

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in special session on Monday, December 20, 2021 at 7:00am in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary presiding and these members present: Irlbeck, Nelson, VonHaden and Penfield. Abraham was absent. Also present were: City Administrator Tuttle, City Engineer McLaury, Police Chief Limoges, Public Works Director Job and Finance Officer Hammitt.

Motion made by VonHaden, seconded by Penfield to approve the agenda. All in favor.

Motion and second, Penfield/Nelson to approve the following bills and to instruct the Finance Officer for payment of the same. Unanimous. Bills: Bomgaars-uniforms: \$99.98; Conover, Victoria-tax abatement: \$2,521.55; Dakota Pump, Inc.-repairs: \$1,099.08; Demco, Inc.-supplies: \$92.60; DGR Consulting Engineers-professional services: \$59.00; Electronic Engineering-certification: \$122.50; Hanson, Mark-uniforms: \$122.50; I-State Truck Center-repairs: \$1,648.74; Ingram Library Services-library books: \$1,539.45; Interstate Battery System SD-supplies: \$380.85; Johnson Feed, Inc.-repairs: \$218.85; Jump-library books: \$610.30; Leader-Courier-subscription: \$38.50; Magstadt, Damon-tax abatement: \$2,212.21; May & Johnson PC-professional services: \$175.00; MSC-supplies: \$140.01; Omnigo Software-software: \$685.14; One Office Solution-supplies: \$144.17; Resco-supplies: \$1,023.29; Roan, Gary-professional services: \$520.00; Runnings Supply-supplies: \$286.88; Sanford Health Occ Med-professional services: \$25.00; South Dakota One Call-locate tickets: \$36.75; Staples Credit Plan-supplies: \$138.84; Utility Equipment Company-repairs: \$294.38

Richard Peasley attended the meeting regarding the drainage ditch previously discussed with the Council at the last regular meeting. Mr. Peasley distributed pictures of his property after the last rain. His main concern is lack of communication. He is requesting a contour study be done and the culvert be plugged until a solution can be made. Mr. Peasley also suggested the city install a dry well. Discussion was held. City Administrator Tuttle will discuss the issue with City Engineer McLaury.

City Engineer McLaury arrived at 7:28am.

Second Reading was given to Ordinance No. 414, 2021 Supplemental Budget Ordinance.

**CITY OF ELK POINT SOUTH DAKOTA
ORDINANCE NO. 414**

**AN ORDINANCE PROVIDING FOR THE SUPPLEMENTAL
APPROPRIATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA
DURING THE FISCAL YEAR 2021**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ELK POINT, SOUTH DAKOTA:

Section 1: That there be and hereby is appropriated by the governing body of the City of Elk Point, South Dakota, for the fiscal year 2021, the following additional sums of money for the following purposes which are deemed necessary to defray additional expense and liabilities of the City of Elk Point, South Dakota.

General Fund:

Revenue:

Federal Grants	\$107,625	
Bond Proceeds	\$92,735	
Contributions and Donations	\$450,000	
Unassigned Fund Balance	\$140,000	
TOTAL GENERAL FUND REVENUE:		\$890,360

Expenditures:

Administration Machinery & Equipment (office furniture)	\$11,600	
Police Computer Software	\$37,600	
Street Department Machinery & Equipment (skid loader)	\$58,425	
Principal (Swimming Pool Bond)	\$65,000	
Interest (Swimming Pool Bond)	\$27,735	
Storage Building (storm shelter/cart shed)	\$450,000	
Planning and Zoning (Tax abatement)	\$40,000	
Street Department Improvements Other Than Buildings	\$100,000	
TOTAL GENERAL FUND EXPENSES:		\$890,360

Section 2. That any and all miscellaneous revenue received from any and all sources shall be credited to said funds.

Section 3. That there are inadequate funds in the Treasury of the City of Elk Point and for said additional expenditures, the City Finance Officer may issue and register warrants.

Section 4. This Ordinance being for immediate preservation of public health and support of said City will be in full force and effect immediately upon its passage and publication as provided by law.

