

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, March 2, 2015 at 7:00pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor Trobaugh presiding and these members present: Leitru, Verros, McCreary, Zevenbergen, Honomichl and Buum. No one was absent. Also present were: City Attorney Thompson, City Administrator Nelsen, Police Chief Fleek and Finance Officer Hammitt.

Motion made by Honomichl, seconded by McCreary to approve the agenda. All in favor.

Zevenbergen moved and Verros seconded a motion to approve the minutes from the February 2, 2015 council meeting. Unanimous.

Motion and second, Honomichl/Zevenbergen to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$38,161.13; Enterprise Fund: \$24,529.53; Fringe Benefits: General Fund: \$10,213.33; Enterprise Fund: \$5,954.09; Bills: Analytical & Consulting-sewer tests: \$788.00; Bomgaars-repairs: \$57.63; Border States Electric Supply-supplies: \$11,681.17; California Contractors Supplies-supplies: \$167.40; Campbell Supply-uniforms: \$153.96; Cardmember Services-supplies: \$616.84; City of Vermillion-tipping fees: \$2,821.50; Class C Solutions Group-supplies: \$852.54; Craig K. Thompson, Atty.-professional fees: \$299.05; Dakota Mechanical, Inc.-supplies: \$500.00; Ditchwitch of SD-repairs: \$1,540.05; Earthbend-professional services: \$195.00; Ferdig's Body Shop, Inc.-repairs: \$50.00; Gary's Tree Service-repairs and maintenance: \$745.00; GCR Tire Center-repairs: \$732.40; Hawkins, Inc.-supplies: \$2,012.42; Ingram Library Services-library books: \$192.95; Jim Hawk Truck Trailers, Inc.-repairs: \$449.19; Jones' Food Center-supplies: \$98.34; Leader-Courier-publishing: \$188.55; Lyle Signs, Inc.-supplies: \$734.48; McKinneyOlson Insurance-insurance: \$251.00; McLaury Engineering, Inc.-professional services: \$1,906.50; Menards-repairs: \$122.49; MidAmerican Energy-utilities: \$703.33; MidAmerican Research Chemical-supplies: \$708.55; Mid-States Organized Crime-dues: \$100.00; Midwest Alarm Company, Inc.-monitoring services: \$67.50; Midwest Wheel Companies-repairs: \$5.90; Missouri River Outdoors-street repairs: \$2,675.40; Nygren's True Value-supplies: \$375.82; Per Mar Security Systems-monitoring services: \$296.64; Perkins Office Solutions-office supplies: \$267.93; Post Office-office expense: \$220.00; Resco-supplies: \$2,535.35; Sheehan Mack Sales & Equipment-repairs: \$1,072.51; Sooland Bobcat-equipment: \$250.00; South Dakota Municipal League-district meeting: \$60.00; South Dakota One Call-locate tickets: \$2.10; Southeast Farmer Elevator-auto expense: \$1,951.77; Standard Battery, Inc.-supplies: \$27.00; Sturdevant's Auto Parts-repairs: \$537.10; Thompson Electric Company-repairs: \$126.43; Tudog's Computing, LTD-office expense: \$371.00; Union County Electric Coop.-utilities: \$453.95; Union County Register of Deeds-filing fees: \$90.00; Upstart-supplies: \$74.00; US Bank Equipment Finance-copier lease: \$162.47; USA Blue Book-supplies: \$173.56; Utility Equipment Company-supplies: \$380.02; Verizon Wireless-utilities: \$353.11; Vermillion Ace Hardware-repairs: \$62.98

A public hearing was held at 7:00pm for the liquor license transfer from Cody's Homestead to H&S BBQ-N-More. Motion made by McCreary, seconded by Leitru to approve the transfer. Unanimous.

Council member Buum arrived at 7:05pm.

Discussion was held and quotes were reviewed for the purchase of a mower for the baseball diamond. The recommendation was to use \$15,000.00 from the park budget, which the City was to use towards playground equipment, if the grant was awarded. The City did not receive the grant this year. Motion made by McCreary, seconded by Honomichl to allocate \$15,000.00 from the park budget to purchase the mower from Midwest Turf & Irrigation. All in favor.

Honomichl moved and Zevenbergen seconded a motion to approve the library agreement between the City of Elk Point and the Elk Point-Jefferson School as presented. Unanimous.

Second reading was given to the following Ordinance:

**CITY OF ELK POINT SOUTH DAKOTA  
ORDINANCE NO. 375**

**AN ORDINANCE PROVIDING FOR THE SUPPLEMENTAL  
APPROPRIATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA  
DURING THE FISCAL YEAR 2015**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ELK POINT, SOUTH DAKOTA:

Section 1: That there be and hereby is appropriated by the governing body of the City of Elk Point, South Dakota, for the fiscal year 2015, the following additional sums of money for the following purposes which are deemed necessary to defray additional expense and liabilities of the City of Elk Point, South Dakota.

**General Fund:**

Revenue:

Reserved for Scoreboard	\$8,000.00
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<b>TOTAL GENERAL FUND REVENUE:</b>	<b>\$8,000.00</b>
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Expenditures:

Machinery & Equipment (Purchase Scoreboard)	\$8,000.00
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<b>TOTAL GENERAL FUND EXPENSES:</b>	<b>\$8,000.00</b>
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Section 2. That any and all miscellaneous revenue received from any and all sources shall be credited to said funds.

Section 3. That there are inadequate funds in the Treasury of the City of Elk Point and for said additional expenditures, the City Finance Officer may issue and register warrants.

Section 4. This Ordinance being for immediate preservation of public health and support of said City will be in full force and effect immediately upon its passage and publication as provided by law.

Dated this 2<sup>nd</sup> day of March 2015.

