

**Agenda**  
**Regular Meeting**  
**Elk Point City Council**  
**Monday, October 6, 2014 @ 7:00pm**  
**Elk Point City Hall**

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
  - Public Hearing at 7:00pm – Kenneth VonHaden has applied for a zoning amendment at 300 S. Douglas St. He would like to change the property from Residential District to Multi-family District.
  - Austin Taylor – Eagle Scout Project
- (6) Unfinished Business
  - Union County mowing bill
- (7) New Business
  - First Reading to Ordinance No. 371, an Ordinance to Amend Ordinance No. 348 by Changing the Zoning of Certain Real Property from Residential District to Multi-family District.
  - Food Pantry offer
  - EPJ Music Booster request
  - Revised Safety Manual
  - Motion to purchase a new loader off of the Minnesota Department of Transportation bid from Sheehan Mack in 2015 and trade in the existing loader as budgeted in the 2015 budget.
  - Motion to approve mowing assessment roll and file with the county auditor.
  - North Pinckney Street extension
  - Motion to send unclaimed property to State of South Dakota Treasurers Office.
- (8) Department Head Reports
  - City Administrator
  - Finance Officer
  - Public Works Director
  - Police Chief
- (2) Information Items
  - October 2014 Calendar
  - Overtime Reports
  - 2013 Audit Report

**Regular Meeting  
Elk Point City Council  
Monday, October 6, 2014 @ 7:00pm  
Elk Point City Hall  
Agenda Review**

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum

- Public Hearing at 7:00pm – Kenneth VonHaden has applied for a zoning amendment at 300 S. Douglas St. He would like to change the property from Residential District to Multi-family District.

*Requires a motion for a rezoning amendment. Mr. VonHaden has purchased the former Sxld. India Cultural Center located at 300 S. Douglas St. He would like to remodel the building and convert into apartments.*

- Austin Taylor – Eagle Scout Project

*Austin would like to put several bulletin boards along the bike trails and in the park. The bulletin/notice boards would have trail maps and other city pertinent information.*

(6) Unfinished Business

- Union County mowing bill

*City Attorney Thompson has reviewed our city ordinance. He feels the \$200 assessment can only be applied once.*

(7) New Business

- First Reading to Ordinance No. 371, an Ordinance to Amend Ordinance No. 348 by Changing the Zoning of Certain Real Property from Residential District to Multi-family District.

*Doesn't require a motion.*

- Food Pantry offer

*The Food Pantry would like to purchase the city building located at 107 N. Douglas St. for one dollar. They would take over and assume responsibility and maintenance of the property. If the agreement is acceptable it requires a motion. Pastor David Bambas will be present and address.*

- EPJ Music Booster request

*EPJ Music Boosters are requesting \$100 to fund t shirts and sweatshirts for use at the upcoming Alamo Bowl. Requires a motion.*

- Revised Safety Manual

*Revisions have been made to the employee safety manual. Doug Kirkus, from Safety Benefits, Inc. reviewed the manual and made a few recommendations. The added language is in red font.*

*The manual is enclosed with your Council packet. It requires a motion to approve the employee safety manual.*

- Motion to advertise for bids for new loader as budgeted in the 2015 budget.

*Requires a motion. See Jerry Buum's Dept. Head report.*

- Motion to approve mowing assessment roll and file with the county auditor.

- North Pinckney Street extension

*Todd Larson is requesting the City asphalt and pay for the expense at the very north end of N. Pinckney Street. A house was moved in this summer. The developer paid when the street was developed.*

- Motion to send unclaimed property to State of South Dakota Treasurers Office.

*Requires a motion to send unclaimed property to the State of South Dakota. Sheet attached.*

(8) Department Head Reports

- City Administrator
- Finance Officer
- Public Works Director
- Police Chief

(2) Information Items

- October 2014 Calendar
- Overtime Reports
- 2013 Audit Report

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, September 8, 2014 at 7:00pm in the council chamber of City Hall located at 106 W. Pleasant Street with Mayor Trobaugh presiding and these members present: Honomichl, McCreary, Verros, Leitru and Buum. Zevenbergen was absent. Also present were: City Attorney Thompson, City Engineer McLaury, City Administrator Nelsen, Police Chief Fleek, Public Works Director Buum and Finance Officer Hammitt.

Motion made by McCreary, seconded by Honomichl to approve the agenda. All in favor.

Honomichl moved and Buum seconded a motion to approve the minutes from the August 4, 2014 council meeting. Unanimous.

Motion and second, Verros/Honomichl to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$48,431.39; Enterprise Fund: \$24,471.25; Fringe Benefits: General Fund: \$10,504.64; Enterprise Fund: \$5,888.36; Bills: 3D Specialties, Inc.-Safe Routes to School: \$1,497.37; Altec Industries, Inc.-supplies: \$12.36; Analytical & Consulting-sewer testing: \$726.50; Antonson, Mike-uniforms: \$99.99; Barkley Asphalt, Inc.-street repairs: \$879.48; Batteries & Bulbs-supplies: \$215.88; Bomgaars-uniforms: \$57.44; Border States-supplies: \$6,379.01; California Contractors Supplies-supplies: \$107.64; Campbell Supply-supplies: \$371.90; Cardmember Services-supplies: \$1,852.30; City of Vermillion-tipping fees: \$4,388.80; Class C Solutions Group-repairs: \$559.13; Colonial Research Chemical Corp.-supplies: \$527.02; Competitive Edge Software, Inc.-computer software: \$900.00; Craig K. Thompson, Atty.-professional fees: \$1,617.50; Crop Production Services, Inc.-supplies: \$184.25; Dakota Pump, Inc.-repairs: 3,851.95; D-P Tools, Inc.-supplies: \$448.26; Echo Group, Inc.-repairs: \$85.10; Gates, Todd-uniforms: \$109.99; GCR Tire Center-repairs: \$538.37; GovConnection, Inc.-office expense: \$137.79; Grainger-repairs: \$107.90; Hanson, Mark-utilities: \$20.00; Hawkins, Inc.-supplies: \$3,321.07; Hydraulic Sales & Service-repairs: \$403.00; Ingram Library Services-library books: \$239.28; Jack's Uniform & Equipment-training: \$252.49; Jeff's Lawn Care, Inc.-repairs: \$66.30; Jones' Food Center-supplies: \$111.80; Kollbaum Construction-repairs: \$1,377.00; Leader-Courier-publishing: \$463.75; Lyle Signs, Inc.-supplies: \$497.32; MC&R Pools, Inc.-machinery & equipment: \$567.15; Matheson Tri-Gas, Inc.-repairs: \$151.06; McKinney Olson Insurance-insurance: \$12,367.50; McLaury Engineering, Inc.-professional services: \$937.00; Menards-supplies: \$93.44; Midwest Alarm Company, Inc.-monitoring services: \$64.50; Midwest Ready Mix-supplies: \$345.84; MSC Industrial Supply Co.-supplies: \$254.87; NCS, Inc.-professional services: \$177.38; Nygren's True Value-supplies: \$420.94; Office Systems, Co.-office expense: \$29.07; O'Reilly Auto Parts-repairs: \$198.52; Pedersen Machine, Inc.-repairs: \$459.07; Per Mar Security Systems-professional services: \$288.00; Perkins Office Solutions-supplies: \$155.47; Pioneer Drug-office expense: \$1.39; Sanford Health Plan-insurance3: \$11,784.76; SD State Historical Society-supplies: \$57.60; Sewer-Matic-professional services: \$5,476.56; Sheehan Mack Sales & Equipment-repairs: \$41.40; Sioux City Ford-repairs: \$2,117.00; South Dakota Municipal League-conference: \$100.00; South Dakota One Call-locate tickets: \$31.50; Southeast Farmer Elevator Coop.-auto expense:

\$2,534.51; Standard Battery-repairs: \$103.90; Staples Credit Plan-office expense: \$79.96; State of Industrial Products-supplies: \$502.43; Sturdevant's Auto Parts-repairs: \$891.97; Taser International-equipment: \$142.11; Team Laboratory Chemical Corp.-street repairs: \$1,059.00; Thompson Electric Company-repairs: \$447.94; Thomson Reuters-West-subscriptions: \$295.75; Union County Electric Coop.-utilities: \$2,245.25; US Bank Equipment Finance-copier lease: \$162.47; USA Blue Book-supplies: \$62.29; VanRoekel, Troy-utilities: \$20.00; Verizon Wireless-utilities: \$270.39; Vermillion Ace Hardware-repairs: \$88.93; Welch, Jason-utilities: \$20.00

A public hearing was held at 7:00pm for Brad Chicoine for a 2 ½ foot side yard variance on each side yard to build a home at 1705 Arnold Palmer Ln. Elk Point, South Dakota. The applicant's plans do not comply with the side yard requirements in the Elk Point Zoning Regulations Ordinance. The public hearing was closed. Motion made by Leitru, seconded by Verros to approve the variance as requested. Voting in favor: Leitru, Verros, Buum and Honomichl. Voting against: McCreary. Motion carried.

A public hearing was held at 7:05pm for Dollar General, Lot B of Dailey Tract 1 in Lot 3 of Lot C in the SW Quarter of the SE Quarter (SW ¼ SE ¼) of S 19, T 91 N., R 49, W. of the 5<sup>th</sup> P.M., Elk Point, South Dakota. (1201 E. Main St.) for a Retail On and Off Sale Malt Beverage License and a Retail On and Off Sale Wine License. Public hearing closed. McCreary moved and Honomichl seconded a motion to approve the licenses. Unanimous.

Brian Oedekoven attended the meeting to discuss the current Country Estates property located at 110 W. Rose St, Elk Point, South Dakota. Mr. Oedekoven informed the council of his plans to move his auto repair business from Jefferson to the current Country Estates location. He also expressed concerns regarding the council expectations with the property and asked if a fence would be allowed on the property. Council agreed that a fence would be allowable.

Tim Dailey was not in attendance to discuss the drainage issue near his property located at 101 N. Green Street.

Second Reading was given to the following Ordinance:

#### ORDINANCE NO. 370

AN ORDINANCE GRANTING UNTO KNOLOGY OF THE PLAINS (d/b/a WOW! INTERNET, CABLE AND PHONE), ITS SUCCESSORS AND ASSIGNS, THE RIGHT, FRANCHISE AND AUTHORITY FOR THE PERIOD OF FIFTEEN (15) YEARS, TO ACQUIRE, CONSTRUCT AND OPERATE A BROADBAND TELECOMMUNICATIONS NETWORK AND TO SELL AND SUPPLY TO INDIVIDUALS, FIRMS AND CORPORATIONS, PUBLIC OR PRIVATE, AT ANY AND ALL PLACES, WITHIN THE CORPORATE LIMITS OF THE CITY OF ELK POINT, SOUTH DAKOTA, AS SAID LIMITS NOW ARE OR HEREAFTER MAY BE ESTABLISHED, CABLE TELEVISION SERVICES; PRESCRIBING THE TERMS AND CONDITIONS THEREOF; AND PROVIDING FOR THE IMPOSITION AND COLLECTION OF A FRANCHISE FEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, SOUTH DAKOTA:

Section 1: DEFINITIONS

For the purposes of this Ordinance, the following terms, phrases, words and their derivation shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. "City" is the City of Elk Point, South Dakota.
- b. "Cable Television System", hereinafter referred to also as "Cable System" or "system", means a system of coaxial cables, fiber optic, or other electrical conductors and transmission equipment used or to be used primarily to receive television or radio signals directly or indirectly off-the-air and transmit them and other related services to subscribers for various fees.
- c. "Company" shall be Knology of the Plains (d/b/a Wow! Internet, Cable and Phone), its successors and assigns.
- d. "Person" is any individual, firm, partnership, association, corporation, company or organization of any kind.
- e. "Franchise" is the Franchise Agreement.

Section 2. TERM OF GRANT OF FRANCHISE

A non-exclusive franchise is hereby granted pursuant to SDCL 9-35-16 through 9-35-27, inclusive, unto the Company, its successors and assigns, for a term of fifteen (15) years commencing with the date this ordinance becomes effective, to acquire, construct, and operate a broadband telecommunications network over, under and upon the public streets and alleys of the City of Elk Point, South Dakota, and to sell and supply to individuals, firms and corporations, public or private, at any and all places, within the corporate limits of the City, as said limits now are or hereafter may be established, audio and video communications services, subject to the conditions and restrictions as hereinafter provided and subject to this Ordinance, as amended from time to time. Either the Company or the City may, not less than ninety (90) days nor more than one hundred eighty (180) days prior to the fifth and tenth anniversary of the effective date of this Ordinance, provide written notice to the other party of its desire to amend the franchise. The parties shall negotiate any amendment to the franchise in good faith for a period of up to ninety (90) days following receipt of notice. If, at the conclusion of negotiation period, an amendment acceptable to the parties is not reached and the City determines in good faith that the franchise, if continued without amendment, will have a material or significant adverse impact on the City or the Company's customers located within the corporate limits of the City, either party

may terminate the franchise provided such termination notice is provided to the other party within ninety (90) days of the conclusion of the negotiation period.

