

Agenda
Elk Point City Council
Special Meeting
Monday, March 15, 2021 @ 6:00pm
Elk Point City Hall

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Payment of Bills
- (4) Adjourn as the City Council and convene as the Local Board of Equalization.
- (5) Appellants – no appellants
- (6) Motion to approve that all other taxable property in the City of Elk Point has been properly placed upon the assessment roll and has been duly valued by the Director of Equalization.
- (7) Adjourn as the Local Board of Equalization and City Council.
- (8) Public Forum
 - Public hearing (6:00pm) for East River Properties for a variance request to bring in a home at 301 W. Pleasant St. The current plans do not comply with the front yard and rear yard boundary guidelines.
- (9) Unfinished Business
 - Motion on the variance request at 301 W. Pleasant St.
- (10) New Business
 - Reschedule the regular meeting in April.
 - Tax abatement request for the City on the property located at 107 N. Court Street.
 - Tax abatement request for Michael Bihlmeyer on his property located at 410 S. Court Street.
 - Discussion on Special assessment interest rate.

Mission Statement

To provide services that promote the highest quality of life through cost effective and efficient governance.

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
FUND 101 GENERAL FUND				
DEPT 41100 LEGISLATIVE				
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$23.28		KLEENEX & SOAP
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.46		lanier copier lease
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$3.78		GARBAGE BAGS
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$2.99		CLING GEL
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$4.49		TOILET PAPER
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$4.49		TOILET PAPER
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$6.49		TOILET PAPER
DEPT 41100 LEGISLATIVE		<u>\$81.98</u>		
DEPT 42100 POLICE				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.46		lanier copier lease
SUPPLIES AND MATERIALS	ELECTRONIC ENGINEER	\$205.00		AUDIO ACCESSORY HEADSET
DEPT 42100 POLICE		<u>\$241.46</u>		
DEPT 43100 HIGHWAYS AND STREETS				
OFFICE EXPENSE	STAPLES CREDIT PLAN	\$74.98		INK CARTRIDGE
REPAIRS AND MAINTENANCE	SOOLAND BOBCAT	\$43.55		BATTERY
UNIFORMS	BOMGAARS	\$107.95		CLOTHING ALLOWANCE FOR TR
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPPL	\$265.06		UTILITY LADDER
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$9.52		PUSH BUTTON MOMENT
OFFICE EXPENSE	STAPLES CREDIT PLAN	\$27.58		POSTIT NOTES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.45		lanier copier lease
SUPPLIES AND MATERIALS	USA BLUE BOOK	\$120.53		48' ALLOY T-PROBE
SNOW REMOVAL	2LAZY2P	\$816.33		PEARL STREET SIDEWALK 2/4/2
REPAIRS AND MAINTENANCE	TUDOGS COMPUTING, L	\$105.00		TREVOR EMAIL ISSUES
DEPT 43100 HIGHWAYS AND STREETS		<u>\$1,606.95</u>		
DEPT 43700 CEMETERIES				
PROFESSIONAL SERVICES AN	UNION COUNTY REGIST	\$30.00		CEMETERY DEED FOR MITCHEL
PROFESSIONAL SERVICES AN	UNION COUNTY REGIST	\$30.00		CEMETERY DEED FOR ROSE AD
DEPT 43700 CEMETERIES		<u>\$60.00</u>		
FUND 101 GENERAL FUND		<u>\$1,990.39</u>		
FUND 500 CAPITAL PROJECTS FUND				
DEPT 41900 OTHER GENERAL GOVERNMENT				
PROFESSIONAL SERVICES AN	MEIERHENRY SARGENT	\$5,000.00		SWIMMING POOL BOND
DEPT 41900 OTHER GENERAL GOVERNMENT		<u>\$5,000.00</u>		
FUND 500 CAPITAL PROJECTS FUND		<u>\$5,000.00</u>		
FUND 602 WATER FUND				
DEPT 43300 WATER				
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPPL	\$265.05		UTILITY LADDER
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.45		lanier copier lease
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE CA	\$2.45		LOCATE TICKETS
REPAIRS AND MAINTENANCE	SOOLAND BOBCAT	\$43.55		BATTERY
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$49.79		FILTERS
DEPT 43300 WATER		<u>\$397.29</u>		
FUND 602 WATER FUND		<u>\$397.29</u>		
FUND 604 SEWER FUND				
DEPT 43200 SANITATION				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.45		lanier copier lease

