

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, January 10, 2022, at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Abraham, Penfield, Irlbeck, Nelson, Keegan-Verros and VonHaden. No one was absent. Also present were: City Attorney Thompson, City Engineer Nebelsick, City Administrator Tuttle, Public Works Director Job, Police Chief Limoges, and Finance Officer Hammitt.

Mayor McCreary appointed Marta Keegan-Verros to finish out previous council member Jim Verros' term in Ward Three. Finance Officer Hammitt gave the oath of office to Ward Three council member Marta Keegan-Verros.

Motion made by VonHaden, seconded by Penfield to approve the agenda. All in favor.

Penfield moved and Nelson seconded a motion to approve the minutes from the December 6 and 20, 2021 council meetings. Unanimous.

Motion and second, Abraham/Irlbeck to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$55,904.00; Enterprise Fund: \$18,626.87; Fringe Benefits: General Fund: \$15,092.03; Enterprise Fund: \$4,991.45; Bills: 2Lazy2P-snow removal: \$204.08; Aflac-insurance: \$1,255.38; Avera Occupational Med-professional services: \$66.00; Bomgaars-uniforms: \$420.49; Border States Industries-transformer: \$25,714.67; Cardmember Services-supplies: \$1,240.54; City of Vermillion-tipping fees: \$4,961.33; Craig Thompson Law Office-professional services: \$743.70; DANR Fiscal Office-permit: \$1,500.00; Demco, Inc.-supplies: \$141.56; ECI Systems-supplies: \$300.00; East River Electric-power: \$86,509.93; Elk Point Ace Hardware-supplies: \$340.34; Equipment Blades-supplies: \$90.32; FedEx-shipping: \$19.11; GWorks-software: \$11,868.00; Hawkins, Inc.-supplies: \$845.14; Hundertmark-supplies: \$121.10; Ingram Library Services-library books: \$743.51; Jacks Uniforms & Equipment-uniforms: \$948.45; Jamie Torrez-tax abatement: \$2,809.82; Jeff's Lawn Care, Inc-professional services: \$260.00; Jim Hawk Trailers-supplies: \$350.00; Jones' Food Service-supplies: \$97.59; Kiesler Police Supply-supplies: \$2,950.83; Knoepfler Chevrolet-repairs: \$41.53; Laminator.com-office expense: \$72.48; Leader-Courier-publishing: \$899.75; Matheson Tri-Gas-supplies: \$58.21; McKinneyOlson-insurance: \$55,404.29; McLaury Engineering-professional services: \$2,390.00; MidAmerican Energy-utilities: \$1,274.84; Minnesota Municipal Utilities-dues: \$395.00; MSC-supplies: \$188.12; Murphy Company, Inc-supplies: \$1,400.00; One Office Solution-office supplies: \$89.97; Sanford Health Plan-insurance: \$12,314.88; SD Building Officials Assoc.-dues: \$50.00; SD City Management-dues: \$150.00; SD Government Finance Officers Assoc.-dues: \$40.00; SD Government Human Resource Assoc.-dues: \$25.00; SD Municipal Electric Assoc.-dues: \$1,131.00; SD Municipal League-dues: \$1,936.27; SD Municipal Street Maintenance Assoc.-dues: \$35.00; SD Police Chiefs Assoc.-dues: \$98.01; SD Workers Compensation Fund-insurance: \$16,837.00; SECOG-dues: \$2,981.00; Siouland Humane Society-holding fees: \$55.00; Southeast Farmers Coop.-auto expense: \$2,731.14; Staples Credit Plan-office expense: \$29.99; State Industrial Products-maintenance fee:

\$1,008.33; Tudogs Computing, LTD-professional services: \$120.00; UNUM Life Insurance Company-insurance: \$74.25; Union County Register of Deeds-filing fees: \$60.00; US Bank Equipment Finance-copier lease: \$255.17; Utility Service Co, Inc.-professional services: \$54,909.00; Vast Broadband-utilities: \$1,043.52; Verizon Wireless-utilities: \$205.87

Derek Barrios, Elk Point-Jefferson School Superintendent attended the meeting to discuss and answer questions on the bond referendum election on February 8th.

Rita KYTE approached the council to discuss the ongoing issues from the Washington Street project. Items she would like addressed are the lawn seeding and communication to when they plan on doing it and issues with her handicap ramp. City Administrator Tuttle and City Engineer Nebelsick will work with Rita on the issues discussed and informally resolve them.

Representatives with First Rate Excavation attended the meeting to give a brief overview of the proposed repairs to the city's wet well issue.

Keegan-Verros moved and Irlbeck seconded a motion to hold a joint Municipal/School Election on April 12, 2022. All in favor.

Motion and second, VonHaden/Penfield to approve Pay Request #10 for \$54,944.73 to Christiansen Construction Company for the Swimming Pool Project. Unanimous.

Motion made by Irlbeck, seconded by Abraham to approve Pay Request #1 for \$63,932.40 to Mark Albenesius, Inc. for the 2021 N. Corydon Dr. Water & Sewer Expansion. All in favor.

Keegan-Verros moved and Nelson a motion to purchase a Snow Blower off state bid for \$124,320.00 as budgeted. Voting in favor: Keegan-Verros, Nelson, Abraham, Penfield and Irlbeck. Voting against: VonHaden. Motion carried.

Motion and second, VonHaden/Penfield to approve the prepayment of debt in full on the Water Fund Series 2002 Drinking Water System Revenue Bond from the Water Fund unrestricted cash. Unanimous.

Motion made by VonHaden, seconded by Penfield to approve the prepayment of debt in full on the Water Fund Series 2006 Drinking Water System Revenue Bond from the Water Fund unrestricted cash. All in favor.

VonHaden moved and Penfield seconded a motion to approve the prepayment of debt on The Bancorp Leasing and Fleet Management lease for the 2019 Elgin Street Sweeper for \$93,511.56 from the General Fund unassigned fund balance. Unanimous.

Motion and second, Nelson/Abraham to go into executive session at 7:56pm per SDCL #1-25-2 (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor. All in favor.

Mayor McCreary declared the council out of executive session at 8:25pm. Unanimous.

Motion made by Nelson, seconded by Abraham to approve merit increases for City Administrator Tuttle (\$80,000 annually), Finance Officer Hammitt (\$72,000 annually), Public Works Director Job (\$70,000 annually) and Police Chief Limoges (\$70,000 annually). All in favor.

Motion and second, Abraham/Keegan-Verros to adjourn. Unanimous.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

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