

**Agenda**  
**Elk Point City Council**  
**Regular Meeting**  
**Monday, February 6, 2023, @ 7:00 pm**  
**Elk Point City Hall**

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
  - Public hearing (7:00pm) on a Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.
- (6) Unfinished Business
  - Motion on a Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.
- (7) New Business
  - Motion to accept Gregory Jurich's resignation.
  - Resolution #2023-1, RTP Grant for Lion's Park Trail asphalt.
  - Motion to advertise for Seasonal Employees.
  - Sidewalk Snow Plowing Contract
  - Elk Point-Jefferson Education Foundation Chili Cup request.
  - Elk Point Recycling Discussion
  - Elk Point Spring Cleanup Discussion
  - Motion to hire ELO CPA's & Advisors to conduct the city's 2022 audit.
  - Motion to approve 2023 Street Sweeping Contract.
  - Motion to abate/refund property tax for Parcel #03.19.01.1000
- (8) City Hall Report
- (9) Information Items
  - February 2023 Calendar
  - Overtime Report

City of Elk Point

Mission Statement

To provide services that promote the highest quality of life through cost effective and efficient governance.

**Agenda**  
**Elk Point City Council**  
**Regular Meeting**  
**Monday, February 6, 2023, @ 7:00 pm**  
**Elk Point City Hall**

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
  - Public hearing (7:00pm) on a Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.
- (6) Unfinished Business
  - Motion on a Survey Plat of Lots 1 and 2 in Tract 4 of Elk Point Business Park First Addition, City of Elk Point, Union County, South Dakota.
  - *This survey plat is for Avery Sign Co. lot at our business park. The closing date on the lot is February 8, 2023.*
- (7) New Business
  - Motion to accept Gregory Jurich's resignation.
  - Resolution #2023-1, RTP Grant for Lion's Park Trail asphalt.  
*This resolution is required for us to submit our RTP grant application to the State in April.*
  - Motion to advertise for Seasonal Employees.  
*We will be accepting applications for Lifeguards, Slide attendants, Concession Workers, and Seasonal Public Works employees.*
  - Sidewalk Snow Plowing Contract  
*This is a contract with 2Lazy2P for snow removal on sidewalks that do not shovel their snow.*
  - Elk Point-Jefferson Education Foundation Chili Cup request.  
*In previous years we have donated a basket with a value of \$250*
  - Elk Point Recycling Discussion  
*I would like to discuss recycling and the issues we are facing today.*
  - Elk Point Spring Cleanup Discussion  
*I would like to discuss affordable ways to promote spring cleanup.*
  - Motion to hire ELO CPA's & Advisors to conduct the city's 2022 audit.
  - Motion to approve 2023 Street Sweeping Contract.  
*This street sweeping contract is the same as our sweeping contract in 2022.*
  - Motion to abate/ refund property tax for Parcel #03.19.01.1000  
*This property is the drainage ditch we acquired from Todd Larsen in January 2022. This abatement will only require us to pay for tax on the 24 days until the deed was filed on January 24<sup>th</sup> Making the total bill \$30.36 instead of \$453.20.*
- (8) City Hall Report

(9) Information Items

- February 2023 Calendar
- Overtime Report

City of Elk Point

Mission Statement

To provide services that promote the highest quality of life through cost effective and efficient governance.

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, January 9, 2023, at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Penfield, Hurlbert, Irlbeck, Verros and VonHaden. Abraham was absent. Also present were City Attorney Intern Jackson Dziedzic, City Administrator Tuttle, Public Works Director Job, Police Chief Limoges, and Finance Officer Hammitt.

Motion made by Penfield, seconded by VonHaden to approve the agenda. All in favor.

VonHaden moved and Irlbeck seconded a motion to approve the minutes from the December 5 and December 12, 2022, council meetings. Unanimous.

Motion and second, Hurlbert/Verros to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$54,5083.55; Enterprise Fund: \$28,804.60; Fringe Benefits: General Fund: \$14,656.16; Enterprise Fund: \$7,516.08; Bills: 2Lazy2P-snow removal: \$1,530.62; Aflac-insurance: \$442.83; Banyon Data Systems, Inc.-annual fees: \$1,190.00; Bomgaars-uniforms: \$216.44; Brian's Repair, Inc.-repairs: \$72.71; Canfield Business Interiors-furniture: \$1,352.55; Cardmember Services-supplies: \$3,374.31; City of Vermillion-tipping fees: \$3,388.63; CNA Surety-notary: \$50.00; Craig Thompson Attorney at Law-professional services: \$963.00; DANR Fiscal Office-permit fees: \$2,500.00; Dutton-Lainson Company-meters: \$2,400.00; East River Electric-power: \$54,992.65; ECI Systems-utilities: \$300.00; Elk Point Ace Hardware-supplies: \$460.58; Equipment Blades, Inc.-supplies: \$1,309.00; Hanson, Mark-uniforms: \$7.72; Hawkins, Inc.-chemicals: \$1,089.86; Humanear, Inc.-professional fees: \$1,800.00; Ingram Library Services-library books: \$334.65; International Association of Chief-dues: \$190.00; Jeff's Lawn Care, Inc.-professional fees: \$513.00; Jones' Food Center-supplies: \$81.63; JP Cooke Company-animals: \$81.95; L.G. Everist, Inc.-supplies: \$789.53; Leader-Courier-publishing: \$932.15; McCreary, Tory-tax abatement: \$611.82; McKinney Olson Insurance-insurance: \$61,302.00; Metering & Technology Solutions-supplies: \$1,794.45; MidAmerican Energy-utilities: \$937.97; Midcontinent Communications-utilities: \$905.56; Minnesota Municipal Utilities-dues: \$495.00; MOCIC-dues: \$100.00; MSC-supplies: \$513.39; Nelson Commercial Construction-pool project: \$29,689.48; Northern Truck Equipment Company-snow: \$738.08; One Office Solution-office expense: \$222.89; Orkin-pest control: \$158.69; Riteway-office expense: \$1,246.46; Runnings Supply-uniforms: \$246.65; Sanford Health-insurance: \$16,455.76; Sanitation Products-repairs: \$5,222.28; SD Municipal Electric Association-dues: \$1,197.00; SD Workers Compensation-insurance: \$19,583.00; SEAFOG-dues: \$100.00; SECOG-dues: \$3,684.00; Select Parts, Inc.-repairs: \$126.86; Siouxland Humane Society, Inc.-animals: \$55.00; South Dakota Municipal League-dues: \$2,022.28; South Dakota One Call-locate tickets: \$44.10; Southeast Farmers Elevator-fuel: \$4,434.35; Staples Credit Plan-office expense: \$303.32; State Industrial Products-wastewater program: \$2,002.98; Steve's Heating and A/C, Inc.-repairs: \$509.13; Sundheim Well Repair, LLC-rentals: \$917.86; Teamsters Local 120-dues: \$237.00; Thein Well-annual inspection: \$370.00; Transource-supplies: \$201.21; Tudogs Computing, LTD-professional services: \$732.34; Union County Electric-utilities: \$300.00; Union County Register of Deeds-filing fees: \$60.00; 56; UNUM Life Insurance Company-insurance: \$95.89; US Bank Equipment

Finance-copier lease: \$255.17; Utility Equipment Company-professional fees: \$19,676.00; Verizon Wireless-utilities: \$205.99; Wesco Distribution-supplies: \$1,270.

Penfield moved and Irlbeck seconded a motion to hold a joint Municipal/School Election on April 11, 2023. Unanimous.

Motion made by Hurlbert, seconded by Verros to purchase an asphalt roller off state bid for \$69,658.09 from Butler Machinery Company. All in favor.

Motion and second, Penfield/VonHaden to designate the Leader-Courier as the official newspaper for the City of Elk Point. Unanimous.

Motion made by Irlbeck, seconded by Hurlbert to approve the Code Enforcement contract with Code Enforcement Specialist (Joel Johnson) and to pay the \$1,500.00 retainer fee. All in favor.

Hurlbert moved and Penfield seconded a motion to approve the Service Territory Agreement between the City of Elk Point and Union County Electric. Unanimous.

Motion and second, Penfield/Irlbeck to go into executive session at 7:18pm per SDCL #1-25-2 (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor. All in favor.

Mayor McCreary declared the council out of executive session at 8:21pm.

Motion made by Penfield, seconded by Hurlbert to approve a 5% market rate adjustment for department heads and police officers. Unanimous.

Motion to adjourn, Penfield/VonHaden. All in favor.

Attest: Erika Hammitt  
Finance Officer

Deb McCreary  
Mayor

Publish: January 19, 2023

## CLAIMS REPORT FEBRUARY 2023

VENDOR NAME	REFERENCE	VENDOR TOTAL
2LAZY2P	PEARL STREET SIDEWALKFOR JANUARY	\$510.21
AB SUPPRESSOR	9MM F-4L SUPPRESSORS	\$900.00
AFLAC	AFLAC PAYMENT DUE 2/1/23	\$1,249.30
AMSOIL INC	GASOLINE ADDITIVE & MOTOR OIL	\$655.50
BOMGAARS	CLOTHING ALLOWANCE TROY	\$298.97
BORDER STATES ELECTRIC SUPPLY	INVENTORY	\$20,348.68
CARDMEMBER SERVICES	POLICE FUEL AND SUPPLIES	\$2,314.69
CITY OF SIOUX FALLS	BACTERIA WATER TESTS 4TH QUARTER 2022	\$87.00
CITY OF VERMILLION	TIPPING FEES	\$5,220.36
COLONIAL RESEARCH CHEMICAL COR	ICE MELT	\$2,438.65
CRAIG THOMPSON ATTORNEY AT LAW	ATTORNEY FEES	\$752.46
CRITNEY BARBARA	METER DEPOSIT REFUND 105 W ROSE ST #10	\$100.00
DGR CONSULTING ENGINEERS INC.	ELECTRIC RATE STUDY PROFESSIONAL SERVICES THROUGH DEC 31,	\$238.00
EAST RIVER ELECTRIC	POWER	\$126,834.93
ELECTRONIC ENGINEERING	BATTERY PACK	\$315.80
ELK POINT ACE HARDWARE	SUPPLIES	\$120.75
ELK POINT CHAMBER	CHAMBER MEAL FOR DEREK & DEB	\$20.00
EQUIPMENT BLADES INC	SNOW PLOW BLADES	\$3,840.00
HOFLAND STEVE	METER REFUND DELORIS HOFLAND 508 S WALNUT ST #12	\$89.76
INGRAM LIBRARY SERVICES	BOOKS	\$129.23
JACK'S UNIFORM & EQUIPMENT	CLOTHING ALLOWANCE	\$98.90
JONES FOOD CENTER	SUPPLIES	\$94.08
LEADER-COURIER	PUBLISHING	\$161.67
LYLE'S GARAGE DOOR SERVICE	SERVICED GARAGE DOOR	\$432.50
MCKINNEY OLSON INSURANCE	INSURANCE	\$7,048.64
MIDAMERICAN ENERGY	UTILITIES	\$1,871.62
MIDCONTINENT COMMUNICATIONS	UTILITIES	\$802.60
MIDWEST READY MIX	CRUSHED CONCRETE	\$2,293.83
NELSON STEVE	METER DEPOSIT REFUND 1209 JACK NICKLAUS DRIVE	\$86.70
OFFICE OF ENERGY ASSISTANCE	OVERPAYMENT	\$207.74
ONE OFFICE SOLUTION	BINDERS	\$101.98
RICHARZ REPAIR LLC	REPAIRS TO VOLVO G720B	\$2,942.91
ROCK RIVER ARMS INC	RIFLE	\$1,860.00
SANFORD HEALTH PLAN	MONTHLY PREMIUM	\$16,455.76
SECRETARY OF STATE	NOTARY PUBLIC APPLICATION ERIKA	\$30.00
SOUTH DAKOTA ONE CALL	LOCATE TICKETS	\$13.65
SOUTHEAST FARMER ELEVATOR COOP	FUEL	\$5,881.63
STAN HOUSTON	CHAIN	\$519.80
STAPLES CREDIT PLAN	OFFICE EXPENSE	\$324.40
STATE INDUSTRIAL PRODUCTS	WASTEWATER PROGRAM	\$2,002.98
STURDEVANT'S AUTO PARTS	FILTERS & 6PC TRANSMISSION	\$562.01
TEAMSTERS LOCAL 120	JAN DUES	\$257.00
TRUDELL GARY	METER DEPOSIT REFUND 106 1/2 N GREEN #4	\$23.27
TUDOGS COMPUTING, LTD	DELIVER & SET UP SIMPLE CITY CLONE PC & MOVE BDS BACKUPS LOC	\$89.99
UNION COUNTY REGISTER OF DEEDS	CEMETERY DEED WAYNE HECKATHORN	\$30.00
UNUM LIFE INSURANCE COMPANY	LIFE & AD&D COVERAGE	\$95.89
VERHEY VAL	METER DEPOSIT REFUND N WOOD ST	\$150.00
VERIZON WIRELESS	UTILITIES	\$205.51