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPPL	\$265.05		UTILITY LADDER
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$49.79		FILTERS
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$109.95		WEATHERTECH
REPAIRS AND MAINTENANCE	DAKOTA PUMP INC.	\$8,602.06		MAIN LIFT STATION TRANDUCE
REPAIRS AND MAINTENANCE	DAKOTA PUMP INC.	\$1,224.49		MAIN LIFT STATION REPAIR
REPAIRS AND MAINTENANCE	ECI SYSTEMS	\$150.00		CELLULAR DATA FOR CRADLE P
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE CA	\$2.45		LOCATE TICKETS
REPAIRS AND MAINTENANCE	SOOLAND BOBCAT	\$43.55		BATTERY
DEPT 43200 SANITATION		<u>\$10,483.79</u>		
FUND 604 SEWER FUND		\$10,483.79		
FUND 610 ELECTRIC FUND				
DEPT				
	ELK POINT CHARITY FU	\$80.60		METER DEPOSIT REFUND FOR
DEPT		\$80.60		
DEPT 43400 ELECTRICITY				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.45		lanier copier lease
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$6,428.60		ELECTRICAL SUPPLIES
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$2,870.51		PHASE PAD MOUNT TRANSFOR
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPPL	\$265.05		UTILITY LADDER
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE CA	\$2.45		LOCATE TICKETS
REPAIRS AND MAINTENANCE	SOOLAND BOBCAT	\$43.55		BATTERY
SUPPLIES AND MATERIALS	WESCO DISTRIBUTION	\$1,553.00		ELECTIRC SUPPLIES
OTHER OTHER CURRENT EXP	WESCO DISTRIBUTION	\$71.55		INTEREST FOR OVERDUE INVOI
DEPT 43400 ELECTRICITY		<u>\$11,271.16</u>		
FUND 610 ELECTRIC FUND		\$11,351.76		
FUND 612 SOLID WASTE FUND				
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$36.45		lanier copier lease
REPAIRS AND MAINTENANCE	ECI SYSTEMS	\$150.00		CELLULAR DATA FOR CRADLE P
UNIFORMS	KEEGAN, JUSTIN	\$220.09		CLOTHING ALLOWANCE FOR JU
REPAIRS AND MAINTENANCE	PETERBILT OF SIOUX CI	\$102.67		VALVE-DASH
REPAIRS AND MAINTENANCE	SOOLAND BOBCAT	\$43.55		BATTERY
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPPL	\$265.05		UTILITY LADDER
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL		<u>\$817.81</u>		
FUND 612 SOLID WASTE FUND		\$817.81		
		<u>\$30,041.04</u>		

[BatchID]=11971

**Application for Abatement and /or Refund of Property Taxes
Board of County Commissioners of Union County, South Dakota**

Tax Year (payable following year) 2020 Parcel# 03.01.04.1010 Phone# (605) 356-2141

First Name City of Elk Point Last Name _____ Zip Code 57025

Street Address 107 N. Court St. City Elk Point State SD Email ehamitt@iw.net

Application for an abatement/refund of taxes is being presented due to the following Reason (s):

	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
X	The property is exempt from taxes. SDCL 10-18-1 (3)
	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss:
	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed:
	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
	Other/ Comments:

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement/refund of property taxes for the above reason (s)

Subscribed and sworn to, before me on this _____ day _____, 20_____

Applicant signature

Notary/Auditor/Deputy Auditor/Treasurer

County Commission Signature

*Date Received by Auditor's Office: _____

**Total Valuation: \$2005.18 / \$84,583
**Valuation/Amount Abated: \$1,123.14

Received By: _____
Auditor/Deputy Auditor

City Approval (if applicable) Tax District _____ City Name _____

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

_____ FAVORABLE _____ UNFAVORABLE action was taken thereon at its meeting the _____ day of _____, 20_____

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

Include this STUB with April 2021 payment.

Delinquent after April 30th

Union County Treasurer

209 E Main, Ste 220

Elk Point, SD 57025

Include this STUB with October 2021 payment.

