

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in special session on Monday, December 12, 2022, at 7:00am in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Irlbeck, Verros, VonHaden and Hurlbert. Abraham and Penfield were absent. Also present were City Administrator Tuttle, Police Chief Limoges, Public Works Director Job, and Finance Officer Hammitt.

Motion made by VonHaden, seconded by Irlbeck to approve the agenda. All in favor.

Motion and second, Irlbeck/Verros to approve the following bills and to instruct the Finance Officer for payment of the same. Unanimous. Bills: Avera Occupational Health-professional services: \$84.00; City of Vermillion-tipping fees: \$1,821.51; Kellen, Loren & Lori-tax abatement: \$8,724.42; Malm, Kevin & Jessica-tax abatement: \$6,430.84; Midcontinent Communications-utilities: \$118.73; One Office Solution-supplies: \$151.90; Orkin-professional services: \$158.69; Sanford Health Occupational Medicine-professional services: \$30.00; Wesco Distribution-supplies: \$463.68

Second reading was given to Ordinance No. 422, an Ordinance Providing for the Supplemental Appropriations for the City of Elk Point, South Dakota during the Fiscal Year 2022.

CITY OF ELK POINT SOUTH DAKOTA
ORDINANCE NO. 422

AN ORDINANCE PROVIDING FOR THE SUPPLEMENTAL APPROPRIATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA DURING THE FISCAL YEAR 2022

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ELK POINT, SOUTH DAKOTA:

Section 1: That there be and hereby is appropriated by the governing body of the City of Elk Point, South Dakota, for the fiscal year 2022, the following additional sums of money for the following purposes which are deemed necessary to defray additional expense and liabilities of the City of Elk Point, South Dakota.

General Fund:

Revenue:

Contributions and Donations	\$140,000	
Unassigned Fund Balance	\$95,000	
TOTAL GENERAL FUND REVENUE:		\$235,000

Expenditures:

Principal (Payoff Street Sweeper)	\$57,480
Interest (Payoff Street Sweeper)	\$5,520
Storage Building (storm shelter/cart shed)	\$140,000

Planning and Zoning (Tax abatement)	\$32,000	
TOTAL GENERAL FUND EXPENSES:		\$235,000

Revenue:		
Contribution and Donation (transfer from General Fund)	\$32,000	
LWCF Grant (pool slide)	\$114,958	
Unassigned Fund Balance	\$881,100	
TOTAL CAPITAL IMPROVEMENT FUND REVENUES:		\$1,028,058

Expenditures:		
Improvements Other Than Buildings (Bathhouse & slide)	\$1,028,058	
TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES:		\$1,028,058

Section 2. That any and all miscellaneous revenue received from any and all sources shall be credited to said funds.

Section 3. That there are inadequate funds in the Treasury of the City of Elk Point and for said additional expenditures, the City Finance Officer may issue and register warrants.

Section 4. This Ordinance being for immediate preservation of public health and support of said City will be in full force and effect immediately upon its passage and publication as provided by law.

Dated this 12th day of December 2022.

CITY OF ELK POINT, SOUTH DAKOTA

Deb McCreary
Mayor

Attest: Erika Hammitt
Finance Officer

First Reading: December 5, 2022
Second Reading: December 12, 2022
Passed and Approved: December 12, 2022
Published: December 22, 2022

Hurlbert moved and Verros seconded a motion to approve Ordinance No. 422 as presented. All in favor.

Motion and second, Irlbeck/VonHaden to move \$10,000.00 from the General Fund Expense to Restricted account for future park mower. All in favor.

Irlbeck moved and VonHaden seconded a motion to move \$25,000.00 from the General Fund Expense to Restricted account for future Lion's Park asphalt. All in favor.

Motion made by Irlbeck, seconded by VonHaden to move \$50,000.00 from the General Fund Expense to Restricted account for future Court Street resurfacing. Unanimous.

Motion and second, Irlbeck/VonHaden to move \$50,000.00 from the General Fund Expense to Restricted account for future pay loader. All in favor.

Motion and second, Irlbeck/VonHaden to move \$50,000.00 from the Water Fund Expense to Restricted account for future water line replacement. Unanimous.

Motion made by Irlbeck, seconded by VonHaden to move \$10,000.00 from the Sewer Fund Expense to Restricted account for suevac truck. All in favor.

Irlbeck moved and VonHaden seconded a motion to move \$15,000.00 from the Sewer Fund Expense to Restricted account for future lagoon and lift station repairs. Unanimous.

Motion and second, Irlbeck/VonHaden to move \$40,000.00 from the Garbage Fund Expense to the Restricted account for future garbage truck. All in favor.

Motion made by VonHaden, seconded by Irlbeck to approve a transfer of \$114,958 (LWCF Grant) and \$32,000 (2022 donations) and Unassigned Fund Balance of \$881,100 to the Capital Project Fund for the swimming pool and bathhouse projects. Unanimous.

Irlbeck moved and Verros seconded a motion to approve a transfer of \$175,000 from Electric Fund cash to Sewer Fund cash for emergency sewer repairs. All in favor.

Motion and second, Irlbeck/VonHaden to unassign the following restricted and reserved cash accounts to use towards equipment purchases, improvements, and projects as budgeted. General Fund Equipment Replacement Fund - \$25,000.00 and Sewer Fund for Improvements - \$189,500.00. All in favor.

Motion made by Hurlbert, seconded by Verros to purchase dump truck off auction in 2023 for up to the budgeted amount (\$80,000.00). Unanimous.

Motion made by VonHaden seconded by Verros authorize an automatic supplement of \$5,730.00 from the general fund miscellaneous revenue to pay an insurance claim and \$10,880 from the general fund other state grants to purchase library microfilm equipment. All in favor.

Motion and second, Hurlbert/Irlbeck to approve a \$2.00/hour cost of living and merit increase for Andrea Geary. All in favor.

Motion made by Hurlbert, seconded by Irlbeck to approve a \$2.00/hour cost of living and merit increase for Kim Hutcheson. Unanimous.

Hurlbert moved and Irlbeck seconded a motion to approve a 3% cost of living raise for all Department Heads. All in favor.

Motion and second, Hurlbert/Irlbeck to approve a \$.50/hour raise for all part-time employees. Unanimous.

Motion made by Hurlbert, seconded by Irlbeck to approve a \$1.65/hour raise for Justin Keegan. All in favor.

Hurlbert moved and Irlbeck seconded a motion to approve a \$1.30/hour raise for Todd Mockler. Unanimous.

Motion and second, Hurlbert/Irlbeck to approve a \$2.79/hour raise for Kirk Pyle. All in favor.

Motion made by Hurlbert, seconded by Irlbeck to approve a \$.72/hour raise for Corey Trudeau. Unanimous.

Hurlbert moved and Irlbeck seconded a motion to approve a \$.66/hour raise for Neil Conley. All in favor.

Motion and second, Hurlbert/Irlbeck to approve a \$.65/hour raise for Willis Strawn IV. Unanimous.

Motion made by Hurlbert, seconded by Irlbeck to approve a \$.67/hour raise for Nick Fenske. All in favor.

All other public works union members' wages were approved in the union contract during negotiations.

Motion made by Irlbeck seconded by Verros authorize an automatic supplement of \$25,000.00 from the Street fund to the park fund (\$20,000.00) for salaries & wages, professional fees and services, and supplies and materials; Library (\$5,000.00) for salaries and wages. All in favor.

Hurlbert moved and Irlbeck seconded a motion to authorize an automatic supplement of \$30,000.00 from the contingency fund to the Administration (\$9,000.00) for salaries & wages, Police (\$19,000.00) for salaries and wages; Swimming Pool (\$2,000.00) for supplies and salaries & wages. Unanimous.

Motion to adjourn, VonHaden/Irlbeck. All in favor.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: December 22, 2022