Section 3. AGREEMENT AND WAIVER

Company agrees to abide by all provisions of this Franchise and all other applicable ordinances of the City, as they may hereafter be amended by the City. Company further agrees to comply with all laws, statutes, codes, ordinances, rules and regulations of the United States and the State of South Dakota and to any of the agencies of each.

Section 4. APPLICABLE AREA AND RECONSTRUCTION

All broadband communication facilities shall be constructed, if applicable, and reconstructed in conformance with the applicable rules and regulations imposed upon the Franchise or ordered by the Federal or State government and the applicable ordinances of the City in effect at the time of said construction or reconstruction. Further, this Ordinance shall apply to the present territorial limits at the City and to any area henceforth added thereto during the period of this Franchise. Nothing herein contained is intended to preclude the Company from extending its cables and equipment to other portions of the City or outside the City for the purpose of servicing other areas, provided the Company is legally authorized to service the other areas.

Section 5. INSURANCE, LIABILITY, INDEMNIFICATION, BONDS AND CONSTRUCTION PROVISIONS

A. Insurance Requirements. The Company shall maintain in full force and effect, at its own cost and expense, during the term of the Franchise, Comprehensive General Liability Insurance in the amount of \$1,000,000.00 combined single limit for bodily injury and property damage. The Company shall provide a Certificate of Insurance designating the City as an additional insured. Such insurance shall be non-cancelable except upon 30 days prior written notice to the City.

B. Indemnification. The Company agrees to indemnify, save and hold harmless, and defend the City, its council members, officials, agents and employees, from and against any liability for damages and for liability or claims resulting from property damage or bodily injury (including accidental death), which arise out of the Company's construction, operation or maintenance of its System, including, but not limited to, reasonable attorney's fees and costs, provided that the City shall give the Company written notice of its obligation to indemnify within 30 days of receipt of a claim or action pursuant to this section. If-necessary, the City determines for it to employ separate counsel, the costs of such separate counsel shall be the responsibility of the City.

Section 6. SERVICE STANDARDS AND REQUIREMENTS

A. Whenever it shall be necessary to shut off or interrupt service for the purpose of making repairs, adjustments, or installations, the Company shall do so at such times as will cause the least amount of inconvenience to its subscribers if reasonably practical.

In the event of any interruption of service whether planned or unforeseen, the Company shall proceed with due diligence and restore service as quickly as possible under the circumstances.

C. Required Extensions of Service. Whenever the Company shall receive a request for service from at least 7 residents within 1320 cable-bearing strand feet (one-quarter cable mile) of its trunk or distribution cable, it shall extend its System to such Subscribers at no cost to said subscribers for system extension, other than the usual connections fees for all Subscribers; provided that such extension is technically feasible.

D. Subscribers Charges for Extension of Service. No Subscriber shall be refused service arbitrarily. However, for unusual circumstances, such as a Subscriber's request to locate their cable drop underground, existence of more than 150 feet of distance from distribution cable to connection of service to Subscribers, or a density of less than 7 residences per 1320 cable-bearing strand feet of trunk or distribution cable, service may be made available on the basis of a capital contribution in aid of construction, including cost of material, labor and easement. For the purpose of determining the amount of capital contribution in aid of construction to be borne by the Company and Subscribers in the area in which service may be expanded, the Company will contribute an amount equal to the construction and other costs per mile, multiplied by a fraction whose numerator equals the actual number of residences per 1320 cable-bearing strand feet of its trunk or distribution cable, and whose denominator equal 7 residences. Subscribers, who request service hereunder, will bear the remainder of the construction and other costs on a pro rata basis. The Company may require that the payment of the capital contribution in aid of construction borne by such potential Subscribers be paid in advance.

E. Service to Public Buildings. The Company shall, upon request, provide without charge, one outlet of Basic Service to those Company Authority offices, fire station(s), police station(s), and public school building(s) that are passed by its System. The outlets of Basic Service shall not be used to distribute or sell services in or throughout such buildings, nor shall such outlets be located in areas open to the public. Users of such outlets shall hold the Company harmless from any and all liability or claims arising out of their use of such outlets, including but limited to, those arising from copyright liability.

F. Emergency Use. In the case of an emergency or disaster, the Company shall, upon request of the City, make available its facilities for the City to provide emergency information and instruction during the emergency or disaster period. The City shall hold the Company, its employees, officers, and assigns, harmless from any claim arising out of the emergency use of its facilities by the City, including, but not limited to, reasonable attorneys' fees and costs.

G. PEG CHANNEL. Company shall dedicate one (1) channel for public, educational and governmental ("PEG") programming. Every Subscriber receiving cable service over the Company's System shall receive the PEG channel at no additional charge. The PEG channel shall be provided as part of the Basic Cable Service and shall not be moved without the City's written approval which shall not be unreasonably withheld. The Company shall cablecast all PEG programming produced or created by the City, or its designee, including any live programming. The City may use the PEG channel for any lawful purpose

including to cablecast programming by the City, local educational institutions or other public institutions, or members of the public.

- (a) The City shall have sole responsibility for managing and controlling the PEG channel. The City shall establish rules for the programming, operations and administration of the PEG Channel, which shall be subject to the Company's review and approval. The Company shall have no responsibility whatsoever for the programming, operation or administration of the PEG channel.
- (b) The Company shall within ninety (90) days of the acceptance of this agreement, provide all equipment necessary to perform good quality playback of prerecorded programming. The Company shall also provide and maintain at a mutually agreed to site (s), a keyboard/character scroll generator for the purpose of programming community bulletin board and community calendar information.
- (c) The Company shall be responsible for insuring, maintaining, repairing, fixing and adjusting all equipment so purchased. All such equipment shall be replaced when needed by the grantee.

#### Section 7. SAFETY REQUIREMENTS

A. The Company shall at all time employ reasonable care in conducting its operations and shall install and use generally accepted methods and devices for preventing failure and accidents which are likely to cause damage, injuries, or nuisances to the public.

B. The Company shall install and maintain its wires, cables, fixtures, and other equipment in accordance with the applicable requirements of the National Safety Code and local ordinances

C. The Company shall maintain at all times its structures, lines, equipment, and connections in, over, under or upon the streets, sidewalks, alleys, and public ways or places of the City wherever situated or located, in a safe, suitable, substantial condition, and in good order and repair.

#### Section 8. NEW DEVELOPMENTS

It is contemplated the City will consider amending this Ordinance, upon application of the Company and/or upon the City's initiative including but not limited to taking advantage of any developments in the field of transmission of television signals and related services which will afford the Company an opportunity to more effectively, efficiently, or economically to serve its customers. The City may amend this ordinance, when necessary and in the best interests of the City residents. The City may also amend this Ordinance to enable the Company to respond to changes in Federal Communications Commission regulations, or other applicable governmental rules or requirements; such amendments are contemplated to be made by the City

within one year from the date of any such changes in each rules, regulations, or requirements, or at the time of franchise renewal.

Section 9. CONDITIONS ON STREET OCCUPANCY

A. All transmission and distribution structures, lines and equipment erected by the Company within the city shall be located so as to cause minimum interference with the proper use of streets, alleys, and other public ways and places, and to cause minimum interference with the rights and reasonable convenience of property owners whose land may adjoin any of the said streets, alleys, or other public ways and places.

B. In case disturbance of any street, sidewalk, alley, public way or paved area is caused by the Company's construction or operations the Company shall, at its own cost and expense and in a manner approved by the city's appropriate authority, replace and restore such street, sidewalk, alley, public way, or paved area to a condition as good as its condition before the work causing such disturbance was performed.

C. The Company shall have the right, under the supervision at the City's appropriate authority, to trim trees upon and overhanging streets, alleys, sidewalks, and public ways and places of the city so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company or otherwise interfering with the operations of the Company.

D. The Company shall, at the request of any person holding a building moving permit issued by the City temporarily raise or lower its wires to permit the moving of the building. The expense of such temporary removal, raising, or lowering of wires, shall be paid by the person requesting the same, and the Company shall have authority to require such payment in advance. The Company shall be given not less than seventy-two (72) hours advance notice to arrange for such temporary wire change.

E. If at any time during the term of this Franchise, the City shall elect to install or change the location of all or part of its water or sewage system or change or alter the grade of any street, avenue, public ground or highway, or add to existing street grades, curb and gutters, sidewalks, or storm sewers in such manner that the Company's cables or wires interfere therewith, the Company will upon being so directed by the governing body of the City, relocate its cables or wires in accordance therewith, the cost of such relocation to be assumed by the Company, its successors or assigns.

Section 10. FRANCHISE FEE

A. There is hereby imposed upon the Company, and by its acceptance of this Franchise, it agrees to pay to the City a fee equal to three percent (3%) of the gross revenues from all sources of operations of the system within the City including, but not limited to, basic service monthly fees, pay cable service fees, rental income, installation and re-connection fees, and local advertising revenues derived from sales made to consumers within the corporate limits of the City during the terms of this franchise, in order to compensate the City for the Company's use of

the streets, alleys and public ways for its poles, overhead wires, underground conduits and other broadband communication network facilities. The term gross revenues does not include any sales, excise or other taxes collected by Company on behalf of the state, city or other governmental unit. Under no circumstances will the Company be required to pay two franchise fees to provide the same service. Such fee shall be payable annually within ninety (90) days after the end of the Company's fiscal year and shall be accompanied by a report showing the total number of subscribers and the total income received from the sale of the Company's basic service to such subscribers.

B. Renewal of Franchise. The City and the Company's agree that any proceedings undertaken by the City that relate to the renewal of the Company's Franchise shall be governed by and comply with the provisions of Section 626 of 47 USC 546 (hereinafter the "Cable Act"), as amended, unless the procedures and substantive protection set forth therein shall be deemed to be preempted and superseded by the provisions of any subsequent provision of federal or state law.

In addition to the procedures set forth in said Section 626(a), the City agrees to notify the Company of all of its assessments regarding the identity of future-related community needs and interests, as well as, the past performance of the Company under the then current Franchise term. The City further agrees that such preliminary assessments shall be provided to the Company promptly so that the Company has adequate time to submit a proposal under Section 626(b) of the Cable Act and complete renewal of the Franchise prior to expiration of its term. Notwithstanding anything to the contrary set forth in this Section, the Company and the City agree that at any time during the term of the then current Franchise, while affording the public appropriate notice and opportunity to comment, the City and the Company may agree to undertake and finalize informal negotiations regarding the renewal of the then current Franchise and the City may grant a renewal thereof. The Company and the City consider the terms set forth in this section to be consistent with the express provisions of Section 626 of the Cable Act.

C. Conditions of Sale. If a renewal or extension of the Company's Franchise is denied or the Franchise is lawfully terminated, and the City either lawfully terminated, and the City either lawfully acquires ownership of the System or by its actions lawfully effects a transfer of ownership of the System to any other party, any such acquisition or transfer shall be at the price determined pursuant to the provisions set forth in Section 627 of the Cable Act.

The Company and the City agree that in the case of a final determination of a lawful revocation of the Franchise, at the Company's request, which shall be made in its sole discretion, the Company shall be given a reasonable opportunity to effectuate a transfer of its System to a qualified third party. The City further agrees that during such a period of time, it shall authorize the Company to continue to operate pursuant to the terms of its prior Franchise; however, in no event shall such authorization exceed a period of time greater than six months from the effective date of such revocation. If, at the end of that time, the Company is unsuccessful in producing a qualified transferee or assignee of its System which is reasonably acceptable to the City, the Company and the City may avail themselves of any rights they may have pursuant to federal or state law; it being further agreed that the Company's continued operation of its System during

the six (6) month period shall not be deemed to be a waiver, nor an extinguishment of, any rights of either the City or the Company.

D. Transfer of Franchise. The Company's right, title or interest in the Franchise shall not be sold, transferred, assigned, or otherwise encumbered, other than to an entity controlling, controlled or by under common control with the Company, without the prior consent of the City, such consent not to be unreasonably withheld. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title or interest of the Company in the Franchise or System in order to secure indebtedness. Within 30 days of receiving the request for transfer, the City shall, in accordance with FCC rules and regulations, notify the Company in writing of the information it requires to determine the legal, financial and technical qualifications of the transferee. If the City has not taken action on the Company's request for transfer within 120 days after receiving such request, consent by the City shall be deemed given.

E. Books and Record. The Company agrees that the City upon reasonable notice to the Company may review such of its books and records at the Company's business office, during normal business hours and on a non disruptive basis, as is reasonably necessary to ensure compliance with the terms thereof. Such records shall include, but shall not be limited to, any public records required to be kept by the Company pursuant to the rules and regulations of the FCC. Notwithstanding anything to the contrary set forth herein, the Company shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature. The City agrees to treat any information disclosed by the Company as confidential and only to disclose it to employees, representatives, and agents thereof that have a need to know, or in order to enforce the provisions hereof. The Company shall not be required to provide subscriber information in violation of Section 631 of the Cable Act.

#### Section 11. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance shall be held invalid or unconstitutional or in conflict with the rules and regulations of any federal or state regulatory agency, including the Federal Communications Commission, the remaining provisions shall remain in full force and effect unless any such change resulting there from would, in the opinion of the City materially alter the terms of this Ordinance. In the event the City finds that such change materially alters the terms of this Ordinance, the City shall notify the Company of its finding and shall set the matter for hearing and upon such hearing may vary the terms of this Franchise to the extent possible to counter the effects of such holding.