Delinquent after Oct. 31st

Union County Treasurer

209 E Main, Ste 220

Elk Point, SD 57025



Tax Due: Full Year or by April 30, 2021
\$2,005.18 \$1,002.59

Tax Due: October 31st, 2021
\$1,002.59



002654-4491



ELK POINT CITY
PO BOX 280
ELK POINT SD 57025

cut along dotted line



ELK POINT CITY
PO BOX 280
ELK POINT SD 57025

Receipt: 1860.0 Dist: 03617 Parcel: 03.01.04.1010
Year: 2020 RE

Receipt: 1860.0 Dist: 03617 Parcel: 03.01.04.1010
Year: 2020 RE

Union County TAX BILL for APRIL, 2021 and OCTOBER, 2021. *Keep in a safe place.* Send the correct stubs along with your check for payment. If your taxes are paid by your Bank in Escrow, this is for your information only. Based on November 1, 2019 valuations. Taxes for January 1, 2020 through December 31, 2020. Payable April 2021 and October 2021.

P Dist/Parcel 03617 03.01.04.1010 ELK POINT CITY-ELK POINT/
A Receipt# 1860.0 Type: 2020 RE Location: 107 N COURT ST
R
C Deed: ELK POINT CITY
E Sec/Twp/Rng Lot 1,2,
L Legal: S1/2 LOTS 1-2-3-4 BLK 4 ORIG EP CITY

Mail: ELK POINT CITY

VALUATIONS AND TAXES:		2020 (This Year)	
	Assessed	Equalized	Taxes
A Other	88,531	86,583	2,005.18
TOTAL VALUES:	88,531	86,583	
NET TAXABLE VALUE:	88,531	86,583	
EQUALS GROSS TAX OF:		\$2,005.18	
		\$0.00	
S NET ANNUAL TAXES:		\$2,005.18	

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DEED: ELK POINT CITY

Taxing Authority:	Distribution of YOUR taxes:			
	Category	Value	Levy	Tax
Elk Point City	Other	86,583	8.429	729.81
Elk Point/Jefferson School	Other	86,583	10.872	941.34
Union County	Other	86,583	3.257	282.00
County Hwy Sb-1 75%	Other	86,583	0.201	17.40
Elk Point Fire District	Other	86,583	0.333	28.83
City Hwy Sb-1 25% Elk Point	Other	86,583	0.067	5.80

Indicates a local decision to opt out of the tax limitation. If the local vote to increase taxes had not been passed, your taxes would not have included the items marked with

Your Tax Receipt Number is: 2020 1860.0

Union County Treasurer
209 E Main, Ste 220
Elk Point, SD 57025
605-356-2391

Due in April 2021	\$1,002.59	Due in October 2021	\$1,002.59
Date Paid: _____		Date Paid: _____	
Check # _____		Check # _____	

Retain this lower portion for your records. Enter the date paid and your check number for your information. Keep in a safe place.

**Application for Abatement and /or Refund of Property Taxes
Board of County Commissioners of Union County, South Dakota**

Tax Year (payable following year) 2020 Parcel# 03.02.21.1025 Phone# (605) 670-7699
 First Name Michael Last Name Bihlmeyer Zip Code 57025
 Street Address 410 S Court St City Elk Point State SD Email _____

Application for an abatement/refund of taxes is being presented due to the following Reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complaint. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss:
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed:
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input checked="" type="checkbox"/>	Other/ Comments: <u>Tax Freeze exemption was not applied to 2020 taxes. County Error</u>

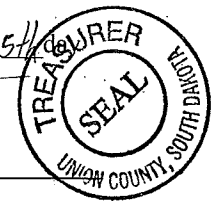
(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement refund of property taxes for the above reason (s)

Michael L Bihlmeyer
 Applicant signature

Subscribed and sworn to, before me on this 5th day of March, 2021

[Signature]
 Notary/Auditor/Deputy Auditor/Treasurer



County Commission Signature

**Total Valuation: \$15,754
 **Valuation/Amount Abated: \$310.46

*Date Received by Auditor's Office: 3-5-2021

Received By: [Signature]
 Auditor/Deputy Auditor

 City Approval (if applicable) Tax District _____ City Name _____

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

 FAVORABLE UNFAVORABLE action was taken thereon at its meeting the day of , 20

 Town Clerk/City Finance Officer

Include this STUB with April 2021 payment.
Delinquent after April 30th
 Union County Treasurer
 209 E Main, Ste 220
 Elk Point, SD 57025

