate the actionable items and steps to take to achieve each objective and action item. Appendix 1 serves as a reminder of the process. A series of brainstorming and narrowing activities are required to develop the three or four actionable steps that are agreed will accomplish the need at the time. Attaching steps, scheduled milestones, people in charge, budget, and resource needs, etc. will then ensure the achievement of these particular action items and serve to guide the work of Elk Point leaders, city staff, and citizen volunteers. By developing concrete management plans, performance measures and evaluations around each action item, Elk Point can track its progress toward the fulfillment of Key Result Areas in service to Elk Point's overall values and mission. The work done on the strategic directions guided by the Key Result Areas is useful activity in making sure Elk Point both survives and thrives into the future.

Appendix 1: Examples of the What-How Process

While the Key Result Areas, Objectives, and Action Items provide an overall approach to organizational efforts moving forward, there is still some work that can be done to identify at a more granular level the activities that will help achieve these targets.

Here it is useful to introduce a “What-How” model. The “What-How” model simply finds what is to be done and then asks how it is to be accomplished. Each of the “hows” may not be at a sufficient specificity to guide day-to-day work activity, so they then become “whats” from which new hows are determined. This process is repeated until actionable, day-to-day work activities are determined. This guides a work plan that accomplishes the strategic objectives over time. Several examples of developing more specific activities from the Action Items are found below. These come from the innovative session activity. These are both examples for future implementation actions and a springboard for further discussion on these topics.

Example 1: From KRA 2: Promote Community Involvement

What: Enhance communication and information about community events

How (ways to implement):

- Televis council meetings
- Inventory what advertising we are currently doing (e.g. for elections, events, etc.)
- Commit resources to an effective “Community Chat”
- Encourage city leaders to be more involved and present in projects and at events
- Etc....

This “how” is an example of an incomplete “how” needing to turn into a “What” for future planning. The question now becomes how will we develop an inventory of advertising (the “what”)? The answers become “hows” which are actionable.

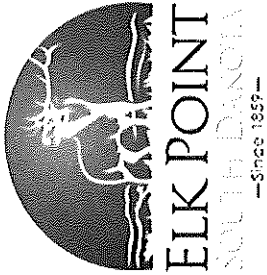
Example 2: From KRA 1: Emphasize Housing Matters in City Decisions

What: Plan and prioritize the re-purposing of buildings in the city

How (ways to implement):

- Identify buildings
- Secure resources including possible grants
- Encourage volunteers to help
- Incentivize property owners to renovate
- Etc....

Another example of a “how” that needs to become a “What.” The question now becomes how will we secure resources through grants? The answers become “hows” which are actionable.



March 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6 Council Meeting, 6:30pm	7	8	9	10	11
12	13	14	15 HRC Meeting, 7am	16 SDML District 3 Meeting, 6pm	17 St. Patrick's Day	18
19	20	21	22	23	24	25
26	27	28	29	30	31 EDC Meeting, 7am	

Overtime Sheets

[illegible]

Overtime Sheets

[illegible]