#### Section 12. SYSTEM SECURITY-TAMPERING WITH CABLE TELEVISION EQUIPMENT

The Company shall have the right at all times to take such legal action as it deems necessary to preserve the security of its cable television system and to assure only authorized use thereof by its subscribers or other persons. Any person who willfully or maliciously uses or damages, or causes to be damaged, any wire, cable, conduit, apparatus or equipment of the Company with intent to obtain a signal or impulse there from without authorization of the

company shall be liable to the Company in the amount of \$200.00 per occurrence or actual damage to the equipment or value of use of service whichever is greater.

Section 13. ASSIGNMENT OF FRANCHISE

This Franchise shall apply to, inure to and bind the parties hereto and their successors and assigns, provided that any assignment by the Company shall also be subject to the approval of the City Council by resolution, which approval shall not be unreasonably withheld.

Section 14. ACCEPTANCE BY THE COMPANY

Within ten (10) days from and after the passage and publication of this Ordinance, the Company shall file with the City Clerk its acceptance of the provisions of this Ordinance and its terms and conditions and said Ordinance with acceptance shall become and be a binding contract between the City and the Company.

Adopted this 8<sup>th</sup> day of September 2014.

Isabel Trobaugh, Mayor

ATTEST:

Erika Hammitt, Finance Officer

ACCEPTANCE OF A FRANCHISE FOR A  
CABLE TELEVISION SYSTEM IN THE  
CITY OF ELK POINT, SOUTH DAKOTA

WHEREAS, the City of Elk Point, a South Dakota municipal corporation (hereinafter the "City") has determined that Knology of the Plains (d/b/a WOW!, Internet, Cable, and Phone), ("Company"), was qualified to operate and maintain a cable communications system in the City and approving the Company's request to obtain a cable communications franchise; and

WHEREAS on August 4, 2014, the City, by actions of its governing body, introduced for first reading Ordinance No. 370 FRANCHISE AGREEMENT (the "Franchise") awarding to Knology of the Plains (d/b/a WOW!, Internet, Cable and Phone, a Cable Communications Franchise in the City; and

WHEREAS, on September 8, 2014, the City, by action of its governing body adopted the Franchise; and

WHEREAS, the Franchise requires that the Company accept the Franchise in form and substance acceptable to the City.

NOW, THEREFORE, pursuant to the terms and requirements of the Franchise, and in

consideration of the grant of the Franchise by the City, the Company accepts the Franchise, and makes the following representations and warranties to the City:

1. The Company is a corporation duly organized, validly existing, and in good standing under the laws of the State of South Dakota, is authorized to do business in the State of South Dakota and has the full power, authority, and legal capacity to execute, deliver, and perform this Acceptance and perform the terms and conditions of the Franchise.
2. All actions necessary to authorize the execution and delivery of this Acceptance and the performance of the Franchise have been duly authorized by all necessary and required proceedings.
3. The execution and delivery of the Acceptance and the performance of the Franchise does not and will not conflict with or result in the breach or termination of, or constitute a default under, any indenture or instrument with respect to the borrowing of money, or any material contract, lease or agreement or order, judgment or decree or any law, rule or regulation to which the Company is a party or by which it or any of its property is bound or affected.
4. The Company has carefully read the terms and conditions of the Franchise, and accepts the rights, duties, and obligations created there under, subject to its rights under applicable state and federal law.
5. Neither the Company or any of its representatives or agents have committed any illegal acts or engaged in any wrongful conduct contrary to, or in violation of, any federal, state, or local law or regulation in connection with the obtaining of the Franchise

Dated: September 8, 2014.

Motion and second, McCreary/Buum to approve the Ordinance with the amendment of the option to opt out every five years. All in favor.

Motion made by Leitru, seconded by Honomichl to hire Donna Welch as a librarian (\$9.00/hour) as recommended by City Librarian Wilkinson and City Administrator Nelsen. Unanimous.

Verros moved and Leitru seconded a motion to hire Jeremy Rouse as an on-call police officer (\$14.00/hour) as recommended by Police Chief Fleek and City Administrator Nelsen. All in favor.

Motion and second, Verros/Leitru to hire James Christensen as an on-call police officer (\$14.00/hour) as recommended by Police Chief Fleek and City Administrator Nelsen. Unanimous.

Council reviewed the East River Systems Survey completed by Public Works Director Buum. Motion made by Verros, seconded by McCreary to approve the survey and submit it to East River. All in favor.

Verros moved and Buum seconded a motion to approve a permanent waiver of landfill fees for code enforcement efforts and allow homeowners to bring demolished homes out to the landfill. Shingles and asbestos cannot be accepted. Unanimous.

Motion and second, McCreary/Leitru to write off the following uncollectable utility accounts. All in favor.

1. Account #00002111-04-1: \$70.34
2. Account #00001454-00-6: \$107.04

Discussion was held on the Ordinance No. 369, 2015 Annual Appropriation Budget. Items discussed were possibly selling the city's storage building to the Union County Food Pantry, decreasing the swimming pool sandblasting and painting project to \$10,000.00 by having city staff complete it and removing the hike and bike trail asphalt replacement project of \$6,000.00 out of the budget. Also discussed were adding additional revenue by adopting a property front footage assessment for use in capital improvements and adding five percent to the water, sewer, electric and garbage utility rates.

Brian Coyle addressed the council to discuss the Economic Development Corporation and the Industrial Park infrastructure. Coyle feels that this property can be an investment and has the ability to generate revenue for the city. Council was given the engineering study layout and probable cost to complete the project. Coyle asked that \$50,000.00 be kept in the 2015 budget as a reserve for future infrastructure construction at the Industrial Park.

City Engineer McLaury proposed the idea of splitting the engineering fees for the Rose Street design 50% next year and 50% in 2016 to help balance the general fund budget.

First Reading was given to Ordinance No. 369, an Ordinance Providing for the Annual Appropriations for the City of Elk Point, South Dakota and Levying for the Year 2015.

A special meeting was scheduled for Monday, September 22, 2014 at 6:00pm to give Second Reading to the 2015 Annual Appropriations Budget.

Discussion was held on the Union County mowing bill that was amended by the Union County Commissioners at their August 19, 2014 meeting. The Commissioners made a motion amending the City of Elk Point's bill for mowing from \$898.52 to \$98.52 as the \$200.00 per mowing event was in excess of the actual mowing cost. City Attorney Thompson would like to review the ordinance and correspondence before council acts on it. Discussion was tabled.

Honomichl moved and McCreary seconded a motion to go into executive session to discuss personnel per SDCL #1-25-2.1 and consult legal counsel per SDCL #1-25-2.3 at 8:13pm. Unanimous.

Mayor Trobaugh declared the council out of executive session at 8:39pm

Motion to adjourn, Verros/Leitru. All in favor.

Attest: Erika Hammitt  
Finance Officer

Isabel Trobaugh  
Mayor

Publish: September 18, 2014

**UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ELK POINT CITY  
COUNCIL**

The Elk Point City Council met in special session on Monday, September 22, 2014 at 6:00pm in the council chamber of City Hall located at 106 W. Pleasant Street with Mayor Trobaugh presiding and these members present: Leitru, Boom, Honomichl, Zevenbergen, Verros and McCreary. No one was absent. Also present were: City Attorney Thompson, City Engineer McLaury, Police Chief Fleek, Public Works Director Boom and Finance Officer Hammitt.

Motion made by Honomichl, seconded by Zevenbergen to approve the agenda. All in favor.

Tim Daily was present to discuss his property at 101 N. Green Street. Mr. Daily has concerns about the drainage and standing water on the two adjoining properties. Council agreed to have Mr. Daily talk to the adjoining property owners to work something out before they proceed.

Second Reading was given to Ordinance No. 369, an Ordinance providing for the Annual Appropriations for the City of Elk Point, South Dakota and Levying for the Year 2015. Motion and second, Zevenbergen/Leitru to approve the Ordinance. Unanimous.

McCreary moved and Boom seconded a motion to go into executive session at 6:26pm pursuant SDCL #1-25-2.1 (personnel). All in favor.

Mayor Trobaugh declared the council out of executive session at 7:08pm.

Motion to adjourn, Verros/Leitru. Unanimous.

Attest: Erika Hammitt  
Finance Officer

Isabel Trobaugh  
Mayor

Publish: October 2, 2014



**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	SEPTEMBER 2013 Amt	2013 YTD Amt	2014 YTD Budget	SEPTEMBER 2014 Amt	AUGUST 2014 Amt	2014 YTD Amt	Balance	% of Budget
E 101-41900-42900 OTHER C	\$0.00	\$0.00	\$0.00	\$0.00	\$3,231.11	\$3,231.11	-\$3,231.11	0.00%
DEPT 41900 OTHER GENERAL GO	\$0.00	\$0.00	\$0.00	\$0.00	\$3,231.11	\$3,231.11	-\$3,231.11	
DEPT 42100 POLICE								
E 101-42100-41100 SALARIES AND	\$14,206.40	\$132,542.37	\$175,100.00	\$21,689.11	\$13,246.31	\$137,126.36	\$37,973.64	78.31%
E 101-42100-41103 OVERTIME WAG	\$378.96	\$1,734.88	\$3,000.00	\$158.54	\$207.22	\$3,093.11	-\$93.11	103.10%
E 101-42100-41106 LONGEVITY PAY	\$0.00	\$500.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	100.00%
E 101-42100-41200 OASI	\$1,031.65	\$9,900.92	\$13,700.00	\$1,488.26	\$907.45	\$9,935.75	\$3,764.25	72.52%
E 101-42100-41300 RETIREMENT	\$963.82	\$9,841.57	\$13,400.00	\$1,547.65	\$1,036.82	\$10,587.83	\$2,812.17	79.01%
E 101-42100-42100 INSURANCE	\$1,800.41	\$19,061.87	\$26,400.00	\$3,115.38	\$2,076.92	\$20,953.83	\$5,446.17	79.37%
E 101-42100-42150 INS-LIAB/PROP/	-\$477.84	\$4,285.08	\$9,100.00	\$1,027.74	\$0.00	\$6,425.46	\$2,674.54	70.61%
E 101-42100-42200 PROFESSIONAL	\$341.73	\$4,062.85	\$11,000.00	\$439.88	\$751.43	\$6,729.07	\$4,270.93	61.17%
E 101-42100-42300 PUBLISHING	\$105.50	\$284.59	\$1,000.00	\$188.99	\$10.10	\$414.11	\$585.89	41.41%
E 101-42100-42320 DUES	\$0.00	\$457.75	\$1,500.00	\$0.00	\$0.00	\$237.75	\$1,262.25	15.85%
E 101-42100-42500 REPAIRS AND M	\$0.00	\$2,116.36	\$3,000.00	\$2,319.32	\$216.00	\$4,393.96	-\$1,393.96	146.47%
E 101-42100-42550 OFFICE EXPENS	\$99.82	\$1,007.45	\$2,500.00	\$206.86	\$188.52	\$1,396.12	\$1,103.88	55.84%
E 101-42100-42600 SUPPLIES AND	\$0.00	\$1,590.51	\$4,500.00	\$5.49	\$0.00	\$299.70	\$4,200.30	6.66%
E 101-42100-42610 UNIFORMS	\$426.55	\$3,555.32	\$2,500.00	\$0.00	\$0.00	\$431.23	\$2,068.77	17.25%
E 101-42100-42620 AUTO EXPENSES	\$879.58	\$11,173.11	\$15,000.00	\$1,008.01	\$1,982.03	\$9,411.89	\$5,588.11	62.75%
E 101-42100-42630 POLICE RADIO	\$732.50	\$732.50	\$2,500.00	\$0.00	\$0.00	\$139.55	\$2,360.45	5.58%
E 101-42100-42700 TRAVEL AND CO	\$100.00	\$647.51	\$1,000.00	\$0.00	\$0.00	\$22.00	\$978.00	2.20%
E 101-42100-42750 TRAINING	\$0.00	\$779.50	\$1,000.00	\$252.49	\$226.96	\$722.98	\$277.02	72.30%
E 101-42100-42800 UTILITIES	\$207.84	\$1,858.18	\$3,450.00	\$213.53	\$630.33	\$2,271.95	\$1,178.05	65.85%
E 101-42100-42900 OTHER OTHER C	\$0.00	\$2,434.97	\$2,000.00	\$0.00	\$561.60	\$808.60	\$1,191.40	40.43%
E 101-42100-43400 MACHINERY AN	\$0.00	\$24,310.07	\$0.00	\$165.32	\$23.21	\$630.01	-\$630.01	0.00%
E 101-42100-43410 COMPUTER SOF	\$0.00	\$1,370.00	\$500.00	\$900.00	\$0.00	\$1,022.97	-\$522.97	204.59%
E 101-42100-43440 SUBSCRIPTIONS	\$0.00	\$308.00	\$100.00	\$295.75	\$0.00	\$479.25	-\$379.25	479.25%
DEPT 42100 POLICE	\$20,796.92	\$234,555.36	\$292,850.00	\$35,022.32	\$22,064.90	\$218,133.48	\$74,716.52	
DEPT 42900 OTHER PROTECTION-SELF DEFENSE								
E 101-42900-42600 SUPPLIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42900-42800 UTILITIES	\$355.40	\$3,292.70	\$4,700.00	\$341.74	\$344.22	\$3,349.13	\$1,350.87	71.26%
E 101-42900-43400 MACHINERY AN	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
DEPT 42900 OTHER PROTECTIO	\$355.40	\$3,292.70	\$7,200.00	\$341.74	\$344.22	\$3,349.13	\$3,850.87	
DEPT 43100 HIGHWAYS AND STREETS								
E 101-43100-41100 SALARIES AND	\$8,106.80	\$77,333.23	\$108,300.00	\$12,650.07	\$9,033.48	\$82,801.77	\$25,498.23	76.46%
E 101-43100-41102 SNOW REMOVAL	\$0.00	\$501.92	\$10,000.00	\$0.00	\$0.00	\$300.22	\$9,699.78	3.00%
E 101-43100-41103 OVERTIME WAG	\$0.00	\$300.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0.00%
E 101-43100-41106 LONGEVITY PAY	\$0.00	\$575.00	\$1,010.00	\$0.00	\$0.00	\$660.00	\$350.00	65.35%
E 101-43100-41200 OASI	\$602.02	\$6,017.97	\$8,625.00	\$924.61	\$662.32	\$6,401.76	\$2,223.24	74.22%
E 101-43100-41300 RETIREMENT	\$485.56	\$4,754.72	\$6,600.00	\$747.72	\$498.48	\$5,092.18	\$1,507.82	77.15%