Include this STUB with October 2021 payment.
Delinquent after Oct. 31st
 Union County Treasurer
 209 E Main, Ste 220
 Elk Point, SD 57025

Tax Due: Full Year or by April 30, 2021
 \$1,350.88 \$675.44

Tax Due: October 31st, 2021
 \$675.44



BIHLMAYER, MICHAEL
 410 S COURT
 ELK POINT SD 57025

cut along dotted line



BIHLMAYER, MICHAEL
 410 S COURT
 ELK POINT SD 57025

Receipt: 2215.0 Dist: 03617 Parcel: 03.02.21.1025
 Year: 2020 RE

Receipt: 2215.0 Dist: 03617 Parcel: 03.02.21.1025
 Year: 2020 RE

Union County TAX BILL for APRIL, 2021 and OCTOBER, 2021. *Keep in a safe place.* Send the correct stubs along with your check for payment. If your taxes are paid by your Bank in Escrow, this is for your information only. Based on November 1, 2019 valuations. Taxes for January 1, 2020 through December 31, 2020. Payable April 2021 and October 2021.

P Dist/Parcel 03617 03.02.21.1025 ELK POINT CITY-ELK POINT/
 A Receipt# 2215.0 Type: 2020 RE Location: 410 S COURT ST
 R
 C Deed: BIHLMAYER, MICHAEL
 E Sec/Twp/Rng Lot 7&8
 L Legal: SOUTHERLY 68' OF FRAC LOTS 7 & 8 BLK 21 WIX SON'S ADD E PCITY

Mail: BIHLMAYER, MICHAEL

VALUATIONS AND TAXES:		2020 (This Year)		
	Assessed	Equalized	Taxes	
U Owner Occup.	70,093	68,551	1,350.88	
TOTAL VALUES:	70,093	68,551		
NET TAXABLE VALUE:	70,093	68,551		
EQUALS GROSS TAX OF:		\$1,350.88		
		\$0.00		
S NET ANNUAL TAXES:		\$1,350.88		

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O DEED: BIHLMAYER, MICHAEL
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Taxing Authority:

Distribution of YOUR taxes:

Category	Value	Levy	Tax
Elk Point City Owner Occup.	68,551	8.429	577.82
Elk Point/Jefferson School Owner Occup.	68,551	7.419	508.59
Union County Owner Occup.	68,551	3.257	223.27
County Hwy Sb-1 75% Owner Occup.	68,551	0.201	13.78
Elk Point Fire District Owner Occup.	68,551	0.333	22.83
City Hwy Sb-1 25% Elk Point Owner Occup.	68,551	0.067	4.59

Indicates a local decision to opt out of the tax limitation. If the local vote to increase taxes had not been passed, your taxes would not have included the items marked with

Your Tax Receipt Number is: 2020 2215.0

Union County Treasurer
 209 E Main, Ste 220
 Elk Point, SD 57025
 605-356-2391

Due in April 2021	\$675.44	Due in October 2021	\$675.44
Date Paid: _____		Date Paid: _____	
Check # _____		Check # _____	

Retain this lower portion for your records. Enter the date paid and your check number for your information. Keep in a safe place.

Parcel Number: 03.02.21.1025 Type: RE Year: 2020 Bill #: 2215.0 Lookup Recent

03.02.21.1025 03617 61-7
 BIHLMeyer, MICHAEL
 410 S COURT ST
 Net Acres: 0.00 (03, WIXS, 21, 78)

Names Legal Info Taxes Accounts Receivable Values Comments

Class	NADO	NAD10		Totals
Assessed	11095	58998		70093
Equalized	10851	57700		68551
Assessor Final	11095	58998		70093

Acres	.00	.00	.00	ACR
Units	1.00	1.00	2.00	UNIT
			0	

Exempt Value	284.00	15,470.00		0
Taxable	10,567	10851	57700	42,230
Taxes	206.73	213.83	1137.05	823.19
				1040.47
				1350.88