Dated this 20th day of December 2021.

CITY OF ELK POINT, SOUTH DAKOTA

Deb McCreary
Mayor

Attest: Erika Hammitt
Finance Officer

(SEAL)

First Reading: December 6, 2021
Second Reading: December 20, 2021
Passed and Approved: December 20, 2021
Published: December 30, 2021

Motion made by Irlbeck, seconded by Penfield to approve the ordinance as presented.
Unanimous.

Motion and second, Penfield/Nelson to move \$10,000.00 from the General Fund Expense to Restricted account for future dump truck. All in favor.

Motion made by Penfield, seconded by Nelson to move \$10,000.00 from the General Fund Expense to Restricted account for future park mower. Unanimous.

Penfield moved and Nelson seconded a motion to move \$25,000.00 from the General Fund Expense to Restricted account for future Lion's Park asphalt. All in favor.

Motion and second, Penfield/Nelson to move \$50,000.00 from the General Fund Expense to Restricted account for future Court Street resurfacing. Unanimous.

Motion and second, Penfield/Nelson to move \$15,000.00 from the General Fund Expense to Restricted account for future cemetery mower. All in favor.

Motion and second, Penfield/Nelson to move \$40,000.00 from the Water Fund Expense to Restricted account for future backhoe. Unanimous.

Motion made by Penfield, seconded by Nelson to move \$81,000.00 from the Sewer Fund Expense to Restricted account for future wet well. All in favor.

Penfield moved and Nelson seconded a motion to move \$130,000.00 from the Electric Fund Expense to Restricted account for machinery and equipment replacement. Unanimous.

Motion and second, Penfield/Irlbeck to approve Pay Request #1 to Nelson Construction for the Swimming Pool bathhouse for \$75,141.15. Voting in favor: Irlbeck, Penfield and VonHaden. No one voted against. Nelson abstained. Motion carried.

Motion made by Penfield, seconded by VonHaden to approve a transfer of \$48,000 as budgeted and \$25,212 of donations received to the Capital Project for the swimming pool and bathhouse projects. Unanimous.

Irlbeck moved and Nelson seconded a motion to approve a transfer of \$175,000 from Electric Fund cash to Sewer Fund cash for emergency sewer repairs. All in favor.

Motion and second, Penfield/Irlbeck to unassign the following restricted and reserved cash accounts to use towards equipment purchases, improvements and projects as budgeted. General Fund Park Road Paving Reserve - \$12,000.00; General Fund Equipment Replacement Fund - \$120,000.00; Water Fund for Improvements - \$61,000.00; Sewer Fund for Machinery and Equipment - \$20,000.00; Electric Fund for Equipment Replacement - \$83,000.00; and Garbage Fund Equipment Replacement - \$105,000.00. Unanimous.

Motion made by Irlbeck seconded by Penfield authorize an automatic supplement of \$20,850.00 from the contingency fund to the Administration (\$6,200.00) for salaries & wages, Humane Society (\$650.00) for animals; Park Department (\$14,000.00) for supplies and salaries & wages. All in favor.

VonHaden moved and Penfield seconded a motion to authorize Finance Officer Hammitt to sign the engagement letter with Quam, Berglin & Post for the fiscal year 2021. Unanimous.

Motion and second, Irlbeck/Penfield to approve a \$3.26/hour cost of living and merit increase for Corey Trudeau. All in favor.

Motion made by Irlbeck, seconded by Penfield to approve a \$3.51/hour cost of living and merit increase for Nick Fenske. Unanimous.

Irlbeck moved and Penfield seconded a motion to approve a \$3.26/hour cost of living and merit increase for Skyler Poppen. All in favor.

Motion and second, Irlbeck/Penfield to approve a \$3.26/hour cost of living and merit increase for Evan Spindler. Unanimous.

Motion to adjourn, VonHaden/Penfield. All in favor.

Attest: Erika Hammitt
Finance Officer

Deb McCreary
Mayor

Publish: December 30, 2021