**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	SEPTEMBER	2013	2014 YTD	SEPTEMBER	AUGUST	2014	2014	% of
	2013 Amt	YTD Amt	Budget	2014 Amt	2014 Amt	YTD Amt	Balance	Budget
E 101-44130-41100 SALARIES AND	\$0.00	\$60.03	\$500.00	\$0.00	\$0.00	\$97.13	\$402.87	19.43%
E 101-44130-41103 OVERTIME WAG	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$59.60	\$140.40	29.80%
E 101-44130-41200 OASI	\$0.00	\$9.20	\$50.00	\$0.00	\$0.00	\$21.29	\$28.71	42.58%
E 101-44130-41300 RETIREMENT	\$0.00	\$7.46	\$50.00	\$0.00	\$0.00	\$17.35	\$32.65	34.70%
E 101-44130-42100 INSURANCE	\$0.00	\$17.31	\$100.00	\$0.00	\$0.00	\$40.17	\$59.83	40.17%
E 101-44130-42500 REPAIRS AND M	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$176.67	\$73.33	70.67%
E 101-44130-42600 SUPPLIES AND	\$0.00	\$666.60	\$500.00	\$0.00	\$1,513.60	\$1,205.60	-\$705.60	241.12%
E 101-44130-42900 OTHER OTHER C	\$0.00	\$50.00	\$100.00	\$0.00	\$0.00	\$1.19	\$98.81	1.19%
DEPT 44130 WEST NILE	\$0.00	\$810.60	\$1,750.00	\$0.00	\$1,513.60	\$1,619.00	\$131.00	
DEPT 44400 HUMANE SOCIETY								
E 101-44400-42900 OTHER OTHER C	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-44400-43430 ANIMALS	\$0.00	\$174.00	\$500.00	\$0.00	\$37.00	\$37.00	\$463.00	7.40%
DEPT 44400 HUMANE SOCIETY	\$0.00	\$174.00	\$1,000.00	\$0.00	\$37.00	\$37.00	\$963.00	
DEPT 45100 RECREATION								
E 101-45100-41100 SALARIES AND	\$41.00	\$26,544.79	\$29,500.00	\$325.27	\$8,977.83	\$28,432.73	\$1,067.27	96.38%
E 101-45100-41103 OVERTIME WAG	\$0.00	\$0.00	\$400.00	\$0.00	\$3.38	\$34.60	\$365.40	8.65%
E 101-45100-41200 OASI	\$3.13	\$2,030.72	\$2,300.00	\$24.88	\$687.03	\$2,177.70	\$122.30	94.68%
E 101-45100-42150 INS-LIAB/PROP/	-\$119.46	\$1,064.53	\$2,300.00	\$256.93	\$0.00	\$1,606.36	\$693.64	69.84%
E 101-45100-42200 PROFESSIONAL	\$0.00	\$277.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-45100-42300 PUBLISHING	\$0.00	\$112.00	\$200.00	\$0.00	\$0.00	\$38.50	\$161.50	19.25%
E 101-45100-42500 REPAIRS AND M	\$49.05	\$1,332.18	\$6,000.00	\$0.00	\$218.04	\$1,536.79	\$4,463.21	25.61%
E 101-45100-42600 SUPPLIES AND	\$882.38	\$14,141.74	\$14,000.00	\$159.51	\$1,951.74	\$8,766.98	\$5,233.02	62.62%
E 101-45100-42629 OTHER MATERIA	-\$40.25	\$4,070.46	\$6,000.00	\$0.00	\$1,573.16	\$5,086.76	\$913.24	84.78%
E 101-45100-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-42750 TRAINING	\$175.00	\$700.00	\$600.00	\$0.00	\$758.80	\$758.80	-\$158.80	126.47%
E 101-45100-42800 UTILITIES	\$1,878.98	\$12,476.20	\$11,200.00	\$4,364.79	\$5,108.33	\$17,451.39	-\$6,251.39	155.82%
E 101-45100-42900 OTHER OTHER C	\$325.66	\$346.66	\$500.00	\$0.00	-\$75.00	\$0.00	\$500.00	0.00%
E 101-45100-43300 IMPROVE OTHE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-43400 MACHINERY AN	\$5,455.00	\$8,003.98	\$4,500.00	\$567.15	\$185.68	\$4,133.04	\$366.96	91.85%
DEPT 45100 RECREATION	\$8,650.49	\$71,100.26	\$78,850.00	\$5,698.53	\$19,388.99	\$70,023.65	\$8,826.35	
DEPT 45140 SENIOR CITIZENS ACTIVITIES								
E 101-45140-43500 DONATIONS	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	100.00%
DEPT 45140 SENIOR CITIZENS A	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
DEPT 45200 PARKS								
E 101-45200-41100 SALARIES AND	\$800.24	\$6,864.09	\$9,700.00	\$1,364.23	\$1,491.92	\$7,936.56	\$1,763.44	81.82%
E 101-45200-41103 OVERTIME WAG	\$0.00	\$1.63	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45200-41106 LONGEVITY PAY	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	0.00%
E 101-45200-41200 OASI	\$61.08	\$536.07	\$800.00	\$103.95	\$113.86	\$619.79	\$180.21	77.47%
E 101-45200-41300 RETIREMENT	\$14.00	\$134.04	\$200.00	\$21.63	\$14.42	\$144.20	\$55.80	72.10%

## City of Elk Point Expenditure Guideline LS-EP

Account Descr	SEPTEMBER	2013	2014 YTD		SEPTEMBER	AUGUST	2014	% of Budget
	2013 Amt	YTD Amt	Budget	Amt	2014 Amt	2014 Amt	YTD Amt	
E 101-45200-42100 INSURANCE	\$20.76	\$197.39	\$275.00	\$31.14	\$20.76	\$207.60	\$67.40	75.49%
E 101-45200-42150 INS-LIAB/PROP/	-\$199.10	\$1,774.21	\$3,800.00	\$428.21	\$0.00	\$2,722.26	\$1,077.74	71.64%
E 101-45200-42200 PROFESSIONAL	\$0.00	\$290.00	\$100.00	\$0.00	\$0.00	\$130.00	-\$30.00	130.00%
E 101-45200-42300 PUBLISHING	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$12.46	\$87.54	12.46%
E 101-45200-42400 RENTALS	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45200-42500 REPAIRS AND M	\$1,996.29	\$5,493.51	\$8,000.00	\$71.96	\$166.22	\$3,557.51	\$4,442.49	44.47%
E 101-45200-42600 SUPPLIES AND	\$114.94	\$5,217.02	\$6,000.00	\$0.00	\$132.90	\$3,315.06	\$2,684.94	55.25%
E 101-45200-42605 FERTILIZER & P	\$0.00	\$363.93	\$1,000.00	\$0.00	\$0.00	\$492.10	\$507.90	49.21%
E 101-45200-42620 AUTO EXPENSES	\$283.32	\$1,216.60	\$1,600.00	\$230.61	\$232.52	\$1,024.61	\$575.39	64.04%
E 101-45200-42800 UTILITIES	\$621.45	\$5,329.49	\$10,400.00	\$615.66	\$1,454.92	\$5,478.84	\$4,921.16	52.68%
E 101-45200-42900 OTHER OTHER C	\$0.00	\$226.50	\$1,000.00	\$0.00	\$0.00	\$231.50	\$768.50	23.15%
E 101-45200-43300 IMPROVE OTHE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45200-43400 MACHINERY AN	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$1,126.97	-\$626.97	225.39%
E 101-45200-43500 DONATIONS	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	100.00%
DEPT 45200 PARKS	\$3,712.98	\$28,644.48	\$46,200.00	\$2,867.39	\$3,627.52	\$27,999.46	\$18,200.54	
DEPT 45500 LIBRARIES								
E 101-45500-41100 SALARIES AND	\$1,464.87	\$13,002.87	\$22,000.00	\$2,472.79	\$1,300.55	\$14,429.14	\$7,570.86	65.59%
E 101-45500-41200 OASI	\$112.05	\$1,011.03	\$1,700.00	\$189.19	\$99.49	\$1,117.04	\$582.96	65.71%
E 101-45500-42150 INS-LIAB/PROP/	-\$39.82	\$354.85	\$775.00	\$85.65	\$0.00	\$535.46	\$239.54	69.09%
E 101-45500-42300 PUBLISHING	\$0.00	\$0.00	\$100.00	\$56.00	\$0.00	\$91.00	\$9.00	91.00%
E 101-45500-42500 REPAIRS AND M	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$18.63	-\$18.63	0.00%
E 101-45500-42600 SUPPLIES AND	\$2.50	\$255.29	\$1,000.00	\$126.76	\$2.69	\$228.78	\$771.22	22.88%
E 101-45500-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$17.00	\$83.00	17.00%
E 101-45500-42900 OTHER OTHER C	\$80.00	\$212.73	\$500.00	\$0.00	\$0.00	\$16.14	\$483.86	3.23%
E 101-45500-43400 MACHINERY AN	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-43410 COMPUTER SOF	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45500-43420 BOOKS	\$492.90	\$3,632.05	\$5,000.00	\$389.02	\$81.93	\$3,461.73	\$1,538.27	69.23%
E 101-45500-43440 SUBSCRIPTIONS	\$372.10	\$1,112.94	\$1,000.00	\$34.91	\$634.52	\$901.61	\$98.39	90.16%
DEPT 45500 LIBRARIES	\$2,484.60	\$19,601.76	\$32,775.00	\$3,354.32	\$2,119.18	\$20,816.53	\$11,958.47	
DEPT 45800 MUSEUM								
E 101-45800-42800 UTILITIES	\$63.55	\$1,125.72	\$1,750.00	\$950.27	\$0.00	\$1,750.00	\$0.00	100.00%
DEPT 45800 MUSEUM	\$63.55	\$1,125.72	\$1,750.00	\$950.27	\$0.00	\$1,750.00	\$0.00	
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC								
E 101-46500-42900 OTHER OTHER C	\$2,286.00	\$4,518.55	\$3,000.00	\$0.00	\$0.00	\$1,099.41	\$1,900.59	36.65%
E 101-46500-43500 DONATIONS	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100.00%
DEPT 46500 ECONOMIC DEVELO	\$2,286.00	\$14,518.55	\$13,000.00	\$0.00	\$0.00	\$11,099.41	\$1,900.59	
DEPT 46520 PLANNING AND ZONING								
E 101-46520-41100 SALARIES AND	\$0.00	\$340.00	\$1,000.00	\$0.00	\$0.00	\$620.00	\$380.00	62.00%
E 101-46520-41200 OASI	\$0.00	\$26.01	\$75.00	\$0.00	\$0.00	\$47.43	\$27.57	63.24%

## City of Elk Point Expenditure Guideline LS-EP

Account Descr	SEPTEMBER	2013	2014 YTD	SEPTEMBER	AUGUST	2014	Balance	% of Budget
	2013 Amt	YTD Amt	Budget	2014 Amt	2014 Amt	YTD Amt		
E 101-46520-42100 INSURANCE	\$0.00	\$750.00	\$1,500.00	\$0.00	\$0.00	\$840.00	\$660.00	56.00%
E 101-46520-42200 PROFESSIONAL	\$296.48	\$10,817.66	\$3,500.00	\$76.37	\$56.88	\$1,563.41	\$1,936.59	44.67%
E 101-46520-42300 PUBLISHING	\$39.64	\$217.14	\$500.00	\$19.27	\$0.00	\$126.29	\$373.71	25.26%
E 101-46520-42320 DUES	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	100.00%
E 101-46520-42600 SUPPLIES AND	\$5.65	\$36.12	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-46520-42700 TRAVEL AND CO	\$0.00	\$91.95	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-46520-42900 OTHER OTHER C	\$0.00	\$45.96	\$200.00	\$0.00	\$0.00	\$900.45	-\$700.45	450.23%
DEPT 46520 PLANNING AND ZON	\$341.77	\$12,374.84	\$7,325.00	\$95.64	\$56.88	\$4,147.58	\$3,177.42	
DEPT 46610 STORAGE BUILDING								
E 101-46610-42150 INS-LIAB/PROP/	-\$119.46	\$1,064.53	\$2,300.00	\$256.94	\$0.00	\$1,606.37	\$693.63	69.84%
E 101-46610-42500 REPAIRS AND M	\$0.00	\$0.00	\$1,000.00	\$0.00	\$258.50	\$258.50	\$741.50	25.85%
E 101-46610-42800 UTILITIES	\$124.90	\$1,497.01	\$2,400.00	\$133.84	\$153.24	\$1,425.80	\$974.20	59.41%
DEPT 46610 STORAGE BUILDING	\$5.44	\$2,561.54	\$5,700.00	\$390.78	\$411.74	\$3,290.67	\$2,409.33	
DEPT 47140 DEBT SERVICE								
E 101-47140-44103 PRINCIPAL	\$0.00	\$23,576.49	\$24,661.00	\$0.00	\$0.00	\$24,661.23	-\$0.23	100.00%
E 101-47140-44203 INTEREST	\$0.00	\$2,234.93	\$1,150.00	\$0.00	\$0.00	\$1,097.20	\$52.80	95.41%
DEPT 47140 DEBT SERVICE	\$0.00	\$25,811.42	\$25,811.00	\$0.00	\$0.00	\$25,758.43	\$52.57	
DEPT 51300 EQUIPMENT REPLACEMENT DEPT.								
E 101-51300-43400 MACHINERY AN	\$0.00	\$0.00	\$32,000.00	\$0.00	\$0.00	\$82,075.00	-\$50,075.00	256.48%
E 101-51300-44100 PRINCIPAL	\$0.00	\$0.00	\$13,261.00	\$0.00	\$0.00	\$0.00	\$13,261.00	0.00%
E 101-51300-44200 INTEREST	\$0.00	\$0.00	\$4,140.00	\$0.00	\$0.00	\$0.00	\$4,140.00	0.00%
DEPT 51300 EQUIPMENT REPLAC	\$0.00	\$0.00	\$49,401.00	\$0.00	\$0.00	\$82,075.00	-\$32,674.00	
FUND 101 GENERAL FUND	\$100,143.96	\$848,304.76	\$1,228,844.49	\$103,127.20	\$94,339.85	\$883,002.89	\$385,829.11	
FUND 200 SPECIAL REVENUE								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC								
E 200-46500-42200 PROFESSIONAL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 200-46500-44300 UDAG EXPENSE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
DEPT 46500 ECONOMIC DEVELO	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
FUND 200 SPECIAL REVENUE	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
FUND 211 LIQ, LODG, DINE SALES TAX FUND								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC								
E 211-46500-42150 INS-LIAB/PROP/	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 211-46500-42200 PROFESSIONAL	\$74.75	\$74.75	\$0.00	\$0.00	\$0.00	\$167.95	-\$167.95	0.00%
E 211-46500-44100 PRINCIPAL	\$0.00	\$0.00	\$28,000.00	\$1,082.40	\$1,039.43	\$10,068.09	\$17,931.91	35.96%
E 211-46500-44200 INTEREST	\$0.00	\$0.00	\$0.00	\$1,185.15	\$1,228.12	\$12,607.41	-\$12,607.41	0.00%
DEPT 46500 ECONOMIC DEVELO	\$74.75	\$74.75	\$30,000.00	\$2,267.55	\$2,267.55	\$22,843.45	\$7,156.55	



**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	SEPTEMBER 2013 Amt	2013 YTD Amt	2014 YTD Budget	SEPTEMBER 2014 Amt	AUGUST 2014 Amt	2014 YTD Amt	Balance	% of Budget
DEPT 43200 SANITATION								
E 604-43200-41100 SALARIES AND	\$4,210.64	\$39,228.29	\$57,500.00	\$6,440.21	\$4,320.46	\$40,500.11	\$16,999.89	70.43%
E 604-43200-41103 OVERTIME WAG	\$102.91	\$1,447.14	\$3,700.00	\$184.13	\$157.83	\$1,134.49	\$2,565.51	30.66%
E 604-43200-41106 LONGEVITY PAY	\$0.00	\$420.00	\$570.00	\$0.00	\$0.00	\$460.00	\$110.00	80.70%
E 604-43200-41200 OASI	\$327.40	\$3,224.04	\$4,350.00	\$495.46	\$335.88	\$3,403.66	\$946.34	78.25%
E 604-43200-41300 RETIREMENT	\$261.35	\$2,571.28	\$3,425.00	\$398.29	\$269.87	\$2,733.86	\$691.14	79.82%
E 604-43200-42100 INSURANCE	\$537.69	\$5,107.90	\$4,600.00	\$791.19	\$537.72	\$5,361.77	-\$761.77	116.56%
E 604-43200-42150 INS-LIAB/PROP/	-\$238.92	\$2,129.04	\$4,550.00	\$513.87	\$0.00	\$3,212.73	\$1,337.27	70.61%
E 604-43200-42200 PROFESSIONAL	\$776.90	\$15,130.83	\$5,000.00	\$6,241.94	\$56.88	\$9,958.87	-\$4,958.87	199.18%
E 604-43200-42300 PUBLISHING	\$18.05	\$206.87	\$400.00	\$27.43	\$10.10	\$147.30	\$252.70	36.83%
E 604-43200-42320 DUES	\$0.00	\$40.00	\$1,600.00	\$0.00	\$0.00	\$30.00	\$1,570.00	1.88%
E 604-43200-42400 RENTALS	\$0.00	\$2,555.36	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 604-43200-42500 REPAIRS AND M	\$363.47	\$23,389.78	\$30,000.00	\$5,648.20	\$7,078.13	\$32,397.32	-\$2,397.32	107.99%
E 604-43200-42550 OFFICE EXPENS	\$53.39	\$1,309.38	\$2,000.00	\$4.15	\$83.73	\$719.83	\$1,280.17	35.99%
E 604-43200-42600 SUPPLIES AND	\$4,664.32	\$11,407.00	\$16,000.00	\$2,885.89	\$353.66	\$11,988.73	\$4,011.27	74.93%
E 604-43200-42610 UNIFORMS	\$106.95	\$234.45	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
E 604-43200-42620 AUTO EXPENSES	\$292.51	\$2,249.38	\$3,350.00	\$299.55	\$302.18	\$1,894.71	\$1,455.29	56.56%
E 604-43200-42700 TRAVEL AND CO	\$0.00	\$9.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 604-43200-42750 TRAINING	\$0.00	\$25.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 604-43200-42800 UTILITIES	\$2,863.10	\$18,419.83	\$28,000.00	\$3,115.09	\$2,352.99	\$19,717.78	\$8,282.22	70.42%
E 604-43200-42900 OTHER OTHER C	\$20.30	\$57.60	\$2,000.00	\$10.50	\$0.00	\$58.80	\$1,941.20	2.94%
E 604-43200-43300 IMPROVE OTHE	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 604-43200-43400 MACHINERY AN	\$0.00	\$354.28	\$1,000.00	\$23.21	\$208.89	\$866.53	\$133.47	86.65%
E 604-43200-43410 COMPUTER SOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$87.98	-\$87.98	0.00%
E 604-43200-44100 PRINCIPAL	\$0.00	\$0.00	\$58,172.00	\$0.00	\$0.00	\$0.00	\$58,172.00	0.00%
E 604-43200-44200 INTEREST	\$0.00	\$23,391.32	\$28,885.00	\$0.00	\$0.00	\$21,836.74	\$7,048.26	75.60%
DEPT 43200 SANITATION	\$14,360.06	\$152,907.77	\$263,802.00	\$27,079.11	\$16,068.32	\$156,511.21	\$107,290.79	
FUND 604 SEWER FUND	\$14,360.06	\$152,907.77	\$263,802.00	\$27,079.11	\$16,068.32	\$156,511.21	\$107,290.79	
FUND 610 ELECTRIC FUND								
DEPT 43400 ELECTRICITY								
E 610-43400-41100 SALARIES AND	\$8,920.72	\$82,939.72	\$121,050.00	\$13,715.57	\$9,170.70	\$89,333.50	\$31,716.50	73.80%
E 610-43400-41103 OVERTIME WAG	\$456.17	\$3,913.71	\$5,800.00	\$460.20	\$393.71	\$3,905.50	\$1,894.50	67.34%
E 610-43400-41106 LONGEVITY PAY	\$0.00	\$0.00	\$1,310.00	\$0.00	\$0.00	\$0.00	\$1,310.00	0.00%
E 610-43400-41200 OASI	\$686.68	\$6,538.75	\$9,620.00	\$1,054.42	\$712.47	\$7,195.39	\$2,424.61	74.80%
E 610-43400-41300 RETIREMENT	\$565.86	\$5,409.81	\$7,545.00	\$850.59	\$574.50	\$5,800.07	\$1,744.93	76.87%
E 610-43400-42100 INSURANCE	\$1,202.30	\$11,192.30	\$15,650.00	\$1,580.43	\$1,063.88	\$10,611.63	\$5,038.37	67.81%
E 610-43400-42150 INS-LIAB/PROP/	-\$597.30	\$5,322.61	\$11,275.00	\$1,284.68	\$0.00	\$8,031.83	\$3,243.17	71.24%
E 610-43400-42200 PROFESSIONAL	\$754.25	\$2,487.44	\$5,000.00	\$76.37	\$138.47	\$996.90	\$4,003.10	19.94%
E 610-43400-42300 PUBLISHING	\$32.14	\$207.96	\$500.00	\$27.43	\$10.10	\$147.30	\$352.70	29.46%

**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	SEPTEMBER 2013 Amt	2013 YTD Amt	2014 YTD Budget	SEPTEMBER 2014 Amt	AUGUST 2014 Amt	2014 YTD Amt	Balance	% of Budget
E 610-43400-42320 DUES	\$0.00	\$1,219.00	\$1,300.00	\$0.00	\$0.00	\$1,220.00	\$80.00	93.85%
E 610-43400-42500 REPAIRS AND M	\$620.13	\$4,391.65	\$11,000.00	\$1,048.44	\$252.74	\$5,285.21	\$5,714.79	48.05%
E 610-43400-42550 OFFICE EXPENS	\$122.06	\$3,034.76	\$5,000.00	\$72.15	\$161.63	\$3,272.85	\$1,727.15	65.46%
E 610-43400-42600 SUPPLIES AND	\$2,787.04	\$27,734.37	\$40,000.00	\$6,740.11	\$906.00	\$55,928.38	-\$15,928.38	139.82%
E 610-43400-42610 UNIFORMS	\$0.00	\$779.88	\$900.00	\$246.97	\$45.98	\$771.14	\$128.86	85.68%
E 610-43400-42620 AUTO EXPENSES	\$420.00	\$3,124.24	\$4,000.00	\$217.21	\$375.52	\$3,000.71	\$999.29	75.02%
E 610-43400-42629 OTHER MATERIA	\$1114,835.91	\$920,916.34	\$1,180,000.00	\$112,071.47	\$107,618.25	\$930,759.36	\$249,240.64	78.88%
E 610-43400-42700 TRAVEL AND CO	\$0.00	\$417.05	\$1,000.00	\$0.00	\$0.00	\$891.73	\$108.27	89.17%
E 610-43400-42750 TRAINING	\$0.00	\$450.00	\$1,000.00	\$0.00	\$0.00	\$966.62	\$33.38	96.66%
E 610-43400-42800 UTILITIES	\$639.65	\$6,289.08	\$9,500.00	\$596.12	\$524.41	\$5,954.00	\$3,546.00	62.67%
E 610-43400-42810 CONVERSION	\$0.00	\$0.00	\$61,000.00	\$0.00	\$0.00	\$53,073.00	\$7,927.00	87.00%
E 610-43400-42900 OTHER OTHER C	\$20.30	\$530.57	\$5,000.00	\$737.88	-\$132.48	\$1,019.60	\$3,980.40	20.39%
E 610-43400-43400 MACHINERY AN	\$0.00	\$891.27	\$36,000.00	\$23.21	\$23.21	\$39,680.85	-\$3,680.85	110.22%
E 610-43400-43410 COMPUTER SOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.97	-\$122.97	0.00%
E 610-43400-43700 REFUNDS	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 610-43400-44100 PRINCIPAL	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$0.00	\$65,000.00	0.00%
E 610-43400-44200 INTEREST	\$0.00	\$17,257.50	\$39,432.00	\$0.00	\$0.00	\$3,854.36	\$35,577.64	9.77%
DEPT 43400 ELECTRICITY	\$131,465.91	\$1,105,048.01	\$1,642,882.00	\$140,803.25	\$121,839.09	\$1,231,822.90	\$411,059.10	
FUND 610 ELECTRIC FUND	\$131,465.91	\$1,105,048.01	\$1,642,882.00	\$140,803.25	\$121,839.09	\$1,231,822.90	\$411,059.10	
FUND 612 SOLID WASTE FUND								
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL	\$3,342.41	\$32,631.57	\$46,800.00	\$4,824.23	\$4,347.77	\$33,477.73	\$13,322.27	71.53%
E 612-43250-41100 SALARIES AND	\$0.00	\$109.58	\$1,150.00	\$0.00	\$120.71	\$399.38	\$750.62	34.73%
E 612-43250-41103 OVERTIME WAG	\$0.00	\$75.00	\$210.00	\$0.00	\$0.00	\$90.00	\$120.00	42.86%
E 612-43250-41106 LONGEVITY PAY	\$254.39	\$2,569.99	\$3,700.00	\$361.37	\$337.58	\$2,647.13	\$1,052.87	71.54%
E 612-43250-41200 OASI	\$148.39	\$1,447.92	\$2,075.00	\$222.65	\$150.65	\$1,541.08	\$533.92	74.27%
E 612-43250-41300 RETIREMENT	\$387.69	\$3,659.27	\$5,050.00	\$566.16	\$387.64	\$3,846.22	\$1,203.78	76.16%
E 612-43250-42100 INSURANCE	-\$358.38	\$3,381.57	\$6,775.00	\$770.81	\$0.00	\$4,597.10	\$2,177.90	67.85%
E 612-43250-42200 PROFESSIONAL	\$106.25	\$10,671.57	\$1,000.00	\$76.37	\$56.85	\$892.27	\$107.73	89.23%
E 612-43250-42300 PUBLISHING	\$18.05	\$504.97	\$500.00	\$27.43	\$160.10	\$716.29	-\$216.29	143.26%
E 612-43250-42500 REPAIRS AND M	\$202.37	\$2,979.49	\$8,000.00	\$0.00	\$1,247.45	\$2,963.18	\$5,036.82	37.04%
E 612-43250-42550 OFFICE EXPENS	\$53.43	\$868.28	\$1,500.00	\$4.15	\$83.73	\$606.90	\$893.10	40.46%
E 612-43250-42600 SUPPLIES AND	\$331.19	\$2,008.10	\$3,000.00	\$613.57	\$35.82	\$1,821.37	\$1,178.63	60.71%
E 612-43250-42610 UNIFORMS	\$0.00	\$381.50	\$450.00	\$0.00	\$0.00	\$354.67	\$95.33	78.82%
E 612-43250-42620 AUTO EXPENSES	\$741.12	\$6,363.17	\$9,950.00	\$673.93	\$872.06	\$6,225.30	\$3,724.70	62.57%
E 612-43250-42629 OTHER MATERIA	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 612-43250-42700 TRAVEL AND CO	\$0.00	\$9.48	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 612-43250-42710 TIPPING FEES	\$4,113.20	\$28,813.04	\$45,000.00	\$4,388.80	\$2,799.20	\$29,118.82	\$15,881.18	64.71%
E 612-43250-42750 TRAINING	\$0.00	\$25.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 612-43250-42800 UTILITIES	\$132.30	\$1,118.32	\$1,700.00	\$130.67	\$130.28	\$1,004.43	\$695.57	59.08%

## City of Elk Point Expenditure Guideline LS-EP

Account Descr	SEPTEMBER	2013	AUGUST		2014	Balance	% of Budget
	2013 Amt	YTD Amt	2014 YTD Budget	2014 Amt	YTD Amt		
E 612-43250-42900 OTHER OTHER C	\$0.00	\$991.29	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 612-43250-43400 MACHINERY AN	\$0.00	\$251.32	\$0.00	\$23.21	\$680.88	-\$680.88	0.00%
E 612-43250-43410 COMPUTER SOF	\$0.00	\$0.00	\$0.00	\$0.00	\$87.98	-\$87.98	0.00%
E 612-43250-44100 PRINCIPAL	\$0.00	\$0.00	\$23,973.00	\$0.00	\$0.00	\$23,973.00	0.00%
E 612-43250-44200 INTEREST	\$0.00	\$35.00	\$1,153.00	\$0.00	\$1,545.21	-\$392.21	134.02%
DEPT 43250 SEWAGE COLLECTIO	\$9,472.41	\$98,895.43	\$165,836.00	\$10,753.05	\$92,615.94	\$73,220.06	
FUND 612 SOLID WASTE FUND	\$9,472.41	\$98,895.43	\$165,836.00	\$10,753.05	\$92,615.94	\$73,220.06	
FUND 700 TRUST & AGENCY							
DEPT 41900 OTHER GENERAL GOVERNMENT							
E 700-41900-44400 EAST RIVER LOA	\$816.47	\$6,387.87	\$5,550.00	\$0.00	\$465.15	\$5,084.85	8.38%
DEPT 41900 OTHER GENERAL GO	\$816.47	\$6,387.87	\$5,550.00	\$0.00	\$465.15	\$5,084.85	
DEPT 45200 PARKS							
E 700-45200-41100 SALARIES AND	\$0.00	\$1,606.00	\$2,000.00	\$0.00	\$1,440.00	\$560.00	72.00%
E 700-45200-41200 OASI	\$0.00	\$122.86	\$175.00	\$0.00	\$110.16	\$64.84	62.95%
E 700-45200-42600 SUPPLIES AND	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
DEPT 45200 PARKS	\$0.00	\$1,728.86	\$2,375.00	\$0.00	\$1,550.16	\$824.84	
FUND 700 TRUST & AGENCY	\$816.47	\$8,116.73	\$7,925.00	\$0.00	\$2,015.31	\$5,909.69	
	\$268,773.67	\$2,381,237.67	\$3,922,848.49	\$306,298.43	\$2,600,397.74	\$1,362,438.26	

((((Not Balance=0))) or (((YTD Budget]>0)))

**City of Elk Point  
Revenue Guideline LS-EP**

Account Descr	AUGUST 2013 Amt	2013 YTD Amt	2014 YTD Budget	AUGUST 2014 Amt	JULY 2014 Amt	2014 YTD Amt	Balance	% of Budget
<b>FUND 101 GENERAL FUND</b>								
R 101-00000-10200 AMT PROV FOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31100 GENERAL PROPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31110 GEN PROP TAXE	\$6,614.04	\$377,350.40	\$725,720.00	\$1,779.72	\$2,507.97	\$373,432.80	\$348,806.75	51.94%
R 101-00000-31120 GEN PROP TAXE	\$0.00	\$4,488.46	\$5,000.00	\$0.00	\$100.43	\$2,151.55	\$2,848.45	43.03%
R 101-00000-31130 GEN PROP TAXE	\$0.00	\$1,279.35	\$1,500.00	\$0.00	\$97.95	\$1,129.07	\$370.93	75.27%
R 101-00000-31160 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31170 GEN PROP TAXE	\$35.91	\$2,125.26	\$3,500.00	\$1,759.61	\$206.54	\$3,825.28	-\$325.28	109.29%
R 101-00000-31190 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31300 GEN SALES AND	\$35,553.12	\$276,065.98	\$390,000.00	\$36,502.24	\$50,661.22	\$285,709.48	\$58,943.46	84.89%
R 101-00000-31400 GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31500 AMUSEMENT TA	\$0.00	\$192.00	\$300.00	\$0.00	\$12.00	\$12.00	\$288.00	4.00%
R 101-00000-31900 PENALTY, INTER	\$128.82	\$843.54	\$1,000.00	\$14.62	\$43.06	\$466.55	\$516.57	48.34%
R 101-00000-32000 LICENSES AND P	\$0.00	\$1,400.00	\$8,000.00	\$0.00	\$150.00	\$1,775.00	\$5,625.00	29.69%
R 101-00000-32200 RIGHT OF WAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-32400 VIDEO AND LOT	\$0.00	\$100.00	\$2,000.00	\$0.00	\$0.00	\$100.00	\$1,900.00	5.00%
R 101-00000-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33140 LAND AND WAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33200 FEDERAL SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33499 OTHER STATE G	\$0.00	\$6,751.36	\$0.00	\$0.00	\$1,804.00	\$1,804.00	-\$1,804.00	0.00%
R 101-00000-33500 STATE SHARE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33510 BANK FRANCHIS	\$0.00	\$3,362.67	\$2,000.00	\$0.00	\$0.00	\$2,881.34	-\$881.34	144.07%
R 101-00000-33530 LIQUOR TAX RE	\$2,432.61	\$8,171.86	\$11,000.00	\$0.00	\$2,570.96	\$8,697.88	\$2,302.12	79.07%
R 101-00000-33540 MOTOR VEHICL	\$1,405.02	\$11,255.48	\$15,000.00	\$2,116.25	\$1,943.84	\$12,809.79	\$611.62	95.92%
R 101-00000-33570 LICENSE REVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33580 LOCAL GOV HW	\$0.00	\$7,286.90	\$13,000.00	\$0.00	\$2,670.08	\$8,270.68	\$4,729.32	63.62%
R 101-00000-33590 OTHER STATE S	\$4,732.95	\$6,273.82	\$5,200.00	\$0.00	\$0.00	\$1,718.78	\$3,481.22	33.05%
R 101-00000-33800 COUNTY SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33830 COUNTY WHEEL	\$500.32	\$4,428.32	\$7,000.00	\$727.33	\$661.12	\$4,231.82	\$2,246.22	67.91%
R 101-00000-33900 COUNTY PAY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34000 CHARGES FOR G	\$0.00	\$370.10	\$1,000.00	\$60.00	\$0.00	\$122.94	\$877.06	12.29%
R 101-00000-34100 GENERAL GOVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34110 ZONING AND SU	\$95.00	\$1,225.00	\$2,000.00	\$280.00	\$94.00	\$2,208.00	-\$607.00	130.35%
R 101-00000-34120 SALE OF MAPS A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34190 OTHER GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34200 PUBLIC SAFETY	\$37.74	\$1,651.61	\$2,000.00	\$0.00	\$0.00	\$556.67	\$1,443.33	27.83%

## City of Elk Point Revenue Guideline LS-EP

Account Descr	AUGUST 2013 Amt	2013 YTD Amt	2014 YTD Budget	AUGUST 2014 Amt	JULY 2014 Amt	2014 YTD Amt	Balance	% of Budget
R 101-00000-34290 OTHER PUBLIC	\$0.00	\$37.72	\$500.00	\$0.00	\$47.16	\$122.93	\$287.49	42.50%
R 101-00000-34520 ANIMAL CONTR	\$5.00	\$571.00	\$1,500.00	\$10.00	\$15.00	\$520.00	\$980.00	34.67%
R 101-00000-34620 SWIMMING POO	\$280.38	\$560.76	\$1,200.00	\$93.46	\$186.92	\$373.84	\$826.16	31.15%
R 101-00000-34621 DAILY FEES	\$488.79	\$5,477.67	\$6,500.00	\$506.57	\$1,654.23	\$4,812.90	\$1,687.10	74.04%
R 101-00000-34622 SINGLE MEMBER	\$0.00	\$822.41	\$800.00	\$0.00	\$37.38	\$859.79	-\$59.79	107.47%
R 101-00000-34623 FAMILY MEMBE	\$0.00	\$4,788.22	\$4,800.00	\$0.00	\$88.79	\$5,238.35	-\$438.35	109.13%
R 101-00000-34624 SWIMMING LES	\$283.01	\$3,677.50	\$3,750.00	\$212.27	\$1,245.28	\$3,891.50	-\$141.50	103.77%
R 101-00000-34640 CONCESSIONS	\$619.04	\$6,226.59	\$7,500.00	\$736.04	\$2,380.84	\$7,180.65	\$319.35	95.74%
R 101-00000-34670 SIGN ADVERTIS	\$190.86	\$676.76	\$1,000.00	\$155.00	\$95.00	\$550.07	\$394.93	60.51%
R 101-00000-34690 OTHER CULTUR	\$506.91	\$1,493.09	\$2,000.00	\$524.43	\$350.24	\$1,289.40	\$600.00	70.00%
R 101-00000-35000 FINES AND FOR	\$50.00	\$2,199.35	\$2,000.00	\$0.00	\$0.00	\$575.00	\$1,325.00	33.75%
R 101-00000-35100 COURT FINES A	\$39.00	\$133.85	\$500.00	\$0.00	\$0.00	\$39.00	\$461.00	7.80%
R 101-00000-35900 OTHER FINES A	\$0.00	\$4.50	\$0.00	\$98.52	\$22.50	\$552.88	-\$558.54	0.00%
R 101-00000-36000 MISCELLANEOU	\$0.00	\$1,170.78	\$1,000.00	\$2,807.08	\$9.15	\$2,829.24	-\$2,039.22	303.92%
R 101-00000-36100 INTEREST EARN	\$61.77	\$259.42	\$300.00	\$111.87	\$106.63	\$619.55	-\$415.73	238.58%
R 101-00000-36200 RENTALS	\$0.00	\$600.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 101-00000-36300 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36310 PRINCIPAL COLL	\$386.30	\$4,162.55	\$3,676.00	\$0.00	\$0.00	\$3,675.85	\$0.15	100.00%
R 101-00000-36320 INT AND PENAL	\$9.66	\$2,367.82	\$2,424.00	\$0.00	\$0.00	\$2,423.13	\$0.87	99.96%
R 101-00000-36330 PRINCIPAL COLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36340 INT AND PENAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36600 GAIN ON SALE O	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36700 CONTRIB AND D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36900 OTHER MISCEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-38610 SALE OF LOTS	\$0.00	\$6,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$4,000.00	27.27%
R 101-00000-38620 GRAVE-DIGGING	\$0.00	\$2,264.16	\$3,000.00	\$448.10	\$1,155.63	\$2,075.41	\$924.59	69.18%
R 101-00000-38690 OTHER CEMETE	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-00000-38750 CABLE TV FRAN	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
R 101-00000-39000 OTHER SOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39100 OTHER FINANCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	0.00%
R 101-00000-39130 SALE OF GENER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39140 COMP FOR LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-43100-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND	\$54,456.25	\$858,716.26	\$1,268,870.00	\$48,943.11	\$70,917.92	\$749,533.12	\$465,225.94	

## City of Elk Point Revenue Guideline LS-EP

Account Descr	AUGUST 2013 Amt	2013 YTD Amt	2014 YTD Budget	AUGUST 2014 Amt	JULY 2014 Amt	2014 YTD Amt	Balance	% of Budget
<b>FUND 200 SPECIAL REVENUE</b>								
R 200-00000-31400 GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36000 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36100 INTEREST EARN	\$31.42	\$173.26	\$950.00	\$33.75	\$33.52	\$258.60	\$691.40	27.22%
R 200-00000-36330 PRINCIPAL COLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36340 INT AND PENAL	\$125.89	\$2,187.03	\$8,400.00	\$73.49	\$78.00	\$712.85	\$7,618.21	9.31%
R 200-00000-39100 OTHER FINANCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 200 SPECIAL REVENUE</b>	\$157.31	\$2,360.29	\$9,350.00	\$107.24	\$111.52	\$971.45	\$8,309.61	
<b>FUND 211 LIQ, LODG, DINE SALES TAX FUND</b>								
R 211-00000-31400 GROSS RECEIPT	\$2,954.22	\$21,836.95	\$31,000.00	\$2,777.37	\$2,500.54	\$17,681.77	\$10,311.58	66.74%
R 211-00000-36700 CONTRIB AND D	\$0.00	\$189,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 211-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 211 LIQ, LODG, DINE SALES T</b>	\$2,954.22	\$210,911.95	\$31,000.00	\$2,777.37	\$2,500.54	\$17,681.77	\$10,311.58	
<b>FUND 500 CAPITAL PROJECTS FUND</b>								
R 500-00000-33100 FEDERAL GRANT	\$0.00	\$61.52	\$199,693.00	\$0.00	\$0.00	\$70.43	\$199,622.57	0.04%
R 500-00000-33130 COMMUNITY DE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-33175 COMMUNITY AC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-36000 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-36100 INTEREST EARN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-39000 OTHER SOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 500 CAPITAL PROJECTS FUND</b>	\$0.00	\$61.52	\$199,693.00	\$0.00	\$0.00	\$70.43	\$199,622.57	
<b>FUND 602 WATER FUND</b>								
R 602-00000-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-36100 INTEREST EARN	\$3.86	\$58.94	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
R 602-00000-36900 OTHER MISCEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-38100 WATER REVENU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-38110 METERED AND F	\$39,249.07	\$280,885.82	\$402,500.00	\$36,885.97	\$46,929.25	\$271,815.56	\$130,684.44	67.53%
R 602-00000-38120 BULK WATER SA	\$0.00	\$145.34	\$1,000.00	\$0.00	\$0.00	\$0.00	\$922.03	7.80%
R 602-00000-38130 SURCHARGE	\$2,135.88	\$17,067.44	\$25,000.00	\$2,108.08	\$2,106.55	\$16,849.32	\$8,150.68	67.40%
R 602-00000-38180 SALE OF SUPPLI	\$545.00	\$680.00	\$0.00	\$0.00	\$0.00	\$65.00	-\$65.00	0.00%





### City of Elk Point Revenue Guideline LS-EP

Account Descr	AUGUST 2013 Amt	2013 YTD Amt	2014 YTD Budget	AUGUST 2014 Amt	JULY 2014 Amt	2014 YTD Amt	Balance	% of Budget
R 700-45200-34630 RECREATION PR	\$0.00	\$1,438.68	\$1,500.00	\$0.00	\$0.00	\$957.53	\$542.47	63.84%
R 700-45200-36700 CONTRIB AND D	\$0.00	\$797.17	\$1,000.00	\$0.00	\$0.00	\$500.00	\$350.00	65.00%
FUND 700 TRUST & AGENCY	\$500.00	\$7,134.05	\$8,050.00	\$0.00	\$156.00	\$2,000.68	\$5,899.32	
	\$278,134.84	\$3,053,714.09	\$4,113,963.00	\$280,332.64	\$305,062.69	\$2,545,157.66	\$1,508,387.66	

**City of Elk Point**  
**PAYMENTS BY FUND**

10/03/14 10:28 AM

Page 1

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
<b>FUND 101 GENERAL FUND</b>				
<b>DEPT 41100 LEGISLATIVE</b>				
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$209.88		ATTORNEY FEES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
OTHER OTHER CURRENT EXP	PETAL PUSHER	\$51.94		plant for Gloria Donnelly's funer
PROFESSIONAL SERVICES AN	QUAM & BERGLIN, CPA'	\$19,500.00		Audit report for year end 12/31/
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$63.00		SEAFOG meeting in Sioux Falls
TRAVEL AND CONFERENCE	SOUTHEAST FARMER EL	\$0.00		City Car # 100
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$11.94		ribbon for adding machines
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$7.49		backup for server
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$68.04		2 scissors, calendar, labels & cal
UTILITIES	VERIZON WIRELESS	\$27.01		Mayor
UTILITIES	VERIZON WIRELESS	\$59.08		Dennis - CELL PHONE
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$1.82		postage
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
OTHER OTHER CURRENT EXP	CARDMEMBER SERVICE	\$11.77		cookies for mayors meeting
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$1.61		postage
DEPT 41100 LEGISLATIVE		\$20,082.84		
<b>DEPT 41120 CITY HALL</b>				
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$203.84		city hall - flor light blubs
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$1.99		lemonade - mayor meeting for 9
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$103.95		paper towel dispenser for mens
UTILITIES	MIDAMERICAN ENERGY	\$10.90		CITY HALL -GAS
DEPT 41120 CITY HALL		\$320.68		
<b>DEPT 42100 POLICE</b>				
AUTO EXPENSES	CARDMEMBER SERVICE	\$38.14		Kum & Go 12.718 gallons #103
AUTO EXPENSES	CARDMEMBER SERVICE	\$42.50		Kum & Go 14.170 gallons #102
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
SUPPLIES AND MATERIALS	RDJ SPECIALTIES, INC.	\$234.86		250 Halloween bags
UTILITIES	VERIZON WIRELESS	\$65.88		POLICE - CELL PHONE
UTILITIES	VERIZON WIRELESS	\$29.08		RYAN - CELL PHONE
OFFICE EXPENSE	Perkins Office Solutions	\$20.03		correction tape & fluid
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$1,054.44		ATTORNEY FEES
OFFICE EXPENSE	Perkins Office Solutions	\$65.26		CDR, DVD, post it notes & folder
SUPPLIES AND MATERIALS	NYGREN'S TRUE VALUE	\$2.79		police
AUTO EXPENSES	CARDMEMBER SERVICE	\$26.25		Kum & Go 8.752 gallons #102
SUPPLIES AND MATERIALS	MODERN MARKETING	\$183.14		barricade caution tape & caution
AUTO EXPENSES	CARDMEMBER SERVICE	\$37.00		Kum & Go 11.939 gallons #103
AUTO EXPENSES	CARDMEMBER SERVICE	\$43.00		Kum & Go 13.875 gallons #102
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.50		Kum & Go 7.582 gallons #102
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.79		Kum & Go 9.936 gallons #102
UNIFORMS	SIOUX SALES, CO.	\$49.95		Jacob - pants
AUTO EXPENSES	CARDMEMBER SERVICE	\$36.51		Kum & Go 11.935 gallons #103
AUTO EXPENSES	CARDMEMBER SERVICE	\$28.00		Kum & Go 9.336 gallons #102
AUTO EXPENSES	CARDMEMBER SERVICE	\$34.50		Kum & Go 11.277 gallons #102
AUTO EXPENSES	CARDMEMBER SERVICE	\$32.50		Kum & Go 10.487 gallons #102
PUBLISHING	LEADER-COURIER	\$46.07		PUBLISHING
OFFICE EXPENSE	CARDMEMBER SERVICE	\$26.46		DARE letters
AUTO EXPENSES	CARDMEMBER SERVICE	\$35.00		Kum & Go 11.671 gallons #102
AUTO EXPENSES	CARDMEMBER SERVICE	\$40.00		Kum & Go 13.076 gallons #102
DEPT 42100 POLICE		\$2,248.86		

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
DEPT 43100 HIGHWAYS AND STREETS				
STREET REPAIRS	BARKLEY ASPHALT INC.	\$757.26		HOT MIX ASPHALT
OTHER OTHER CURRENT EXP	VISION SOLUTIONS	\$270.00		Safety glasses - Jason Welch
AUTO EXPENSES	SOUTHEAST FARMER EL	\$101.91		groundmaster mower #129
AUTO EXPENSES	SOUTHEAST FARMER EL	\$161.89		Jason's Truck #109
STREET REPAIRS	BARKLEY ASPHALT INC.	\$759.15		HOT MIX ASPHALT
SUPPLIES AND MATERIALS	MSC INDUSTRIAL SUPP	\$234.71		Kant - twist clamp
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$230.01		bass air flow sensor, air filter &
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$16.16		air filter
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.55		maintenance
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$80.50		13 pc std 3/8 drv
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$51.40		filters & blade
UTILITIES	MIDAMERICAN ENERGY	\$8.00		STREET-GAS
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$91.93		oil, air & oxygen sensors
UNIFORMS	BOMGAARS	\$53.25		5 shirts - Jerry
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$96.58		oil
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$110.99		switch - dimmer
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Jason's Truck #109
UTILITIES	WELCH, JASON	\$20.00		cell phone reimbursement
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Street Sweeper #141
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Dump Truck #120
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Jerry's Truck #104
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Dump Truck #124
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Dump Truck #125
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Backhoe #131
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Blade #132
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		skid Loader #139
SNOW REMOVAL	SOUTHEAST FARMER EL	\$0.00		Snowblower #140
SUPPLIES AND MATERIALS	Class C Solutions Group	\$81.93		supplies
REPAIRS AND MAINTENANCE	JIM HAWK TRUCK TRAI	\$105.99		washer fuuld
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$66.74		streed
SUPPLIES AND MATERIALS	3D SPECILTIES, INC	\$890.11		posts
UNIFORMS	CARDMEMBER SERVICE	\$104.94		Jerry clothing allowance - boots
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
PUBLISHING	LEADER-COURIER	\$18.96		tree trimming notice
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Loader #137
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		01' International #122
AUTO EXPENSES	SOUTHEAST FARMER EL	\$69.30		Red truck #110
AUTO EXPENSES	SOUTHEAST FARMER EL	\$74.01		Street Sweeper #141
AUTO EXPENSES	SOUTHEAST FARMER EL	\$79.13		Loader #137
UTILITIES	VERIZON WIRELESS	\$40.00		broad band monthly charge
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$190.38		ATTORNEY FEES
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$73.95		grease pistol & blades
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Red truck #110
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
AUTO EXPENSES	SOUTHEAST FARMER EL	\$107.88		Blade #132
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Black Truck #107
AUTO EXPENSES	SOUTHEAST FARMER EL	\$88.86		Jerry's Truck #104
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Dump Truck #123
UTILITIES	VERIZON WIRELESS	\$29.08		JERRY - CELL PHONE
DEPT 43100 HIGHWAYS AND STREETS		<u>\$5,357.90</u>		
DEPT 43700 CEMETERIES				