CITY OF ELK POINT, SOUTH DAKOTA

Isabel Trobaugh  
Mayor

Attest: Erika Hammitt  
Finance Officer

(SEAL)

First Reading: February 2, 2015  
Second Reading: March 2, 2015  
Passed and Approved: March 2, 2015  
Published: March 12, 2015

Motion and second, Leitru/McCreary to give approve Ordinance No. 375 as presented. All in favor.

The following bids were opened for the 2000 F250 Ford Pickup:

1. Levi Hinds – \$250.00
2. Tom Hummel – \$551.00
3. Todd Helling – \$300.00
4. Darrell Elkins - \$64.00

Motion made by Verros, seconded by Buum to accept the high bid of \$551.00 from Tom Hummel. Unanimous

The following bid was opened for the Digger Derrick:

1. Tom Hummel – \$304.00

Verros moved and Leitru seconded a motion to accept the bid from Tom Hummel for \$304.00. All in favor.

City Administrator Nelsen and Police Chief Fleek discussed the council concerns with BNSF Railroad and the SD DOT regarding the safety of the railroad discussed at the last meeting. Nelsen and Fleek recommended painting railroad crossings at all railroad crossings within the

city limits in the spring of 2015. Additionally, they would like to see railroad crossing signs reinstalled at the railroad crossing at the 200 block of North Walnut Street. Council member Verros would like to continue pursuing the installation of electronic arms and at all intersections. Motion made by Verros, seconded by Leitru to adopt Resolution #2015-1. Unanimous.

### **RESOLUTION 2015-1**

WHEREAS citizens have approached the City of Elk Point, South Dakota with concerns about Burlington Northern Santa Fe (BNSF) trains traveling at faster rates of speed through the city limits than what the citizens deem safe; and

WHEREAS the City Council of Elk Point has learned that many of BNSF's trains carry chemicals or cargo that is toxic, flammable, or otherwise dangerous; and

WHEREAS the Elk Point City Administrator has contacted a representative of BNSF, as well as, the South Dakota Department of Transportation (SDDOT) without satisfactory resolution; and

WHEREAS the City Council of Elk Point deems it appropriate to support the attached petition format for the concerned citizens to circulate and submit to BNSF and SDDOT.

NOW THEREFORE, the Mayor for the City of Elk Point with the Elk Point City Council hereby endorse and agree to support a petition to BNSF and the SDDOT to reduce the speed of trains traveling through the city limits of Elk Point to 25 MPH or less for the safety and well-being of the citizens of Elk Point.

Dated this \_\_\_ day of March, 2015.

THE GOVERNING BODY OF THE CITY  
OF ELK POINT

By: \_\_\_\_\_  
Isabel Trobaugh - Mayor

Attest:

By: \_\_\_\_\_  
Finance Officer

Motion and second, McCreary/Buum to paint railroad crossings at all railroad crossings within city limits and install the railroad crossing signs at the 200 block of North Walnut Street as recommended for the safety of Elk Point citizens. All in favor.

The Community Center financials were reviewed and discussed.

Motion made by Buum, seconded by Leitru to hire Mark Holmes as a Seasonal Public Works Employee (\$8.50/hour) as recommended. Unanimous.

Buum moved and Leitru seconded a motion to hire Karter Keefer as a Seasonal Public Works Employee (\$8.50/hour) as recommended. All in favor.

Motion made by Buum, seconded by Leitru to hire Amber Hanson as a Seasonal Public Works Employee (\$8.50/hour) as recommended. Unanimous.

Motion and second, Buum/Leitru to hire Julie Koupal as Pool Manager (\$11.25/hour) as recommended. All in favor.

Buum moved and Leitru seconded a motion to hire Tory McCreary as Assistant Pool Manager (\$10.00/hour) as recommended. Voting in favor: Buum, Leitru, Verros, Zevenbergen and Honomichl. Voting against: None. McCreary abstained. Motion passed.

Motion and second, Buum/Leitru to hire Alyssa Gregg as Assistant Pool Manager (\$10.00/hour) as recommended. All in favor.

Buum moved and Leitru seconded a motion to hire Morgan Flynn as a Water Safety Instructor (\$9.25/hour) as recommended. Unanimous.

Motion made by Buum, seconded by Leitru to hire Victoria Johnson as a Water Safety Instructor (\$9.25/hour) as recommended.

Motion made by Buum, seconded by Leitru to hire Elysia Buehner as a Water Safety Instructor (\$9.50/hour) as recommended. Unanimous.

Motion made by Buum, seconded by Leitru to hire Alicia Gregg as a Lifeguard (\$8.50/hour) as recommended. All in favor.

Motion made by Buum, seconded by Leitru to hire Alexis Flynn as a Lifeguard (\$8.50/hour) as recommended. Unanimous.

Buum moved and Leitru seconded a motion to hire Josie Heeren as a Lifeguard (\$8.50/hour) as recommended. All in favor.

Motion made by Buum, seconded by Leitru to hire Caitlin Forna as a Lifeguard (\$8.50/hour) as recommended. Unanimous.

Buum moved and Leitru seconded a motion to hire Anna Chicoine as a substitute Water Safety Instructor (\$9.50/hour) as recommended. All in favor.

Motion and second, Buum/Leitru to hire Nicole Rupp as a substitute Water Safety Instructor (9.50/hour) as recommended. Unanimous.

The 2014 Annual Report and 2014 year end financials were presented to the City Council. All in favor.

The Local Board of Equalization will be in session March 16<sup>th</sup> through March 20<sup>th</sup>. Council prefers to meet on Monday, March 16th at 7:00pm.

Motion to adjourn, Verros/Leitru. Unanimous.

Attest: Erika Hammitt  
Finance Officer

Isabel Trobaugh  
Mayor

Publish: March 12, 2015