**TOTAL CLAIMS**

**\$211,109.35**

# December 2022 Revenue Report

Fund	Account Number and Title	2022 Budget	2022 YTD Amount	December 2022 Amount	Balance
<b>GENERAL FUND</b>					
	R 101-00000-31110 GEN PROP TAXES CURRENT YEAR	\$964,600.00	\$950,235.86	\$37,144.90	\$14,364.14
	R 101-00000-31120 GEN PROP TAXES LAST YEAR	\$5,000.00	\$1,257.75	\$0.00	\$3,742.25
	R 101-00000-31130 GEN PROP TAXES PRIOR YR	\$1,000.00	\$972.68	\$0.00	\$27.32
	R 101-00000-31160 GEN PROP TAXES ALL PRIOR YEARS	\$0.00	\$1,953.27	\$0.00	-\$1,953.27
	R 101-00000-31170 GEN PROP TAXES ON MOBILE HOMES	\$4,000.00	\$3,496.37	\$127.89	\$503.63
	R 101-00000-31190 GEN PROP TAXES ON OTHER	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-31300 GEN SALES AND USE TAXES	\$700,000.00	\$856,290.44	\$60,571.74	-\$156,290.44
	R 101-00000-31600 AMUSEMENT TAXES	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-31900 PENALTY, INTEREST DELINQ TAXES	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-32000 LICENSES AND PERMITS	\$8,500.00	\$8,205.00	\$0.00	\$295.00
	R 101-00000-32400 VIDEO AND LOTTERY FEE	\$1,450.00	\$1,150.00	\$0.00	\$300.00
	R 101-00000-33100 FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33140 LAND/WATER CONSERVATION GRANT	\$114,958.00	\$171,070.45	\$0.00	-\$56,112.45
	R 101-00000-33499 OTHER STATE GRANTS	\$12,380.00	\$12,880.00	\$0.00	-\$500.00
	R 101-00000-33500 STATE SHARE REVENUE	\$14,000.00	\$18,463.76	\$0.00	-\$4,463.76
	R 101-00000-33510 BANK FRANCHISE TAX	\$12,500.00	\$18,872.18	\$0.00	-\$6,372.18
	R 101-00000-33530 LIQUOR TAX REVERSION	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-33540 MOTOR VEHICLE LICENSES	\$26,000.00	\$28,538.15	\$1,455.71	-\$2,538.15
	R 101-00000-33580 LOCAL GOV HWY AND BRIDGE FUND	\$15,000.00	\$21,438.88	\$327.50	-\$6,438.88
	R 101-00000-33590 OTHER STATE SHARED REVENUE	\$10,000.00	\$11,392.30	\$4,284.30	-\$1,392.30
	R 101-00000-33830 COUNTY WHEEL TAX	\$6,000.00	\$7,115.22	\$453.62	-\$1,115.22
	R 101-00000-34000 CHARGES FOR GOODS AND SERVICES	\$500.00	\$224.52	\$59.65	\$275.48
	R 101-00000-34110 ZONING AND SUBDIVISION FEES	\$5,000.00	\$4,214.41	\$670.00	\$785.59
	R 101-00000-34200 PUBLIC SAFETY	\$500.00	\$0.00	\$0.00	\$500.00
	R 101-00000-34290 OTHER PUBLIC SAFETY	\$200.00	\$0.00	\$0.00	\$200.00
	R 101-00000-34520 ANIMAL CONTROL AND SHELTER FEE	\$500.00	\$5.00	\$5.00	\$495.00
	R 101-00000-34621 DAILY FEES	\$8,000.00	\$10,301.13	\$0.00	-\$2,301.13
	R 101-00000-34622 SINGLE MEMBERSHIPS	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	R 101-00000-34623 FAMILY MEMBERSHIPS	\$7,000.00	\$8,389.66	\$930.24	-\$1,389.66
	R 101-00000-34624 SWIMMING LESSONS	\$1,000.00	\$2,566.55	\$0.00	-\$1,566.55
	R 101-00000-34640 CONCESSIONS	\$7,500.00	\$6,916.86	\$0.00	\$583.14
	R 101-00000-34670 SIGN ADVERTISEMENT FEES	\$200.00	\$133.50	\$0.00	\$66.50
	R 101-00000-34690 OTHER CULTURE-RECREATION	\$5,000.00	\$6,715.12	\$0.00	-\$1,715.12
	R 101-00000-35000 FINES AND FORFEITS	\$1,000.00	\$910.00	\$875.00	\$90.00
	R 101-00000-35100 COURT FINES AND FORFEITS	\$250.00	\$3,843.32	\$0.00	-\$3,593.32
	R 101-00000-36000 MISCELLANEOUS REVENUE	\$5,730.00	\$14,587.17	(\$124.93)	-\$8,857.17
	R 101-00000-36100 INTEREST EARNED	\$10,000.00	\$15,624.70	\$0.00	-\$5,624.70
	R 101-00000-36200 RENTALS	\$3,800.00	\$3,600.00	\$300.00	\$0.00
	R 101-00000-36310 PRINCIPAL COLLECTED BY COUNTY	\$3,800.00	\$744.02	\$0.00	\$3,055.98
	R 101-00000-36320 INT AND PENALTY COLLECT COUNTY	\$2,400.00	\$149.70	\$0.00	\$2,250.30
	R 101-00000-36330 PRINCIPAL COLLECT BY MUNICIPAL	\$0.00	\$21,879.32	\$0.00	-\$21,879.32
	R 101-00000-36700 CONTRIB AND DONAT FROM PRIVATE	\$172,000.00	\$172,000.00	\$0.00	\$0.00
	R 101-00000-36900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-38610 SALE OF LOTS	\$5,000.00	\$7,750.00	\$0.00	-\$2,750.00
	R 101-00000-38620 GRAVE-DIGGING CHARGES	\$3,000.00	\$2,675.00	\$0.00	\$325.00
	R 101-00000-38750 CABLE TV FRANCHISE FEE	\$11,000.00	\$1,075.04	\$180.34	\$9,924.96
	R 101-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00
	R 101-00000-39121 BONDS PROCEEDS	\$94,700.00	\$93,643.86	\$3,656.82	\$1,056.14
	R 101-00000-39130 SALE OF GENERAL FIXED ASSETS	\$52,000.00	\$14,818.95	\$0.00	\$37,181.05
		\$2,296,968.00	\$2,506,100.14	\$110,917.78	-\$209,132.14
<b>SPECIAL REVENUE</b>					
	R 200-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 200-00000-36100 INTEREST EARNED	\$25.00	\$123.53	\$0.00	-\$98.53
	R 200-00000-36340 INT AND PENALTY COLLECT MUNICI	\$4,700.00	\$3,505.73	\$0.00	\$1,194.27
		\$4,725.00	\$3,629.26	\$0.00	\$1,095.74
<b>LIQ, LODG, DINE SALES TAX FUND</b>					
	R 211-00000-31400 GROSS RECEIPTS BUSINESS TAXES	\$27,300.00	\$33,719.42	\$2,644.20	-\$6,419.42
		\$27,300.00	\$33,719.42	\$2,644.20	-\$6,419.42
<b>CAPITAL PROJECTS FUND</b>					
	R 500-00000-39121 BONDS PROCEEDS	\$1,028,058.00	\$1,028,058.00	\$1,028,058.00	\$0.00
		\$1,028,058.00	\$1,028,058.00	\$1,028,058.00	\$0.00
<b>WATER FUND</b>					

# December 2022 Revenue Report

Fund	Account Number and Title	2022 Budget	2022 YTD Amount	December 2022 Amount	Balance
	R 602-00000-38100 INTEREST EARNED	\$0.00	\$36.65	\$0.00	-\$36.65
	R 602-00000-38900 OTHER MISCELLANEOUS REVENUE	\$0.00	\$547.33	\$100.00	-\$547.33
	R 602-00000-38100 WATER REVENUE	\$0.00	\$80.13	\$80.13	-\$80.13
	R 602-00000-38110 METERED AND FLAT RATE WATER	\$513,000.00	\$532,789.88	\$35,724.59	-\$19,789.88
	R 602-00000-38120 BULK WATER SALES	\$0.00	\$2,374.97	\$0.00	-\$2,374.97
	R 602-00000-38130 SURCHARGE	\$28,000.00	\$25,768.07	\$2,393.78	\$2,231.93
	R 602-00000-38190 OTHER WATER REVENUE	\$0.00	\$28,374.00	\$0.00	-\$28,374.00
	R 602-00000-38295 PENALTY CHARGES	\$2,000.00	\$2,281.23	\$553.84	-\$281.23
	R 602-00000-38380 UTIL CONNECT FEES	\$1,500.00	\$1,000.00	\$0.00	\$500.00
	R 602-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00
	R 602-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$544,500.00	\$593,252.26	\$38,852.34	-\$48,752.26
SEWER FUND					
	R 604-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
	R 604-00000-38130 SURCHARGE	\$44,900.00	\$41,227.33	\$3,798.63	\$3,672.67
	R 604-00000-38295 PENALTY CHARGES	\$2,000.00	\$1,920.87	\$501.20	\$79.13
	R 604-00000-38310 SEWER CHARGES	\$347,050.00	\$353,284.49	\$31,489.16	-\$6,234.49
	R 604-00000-38380 UTIL CONNECT FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00
	R 604-00000-39100 OTHER FINANCING SOURCES	\$0.00	\$29,825.00	\$0.00	-\$29,825.00
	R 604-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$283,500.00	\$283,500.00	-\$283,500.00
	R 604-00000-39130 SALE OF FIXED ASSET	\$0.00	\$40,966.38	\$0.00	-\$40,966.38
		\$394,950.00	\$751,724.07	\$319,288.99	-\$315,807.69
ELECTRIC FUND					
	R 610-00000-36000 MISCELLANEOUS REVENUE	\$0.00	\$96,742.86	\$96,742.86	-\$96,742.86
	R 610-00000-36100 INTEREST EARNED	\$5,000.00	\$1,954.81	\$0.00	\$3,045.19
	R 610-00000-38210 METERED SALES	\$1,950,000.00	\$1,821,179.50	\$196,107.82	\$128,820.50
	R 610-00000-38220 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$8,812.31	\$0.00	-\$8,812.31
	R 610-00000-38240 RETURN CHECK CHGS	\$500.00	\$0.00	\$0.00	\$500.00
	R 610-00000-38290 OTHER ELECTRIC REVENUE	\$58,000.00	\$83,367.48	\$2,927.13	-\$25,367.48
	R 610-00000-38295 PENALTY CHARGES	\$6,000.00	\$9,369.68	\$1,763.00	-\$3,369.68
	R 610-00000-38296 RECONNECTION CHGS	\$2,000.00	\$2,396.97	\$25.00	-\$396.97
	R 610-00000-38380 UTIL CONNECT FEES	\$1,000.00	\$750.00	\$0.00	\$250.00
	R 610-00000-39110 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00
	R 610-00000-39130 SALE OF GENERAL FIXED ASSETS	\$20,000.00	\$0.00	\$0.00	\$20,000.00
		\$2,042,500.00	\$2,024,573.61	\$297,565.81	\$17,926.39
SOLID WASTE FUND					
	R 612-00000-38180 SALE OF SUPPLIES AND MATERIALS	\$0.00	\$2,024.95	\$0.00	(\$2,024.95)
	R 612-00000-38295 PENALTY CHARGES	\$1,000.00	\$1,310.97	\$348.16	(\$310.97)
	R 612-00000-38800 SOLID WASTE REVENUE	\$226,000.00	\$214,446.89	\$19,381.85	\$11,553.11
	R 612-00000-38810 COLLECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00
	R 612-00000-38820 LANDFILL FEES	\$1,800.00	\$9,006.81	\$0.00	(\$7,206.81)
	R 612-00000-38890 OTHER SOLID WASTE REVENUE	\$1,500.00	\$2,847.66	\$2,147.13	(\$1,347.66)
	R 612-00000-39130 SALE OF GENERAL FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00
		\$230,300.00	\$229,637.28	\$21,877.14	\$662.72
		\$6,569,301.00	\$7,170,694.04	\$1,819,204.26	-\$560,426.66



## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
<b>FUND 101 GENERAL FUND</b>					
	<b>DEPT 41100 LEGISLATIVE</b>				
E 101-41100-41100	SALARIES AND WAGES	\$190,500.00	\$15,761.69	\$197,737.60	-\$7,237.60
E 101-41100-41101	EXECUTIVE SALARIES	\$20,760.00	\$0.00	\$13,720.00	\$7,040.00
E 101-41100-41103	OVERTIME WAGES	\$200.00	\$23.76	\$253.44	-\$53.44
E 101-41100-41106	LONGEVITY PAY	\$1,150.00	\$700.00	\$700.00	\$450.00
E 101-41100-41200	OASI	\$15,600.00	\$1,177.00	\$15,059.17	\$540.83
E 101-41100-41300	RETIREMENT	\$11,000.00	\$989.14	\$11,829.77	-\$829.77
E 101-41100-42100	INSURANCE	\$28,800.00	\$2,159.47	\$28,039.29	\$760.71
E 101-41100-42150	INS-LIAB/PROP/WCOMP	\$4,250.00	\$0.00	\$4,395.68	-\$145.68
E 101-41100-42200	PROFESSIONAL SERVICES AND FEES	\$29,600.00	\$23,000.00	\$28,718.59	\$881.41
E 101-41100-42300	PUBLISHING	\$1,300.00	\$188.39	\$892.17	\$407.83
E 101-41100-42310	ELECTION EXPENSE	\$2,600.00	\$0.00	\$0.00	\$2,000.00
E 101-41100-42320	DUES	\$6,540.00	\$0.00	\$5,376.27	\$1,163.73
E 101-41100-42500	REPAIRS AND MAINTENANCE	\$9,860.00	\$6,251.47	\$6,631.48	\$3,228.52
E 101-41100-42600	SUPPLIES AND MATERIALS	\$5,000.00	\$487.97	\$5,752.75	-\$752.75
E 101-41100-42700	TRAVEL AND CONFERENCE	\$2,000.00	\$64.50	\$1,391.09	\$608.91
E 101-41100-42750	TRAINING	\$750.00	\$0.00	\$275.00	\$475.00
E 101-41100-42800	UTILITIES	\$1,080.00	\$540.00	\$1,080.00	\$0.00
E 101-41100-42830	TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41100-42900	OTHER OTHER CURRENT EXPENSE	\$1,500.00	\$2.00	\$2,273.07	-\$773.07
E 101-41100-43400	MACHINERY AND EQUIPMENT	\$2,000.00	\$36.45	\$626.90	\$1,373.10
E 101-41100-43410	COMPUTER SOFTWARE	\$4,500.00	\$0.00	\$2,242.03	\$2,257.97
E 101-41100-43440	SUBSCRIPTIONS	\$100.00	\$0.00	\$38.50	\$61.50
		\$338,490.00	\$51,381.84	\$327,032.80	\$11,457.20
	<b>DEPT 41120 CITY HALL</b>				
E 101-41120-41100	SALARIES AND WAGES	\$4,900.00	\$360.00	\$4,320.00	\$580.00
E 101-41120-41200	OASI	\$375.00	\$27.54	\$330.48	\$44.52
E 101-41120-42150	INS-LIAB/PROP/WCOMP	\$2,850.00	\$0.00	\$2,930.45	-\$80.45
E 101-41120-42500	REPAIRS AND MAINTENANCE	\$5,500.00	\$373.70	\$1,257.93	\$4,242.07
E 101-41120-42600	SUPPLIES AND MATERIALS	\$2,500.00	\$231.44	\$4,397.63	-\$1,897.63
E 101-41120-42800	UTILITIES	\$11,500.00	\$902.55	\$9,712.72	\$1,787.28
E 101-41120-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$481.38	\$18.62
E 101-41120-44900	OTHER DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
		\$28,125.00	\$1,895.23	\$23,430.59	\$4,694.41
	<b>DEPT 41150 CONTINGENCY</b>				
E 101-41150-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	<b>DEPT 41900 OTHER GENERAL GOVERNMENT</b>				
E 101-41900-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	<b>DEPT 42100 POLICE</b>				
E 101-42100-41100	SALARIES AND WAGES	\$277,000.00	\$21,724.37	\$272,987.88	\$4,012.12
E 101-42100-41103	OVERTIME WAGES	\$15,000.00	\$1,997.31	\$13,577.75	\$1,422.25
E 101-42100-41106	LONGEVITY PAY	\$950.00	\$0.00	\$0.00	\$950.00
E 101-42100-41200	OASI	\$20,950.00	\$1,750.23	\$21,151.97	-\$201.97
E 101-42100-41300	RETIREMENT	\$19,050.00	\$1,897.71	\$22,289.40	-\$3,239.40
E 101-42100-41500	GROUP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-42100	INSURANCE	\$40,680.00	\$3,235.30	\$41,555.80	-\$875.80

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
	E 101-42100-42150 INS-LIAB/PROP/WCOMP	\$8,450.00	\$0.00	\$9,580.35	-\$1,130.35
	E 101-42100-42200 PROFESSIONAL SERVICES AND FEES	\$6,000.00	\$0.00	\$1,857.19	\$4,142.81
	E 101-42100-42300 PUBLISHING	\$800.00	\$113.52	\$4,574.00	-\$3,774.00
	E 101-42100-42320 DUES	\$450.00	\$0.00	\$388.01	\$61.99
	E 101-42100-42500 REPAIRS AND MAINTENANCE	\$5,500.00	\$25.38	\$8,904.08	-\$3,404.08
	E 101-42100-42550 OFFICE EXPENSE	\$2,000.00	\$26.63	\$1,607.40	\$392.60
	E 101-42100-42600 SUPPLIES AND MATERIALS	\$5,500.00	\$44.73	\$8,510.38	-\$3,010.38
	E 101-42100-42610 UNIFORMS	\$4,000.00	\$36.90	\$5,930.32	-\$1,930.32
	E 101-42100-42620 AUTO EXPENSES	\$9,000.00	\$1,271.37	\$14,553.91	-\$5,553.91
	E 101-42100-42630 POLICE RADIO	\$2,000.00	\$0.00	\$741.41	\$1,258.59
	E 101-42100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$239.18	\$760.82
	E 101-42100-42750 TRAINING	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	E 101-42100-42800 UTILITIES	\$6,300.00	\$1,007.17	\$5,418.31	\$881.69
	E 101-42100-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$0.00	\$4.95	\$1,995.05
	E 101-42100-43400 MACHINERY AND EQUIPMENT	\$74,100.00	\$36.45	\$48,736.90	\$25,363.10
	E 101-42100-43410 COMPUTER SOFTWARE	\$6,500.00	\$0.00	\$2,242.03	\$4,257.97
	E 101-42100-43440 SUBSCRIPTIONS	\$200.00	\$0.00	\$0.00	\$200.00
		\$508,930.00	\$33,167.07	\$484,851.22	\$24,078.78
<b>DEPT 42900 OTHER PROTECTION-SELF DEFENSE</b>					
	E 101-42900-42500 REPAIRS AND MAINTENANCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-42900-42600 SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00
	E 101-42900-42800 UTILITIES	\$6,500.00	\$282.93	\$2,026.93	\$4,473.07
		\$6,600.00	\$282.93	\$2,026.93	\$4,573.07
<b>DEPT 43100 HIGHWAYS AND STREETS</b>					
	E 101-43100-41100 SALARIES AND WAGES	\$146,550.00	\$11,047.12	\$184,710.65	-\$38,160.65
	E 101-43100-41103 OVERTIME WAGES	\$6,000.00	\$616.61	\$2,275.01	\$3,724.99
	E 101-43100-41106 LONGEVITY PAY	\$875.00	\$0.00	\$0.00	\$875.00
	E 101-43100-41200 OASI	\$10,900.00	\$872.89	\$13,788.07	-\$2,888.07
	E 101-43100-41300 RETIREMENT	\$7,800.00	\$669.85	\$10,224.20	-\$2,424.20
	E 101-43100-42100 INSURANCE	\$21,500.00	\$1,616.24	\$26,693.13	-\$5,193.13
	E 101-43100-42150 INS-LIAB/PROP/WCOMP	\$16,850.00	\$0.00	\$17,582.71	-\$732.71
	E 101-43100-42200 PROFESSIONAL SERVICES AND FEES	\$25,000.00	\$114.00	\$10,803.48	\$14,196.52
	E 101-43100-42300 PUBLISHING	\$1,000.00	\$13.52	\$1,336.38	-\$336.38
	E 101-43100-42320 DUES	\$50.00	\$0.00	\$106.78	-\$56.78
	E 101-43100-42400 RENTALS	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	E 101-43100-42500 REPAIRS AND MAINTENANCE	\$32,000.00	\$703.67	\$9,726.47	\$22,273.53
	E 101-43100-42550 OFFICE EXPENSE	\$1,000.00	\$0.00	\$116.78	\$883.22
	E 101-43100-42600 SUPPLIES AND MATERIALS	\$17,000.00	\$434.48	\$24,949.22	-\$7,949.22
	E 101-43100-42610 UNIFORMS	\$900.00	\$225.84	\$225.84	\$674.16
	E 101-43100-42620 AUTO EXPENSES	\$10,500.00	\$1,292.05	\$15,826.65	-\$5,326.65
	E 101-43100-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$362.21	\$2,169.06	-\$1,169.06
	E 101-43100-42715 STREET REPAIRS	\$80,000.00	\$1,654.23	\$2,268.38	\$77,731.62
	E 101-43100-42720 SNOW REMOVAL	\$12,000.00	\$0.00	\$733.96	\$11,266.04
	E 101-43100-42750 TRAINING	\$500.00	\$0.00	\$0.00	\$500.00
	E 101-43100-42800 UTILITIES	\$13,500.00	\$1,543.91	\$11,390.87	\$2,109.13
	E 101-43100-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$4,649.86	-\$4,149.86
	E 101-43100-43300 IMPROVE OTHER THAN BUILDINGS	\$25,000.00	\$0.00	\$5,000.00	\$20,000.00
	E 101-43100-43400 MACHINERY AND EQUIPMENT	\$175,000.00	\$25,884.21	\$159,022.65	\$15,977.35
	E 101-43100-43410 COMPUTER SOFTWARE	\$5,200.00	\$0.00	\$2,242.08	\$2,957.92
	E 101-43100-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
		\$613,625.00	\$47,050.83	\$505,842.23	\$107,782.77
<b>DEPT 43700 CEMETERIES</b>					
E 101-43700-41100	SALARIES AND WAGES	\$17,100.00	\$153.84	\$7,703.37	\$9,396.63
E 101-43700-41103	OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-43700-41200	OASI	\$1,350.00	\$11.47	\$585.37	\$764.63
E 101-43700-41300	RETIREMENT	\$200.00	\$9.23	\$119.90	\$80.10
E 101-43700-42100	INSURANCE	\$300.00	\$25.09	\$326.18	-\$26.18
E 101-43700-42150	INS-LIAB/PROP/WCOMP	\$1,425.00	\$0.00	\$1,465.23	-\$40.23
E 101-43700-42200	PROFESSIONAL SERVICES AND FEES	\$750.00	\$0.00	\$120.00	\$630.00
E 101-43700-42300	PUBLISHING	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43700-42500	REPAIRS AND MAINTENANCE	\$10,000.00	\$0.00	\$7,162.26	\$2,837.74
E 101-43700-42600	SUPPLIES AND MATERIALS	\$5,000.00	\$0.00	\$2,556.70	\$2,443.30
E 101-43700-42800	UTILITIES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-43700-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$145.00	\$355.00
E 101-43700-43400	MACHINERY AND EQUIPMENT	\$20,000.00	\$0.00	\$16,215.00	\$3,785.00
E 101-43700-43410	COMPUTER SOFTWARE	\$500.00	\$0.00	\$389.52	\$110.48
		\$58,125.00	\$199.63	\$36,788.53	\$21,336.47
<b>DEPT 44130 WEST NILE</b>					
E 101-44130-41100	SALARIES AND WAGES	\$500.00	\$0.00	\$0.00	\$500.00
E 101-44130-41103	OVERTIME WAGES	\$200.00	\$0.00	\$0.00	\$200.00
E 101-44130-41200	OASI	\$50.00	\$0.00	\$0.00	\$50.00
E 101-44130-41300	RETIREMENT	\$50.00	\$0.00	\$0.00	\$50.00
E 101-44130-42500	REPAIRS AND MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00
E 101-44130-42600	SUPPLIES AND MATERIALS	\$2,500.00	\$0.00	\$0.00	\$2,500.00
E 101-44130-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,550.00	\$0.00	\$0.00	\$3,550.00
<b>DEPT 44400 HUMANE SOCIETY</b>					
E 101-44400-42900	OTHER OTHER CURRENT EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
E 101-44400-43430	ANIMALS	\$400.00	\$55.00	\$477.00	-\$77.00
		\$600.00	\$55.00	\$477.00	\$123.00
<b>DEPT 45100 RECREATION</b>					
E 101-45100-41100	SALARIES AND WAGES	\$29,000.00	\$0.00	\$45,590.00	-\$16,590.00
E 101-45100-41103	OVERTIME WAGES	\$500.00	\$0.00	\$1,794.02	-\$1,294.02
E 101-45100-41200	OASI	\$2,100.00	\$0.00	\$3,624.95	-\$1,524.95
E 101-45100-42150	INS-LIAB/PROP/WCOMP	\$3,000.00	\$0.00	\$1,831.84	\$1,168.16
E 101-45100-42200	PROFESSIONAL SERVICES AND FEES	\$2,000.00	\$0.00	\$515.75	\$1,484.25
E 101-45100-42300	PUBLISHING	\$500.00	\$0.00	\$56.25	\$443.75
E 101-45100-42400	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-42500	REPAIRS AND MAINTENANCE	\$4,000.00	\$24.00	\$94.00	\$3,906.00
E 101-45100-42600	SUPPLIES AND MATERIALS	\$10,000.00	\$108.89	\$30,899.00	-\$20,899.00
E 101-45100-42629	OTHER MATERIALS FOR RESALE	\$5,000.00	\$0.00	\$4,373.74	\$626.26
E 101-45100-42700	TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$26.50	\$73.50
E 101-45100-42750	TRAINING	\$1,600.00	\$0.00	\$968.92	\$631.08
E 101-45100-42800	UTILITIES	\$26,000.00	\$311.93	\$16,254.04	\$9,745.96
E 101-45100-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$146.86	\$353.14
E 101-45100-43300	IMPROVE OTHER THAN BUILDINGS	\$30,580.00	\$0.00	\$7,933.62	\$22,646.38