Comments: LOT SIZE 68 X 100; BLT IN 1956; 1005 SF; 1 STY; SIDING; 6 FIX; COMP SHINGLE; 3 - 2 1040.42

Exemptions: FREEZE FREEZE

Edit this record Notes Director Auditor Exit

*Abate \$310.46 in taxes
 \$15,754 in taxable value*

Type of Application

Building Permit _____
 Moving Permit _____
 Demolition Permit _____
 Conditional Use _____
 Variance _____ **X** _____
 Zoning Amendment _____
 Placement Permit _____

City of Elk Point Building Permit Application

PO Box 280
 Elk Point, SD 57025
 Phone (605) 356-2141

For Office Use Only

Permit # 2099

Date Received: 02/22/2021

Permit Fee: \$60.00

Date Fee paid: _____

Sent to Assessors: _____

Property Owner	
Name	<u>East River Properties LLC</u>
Address	<u>PO Box 333</u>
City/State/Zip	<u>Vermillion SD, 57069</u>
Phone	<u>605-677-8492</u>
Applicant/Contact Person (if different from above)	
Name	<u>EIK Point HRC/Derek Tuttle</u>
Address	<u>106 W. Pleasant St.</u>
City/State/Zip	<u>EIK Point SD, 57025</u>
Phone	<u>605-356-2141</u>
Type of Work	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/alteration/replacement	<input checked="" type="checkbox"/> Other
Category of Construction	
<input type="checkbox"/> 1 & 2 Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Accessory Building
<input type="checkbox"/> Remodel	<input type="checkbox"/> Other
Job Site Information	
Site Address	<u>301 W. Pleasant St.</u>
City/State/Zip	<u>EIK Point SD, 57025</u>
Legal Address	<u>Lot 12 Block 11 original EIK Point City</u>
Description of Work/Intended Use of Building*	
<u>8 ft. Frontyard Variance on corner of N. Jackson St. 24'x50' house with 24'x24' attached garage.</u>	

foot
ear yard

*include building material type (i.e., wood, metal, block, etc)

Required Data: 1 & 2 Family Dwellings		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
No. of Bedrooms:		
No. of Bathrooms:		
Total Number of Floors:		
Dwelling Sq. Feet:		
Garage/Carport Sq. Feet:		
Covered Porch:		
Deck Area Sq. Feet:		
Other Structure Area:		
Required Data: Commercial Use		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
Building Area:		
Number of Stories		
Type of Construction		
Occupancy Group		

CONTRACTOR INFORMATION			
General Contractor		Plumbing Contractor	
Name		Name	
Address		Address	
City/State/Zip		City/State/Zip	
Phone		Phone	
Excise Tax ID#		Service Size:	Meter Size:
		Excise Tax ID#	
Sewer Contractor		Electrical Contractor	
Name		Name	
Address		Address	
City/State/Zip		City/State/Zip	
Phone		Phone	
Excise Tax ID#		Excise Tax ID#	
Tap Size:		Amp Size	Phase
Location of Sewer:			Voltage
		Is Temporary Power Needed?	

ATTACH PLANS DRAWN TO SCALE AND INCLUDE THE FOLLOWING INFORMATION:

- All new construction must follow the attached document "Permit Addendum for New Construction."
- All property pins must be located.
- Dimensions and location of the lot and location of streets, alleys and easements.
- Location and Dimensions of existing buildings on the lot.
- Location and dimensions of proposed buildings or alterations
- Complete set of plans to scale with a wall section.

NOTE: All setback requirements should be measured from the property lines. Locate all underground services such as water, sewer, gas, electric, and telephone prior to construction. Call South Dakota One Call at 1-800-781-7474. Give 48 hours notice for all locates.

The Land Use Administrator may require other documentation such as house plans, building specifications or other pertinent information.

I (We) certify that the information given is correct and true and I (we) agree to do the proposed work in accordance with the provisions of this permit and the Zoning Ordinance of the City of Elk Point, and comply with State regulations as required.

_____ Permit Approved: _____ Disapproved: _____
Signature of Applicant(s)

Date: _____ Reasons for Disapproval: _____

_____ Date _____
Land Use Administrator (or Authorized City Official)

APPEAL

I (We) hereby appeal the decision of the Land Use Administrator in denying a permit for the above use or structure and ask the Board of Adjustment to grant the permit.

_____ Date _____
Signature of Applicant(s)

Seal: Granted _____
Denied _____ Chairman, Board of Adjustment

_____ Date _____

Reason Not Granted:

