

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, October 3, 2022, at 6:30pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Penfield, Verros, Hurlbert, Irlbeck and VonHaden. Abraham was absent. Also present were City Administrator Tuttle, Public Works Director Job, Police Chief Limoges, and Finance Officer Hammitt.

The meeting began at 6:30pm with study session and the regular council meeting began at 7:00pm.

Girl Scout Troop 161 led the council in the Pledge of Allegiance.

Motion made by Penfield, seconded by Verros to approve the agenda. All in favor.

VonHaden moved and Irlbeck seconded a motion to approve the minutes from the September 7, 2022, council meeting. Unanimous.

Motion and second, VonHaden/Penfield to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$56,921.58; Enterprise Fund: \$21,726.70; Fringe Benefits: General Fund: \$15,063.25; Enterprise Fund: \$6,253.47; Bills: Border States Industries-supplies: \$28,355.52; Cardmember Services-supplies: \$3,516.21; City of Vermillion-tipping fees: \$5,127.12; Craig Thompson Law Office-professional services: \$756.00; CW Suter & Son, Inc.-professional services: \$345.00; Dakota Mechanical, Inc.-repairs: \$65.00; Dakota Pump, Inc.-repairs: \$7,205.93; Elk Point Ace Hardware-supplies: \$2,299.65; Equipment Blades-supplies: \$892.50; Flags Unlimited 2-supplies: \$1,209.74; Hammitt, Erika-mileage reimbursement: \$64.50; Hawkins, Inc.-supplies: \$3,027.99; Hutcheson, Kim-mileage reimbursement: \$88.40; Ingram Library Services-library books: \$537.54; Interstate Battery System SD-supplies: \$407.85; Jeff's Lawn Care, Inc.-professional services: \$185.00; Kollbaum Construction-repairs: \$6,919.19; Leader-Courier-publishing: \$40.00; Matheson Tri-Gas-supplies: \$56.75; McKinney Olson Insurance-insurance: \$1,020.00; Menards-supplies: \$671.68; Midcontinent Communication-utilities: \$922.81; Midwest Wheel Companies-supplies: \$366.60; One Office Solution-supplies: \$818.95; Pedersen Machine, Inc.-supplies: \$32.53; Public Health Laboratory-professional services: \$41.00; Runnings Supply-supplies: \$2,024.58; Sanford Health Occupational Medicine-professional services: \$25.00; Sooland Bobcat-supplies: \$493.37; South Dakota One Call-locate tickets: \$29.40; Southeast Farmers Coop.-auto expense: \$4,139.77; Stan Houston-supplies: \$681.10; Staples Credit Plan-office expense: \$274.10; State Industrial Products-wastewater fees: \$2,002.98; Sturdevant's-repairs: \$119.50; Sundheim Well Repair, LLC-professional services: \$27,797.38; Teamster Local 120-dues: \$237.00; Tudogs Computing, LTD-professional services: \$847.61; Two Way Solutions, Inc.-supplies: \$255.97; United States Treasury-dues: \$250.00; USA Bluebook-supplies: \$270.99; Utility Equipment Company-supplies: \$2,635.56; Verizon Wireless-utilities: \$205.72

Greg Hovland spoke during the public forum about the city website, discussion of ordinances on the agenda and possibly having open dump or curbside pickup again.

A public hearing was held at 7:00pm on the assessment roll for improvements on Washington, Douglas, and Pinckney Streets by the addition of asphalt, all within the City of Elk Point.

Motion made by VonHaden, seconded by Penfield to approve Resolution #2022-7, Washington, Pinckney, and Douglas Streets assessment roll. Unanimous.

#### RESOLUTION #2022-7

WHEREAS, the City of Elk Point has adopted Resolution #2021-3 on May 3, 2021, to improve substantially, Washington Street from Elm Street to Wood Street; Pinckney Street from Jefferson Street to Clay Street; and Douglas Street from a portion of Rose Street to Sherman Street in the City of Elk Point, Union County, South Dakota.

WHEREAS, the property owners have caused the Washington, Pinckney, and Douglas Street Asphalt Project to be constructed.

WHEREAS, the assessment roll has been filed in the office of the Municipal Finance Officer by the City Administrator on September 10, 2021.

WHEREAS, the City Council of the City of Elk Point has reviewed the assessment roll and found it to be correct and has held the required public hearing prior to the adopting of this resolution.

THEREFORE LET IT BE RESOLVED that the assessment roll for the Washington, Pinckney and Douglas Street Asphalt project is approved and that the Assessments may be prepaid at any time, at the office of the Municipal Finance Officer, within 30 days after approval of the assessment roll. The assessments will be collected under Plan One and will become due and payable at the office of the County Treasurer in ten installments, together with interest at five percent per annum, with the general taxes and will be payable at the County Treasurer's office on January 1, 2024; the remaining installments with interest at five percent annum will become due and payable on an annual basis at the County Treasurer's office on January 1, of each following year until the total assessment, with interest, is paid in full. Installments paid prior to due dates deemed paid in reverse order.

Dated this 3<sup>rd</sup> day of October 2022.

Deb McCreary  
Mayor

ATTEST:

Erika Hammitt  
Finance Officer

Discussion was held on the UDAG loan program, and the interest rate council would charge. Council agreed a low interest rate would be used.

Council also discussed the code enforcement fines and fees and how they are issued. City Administrator Tuttle will bring a draft to the next council meeting.

Council looked at the electric territory map and were not interested in any property exchange with Union County Electric Cooperative.

City Hall will continue the summer office hours and the Public Works Department will switch to these hours.

Motion and second to adjourn, Irlbeck/VonHaden. All in favor.

Attest: Erika Hammitt  
Finance Officer

Deb McCreary  
Mayor

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