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
E 101-45100-43400	MACHINERY AND EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00
E 101-45100-44200	INTEREST	\$0.00	\$0.00	-\$0.12	\$0.12
		\$115,880.00	\$444.82	\$114,109.37	\$1,770.63
<b>DEPT 45200 PARKS</b>					
E 101-45200-41100	SALARIES AND WAGES	\$18,200.00	\$531.15	\$18,248.46	-\$48.46
E 101-45200-41103	OVERTIME WAGES	\$250.00	\$0.00	\$1,108.66	-\$858.66
E 101-45200-41106	LONGEVITY PAY	\$75.00	\$0.00	\$0.00	\$75.00
E 101-45200-41200	OASI	\$950.00	\$38.90	\$1,477.06	-\$527.06
E 101-45200-41300	RETIREMENT	\$250.00	\$16.89	\$47.96	\$202.04
E 101-45200-42100	INSURANCE	\$500.00	\$37.38	\$78.98	\$421.02
E 101-45200-42150	INS-LIAB/PROP/WCOMP	\$3,550.00	\$0.00	\$3,663.06	-\$113.06
E 101-45200-42200	PROFESSIONAL SERVICES AND FEES	\$4,500.00	\$0.00	\$4,090.00	\$410.00
E 101-45200-42300	PUBLISHING	\$100.00	\$0.00	\$56.25	\$43.75
E 101-45200-42400	RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
E 101-45200-42500	REPAIRS AND MAINTENANCE	\$10,000.00	\$442.94	\$9,811.25	\$188.75
E 101-45200-42600	SUPPLIES AND MATERIALS	\$17,000.00	\$28.96	\$11,834.85	\$5,165.15
E 101-45200-42605	FERTILIZER & PEST CONTROL	\$1,500.00	\$0.00	\$1,081.66	\$418.34
E 101-45200-42620	AUTO EXPENSES	\$1,200.00	\$0.00	\$1,468.44	-\$268.44
E 101-45200-42800	UTILITIES	\$11,200.00	\$484.12	\$14,098.71	-\$2,898.71
E 101-45200-42900	OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$265.00	\$235.00
E 101-45200-43200	BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-43300	IMPROVE OTHER THAN BUILDINGS	\$1,000.00	\$0.00	\$0.00	\$1,000.00
E 101-45200-43400	MACHINERY AND EQUIPMENT	\$20,000.00	\$0.00	\$19,900.00	\$100.00
E 101-45200-43500	DONATIONS	\$500.00	\$0.00	\$500.00	\$0.00
		\$91,775.00	\$1,580.34	\$87,730.34	\$4,044.66
<b>DEPT 45500 LIBRARIES</b>					
E 101-45500-41100	SALARIES AND WAGES	\$31,099.00	\$1,592.70	\$28,759.32	\$2,339.68
E 101-45500-41200	OASI	\$2,000.00	\$121.83	\$2,201.85	-\$201.85
E 101-45500-42150	INS-LIAB/PROP/WCOMP	\$725.00	\$0.00	\$722.41	\$2.59
E 101-45500-42200	PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-42300	PUBLISHING	\$200.00	\$0.00	\$0.00	\$200.00
E 101-45500-42400	RENTALS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-42500	REPAIRS AND MAINTENANCE	\$50.00	\$0.00	\$0.00	\$50.00
E 101-45500-42600	SUPPLIES AND MATERIALS	\$750.00	\$257.12	\$913.02	-\$163.02
E 101-45500-42700	TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$249.86	-\$149.86
E 101-45500-42900	OTHER OTHER CURRENT EXPENSE	\$11,280.00	\$0.00	\$11,560.96	-\$280.96
E 101-45500-43100	LAND	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-43300	IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-43400	MACHINERY AND EQUIPMENT	\$100.00	\$0.00	\$367.36	-\$267.36
E 101-45500-43420	BOOKS	\$7,000.00	\$545.33	\$6,571.97	\$428.03
E 101-45500-43440	SUBSCRIPTIONS	\$1,000.00	\$0.00	\$38.49	\$961.51
		\$54,304.00	\$2,516.98	\$51,385.24	\$2,918.76
<b>DEPT 45800 MUSEUM</b>					
E 101-45800-42320	DUES	\$260.00	\$0.00	\$0.00	\$260.00
E 101-45800-42800	UTILITIES	\$2,500.00	\$0.00	\$0.00	\$2,500.00
		\$2,760.00	\$0.00	\$0.00	\$2,760.00
<b>DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC</b>					
E 101-46500-42900	OTHER OTHER CURRENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
	E 101-46500-43500 DONATIONS	\$10,000.00	\$0.00	\$0.00	\$10,000.00
		\$10,000.00	\$0.00	\$0.00	\$10,000.00
	<b>DEPT 46520 PLANNING AND ZONING</b>				
	E 101-46520-41100 SALARIES AND WAGES	\$4,000.00	\$0.00	\$1,900.00	\$2,100.00
	E 101-46520-41200 OASI	\$175.00	\$0.00	\$30.60	\$144.40
	E 101-46520-42100 INSURANCE	\$1,700.00	\$280.00	\$1,969.99	-\$269.99
	E 101-46520-42200 PROFESSIONAL SERVICES AND FEES	\$5,000.00	\$240.00	\$2,874.43	\$2,125.57
	E 101-46520-42300 PUBLISHING	\$300.00	\$8.71	\$142.13	\$157.87
	E 101-46520-42320 DUES	\$50.00	\$0.00	\$50.00	\$0.00
	E 101-46520-42600 SUPPLIES AND MATERIALS	\$200.00	\$0.00	\$0.00	\$200.00
	E 101-46520-42700 TRAVEL AND CONFERENCE	\$100.00	\$0.00	\$0.00	\$100.00
	E 101-46520-42900 OTHER OTHER CURRENT EXPENSE	\$82,000.00	\$22,523.01	\$80,148.34	\$1,851.66
		\$93,525.00	\$23,051.72	\$87,115.49	\$6,409.51
	<b>DEPT 46610 STORAGE BUILDING</b>				
	E 101-46610-42900 OTHER OTHER CURRENT EXPENSE	\$140,000.00	\$0.00	\$140,000.00	\$0.00
		\$140,000.00	\$0.00	\$140,000.00	\$0.00
	<b>DEPT 47140 DEBT SERVICE</b>				
	E 101-47140-44103 PRINCIPAL	\$156,180.00	\$0.00	\$156,030.64	\$149.36
	E 101-47140-44203 INTEREST	\$32,720.00	\$0.00	\$32,714.80	\$5.20
		\$188,900.00	\$0.00	\$188,745.44	\$154.56
	<b>DEPT 51100 OPERATING TRANSFERS OUT</b>				
	E 101-51100-42830 TRANSFERS OUT	\$1,028,058.00	\$1,028,058.00	\$1,028,058.00	\$0.00
		\$1,028,058.00	\$1,028,058.00	\$1,028,058.00	\$0.00
		\$3,283,247.00	\$1,189,684.39	\$3,077,593.18	\$205,653.82
<b>FUND 200 SPECIAL REVENUE</b>					
	<b>DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC</b>				
	E 200-46500-42200 PROFESSIONAL SERVICES AND FEES	\$500.00	\$0.00	\$83.66	\$416.34
	E 200-46500-44300 UDAG EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00
		\$700.00	\$0.00	\$83.66	\$616.34
	<b>DEPT 47140 DEBT SERVICE</b>				
	E 200-47140-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 200-47140-44203 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$700.00	\$0.00	\$83.66	\$616.34
<b>FUND 201 LIBRARY</b>					
	<b>DEPT 45500 LIBRARIES</b>				
	E 201-45500-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 211 LIQ, LODG, DINE SALES TAX FUND</b>					
	<b>DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC</b>				
	E 211-46500-44100 PRINCIPAL	\$17,350.00	\$1,423.42	\$17,250.60	\$99.40
	E 211-46500-44200 INTEREST	\$9,950.00	\$844.13	\$9,960.00	-\$10.00
		\$27,300.00	\$2,267.55	\$27,210.60	\$89.40
		\$27,300.00	\$2,267.55	\$27,210.60	\$89.40
<b>FUND 500 CAPITAL PROJECTS FUND</b>					
	<b>DEPT 41900 OTHER GENERAL GOVERNMENT</b>				
	E 500-41900-42200 PROFESSIONAL SERVICES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-42830 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00
	E 500-41900-43300 IMPROVE OTHER THAN BUILDINGS	\$1,028,058.00	\$0.00	\$1,028,052.19	\$5.81
	E 500-41900-43400 MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
		\$1,028,058.00	\$0.00	\$1,028,052.19	\$5.81
		\$1,028,058.00	\$0.00	\$1,028,052.19	\$5.81
<b>FUND 602 WATER FUND</b>					
	<b>DEPT 43300 WATER</b>				

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
	E 602-43300-41100 SALARIES AND WAGES	\$74,000.00	\$5,588.71	\$58,615.51	\$15,384.49
	E 602-43300-41103 OVERTIME WAGES	\$7,200.00	\$432.61	\$3,319.09	\$3,880.91
	E 602-43300-41106 LONGEVITY PAY	\$650.00	\$0.00	\$0.00	\$650.00
	E 602-43300-41200 OASI	\$5,900.00	\$450.50	\$4,702.36	\$1,197.64
	E 602-43300-41300 RETIREMENT	\$4,600.00	\$361.28	\$3,739.04	\$860.96
	E 602-43300-42100 INSURANCE	\$11,650.00	\$874.52	\$10,148.36	\$1,501.64
	E 602-43300-42150 INS-LIAB/PROP/WCOMP	\$8,450.00	\$0.00	\$8,791.35	-\$341.35
	E 602-43300-42200 PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$0.00	\$15,093.10	\$34,906.90
	E 602-43300-42300 PUBLISHING	\$750.00	\$13.52	\$404.64	\$345.36
	E 602-43300-42320 DUES	\$1,300.00	\$0.00	\$1,885.87	-\$585.87
	E 602-43300-42400 RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
	E 602-43300-42500 REPAIRS AND MAINTENANCE	\$30,000.00	\$93.07	\$6,209.26	\$23,790.74
	E 602-43300-42550 OFFICE EXPENSE	\$2,400.00	\$55.20	\$1,708.66	\$691.34
	E 602-43300-42600 SUPPLIES AND MATERIALS	\$30,000.00	\$159.52	\$37,038.99	-\$7,038.99
	E 602-43300-42610 UNIFORMS	\$450.00	\$0.00	\$199.95	\$250.05
	E 602-43300-42620 AUTO EXPENSES	\$2,500.00	\$482.99	\$4,117.41	-\$1,617.41
	E 602-43300-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$384.40	\$615.60
	E 602-43300-42750 TRAINING	\$1,000.00	\$0.00	\$459.00	\$541.00
	E 602-43300-42800 UTILITIES	\$53,500.00	\$3,577.99	\$41,741.86	\$11,758.14
	E 602-43300-42830 TRANSFERS OUT	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	E 602-43300-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$9.80	\$609.15	-\$109.15
	E 602-43300-43100 LAND	\$0.00	\$0.00	\$0.00	\$0.00
	E 602-43300-43300 IMPROVE OTHER THAN BUILDINGS	\$144,000.00	\$0.00	\$262,799.19	-\$118,799.19
	E 602-43300-43400 MACHINERY AND EQUIPMENT	\$53,000.00	\$36.45	\$13,520.82	\$39,479.18
	E 602-43300-43410 COMPUTER SOFTWARE	\$11,100.00	\$0.00	\$11,690.61	-\$590.61
	E 602-43300-44200 INTEREST	\$39,150.00	\$0.00	\$37,801.39	\$1,348.61
	E 602-43300-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		\$583,600.00	\$12,136.16	\$524,980.01	\$58,619.99
		\$583,600.00	\$12,136.16	\$524,980.01	\$58,619.99

### FUND 604 SEWER FUND

#### DEPT 43200 SANITATION

E 604-43200-41100 SALARIES AND WAGES	\$78,000.00	\$5,519.18	\$37,034.04	\$40,965.96
E 604-43200-41103 OVERTIME WAGES	\$7,400.00	\$444.33	\$1,153.11	\$6,246.89
E 604-43200-41106 LONGEVITY PAY	\$850.00	\$0.00	\$0.00	\$850.00
E 604-43200-41200 OASI	\$6,200.00	\$447.13	\$2,888.49	\$3,311.51
E 604-43200-41300 RETIREMENT	\$4,900.00	\$357.82	\$2,314.22	\$2,585.78
E 604-43200-42100 INSURANCE	\$11,650.00	\$874.50	\$6,841.74	\$4,808.26
E 604-43200-42150 INS-LIAB/PROP/WCOMP	\$4,250.00	\$0.00	\$4,395.68	-\$145.68
E 604-43200-42200 PROFESSIONAL SERVICES AND FEES	\$50,000.00	\$503.40	\$52,566.54	-\$2,566.54
E 604-43200-42300 PUBLISHING	\$400.00	\$13.53	\$164.57	\$235.43
E 604-43200-42320 DUES	\$400.00	\$0.00	\$135.87	\$264.13
E 604-43200-42400 RENTALS	\$500.00	\$0.00	\$0.00	\$500.00
E 604-43200-42500 REPAIRS AND MAINTENANCE	\$35,000.00	\$2,002.98	\$62,295.79	-\$27,295.79
E 604-43200-42550 OFFICE EXPENSE	\$2,000.00	\$0.00	\$1,314.04	\$685.96
E 604-43200-42600 SUPPLIES AND MATERIALS	\$15,000.00	\$1,225.89	\$9,228.12	\$5,771.88
E 604-43200-42610 UNIFORMS	\$450.00	\$0.00	\$0.00	\$450.00
E 604-43200-42620 AUTO EXPENSES	\$3,000.00	\$172.53	\$2,908.50	\$91.50
E 604-43200-42700 TRAVEL AND CONFERENCE	\$500.00	\$0.00	\$14.00	\$486.00
E 604-43200-42750 TRAINING	\$250.00	\$0.00	\$0.00	\$250.00
E 604-43200-42800 UTILITIES	\$45,000.00	\$9,901.29	\$32,912.09	\$12,087.91
E 604-43200-42830 TRANSFERS OUT	\$25,000.00	\$0.00	\$0.00	\$25,000.00
E 604-43200-42900 OTHER OTHER CURRENT EXPENSE	\$0.00	\$2,183.93	\$4,338.29	-\$4,338.29
E 604-43200-43300 IMPROVE OTHER THAN BUILDINGS	\$265,500.00	\$0.00	\$509,497.66	-\$243,997.66

# December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
	E 604-43200-43400 MACHINERY AND EQUIPMENT	\$1,000.00	\$36.45	\$626.90	\$373.10
	E 604-43200-43410 COMPUTER SOFTWARE	\$11,100.00	\$0.00	\$11,690.62	-\$590.62
	E 604-43200-44200 INTEREST	\$16,100.00	\$0.00	\$15,665.31	\$434.69
	E 604-43200-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		<u>\$584,450.00</u>	<u>\$23,682.96</u>	<u>\$757,985.58</u>	<u>-\$173,535.58</u>
		<u>\$584,450.00</u>	<u>\$23,682.96</u>	<u>\$757,985.58</u>	<u>-\$173,535.58</u>
<b>FUND 610 ELECTRIC FUND</b>					
	<b>DEPT 43400 ELECTRICITY</b>				
	E 610-43400-41100 SALARIES AND WAGES	\$133,500.00	\$10,948.74	\$124,907.49	\$8,592.51
	E 610-43400-41103 OVERTIME WAGES	\$9,500.00	\$1,519.53	\$8,342.64	\$1,157.36
	E 610-43400-41106 LONGEVITY PAY	\$1,550.00	\$0.00	\$0.00	\$1,550.00
	E 610-43400-41200 OASI	\$10,700.00	\$942.23	\$10,142.69	\$557.31
	E 610-43400-41300 RETIREMENT	\$8,400.00	\$748.10	\$8,018.05	\$381.95
	E 610-43400-42100 INSURANCE	\$19,400.00	\$1,454.49	\$17,293.56	\$2,106.44
	E 610-43400-42150 INS-LIAB/PROP/WCOMP	\$11,250.00	\$0.00	\$11,721.81	-\$471.81
	E 610-43400-42200 PROFESSIONAL SERVICES AND FEES	\$20,000.00	\$3,759.00	\$18,547.30	\$1,452.70
	E 610-43400-42300 PUBLISHING	\$500.00	\$181.53	\$396.60	\$103.40
	E 610-43400-42320 DUES	\$1,200.00	\$0.00	\$1,561.87	-\$361.87
	E 610-43400-42500 REPAIRS AND MAINTENANCE	\$12,000.00	\$151.53	\$6,814.02	\$5,185.98
	E 610-43400-42550 OFFICE EXPENSE	\$5,500.00	\$0.00	\$1,576.81	\$3,923.19
	E 610-43400-42600 SUPPLIES AND MATERIALS	\$145,000.00	\$15,860.87	\$158,647.40	-\$13,647.40
	E 610-43400-42610 UNIFORMS	\$900.00	\$106.97	\$584.83	\$315.17
	E 610-43400-42620 AUTO EXPENSES	\$3,000.00	\$611.65	\$5,116.60	-\$2,116.60
	E 610-43400-42629 OTHER MATERIALS FOR RESALE	\$1,250,000.00	\$0.00	\$1,197,341.08	\$52,658.92
	E 610-43400-42700 TRAVEL AND CONFERENCE	\$1,000.00	\$0.00	\$1,224.72	-\$224.72
	E 610-43400-42750 TRAINING	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	E 610-43400-42800 UTILITIES	\$11,000.00	\$1,800.84	\$10,362.25	\$637.75
	E 610-43400-42810 CONVERSION	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	E 610-43400-42830 TRANSFERS OUT	\$283,500.00	\$283,500.00	\$283,500.00	\$0.00
	E 610-43400-42900 OTHER OTHER CURRENT EXPENSE	\$2,000.00	\$1,615.67	\$5,455.91	-\$3,455.91
	E 610-43400-43300 IMPROVE OTHER THAN BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-43400 MACHINERY AND EQUIPMENT	\$96,000.00	\$36.45	\$626.96	\$95,373.04
	E 610-43400-43410 COMPUTER SOFTWARE	\$13,500.00	\$0.00	\$21,278.49	-\$7,778.49
	E 610-43400-44103 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00
	E 610-43400-44200 INTEREST	\$1,800.00	\$1,733.75	\$5,467.50	-\$3,667.50
	E 610-43400-45700 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
		<u>\$2,047,700.00</u>	<u>\$324,971.35</u>	<u>\$1,898,928.58</u>	<u>\$148,771.42</u>
		<u>\$2,047,700.00</u>	<u>\$324,971.35</u>	<u>\$1,898,928.58</u>	<u>\$148,771.42</u>

## FUND 612 SOLID WASTE FUND

### DEPT 43250 SEWAGE COLLECTION AND DISPOSAL

E 612-43250-41100 SALARIES AND WAGES	\$43,200.00	\$3,421.43	\$50,770.96	-\$7,570.96
E 612-43250-41103 OVERTIME WAGES	\$1,200.00	\$210.07	\$2,663.98	-\$1,463.98
E 612-43250-41106 LONGEVITY PAY	\$110.00	\$0.00	\$0.00	\$110.00
E 612-43250-41200 OASI	\$3,400.00	\$272.22	\$4,076.28	-\$676.28
E 612-43250-41300 RETIREMENT	\$2,500.00	\$202.90	\$3,214.07	-\$714.07
E 612-43250-42100 INSURANCE	\$7,075.00	\$530.39	\$9,014.89	-\$1,939.89
E 612-43250-42150 INS-LIAB/PROP/WCOMP	\$6,350.00	\$0.00	\$6,593.52	-\$243.52
E 612-43250-42200 PROFESSIONAL SERVICES AND FEES	\$2,000.00	\$0.00	\$668.58	\$1,331.42
E 612-43250-42300 PUBLISHING	\$2,000.00	\$77.53	\$228.65	\$1,771.35
E 612-43250-42320 DUES	\$0.00	\$0.00	\$35.87	-\$35.87
E 612-43250-42500 REPAIRS AND MAINTENANCE	\$8,000.00	\$0.00	\$10,000.76	-\$2,000.76
E 612-43250-42550 OFFICE EXPENSE	\$1,500.00	\$0.00	\$1,314.06	\$185.94
E 612-43250-42600 SUPPLIES AND MATERIALS	\$7,000.00	\$0.00	\$6,166.47	\$833.53

## December 2022 Expenditure Report

Fund	Account Description	2022 Budget	December 2022 Amount	2022 YTD Amount	Balance
	E 612-43250-42610 UNIFORMS	\$900.00	\$58.83	\$899.97	\$0.03
	E 612-43250-42620 AUTO EXPENSES	\$7,000.00	\$1,060.64	\$9,523.73	-\$2,523.73
	E 612-43250-42700 TRAVEL AND CONFERENCE	\$200.00	\$0.00	\$469.39	-\$269.39
	E 612-43250-42710 TIPPING FEES	\$57,000.00	\$7,149.54	\$54,784.31	\$2,215.69
	E 612-43250-42800 UTILITIES	\$2,200.00	\$710.00	\$1,626.00	\$574.00
	E 612-43250-42830 TRANSFERS OUT	\$40,000.00	\$0.00	\$0.00	\$40,000.00
	E 612-43250-42900 OTHER OTHER CURRENT EXPENSE	\$500.00	\$0.00	\$199.00	\$301.00
	E 612-43250-43400 MACHINERY AND EQUIPMENT	\$0.00	\$36.47	\$627.18	-\$627.18
	E 612-43250-43410 COMPUTER SOFTWARE	\$11,100.00	\$0.00	\$11,690.65	-\$590.65
	E 612-43250-45700 DEPRECIATION	\$27,000.00	\$0.00	\$0.00	\$27,000.00
		\$230,235.00	\$13,730.02	\$174,568.32	\$55,666.68
		\$230,235.00	\$13,730.02	\$174,568.32	\$55,666.68
		<b>\$7,785,290.00</b>	<b>\$1,566,472.43</b>	<b>\$7,489,402.12</b>	<b>\$295,887.88</b>

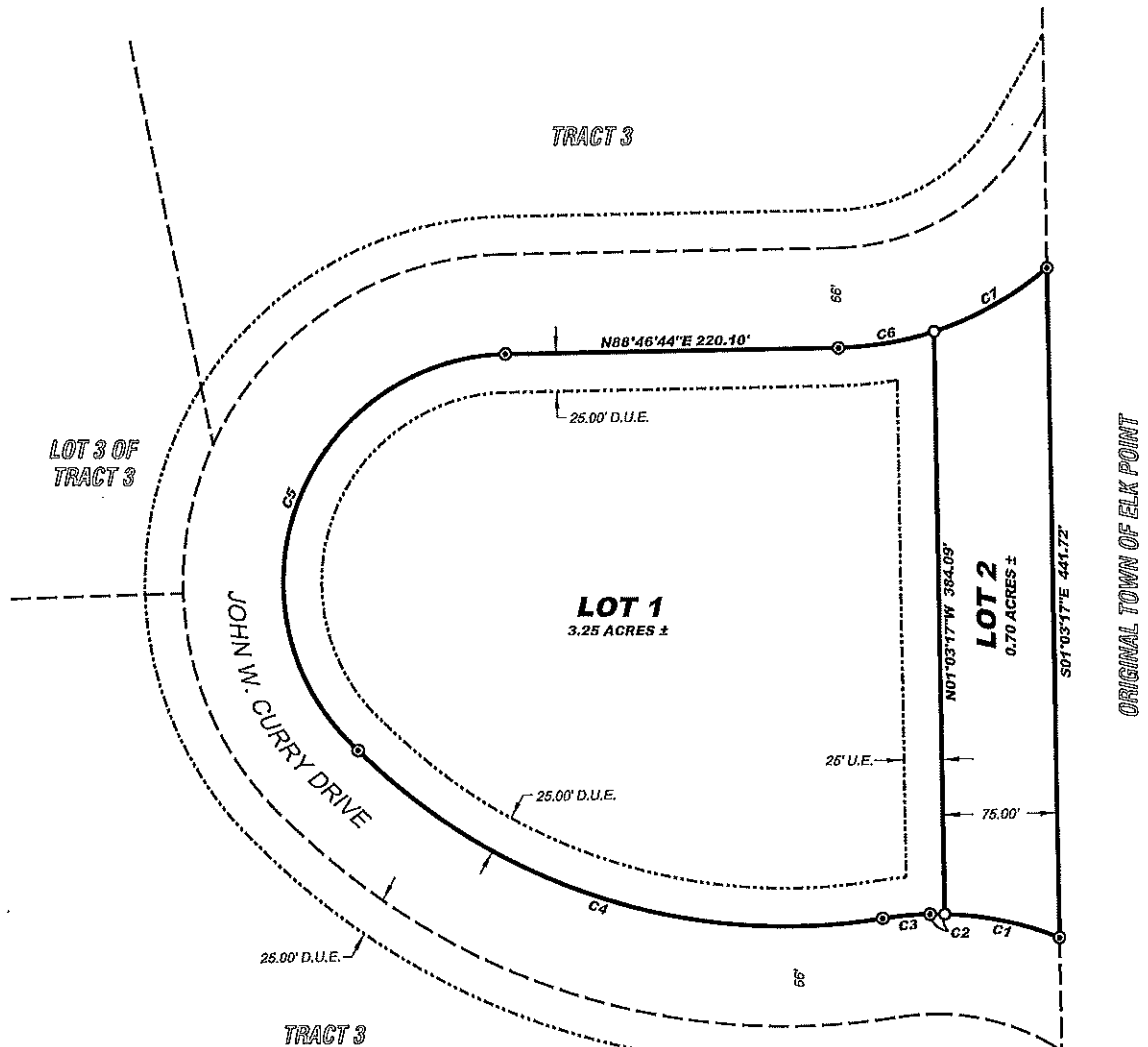


# SURVEY PLAT

OF

## LOTS 1 AND 2

**IN TRACT 4 OF ELK POINT BUSINESS PARK FIRST ADDITION,  
CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA**



**CURVE TABLE**

NAME	DELTA	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD DIRECTION
C1	20°29'55"	216.00'	77.28'	76.87'	N78°24'11" W
C2	02°36'25"	216.00'	9.83'	9.83'	N89°57'21" W
C3	08°17'29"	216.00'	31.26'	31.23'	S84°45'30" W
C4	64°04'52"	400.00'	377.56'	363.70'	N72°20'49" W
C5	135°35'06"	150.00'	357.62'	278.74'	N20°28'40" E
C6	16°58'44"	216.00'	64.01'	63.77'	N60°17'22" E
C7	22°47'50"	216.00'	85.94'	85.35'	N60°24'06" E

SCALE: 1 INCH = 80 FEET  
0 80' 160'

**LEGEND**

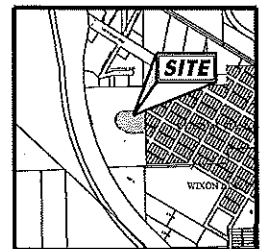
- IRON MONUMENT FOUND FOUND KLM 5801 UNLESS NOTED
- IRON MONUMENT SET 5/8" x 18" REBAR W/ CAP "SDRLS KLM 5801"
- △ CALCULATED CORNER
- (M) MEASURED DISTANCE
- (P) PLATTED DISTANCE
- R.O.W. RIGHT OF WAY
- N.A.P. NOT A PART OF THIS SURVEY
- D.U.E. DRAINAGE AND UTILITY EASEMENT

**SURVEYOR'S NOTES:**

1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.
2. BASIS OF BEARING: BEARINGS ARE BASED ON GRID NORTH (WGS 84 DATUM) OBTAINED BY DIRECT OBSERVATION USING SURVEY GRADE GPS EQUIPMENT. DISTANCES ARE GROUND IN US SURVEY FEET.



ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL(S), ASSOCIATION(S), AGENCY(S), AND/OR CORPORATION(S) EXPLICITLY LISTED. ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF KIM LARUE, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 5801.



**VICINITY MAP**  
NO SCALE



118 W. MAIN STREET  
P.O. BOX 1130  
ELK POINT, SD 57025  
(605) 356-2308

PAGE:	1 OF 2
SCALE:	1" = 80'
PROJECT NO.:	12221207
DRAWN BY:	JKP 02/01/23
SURVEY CREW:	JPG 05/30/17

# SURVEY PLAT

OF

## LOTS 1 AND 2

IN TRACT 4 OF ELK POINT BUSINESS PARK FIRST ADDITION,  
CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA

### SURVEYOR'S CERTIFICATE:

TO: ELK POINT ECONOMIC DEVELOPMENT CORPORATION

I, KIM LaRUE McLAURY, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THE OWNER, "LOTS 1 AND 2 IN TRACT 4 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA" WAS SURVEYED AND PLATTED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION, FOLLOWING GENERALLY ACCEPTED PROFESSIONAL STANDARDS FOR SURVEYING AND PLATTING IN THE STATE OF SOUTH DAKOTA.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

REGISTERED LAND SURVEYOR - KIM L. McLAURY, R.L.S. SD-5801

ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL(S), ASSOCIATION(S), AGENCY(S), AND/OR CORPORATION(S) EXPLICITLY LISTED. ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF "KIM LaRUE McLAURY, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 5801".



### OWNER'S CERTIFICATE:

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT ELK POINT ECONOMIC DEVELOPMENT CORPORATION IS THE OWNER OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT MY REQUEST AND IN ACCORDANCE WITH MY INSTRUCTIONS FOR THE PURPOSES OF LOCATING, MARKING, AND PLATTING THE SAME, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

THE UNDERSIGNED ALSO RESERVES UNTO ITSELF, ITS SUCCESSORS AND ASSIGNS, PERMANENT EASEMENTS FOR UTILITIES, SANITARY SEWER, STORM SEWER, SURFACE DRAINAGE AND PEDESTRIAN TRAFFIC, ON, OVER, UNDER AND ACROSS THE AREA OR AREAS SO DESIGNATED ON THE ATTACHED OR FOREGOING PLAT, WHICH EASEMENTS SHALL INCLUDE THE RIGHT OF CONSTRUCTION, INSTALLATION, REPAIR, MAINTENANCE, RECONSTRUCTION AND REPLACEMENT OF NECESSARY EQUIPMENT AND FACILITIES RELATED TO SUCH PURPOSES.

BRIAN P. COYLE, PRESIDENT \_\_\_\_\_ DATE \_\_\_\_\_  
ELK POINT ECONOMIC DEVELOPMENT CORPORATION

### ACKNOWLEDGMENT OF OWNER:

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

ON THIS DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME,

\_\_\_\_\_, THE UNDERSIGNED OFFICER,  
PERSONALLY APPEARED BRIAN P. COYLE, WHO ACKNOWLEDGED HIMSELF TO BE PRESIDENT OF ELK POINT ECONOMIC DEVELOPMENT CORPORATION, AND THAT HE AS PRESIDENT, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

### CITY OF ELK POINT PLANNING COMMISSION:

BE IT RESOLVED BY THE CITY OF ELK POINT, SOUTH DAKOTA, PLANNING COMMISSION, THAT THE ABOVE PLAT REPRESENTING "LOTS 1 AND 2 IN TRACT 4 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA", BE AND THE SAME IS HEREBY APPROVED.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

CHAIRMAN, PLANNING COMMISSION \_\_\_\_\_ CITY OF ELK POINT, SOUTH DAKOTA

### CITY OF ELK POINT COUNCIL RESOLUTION:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, SOUTH DAKOTA, THAT THE ABOVE PLAT REPRESENTING "LOTS 1 AND 2 IN TRACT 4 OF ELK POINT BUSINESS PARK FIRST ADDITION, CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA", BE AND THE SAME IS HEREBY APPROVED.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

MAYOR \_\_\_\_\_ CITY OF ELK POINT, SOUTH DAKOTA

I, THE UNDERSIGNED, FINANCE OFFICER OF THE CITY OF ELK POINT, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE WITHIN AND FOREGOING IS A TRUE COPY OF THE RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, SOUTH DAKOTA.

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

FINANCE OFFICER \_\_\_\_\_ CITY OF ELK POINT, SOUTH DAKOTA

### CERTIFICATE OF COUNTY TREASURER:

STATE OF SOUTH DAKOTA - COUNTY OF UNION

I, THE UNDERSIGNED, COUNTY TREASURER OF UNION COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

COUNTY TREASURER \_\_\_\_\_ UNION COUNTY, SOUTH DAKOTA

### CERTIFICATE OF DIRECTOR OF EQUALIZATION:

STATE OF SOUTH DAKOTA - COUNTY OF UNION

I, THE UNDERSIGNED, DIRECTOR OF EQUALIZATION OF UNION COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT I HAVE RECEIVED A COPY OF THE ABOVE PLAT AND SAID PLAT HAS BEEN FILED AT MY OFFICE.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

DIRECTOR OF EQUALIZATION \_\_\_\_\_ UNION COUNTY, SOUTH DAKOTA

### CERTIFICATE OF REGISTER OF DEEDS

STATE OF SOUTH DAKOTA - COUNTY OF UNION

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., AND RECORDED IN BOOK \_\_\_\_\_ OF PLATS

ON PAGE \_\_\_\_\_ THEREIN.

REGISTER OF DEEDS \_\_\_\_\_ UNION COUNTY, SOUTH DAKOTA



110 W. MAIN STREET  
P.O. BOX 1130  
ELK POINT, SD 57025  
(605) 356-2308

PAGE:	2 OF 2
SCALE:	NONE
PROJECT NO.:	12221207
DRAWN BY:	JKP 02/01/23
SURVEY CREW:	JPG 05/30/17

## Erika Hammitt

---

**From:** Jacob Limoges  
**Sent:** Monday, January 30, 2023 9:54 AM  
**To:** Derek Tuttle; Erika Hammitt  
**Subject:** Fwd: Resignation

Sent via the Samsung Galaxy S22+ 5G, an AT&T 5G smartphone  
Get [Outlook for Android](#)

---

**From:** Greg Jurich <Greg.Jurich@northsiouxcity-sd.gov>  
**Sent:** Monday, January 30, 2023 9:14:49 AM  
**To:** Jacob Limoges <jacob.limoges@elkpoint.org>  
**Subject:** Resignation

*Chief Limoges,*

*Please accept this letter/email as formal notification that I am resigning from my position as a police officer for the City of Elk Point.*

*Thank you so much for the opportunity to work in this position for the past four years. I've greatly enjoyed and appreciated the opportunities I've had to grow as a police officer and as a human being. Thank you for giving me a shot and helping me get my start into this career I will forever be grateful to you for that.*

*I wish the department continued success, and I hope to stay in touch in the future. I will truly miss everyone there in Elk Point.*

*Sincerely,*

**Officer Gregory Jurich (62-2W)**

**North Sioux City  
Police Department  
118 South Victor Avenue  
North Sioux City, SD 57049**

**Office: 605-232-3302  
24 Hour: 605-232-4301  
Fax: 605-232-3266**

**RESOLUTION #2023-1**  
**CITY OF ELK POINT, SOUTH DAKOTA**  
**RESOLUTION OF GOVERNING BODY**  
**RECREATIONAL TRAILS PROGRAM APPLICATION SPONSORSHIP**

WHEREAS, the State of South Dakota has authorized the making of grants to public bodies to aid in financing the availability and maintenance of recreational trails for both motorized and non-motorized use;

NOW, THEREFORE BE IT RESOLVED:

That Derek Tuttle, City Administrator of Elk Point, is hereby authorized to execute and file an application on behalf of the City of Elk Point, South Dakota, with the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for a Recreational Trails Program grant to aid in financing the Lions Park Recreational Trail for the City of Elk Point, South Dakota, and its Environs.

That Derek Tuttle, City Administrator of Elk Point, is hereby authorized and directed to furnish such information as the South Dakota Department of Game, Fish and Parks, Division of Parks and Recreation may reasonably request in connection with the application which is hereby authorized to be filed.

That the City of Elk Point shall provide a minimum of 20% of the total cost of the project and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Adopted this 6<sup>th</sup> day of February 2023 by the City Council of the City of Elk Point, South Dakota.

---

Deb McCreary, Mayor

## **CERTIFICATE OF RECORDING OFFICER**

The undersigned duly qualified and acting Finance Officer of the City of Elk Point, South Dakota does hereby certify:

That the attached Resolution is a true and correct copy of the Resolution authorizing the filing of an application with the National Park Service as regularly adopted at a legally convened meeting of the City of Elk Point, South Dakota, duly held on the 6<sup>th</sup> day of February 2023 and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF I have hereunto set my hand this 6<sup>th</sup> day of February 2023.

(SEAL)

---

Erika Hammitt, Finance Officer

Subject: Snow Plowing Agreement

## **AGREEMENT**

The City of Elk Point, South Dakota and the Contractor hereby mutually agree as follows:

### **GENERAL PROVISIONS**

#### **1. IDENTIFICATION.**

THIS SNOW PLOWING AGREEMENT dated as of February 7, 2023 , is between the CITY OF ELK POINT, SOUTH DAKOTA, 106 West Pleasant Street, Elk Point SD 57025, a phone: 605-356-2141 ("City"), and 2-LAZY2-P LLC, 110 MAPLE COURT, ELK POINT, SD 57025, phone: (605) 670-9565, (712) 223-1084. ("Contractor"). Each of City and Contractor are sometimes referred to herein as a "Party" and collectively as the "Parties".

#### **2. CONTRACTOR CONTRACT MANAGER**

Contractor shall designate a Contract Manager who shall be responsible for all contractual authorization and administration under the Contract. This person is:

Contract Manager: Connor R. Penfield

Title: Partner

Address: 110 Maple Court, Elk Point, SD 57025

Tel: (605) 670-9565

Email: connorpenfield3@gmail.com

#### **3. CITY PURHCASING MANAGER**

The City shall designate a Contract Manager who shall function as the City's representative with regard to Contract administration. This person is:

Contract Manager: Derek Tuttle

Title: City Administrator

Address: 104 West Pleasant Street  
Elk Point, SD 57025

Tel: 605-356-2141

Email: derek.tuttle@elkpoint.org

#### **4. SCOPE OF WORK**

Services shall include snow plowing, upon request and at an additional charge salt and sand treatment, and removal services. Snow plowing services shall be conducted within 12 hours after accumulation of snow greater than one inch on designated Pearl Street Sidewalk. Within 12 hours of notification of additional sidewalk locations.

Salt and sand treatment will be at the City Managers request. Contractor must be available for snow removal services on an as-needed basis to be determined by the City Manager. The Contractor shall perform routine maintenance and repair on all equipment required to provide snow plowing and removal service. All labor, tools, transportation, disposal costs, materials, equipment and permits required to perform snow plowing and removal shall be the responsibility of the Contractor. Contractor shall not be responsible for damage unless it is areas clearly identify, such as, but not limited to, curbing, shrubs, manholes, fencing, guardrails, electrical junction boxes or any other areas that are susceptible to damage when concealed by snowfall.

#### **5. TERM & EXTENSION**

This agreement will be from the date approved by the City of Elk Point and terminating on December 31, 2023. This agreement may be extended for additional periods under the same terms, conditions, and pricing structure upon the written agreement of the Contractor and the City of Elk Point.

#### **6. DAMAGE**

- A. The Contractor agrees to indemnify and hold the City of Elk Point, SD harmless from all liability, claims, and actions of whatever kind arising out of injuries or damage caused, arising from, resulting or due to its performance of its snow plowing services.
- B. The Contractor and City agrees that any damage to City property caused, arising from, resulting or due to its performance of the snow plowing service will be repaired or replaced at the City's expense.

#### **7. INSURANCE**

- 1. The Contractor shall carry the following minimum requirements relating to insurance coverage and policy limits:
  - General Liability - \$1,000,000
  - Motor Vehicle - \$500,000.00 combined single limit for bodily injury and property damage

1. The Contractor agrees to provide City of Elk Point, SD with the services indicated in this agreement at the prices as listed below.

Annual Contractual Agreement Fee of \$2500.00 for the signed contractual period.

In addition; equipment and manpower per storm requires an hourly rate listed below. There are no incremental hourly rates. Equipment utilized will be at the Contractors discretion.

1. 150.00/hr.

### **Locations**

1. Pearl Street from Larsen corner to Main Street, 1" accumulation action level.
2. All other City Sidewalks at an on-call basis.

### **9. PAYMENTS**

The Contractor shall invoice the requesting agency at the end of each month services were provided. Payment shall be paid in full within thirty (30) days after receipt of the properly documented invoice and acceptance of the work to the City of Elk Point and the Street Departments satisfaction.

The invoice shall be sent to the address of the using agency under agreement.

### **10. GENERAL REQUIREMENTS FOR SNOW PLOWING SERVICES**

1. Contractor shall ensure that all equipment used is properly registered and inspected. The City reserves the right to verify this information.
2. Upon Notice of Acceptance, Contractor must provide phone numbers where employees can be reached. The inability of the city to make contact with Contractor within a reasonable amount of time is cause for the City to use other contractors.
3. All snow plowing operations, including the location, and timing of snow plowing and treatment, will be scheduled directly by the City Manager or authorized representative.
4. The Contractor shall provide services to ensure the snow is plowed to designated areas.



5. Snow removal operations will be at the discretion and scheduled directly by the City Manager or authorized representative. If necessary, the contractor will have the proper equipment available to load the plowed snow into a transport vehicle, and then take that vehicle to a City of Elk Point approved snow dump site at an additional charge.
6. Contractor shall be knowledgeable and comply with all federal, state, and local laws, rules, regulations, and ordinances that may be applicable to the operation of the equipment provided by Contractor for snow plowing services.
7. The Contractor shall do all the work and furnish all the materials, tools, equipment, and safety devices necessary to perform snow plowing, at all designated locations, in a workman like manner and within the time specified. It shall complete the entire work to the satisfaction of the City Manager or Street Department and in accordance with the specifications herein mentioned, at the prices herein agreed upon and fixed, therefore.
8. The Contractor shall conduct its work so as to interfere as little as possible with private business and public travel. It shall, at its own expense, wherever necessary or required, furnish safety devices and take such other precautions as may be necessary to protect life and property.
9. The Contractor shall be responsible for all work done under this contract; for the protection of the work; and, for preventing injuries to persons and damage to property and utilities on or about the snow plowing work. It shall in no way, be relieved of its responsibilities by any right of the City Manager to give permission or issue orders relating to any part of the work, or by any such permission given or orders issued, or by failure of the City Manager to give such permission or such orders.

## **11. GOVERNING LAW**

This Agreement shall be interpreted and enforced in accordance with the laws of the state of S, excluding any choice of law or conflicts of law rules that would result in the application of the laws of a different jurisdiction.

## **12. SEVERABILITY.**

If any provision of this Agreement is determined to be void, unlawful, or otherwise unenforceable, that provision shall be severed from the remainder of this Agreement, and replaced automatically by a provision containing terms as nearly like the void, unlawful, or unenforceable provision as possible, or otherwise modified in such fashion as to preserve, to the maximum extent possible, the original intent of the Parties, and this Agreement, as so modified, shall continue to be in full force and effect.

13. **AMENDMENT.**

No modification, amendment, or other change to this Agreement shall be effective unless agreed to in a writing signed by each of the Parties.

14. **NO WAIVER.**

Failure or forbearance by any Party to exercise any of its rights or remedies under this Agreement shall not constitute a waiver of such rights or remedies in that or any other instance. No Party shall be deemed to have waived any right or remedy resulting from such failure to perform unless it has made such waiver specifically in writing.

15. **ENTIRE AGREEMENT.**

This Agreement and any amendments to this Agreement contain the complete agreement between the Parties with respect to the subject matter of this Agreement and supersede all other agreements and understandings, whether written or oral, with respect to the matters contained in this Agreement, including any letters of intent, term sheets or similar proposals exchanged by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the Effective Date.

**CITY OF ELK POINT**

By: Deb McCreary, duly authorized

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Mayor

Date: \_\_\_\_\_

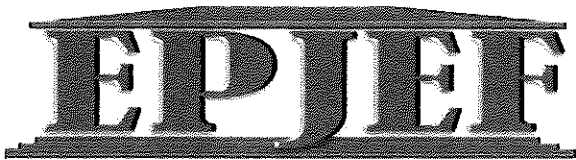
**Contractor: 2-LAZY2-P**

By: Connor R. Penfield

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Authorized

Date: \_\_\_\_\_



Elk Point-Jefferson  
Educational Foundation



Dear Chili Cup Supporter,

Over the last eleven years, the EPJ Educational Foundation, with the help of the Chili Cup, has made available over \$167,985.00 in scholarships to Elk Point – Jefferson graduates who are continuing their education. In 2011, qualifying students each received \$145, and by last year that amount grew to \$650 per student.

The Chili Cup Committee is committed to making a financial difference for our students, and is holding the 12<sup>th</sup> annual Chili Cup on April 15, 2023. As in years past, the committee is planning a chili cook off, an online auction, and other fun events throughout the evening. This year's event will help our current seniors as they continue their education at a post-secondary institution including college, university, community, technical, or vocational school.

To make this event a success, we need your support. There are two ways you can help: door prizes and donations. We are looking for door prizes that have a wide range in value and all donations are greatly appreciated. Financial donations are also accepted, All donations are tax-deductible and checks can be made to: "Elk Point—Jefferson Educational Foundation."

You can send your door prize or donation directly to Melissa Curry, drop it off at the EPJ Elementary Office, or we can have a committee member work with you on the details of the donation. Our goal is to have all donations received by April 5<sup>th</sup>.

Please help us promote our event and honor our seniors by hanging up the enclosed flyer and senior page at your place of business. Thank you in advance for your support!

Sincerely,

A handwritten signature in cursive script that reads 'Melissa Curry'.

Melissa Curry – Chili Cup Chairperson

PO Box 657

Elk Point, SD 57025

605-261-1203 or [Melissa.Curry@k12.sd.us](mailto:Melissa.Curry@k12.sd.us)

Chili Cup Committee: Carol Chytka, Jaimie Donnelly, Heidi Fennel, Lisa Fullenkamp, Lori Jacobs, Lisa Kempf, Heidi Nearman, Makala Peed, Amy Scarmon, Traci Torrez, Emily Wells

# Chili Cup

*12 years of supporting our students*

Saturday, April 15<sup>th</sup>

at The Pointe Golf & Event Center

Chili Competition 5:00 - 7:00 PM

Online Auction 3:00 - 8:00 PM

Follow the "EPJ Chili Cup" Facebook page for auction details

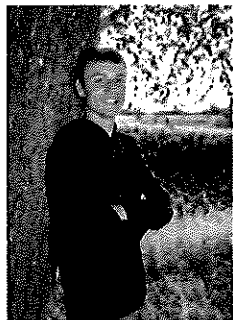
Auction item pick-up Sunday, April 16<sup>th</sup> 11:00 — 12:30 @ The Pointe

For: EPJ Educational Foundation (funding local scholarships)

Chili entries or questions contact Melissa Curry [Melissa.Curry@K12.sd.us](mailto:Melissa.Curry@K12.sd.us) or 605-261-1203

# Elk Point - Jefferson

## Class of 2023



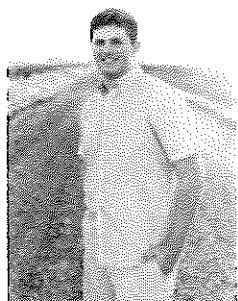
Alexander Scarmion  
South Dakota State University



Danica Torrez  
South Dakota State University



Josie Curry  
South Dakota State University



Easton Kempf  
University of South Dakota

Ryan Adams-Daniels

Trinity Aldridge

Ravyn Andersen

Aubrey Bousquet

Alyssa Chytka

Paelyn Cole

Alicen Coll

Isabelle Curry

Josie Curry

Braden Evans- Raber

Cooper Fleck

Chace Fornia

Hunter Geary

Sophia Giorgia

Grace Griffin

Evan Hatley

Jack Heckathorn

Lucas Hemmingstad

Lucas Hueser

Gavin Jacobs

Ian Johnson

Patrick Kastning

Aidan Kellen

Easton Kempf

Karlee Kneift

Alexis Ludwigs

Noah McDermott

Cameron Merkley

Levi Miller

Christian Mueller

Gregg Neal

Hailey Nieman

Caleb Niles

Jacob Peirce

Joshua Pichilla

Jackson Prouty

Anne Quam

Alex Scarmion

Jakob Scarmion

Devon Schmitz

Emily Schoenherr

Grace Schuh

Hunter Sharkey

Hayden Smith

Heather Stark

Piper Stein

Jezmarie Stultz-Praster

Aiden Suing

Jordan Swanson

Ben Swalek

Noah Theoft

Danica Torrez

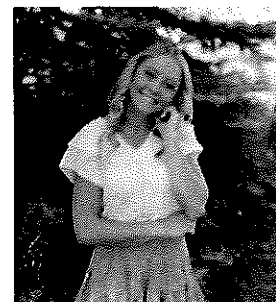
Ty Trometer

Carly Welch

Nicole Wells



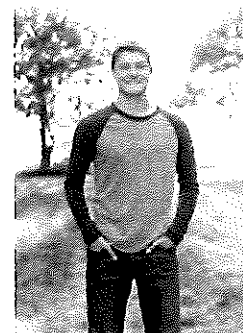
Gavin Jacobs  
Lake Area Tech



Alyssa Chytka  
South Dakota State University

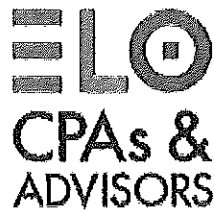


Nicole Wells  
University of Central Florida



Jakob Scarmion  
South Dakota State University

The Chili Cup Committee would like to wish the senior class  
all the best in their future endeavors.



elo cpas.com

January 23, 2023

To the City Council and Finance Officer  
City of Elk Point, South Dakota

We are pleased to confirm our understanding of the services we are to provide City of Elk Point for the year ended December 31, 2022.

#### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of City of Elk Point as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Elk Point's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Elk Point's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules – General, UDAG, and Liquor, Lodging, & Dining Funds
- 3) Schedule of the City's Proportionate Share of the Net Pension Liability (Asset)
- 4) Schedule of the City's Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Elk Point's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Balance Sheet – Nonmajor Governmental Funds
- 2) Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of City of Elk Point and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:

1. Improper revenue recognition due to fraud
2. Management override of controls

Audit engagement planning has not concluded and modifications may be made.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Elk Point's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Other Services**

We will also prepare the financial statements and related notes of City of Elk Point in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will also maintain the depreciation schedule based on your internal capitalization policy. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and



for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views

on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the city; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of ELO Prof. LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to SD Department of Legislative Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of ELO Prof. LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the agencies listed above. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Terri Post, CPA/CGMA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for services will be \$27,000 plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our invoices for these fees will be rendered as follows: 50% upon completion of fieldwork and 50% upon final approval of the financial statements and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

#### **Reporting**

We will issue a written report upon completion of our audit of City of Elk Point's financial statements. Our report will be addressed to City Council of City of Elk Point. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

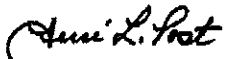
We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the

purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Elk Point is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to City of Elk Point and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us. Please also submit one copy to:

Sheri Doolittle  
Senior Secretary  
SD Department of Legislative Audit  
427 S Chapelle  
%500 East Capitol Ave  
Pierre, SD 57501

Very truly yours,  
ELO Prof. LLC



Terri Post, CPA/CGMA

RESPONSE:

This letter correctly sets forth the understanding of City of Elk Point.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Department of Transportation

### Yankton Area Office

1306 West 31st Street  
Yankton, South Dakota 57078-9662  
605/668-2929 FAX: 605/668-2927

January 31, 2023

City of Elk Point  
106 W Pleasant  
Elk Point, South Dakota 57025

RE: 2032 Street Sweeping Contract  
I29 Loop, MRM 006.4 to 009.1 in the City of Elk Point

Thank you for the City's efforts in sweeping the state highway at the Interstate 29 Loop in the City of Elk Point this last year.

Attached is a new contract for 2023, starting April 1, 2023 through October 31, 2023. If you are willing to provide this service again, please provide your quote for the hourly rate of compensation for 2023 as noted on the contract. Please sign, notarize and return to me for further processing. I will send a signed copy of the new contract back to you for your files.

If you have any questions, please do not hesitate to call me at (605) 668-2929.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Rothschadl".

Greg Rothschadl, P.E.  
Area Engineer

tri

Enclosures

**SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION  
CONTRACT PROPOSAL**

DOT-123  
July 2018  
1 of 1

CODE	PROJECT			MAINT UNIT	CONTROL REFERENCE	AFE	FUNCTION	BEGIN MRM	END MRM
	PRE	ROUTE	AGR						
		0001		291		170F	2414		

CITY AND/OR COUNTY: UNION COUNTY

BUDGET SOURCE: CONTRACT MAINTENANCE

REGION MATERIALS CERTIFICATION REQUIRED: ☐ YES

☒ NO

WIP #:

CERTIFIED INSPECTORS/TESTERS REQUIRED: ☐ YES

☒ NO

TO BE INSTALLED ON CM&P: ☒ YES

☐ NO

TYPE, PURPOSE AND LOCATION OF WORK: TO SWEEP CURB AND GUTTER ON INTERSTATE 29 LOOP, MILEPOST 006.4 TO 009.1 IN THE CITY OF ELK POINT, SOUTH DAKOTA.

**ESTIMATE OF QUANTITIES AND COST**

BID ITEM NUMBER	ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
910E1210	TRUCK W/ OPERATOR, STREET SWEEPING	30	HRS	\$120.00	\$3,600.00
<b>TOTAL</b>					<b>\$3,600.00</b>

**CONTRACTOR'S PROPOSAL STATEMENT**

The undersigned agrees to offer the labor and material in the quantities, at the unit price, for the purpose, in the place, and in accordance with attached provisions. The Contractor will provide services in compliance with the Americans with Disabilities Act of 1990 and any amendments.

SUBSTANTIAL COMPLETION DATE October 31, 2023

PROPOSED START DATE April 1, 2023

FIELD WORK COMPLETION DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME THE

PRINTED NAME \_\_\_\_\_

DAY OF \_\_\_\_\_, 20\_\_

COMPANY CITY OF ELK POINT

NOTARY \_\_\_\_\_

STR. ADDRESS 106 W PLEASANT

My Commission Expires:

CITY, STATE, ZIP ELK POINT, SD 57025

DATE \_\_\_\_\_ (SEAL)

FEDERAL TAX ID NUMBER \_\_\_\_\_

**TO BE FILLED OUT BY STATE PERSONNEL:**

RECOMMENDED FOR APPROVAL:

CONSTRUCTION & MAINTENANCE ENGINEER

DATE

AREA / REGION / OPS ENGINEER

DATE

DIRECTOR OF OPERATIONS

DATE

INTERNAL SERVICES / AUDITS

DATE

ACCEPTED BY SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

DATE

IF FEDERAL FUNDS WILL BE EXPENDED UNDER THIS AGREEMENT, ACCEPTANCE BY PROJECT DEVELOPMENT IS REQUIRED

PROJECT DEVELOPMENT ENGINEER

DATE

Application for Abatement and/or Refund of Property Taxes  
Board of County Commissioners of Union County, South Dakota

Tax Year (payable following year) 2022 Parcel# 03.19.01.1000 Phone# 605-356-2391  
First Name City of Elk Point Last Name \_\_\_\_\_ Email derek.tuttle@elkpoint.org  
Street Address 106 W. Pleasant St City Elk Point State SD Zip Code 57025

Application for an abatement/refund of taxes is being presented due to the following Reason (s):

	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
X	The property is exempt from taxes. SDCL 10-18-1 (3)
	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
X	Other/ Comments: <u>Deed recorded January 24, 2022</u>

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Derek Tuttle  
Applicant signature

Subscribed and sworn to, before me on this 2nd day  
February, 2023

[Signature]  
Notary/Auditor/Deputy Auditor/Treasurer



\*Date Received by Auditor's Office: \_\_\_\_\_

County Commission Signature

\*\*Total Valuation: \_\_\_\_\_  
\*\*Valuation/Amount Abated: \$422.84  
Abate 341 days from 1/25/22 to 12/31/22

Received By: \_\_\_\_\_  
Auditor/Deputy Auditor

\*\*\*\*\*  
City Approval (if applicable) Tax District \_\_\_\_\_ City Name \_\_\_\_\_  
The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

\_\_\_\_ FAVORABLE \_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_ Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

Include this STUB with April 2023 payment.

