

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, March 3, 2014 at 7:00pm in the council chamber of City Hall located at 106 W. Pleasant Street with Mayor Trobaugh presiding and these members present: Verros, McCreary, Fanta, Honomichl and Buum. Absent was: Zevenbergen. Also present were: City Attorney Thompson, City Administrator Nelsen, Police Chief Fleek and Finance Officer Hammitt. Public Works Director Buum and City Engineer McLaury were absent.

Motion made by McCreary, seconded by Fanta to approve the agenda. All in favor.

Honomichl moved and McCreary seconded a motion to approve the minutes from the February 3, 2014 council meeting. Unanimous.

Motion and second, McCreary/Honomichl to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$36,915.43; Enterprise Fund: \$23,863.51; Fringe Benefits: General Fund: \$10,082.39; Enterprise Fund: \$5,910.33; Bills: Antonson, Mike-travel & conference: \$3.08; Appletree Institute-insurance: \$10,430.12; Barnes Distribution-repairs: \$512.31; Bekins Fire & Safety Services-supplies: \$124.58; Bomgaars-uniforms: \$378.69; Border States Electric Supply-conversion supplies: \$23,119.49; Campbell Supply-supplies: \$30.82; Cardmember Services-auto expense: \$1,180.36; City of Vermillion-tipping fees: \$2,603.60; Continental Research Corp.-supplies: \$1,185.81; Craig K. Thompson, Atty.-professional fees: \$1,017.24; D-P Tools, Inc.-repairs: \$1,874.62; Elk Point Chamber-chamber meeting: \$24.00; Gary's Tree Service-snow removal: \$55.00; Gates, Todd-travel & conference: \$3.08; Graham Tire Company-repairs: \$1,797.24; Hammitt, Erika-travel & conference: \$63.00; Hanson, Mark-utilities: \$34.00; Hawkins, Inc.-supplies: \$616.10; Hutcheson, Dan-travel & conference: \$14.00; Ingram Library Services-library books: \$202.84; Jones' Food Center-supplies: \$63.69; Leader-Courier-publishing: \$134.40; Limoges, Jacob-travel & conference: \$18.00; McGrath North Attorney at Law-professional services: \$1,391.75; McLaury Engineering, Inc.-professional services: \$75.00; Menards-supplies: \$6.12; Merchant JT&S-training: \$550.00; MidAmerican Energy-utilities: \$1,228.25; Mid-American Research Chemical-supplies: \$509.81; Midwest Alarm Company, Inc.-monitoring services: \$64.50; Midwest Wheel Companies-repairs: \$246.44; Nelsen, Dennis-travel & conference: \$128.00; Nygren's True Value-supplies: \$110.09; Per Mar Security Systems-lift station alarms: \$288.00; Perkins Office Solutions-office expense: \$290.81; Peterbilt of Sioux City-repairs: \$256.58; Pioneer Drug-office expense: \$7.17; Post Office-postage: \$220.00; Quam & Berglin, CPA's-professional services: \$2,750.00; SD Association of Rural Water-annual conference: \$175.00; SD Municipal Electric Assoc.-annual conference: \$130.00; SD Police Chief's Association-annual conference: \$75.00; Sheehan Mack Sales & Equipment-snow removal: \$706.24; South Dakota One Call-locate tickets: \$3.15; Southeast Farmer Elevator Coop.-auto expenses: \$1,918.91; Standard Battery, Inc.-repairs: \$219.70; Sturdevant's Auto Parts-repairs: \$653.30; Thomson Reuters West-subscriptions: \$88.50; Union County Electric Coop.-utilities: \$515.59; US Bank Equipment Finance-copier lease: \$162.47; VanRoekel, Troy-utilities: \$34.00; Verizon Wireless-utilities: \$274.32;

Vermillion Ace Hardware-supplies: \$156.98; Welch, Jason-utilities: \$34.00; Wilcox, Carmen-travel & conference: \$17.00

A public hearing was held at 7:00pm regarding the adoption of the proposed amendment to the Elk Point Zoning Regulations Ordinance. The proposed Ordinance would add a provision to off-street parking to restrict parking and using travel trailers on the driveway. Concerns regarding the ordinance were heard from the public. The public hearing was closed. Motion made by Honomichl, seconded by McCreary to table first reading to the ordinance until the next regular city council meeting. Unanimous.

Mark Reinders, MidAmerican Energy Franchise Manager, attended the meeting to discuss the contract between MidAmerican Energy and the City of Elk Point. Mr. Reinders reviewed the contract summary proposal. Council will review the proposal and discuss at the next regular meeting.

The following bids were opened for a 2014 Zero Turn Commercial Riding Mower.

- (1) Pedersen Machine, Inc. – New mower: \$20,945.00; Trade Allowance: \$10,370.00;
Total Bid: \$10,575.00
- (2) Midwest Turf & Irrigation – New mower: \$17,433.00; Trade Allowance: \$5,000.00;
Total Bid: \$12,433.00
- (3) Schuurman’s Farm Supply – New mower: \$12,995.00; Trade Allowance: \$2,000.00;
Total Bid: \$10,995.00

Verros moved and Fanta seconded a motion to award the bid to the lowest bidder, Pedersen Machine, Inc. for \$10,575.00 subject to Public Works Director Buum’s approval. All in favor.

Second reading was given to the following Ordinance.

ORDINANCE NO. 366

AN ORDINANCE AMENDING THE 2011 REVISED ZONING REGULATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA:

That this Ordinance amends Ordinance No. 348 to include the following property change on the zoning map as adopted by Ordinance No. 268 on May 1, 2000.

From Light-Industrial to General Business District:

1. Lot B Dailey Tract 1 of Lot 3 of Lot C in the SW ¼ of the SE ¼ of S19, T91 North, R49 West of the 5thPM, City of Elk Point, Union County, South Dakota.

Dated this 3rd March 2014.

Isabel Trobaugh

Mayor

ATTEST: Erika Hammitt
Finance Officer
(SEAL)

First Reading: February 3, 2014
Second Reading: March 3, 2014
Adoption: March 3, 2014
Publication Date: March 13, 2014

Motion and second, McCreary/Fanta to approve Ordinance No. 366. Unanimous.

Customers for utility account #1646 attended the meeting to discuss a water break inside their building. The customers are requesting forgiveness on a portion of the \$2,523.77 water and sewer bill. Motion made by Verros to forgive half of the water and sewer bill (\$1,261.88). Motion died due to lack of second. Motion made by Verros, seconded by McCreary to table discussion until the next regular meeting, so the actual costs to the City to treat the water and sewer can be figured. All in favor.

SECOG Representative, Seth Hyberger attended the meeting to review the different grant and loan programs offered. Discussed the agreement between the Southeastern Council of Governments and the City of Elk Point for assistance with non-infrastructure component for the Safe Routes to School Phase II Grant funding. McCreary moved and Buum seconded a motion to approve the agreement contract. Unanimous.

Discussed new grant opportunity with the South Dakota Department of Transportation. The program allows small communities to apply for a grant to help assist in completing community transportation plans. Motion and second, Buum/McCreary to apply for the Small Community Transportation Planning Grant. All in favor.

Motion made by Verros, seconded by Buum to advertise for a used digger derrick truck as budgeted in the 2014 budget. Unanimous.

McCreary moved and Honomichl seconded a motion to approve a tax abatement request (\$240.45) for the Union County Historical Society on parcel number 03.07.19.1093. All in favor.

Motion and second, McCreary/Fanta to approve a tax abatement request for the Elk Point Economic Development Corporation on Donnelly Tract 5 in the NE ¼ NE ¼ and the SW ¼ NE ¼ less part lying W of I-29, Outlets EP City, Union County South Dakota. All in favor.

The Local Board of Equalization will be in session March 17th through March 21st. Council prefers to meet on Tuesday, March 18th at 6:30pm.

Motion and second, Honomichl/Buum to hire Colton McCreary as a Seasonal Public Works Employee (\$8.90/hour) as recommended. Voting in favor: Honomichl, Buum, Verros and Fanta. No one voting against. McCreary abstained. Motion carried.

Motion made by Honomichl, seconded by Buum to hire Micah Baker as a Seasonal Public Works Employee (\$8.70/hour) as recommended. Unanimous.

Motion and second, Honomichl/Buum to hire Julie Koupal as Pool Manager (\$10.25/hour) as recommended. All in favor.

Honomichl moved and Buum seconded a motion to hire Ashley Fejfar as Assistant Pool Manager (\$9.25/hour) as recommended. Unanimous.

Motion and second, Honomichl/Buum to hire Ely Buehner as Assistant Pool Manager (\$9.00/hour) as recommended. All in favor.

Honomichl moved and Buum seconded a motion to hire Nicole Rupp as a Water Safety Instructor (\$8.45/hour) as recommended. Unanimous.

Motion made by Honomichl, seconded by Buum to hire Tory McCreary as a Water Safety Instructor (\$8.45/hour) as recommended. Voting in favor: Honomichl, Buum, Verros and Fanta. Voting against: None. McCreary abstained. Motion passed.

Motion made by Honomichl, seconded by Buum to hire Austin Shatswell as a Water Safety Instructor (\$8.45/hour) as recommended. Unanimous.

Motion made by Honomichl, seconded by Buum to hire Alyssa Gregg as a Lifeguard (\$7.70/hour) as recommended. All in favor.

Motion made by Honomichl, seconded by Buum to hire Bryce Kelly as a Lifeguard (\$7.70/hour) as recommended. Unanimous.

Honomichl moved and Buum seconded a motion to hire Victoria Johnson as a Lifeguard (\$7.50/hour) as recommended. All in favor.

Motion made by Honomichl, seconded by Buum to hire Morgan Flynn as a Lifeguard (\$7.50/hour) as recommended. All in favor.

Motion made by Honomichl, seconded by Buum to hire Alicia Gregg as a Lifeguard (\$7.50/hour) as recommended. Unanimous.

Honomichl moved and Buum seconded a motion to hire Anna Chicoine as a substitute Water Safety Instructor (\$8.50/hour) as recommended. Unanimous.

The 2013 Annual Report was presented to the City Council. All in favor.

Discussion was held on distributing a quarterly newsletter to help share information with the public. It was suggested to use the Leader-Courier to publish these quarterly. Motion made by Verros, seconded by Buum to distribute a newsletter by mail and post on the City webpage quarterly. Unanimous.

McCreary moved and Buum seconded a motion to declare the City's fuel tank surplus property. All in favor.

Motion and second, Verros/McCreary to go into executive session pursuant SDCL 1-25.2.3, potential litigation at 8:38pm. Unanimous.

Mayor Trobaugh declared the council out of executive session at 9:07pm.

Motion to adjourn, Verros/McCreary. All in favor.

Attest: Erika Hammitt
Finance Officer

Isabel Trobaugh
Mayor

Publish: March 13, 2014