Delinquent after April 30th

Union County Treasurer

209 E Main, Ste 220

Elk Point, SD 57025

uctreas@unioncountysd.org

Tax Due: Full Year  
\$453.20

or by April 30, 2023  
\$226.60



002699-4584



ELK POINT CITY  
PO BOX 280  
ELK POINT SD 57025

Receipt: 2957.0 Dist: 03617 Parcel: 03.19.01.1000  
Year: 2022 RE

Union County TAX BILL for APRIL, 2023 and OCTOBER, 2023.

with your check for payment. If your taxes are paid by your Bank in Escrow, this is for your information only.

Based on November 1, 2021 valuations. Taxes for January 1, 2022 through December 31, 2022. Payable April 2023 and October 2023.

P Dist/Parcel 03617 03.19.01.1000 BLK POINT CITY-ELK POINT/

A Receipt# 2957.0 Type: 2022 RE

R

C

E

L

Legal: REMAINDER OF LOT A SW1/4 (1.32A)

Deed: ELK POINT CITY

Mail: ELK POINT CITY

VALUATIONS AND TAXES:		2022 (This Year)	
		Assessed	Equalized
A			
L			
N			
T			
I	Other	21,142	20,952
O			
N	TOTAL VALUES:	21,142	20,952
S	NET TAXABLE VALUE:	21,142	20,952
T			
A	EQUALS GROSS TAX OF:		\$453.20
X			\$0.00
E			
S	NET ANNUAL TAXES:		\$453.20

INDEXING:

N  
D  
E  
X  
I  
N  
G

O DEED: ELK POINT CITY

W  
N  
E  
R  
S

Distribution of YOUR taxes:

Taxing Authority:	Category	Value	Levy	Tax
Elk Point City	Other	20,952	7.481	156.74
Elk Point/Jefferson School	Other	20,952	10.413	218.19
Union County	Other	20,952	3.150	66.00
County Hwy Sracif 75%	Other	20,952	0.194	4.06
Elk Point Fire District	Other	20,952	0.327	6.85
City Hwy Sracif 25% Elk Point	Other	20,952	0.065	1.36

\*Indicates a local decision to opt out of the tax limitation. If the local vote to increase taxes had not been passed, your taxes would not have included the items marked with\*

Your Tax Receipt Number is: 2022 2957.0

Union County Treasurer  
209 E Main, Ste 220  
Elk Point, SD 57025  
605-356-2391

Due in April 2023

\$226.60

Due in October 2023

\$226.60

Date Paid:

Date Paid:

Check #

Check #

Retain this lower portion for your records. Enter the date paid and your check number for your information. Keep in a safe place.



## City Hall Report January 2023

---

### **City Administrator:**

It's 2023, and plenty of long-term positive changes are happening in Elk Point already. So far, this has been one of the harshest winters in a few years. We have been occupied moving snow and dealing with related complaints. I have also been nominated for the role of President of the Chamber of Commerce, so I am hoping to implement some good changes for the community in the next couple of years. My plan is to have three good community events become the standard in town. One event in the summer, Halloween, and Christmas. I've reached out to several people that are eager to help plan and make these events successful.

This month we have been cleaning up backend items. We have received code enforcement proofs for sticky notes to attach to doors. These notes will replace the pages we tape to the doors for sidewalk snow violations and grass violations.

I have begun updating our personnel and policy manuals for 2023. There won't be any major changes to note. I will be updating the changes we have made in union negotiations and language to reflect our new hours.

I will be bringing some examples of the issues we are facing at the recycling center to this meeting. Many people are recycling items that cannot be recycled. When a large amount of non-recyclable content is deposited in the center we cannot recycle items, they must be thrown away. Vermillion recycling will not accept our recycled goods because they simply do not have the time to sort through the garbage and recyclable goods. Trevor and I are exploring options of hiring a part-time person to help with recycling, or we are talking to a gentleman from Vermillion to outsource our recycling.

I have been working on how we can reimplement our spring cleanup while avoiding problems we have had in the past. I will be discussing our options at the meeting.

This is a reminder that we will have a workshop between the City Council, HRC, and EDC on February 7<sup>th</sup> from 6-8 pm in the Council Chambers.



### **Board Updates:**

The HRC will be meeting in mid-February to continue discussing our plans for 2023. No further updates at this time.

The EDC board has successfully secured Avery sign Co. as the next business at the business park. Avery will be building around a 13,000 sq. ft. building with a capital investment of over \$1.5 million in Elk Point. The EDC has successfully become more involved in the Chamber, so we will see more activity from the Chamber in 2023. The EDC elected new officers for 2023 as well.

President- Troy Donnelly

Vice President- Corey Chicoine

Secretary- Deb McCreary

Treasurer- Brian Chicoine

### **Public Works:**

This month has been occupied by snow plowing and snow removal. We have had more snow this year than the last few years combined. Recycling is taking almost two full days to complete with our current load. We have patched some potholes, made some repairs to our shops, and organized the rubble site for the new year.

### **Police Department:**

This month has been heavily occupied with snow violations. There were a number of people that did not remove vehicles from the streets, so citations were given. The active shooter training at the school was successful. It is an eye-opening experience to see where there are flaws in our system. We are planning on doing another shooter training this summer and inviting more of the school staff so they can see where improvements to safety need to be made. Officer Strawn will be leaving for the academy in March and will return to work in June. Chief Limoges and I will be looking for part-time officers considering Officer Strawn will be at the academy, and officer Jurich's recent resignation.

## **Finance:**

### **DECEMBER 2022 BANK BALANCES, FUND BALANCES, EXPENDITURES AND REVENUES**

Total December 2022 Expenditures: \$1,566,472.43

Total December 2022 Revenue: \$1,819,204.26

First Dakota National Bank Checking Account Beginning Balance for December 2022:  
\$3,893,256.03

First Dakota National Bank Checking Account Ending Balance for December 2022:  
\$3,854,656.46

UDAG/Trust & Agency Account Ending Balance as of December 2022: \$73,382.32

SD FIT Account Ending Balance as of December 2022: \$592,328.20

Liberty National Bank Water Fund Reserve as of December 2022: \$45,667.52

Liberty National Bank CD - \$573,301.42

<b>Cash Balance Worksheet</b>	
<b>December 2022</b>	
<b>Fund</b>	<b>Fund Balances December 2022</b>
<b>General Fund</b>	
Restricted for Dump Truck, mowers & Pay Loader	\$70,000.00
Restricted for Equipment Purchase – Police Car	\$31,130.00
Restricted for Street Repairs (Court St and Lions Park asphalt)	\$150,000.00
Unassigned Fund Balance	\$1,316,047.57
<b>Special Revenue Fund (UDAG Fund)</b>	
Restricted Fund Balance	\$73,428.64
<b>Liquor, Lodging, Dining Sales Tax Fund</b>	
Restricted Fund Balance	\$88,121.55
<b>Capital Improvement Fund</b>	
Swimming Pool Bond	\$436,543.92
<b>Water Fund</b>	
Restricted for Revenue Bond	\$17,256.23
Restricted for Loan Requirement	\$107,616.23

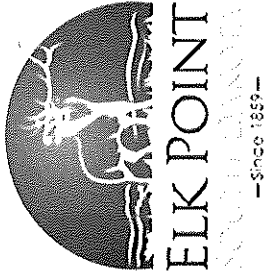
Restricted for Machinery & Equipment (backhoe)	\$40,000.00
Restricted for Future Water Line Replacement	\$50,000.00
Unassigned Fund Balance	\$344,422.29
<b>Sewer Fund</b>	
Restricted for Revenue Bond	\$26,357.05
Restricted for Loan Requirement	\$40,000.00
Restricted for Future Sewer Projects	\$15,000.00
Restricted for SucVac Truck	\$10,000.00
Unassigned Fund Balance	\$15,528.16
<b>Electric Fund</b>	
Restricted for Revenue Bond	\$162,926.11
Restricted for Machinery & Equipment	\$186,000.00
Unassigned Fund Balance	\$2,576,004.95
<b>Garbage Fund</b>	
Unassigned Fund Balance	\$216,042.18
Restricted for Machinery & Equipment	\$40,000.00
<b>T&amp;A Fund</b>	
Unassigned Fund Balance	\$1,590.02

Sales Tax Revenue to Date 2022 (December 2022) - \$856,924.60

Sales Tax Revenue to Date 2021 (December 2021) - \$766,972.01

Bed, Board & Booze Tax to Date 2022 (December 2022) - \$33,719.51

Bed, Board & Booze Tax to Date 2021 (December 2021) - \$33,719.79



# February 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6 Council Meeting @ 7pm	7 City Council, HRC, & EDC Training 6pm-8pm	8 SD City Manager Board Meeting in Pierre, SD	9 SD City Manager Board Meeting in Pierre, SD. Cont.	10	11
12	13	14 Valentines Day	15 HRC Meeting 7am	16	17	18
19	20 Presidents Day City Hall Closed	21	22	23	24 EDC Meeting @ 7am	25
26	27	28				

# Overtime Sheet - Police Department

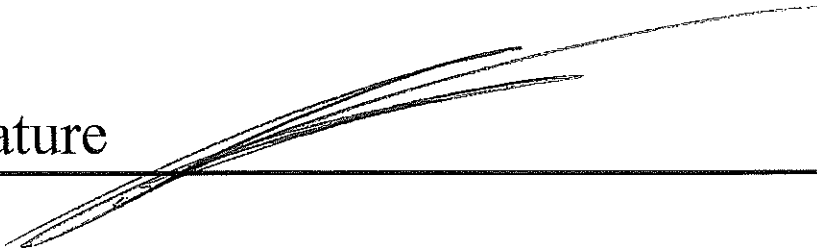
Will Strawn 01/09/23 to 01/22/23

Date		Duties Performed	Hours
1/10/23		Late Call	1.00
1/21/23		Training - ALERRT	<del>9.00</del> 8.5
1/22/23		Training - ALERRT	6.50
		Total	16.50

Officer Signature 

Date 1/22/23

Chief Signature



Date 1/23/23

# Overtime Sheet - Police Department

Neilson Conley 01/09/23 to 01/22/23

Date		Duties Performed	Hours
1/16/23		MLK Day	11.00
		Total	11.00

Officer Signature

*Neilson Conley*

Date

1/23/23

Chief Signature

*[Signature]*

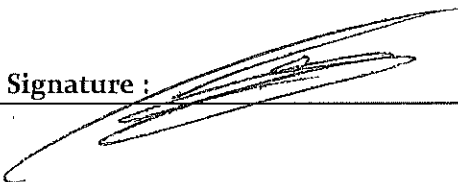
Date

1/23/23

Overtime Sheet - Police Department

Officer N. Fenske		
Date	Duties Performed	Hours
01/11/2023	Domestic Violence Incident	2
01/16/2023	Holiday	11
01/21/2023	Training Day 1	2
01/22/2023	Training Day 2	4.5
Total		19.50

Officer Signature: *Nick Fenske* Date: 1/23/23

OT Approval/Chiefs Signature :  Date: 1/23/23

Supervisor Comments

Date		Duties Performed	Hours
1/21/23	0800-1700	Training	8.5
1/22/23	0800-1445	Training	6.75
		Total	15.25

Officer Signature 

Date 1-22-23

Chief Signature 

Date 1/23/23



# Overtime Sheet - Police Department

Neilson Conley 12/26/22 to 1/08/23

Date		Duties Performed	Hours
1/3/23		Called out for car accident	1.00
		Total	1.00

Officer Signature Neilson Conley

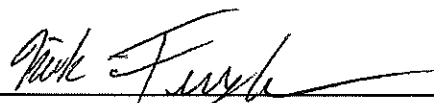
Date 1/8/23

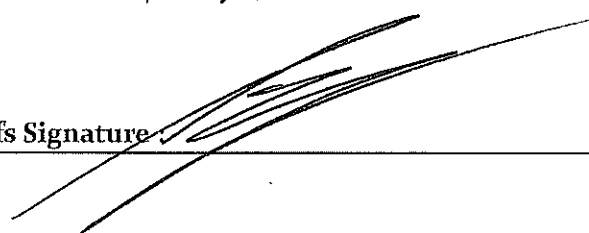
Chief Signature \_\_\_\_\_

Date \_\_\_\_\_

Overtime Sheet - Police Department

Officer N. Fenske		
Date	Duties Performed	Hours
01/02/2023	Winter Storm/Accident	1.5
Total		1.50

Officer Signature:  Date: 1-6-23

OT Approval/Chiefs Signature:  Date: 1/9/23

Supervisor Comments

## Overtime Sheets

[illegible]

## Overtime Sheets

[illegible]