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$32.62		air filter
SUPPLIES AND MATERIALS	SOUTHEAST FARMER EL	\$265.24		cemetery mower #111
SUPPLIES AND MATERIALS	NYGREN'S TRUE VALUE	\$20.71		cemetery
REPAIRS AND MAINTENANCE	CRA PAYMENT CENTER	\$15.33		seal oil & seal
DEPT 43700 CEMETERIES		<u>\$333.90</u>		
DEPT 45200 PARKS				
AUTO EXPENSES	SOUTHEAST FARMER EL	\$147.82		groundmaster mower #129
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$91.41		park
AUTO EXPENSES	SOUTHEAST FARMER EL	\$32.83		jacobsen mower
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
REPAIRS AND MAINTENANCE	PEDERSEN MACHINE, I	\$175.01		belts for JD mower
AUTO EXPENSES	SOUTHEAST FARMER EL	\$13.84		truckster - baseball field
AUTO EXPENSES	SOUTHEAST FARMER EL	\$24.73		john deere mower
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.55		maintenance
REPAIRS AND MAINTENANCE	PEDERSEN MACHINE, I	\$146.45		repairs to JD mower
DEPT 45200 PARKS		<u>\$855.73</u>		
DEPT 45500 LIBRARIES				
BOOKS	INGRAM LIBRARY SERV	\$186.56		BOOKS
BOOKS	INGRAM LIBRARY SERV	\$35.24		BOOKS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$11.41		postage
BOOKS	INGRAM LIBRARY SERV	\$0.00		BOOKS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$43.94		supplies
BOOKS	INGRAM LIBRARY SERV	\$28.65		BOOKS
OTHER OTHER CURRENT EXP	POST OFFICE	\$86.00		PO Box 190 yearly fee
DEPT 45500 LIBRARIES		<u>\$391.80</u>		
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
OTHER OTHER CURRENT EXP	SOUTHEAST SD TOURIS	\$2,550.00		SD Vacation Guide ad 2015 Ren
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		<u>\$2,550.00</u>		
DEPT 46520 PLANNING AND ZONING				
INSURANCE	ROAN, GARY	\$420.00		insurance agreement for July, A
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$87.75		ATTORNEY FEES
PROFESSIONAL SERVICES AN	ROAN, GARY	\$40.00		1 inspection @ \$40.00
PROFESSIONAL SERVICES AN	ROAN, GARY	\$360.00		6 -inspections @ \$60.00
PUBLISHING	LEADER-COURIER	\$18.06		publishing vonhaden
DEPT 46520 PLANNING AND ZONING		<u>\$925.81</u>		
DEPT 46610 STORAGE BUILDING				
UTILITIES	MIDAMERICAN ENERGY	\$8.00		Storage building - GAS
DEPT 46610 STORAGE BUILDING		<u>\$8.00</u>		
FUND 101 GENERAL FUND		<u>\$33,075.52</u>		
FUND 211 LIQ, LODG, DINE SALES TAX FUND				
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
PRINCIPAL	Recreation Development	\$1,046.51		RDA lease payment principal -
INTEREST	Recreation Development	\$1,221.04		RDA lease payment interest-
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		<u>\$2,267.55</u>		
FUND 211 LIQ, LODG, DINE SALES TAX FUND		<u>\$2,267.55</u>		
FUND 602 WATER FUND				
DEPT				
	FIRST NATIONAL BANK	\$1,255.04		218,000 DRKING SRF #462059-
	FIRST NATIONAL BANK	\$5,435.03		\$564,000 DRINKING WATER

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
	FIRST NATIONAL BANK	\$2,852.15		220,000 WATER REV BOND 200
	FIRST NATIONAL BANK	\$6,599.40		570,000 WATER REV BOND 200
	FIRST NATIONAL BANK	\$3,575.30		798,040 Drinking SRF#462059-
DEPT		\$19,716.92		
DEPT 43300 WATER				
AUTO EXPENSES	SOUTHEAST FARMER EL	\$295.96		Troy's Truck #108
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$87.75		ATTORNEY FEES
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$10.85		LOCATE TICKETS
UTILITIES	MIDAMERICAN ENERGY	\$15.22		210 W. Main - Water treatment
REPAIRS AND MAINTENANCE	DEPARTMENT OF REVE	\$446.00		Lead & cooper water testing
UTILITIES	MIDAMERICAN ENERGY	\$6.51		108 S. JACKSON
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
INTEREST	FIRST NATIONAL BANK	\$3,761.77		\$564,000 DRINKING WATER- I
INTEREST	FIRST NATIONAL BANK	\$719.48		218,000 DRKING SRF #462059-
REPAIRS AND MAINTENANCE	CRA PAYMENT CENTER	\$15.34		seal oil & seal
INTEREST	FIRST NATIONAL BANK	\$3,132.44		570,000 WATER REV BOND 200
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$450.00		CWSRF/DWSRF review, update
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$2,288.75	46	Watermain N. Pearl from Sherm
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$14.05		water
INTEREST	FIRST NATIONAL BANK	\$983.27		220,000 WATER REV BOND 200
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.55		maintenance
INTEREST	FIRST NATIONAL BANK	\$2,277.54		798,040 Drinking SRF#462059-
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Troy's Truck #108
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$29.58		high power brake
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$31.25		lithium battery
UTILITIES	VERIZON WIRELESS	\$27.01		MARK R - CELL PHONE
DEPT 43300 WATER		\$14,885.67		
FUND 602 WATER FUND		\$34,602.59		
FUND 604 SEWER FUND				
DEPT				
	FIRST NATIONAL BANK	\$1,561.00		\$150,000 CLEAN WATER FUND
	FIRST NATIONAL BANK	\$1,096.48		100,000 CLEAN WATER
	FIRST NATIONAL BANK	\$6,017.52		450,000 SANITARY SEWER 200
	FIRST NATIONAL BANK	\$5,842.69		547,056 Clean Water SRF#6
DEPT		\$14,517.69		
DEPT 43200 SANITATION				
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.55		maintenance
AUTO EXPENSES	SOUTHEAST FARMER EL	\$66.71		john deere mower
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Rubida's Truck #106
AUTO EXPENSES	SOUTHEAST FARMER EL	\$26.60		Ditchwitch - sewer vac #144
AUTO EXPENSES	SOUTHEAST FARMER EL	\$116.02		jet truck
REPAIRS AND MAINTENANCE	ANALYTICAL & CONSUL	\$393.50		sewer tests
REPAIRS AND MAINTENANCE	PEDERSEN MACHINE, I	\$146.44		repairs to JD mower
UTILITIES	UNION COUNTY ELECTR	\$1,734.40		LAGOON
UTILITIES	MIDAMERICAN ENERGY	\$6.51		108 S. JACKSON
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,158.00		chemicals for lagoon
OFFICE EXPENSE	CARDMEMBER SERVICE	\$14.50		postage
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$450.00		CWSRF/DWSRF review, update
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$10.85		LOCATE TICKETS

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
AUTO EXPENSES	SOUTHEAST FARMER EL	\$185.30		Rubida's Truck #106
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
REPAIRS AND MAINTENANCE	PEDERSEN MACHINE, I	\$175.01		belts for JD mower
REPAIRS AND MAINTENANCE	CRA PAYMENT CENTER	\$15.33		seal oil & seal
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
INTEREST	FIRST NATIONAL BANK	\$3,275.75		547,056 Clean Water SRF#6
INTEREST	FIRST NATIONAL BANK	\$2,145.33		450,000 SANITARY SEWER 200
INTEREST	FIRST NATIONAL BANK	\$628.59		100,000 CLEAN WATER
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$87.75		ATTORNEY FEES
INTEREST	FIRST NATIONAL BANK	\$996.28		\$150,000 CLEAN WATER FUND
SUPPLIES AND MATERIALS	Class C Solutions Group	\$55.19		ultra tech PVC Dip nylon Gray -
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$10.07		sewer
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$29.56		high power brake
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Ditchwitch - sewer vac #144
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
UTILITIES	VANROEKEL, TROY	\$20.00		cell phone reimbursement
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$31.25		lithium battery
DEPT 43200 SANITATION		\$12,071.84		
FUND 604 SEWER FUND		\$26,589.53		
FUND 610 ELECTRIC FUND				
DEPT				
	RESCO	\$3,244.00		4 - 85 gallon waterheaters
	RESCO	-\$85.00		warranty for 2 elements
DEPT		\$3,159.00		
DEPT 43400 ELECTRICITY				
AUTO EXPENSES	SOUTHEAST FARMER EL	\$259.89		Electric Truck #105
SUPPLIES AND MATERIALS	WESCO DISTRIBUTION	\$191.83		supplies
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$91.49		elec
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Bucket Truck #143
AUTO EXPENSES	SOUTHEAST FARMER EL	\$107.45		Bucket Truck #143
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$7,356.56		supplies
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Electric Truck #105
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
OTHER OTHER CURRENT EXP	SOUTHEAST FARMER EL	\$175.94		fuel for generator
UTILITIES	UNION COUNTY ELECTR	\$99.90		EXIT 18 STREET LIGHT
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$31.25		lithium battery
UNIFORMS	BOMGAARS	\$88.98		coveralls & Jeans - Todd Gates c
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$87.75		ATTORNEY FEES
REPAIRS AND MAINTENANCE	GRAHAM TIRE COMPAN	\$752.03		tires, alignment on elec truck
REPAIRS AND MAINTENANCE	GRAHAM TIRE COMPAN	-\$49.95		credit on alignment
OFFICE EXPENSE	Perkins Office Solutions	\$14.69		registar tape
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$59.27		oil & air filter & oil
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$57.49		atd fuel pressure & tork perform
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$159.96		15 amp professional & black ligh
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$115.00		FR crew sweatshirt
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$46.18		wipe all & towels
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$29.56		high power brake
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$145.18		PVC Cutter
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$26.70		supplies
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$216.00		FR long sleeve shirts - 4

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$91.93		oil, air & oxygen sensors
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$10.85		LOCATE TICKETS
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.55		maintenance
REPAIRS AND MAINTENANCE	KNOEPFLER CHEVROLE	\$122.84		soleno - elec truck
UTILITIES	MIDAMERICAN ENERGY	\$6.52		108 S. JACKSON
DEPT 43400 ELECTRICITY		\$10,588.19		
FUND 610 ELECTRIC FUND		\$13,747.19		
FUND 612 SOLID WASTE FUND				
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL				
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$87.75		ATTORNEY FEES
PUBLISHING	LEADER-COURIER	\$46.05		PUBLISHING
TIPPING FEES	CITY OF VERMILLION	\$231.20		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$279.20		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$196.40		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$381.60		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$353.20		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$269.20		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$356.40		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$200.40		TIPPING FEES
UTILITIES	HANSON, MARK	\$20.00		CELL PHONE REIMBURSEMENT
UTILITIES	UNION COUNTY ELECTR	\$85.35		DUMP ROAD
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$54.69		back up alarm
AUTO EXPENSES	SOUTHEAST FARMER EL	\$0.00		Garbage Truck #135
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$31.25		lithium battery
AUTO EXPENSES	SOUTHEAST FARMER EL	\$714.22		Garbage Truck #135
SUPPLIES AND MATERIALS	NYGREN'S TRUE VALUE	\$16.99		garbage
SUPPLIES AND MATERIALS	LAWSON'S PRODUCTS, I	\$143.09		supplies
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$29.56		high power brake
UTILITIES	VERIZON WIRELESS	\$29.08		DAN - CELL PHONE
AUTO EXPENSES	SOUTHEAST FARMER EL	\$79.13		Loader #137
REPAIRS AND MAINTENANCE	D-P TOOLS INC.	\$80.56		maintenance
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL		\$3,708.53		
FUND 612 SOLID WASTE FUND		\$3,708.53		
		\$113,990.91		

[Batch Name]='OCT 14 AP 1'

Untitled

*City Council Members*

OCTOBER 1, 2014

THIS LETTER IS TO INFORM AND VOICE OUR VIEWS AND OPINIONS ON THE CHANGING OF THE SINGLE FAMILY RESIDENCE DWELLING ON THE CORNER OF CLAY AND DOUGLAS STREETS, TO A MULTI FAMILY RESIDENTIAL DWELLING, APARTMENTS.

WE ARE VERY MUCH CONCERNED AND AGAINST THIS . WE FEEL THERE IS NOT ADEQUATE PARKING FOR ANY OF THE RESIDENTS THAT MIGHT BE LIVING IN THIS PROPOSED 5 FAMILY COMPLEX BY MR. KENNETH VON HADEN. THERE IS NOT ENOUGH ROOM FOR PARKING ON EITHER CLAY OR DOUGLAS STREETS BECAUSE OF THE NARROWNESS OF THESE STREETS. THEREFORE WE ARE CONCERNED FOR THE SAFTY OF ANY CHILDREN WALKING OR DRIVING TO THE SCHOOL JUST ONE BLOCK AWAY.

WE HAVE LIVED AT 103 E. CLAY STREET FOR 15 YEARS AND FEEL WE KNOW WHAT A HAZZARD THIS WOULD BE FROM OUR DAILY OBSERVATIONS OVER THE YEARS.

BECAUSE WE WILL BE LEAVING SATURDAY FOR VACATION, WE WILL BE UNABLE TO ATTEND ANY MEETINGS CONCERNING THIS MATTER TO VOICE OUR CONCERNS/OPINIONS IN PERSON. PLEASE CONSIDER THIS LETTER AS OUR FORMAL PROTEST TO THIS ZONNING CHANGE.

*Stephen L. Taylor*

*Lois G. Taylor*

STEPHEN L. TAYLOR  
LOIS G. TAYLOR

**Type of Application**

- Building Permit \_\_\_\_\_
- Moving Permit \_\_\_\_\_
- Demolition Permit \_\_\_\_\_
- Conditional Use \_\_\_\_\_
- Variance \_\_\_\_\_
- Zoning Amendment X
- Placement Permit \_\_\_\_\_

**City of Elk Point**  
**Building Permit Application**  
 PO Box 280  
 Elk Point, SD 57025  
 Phone (605) 356-2141

*For Office Use Only*  
 Permit # 1794  
 Date Received 9/22/14  
 Permit Fee \$60.00 pd

Property Owner	
Name	<u>Kenneth VonHader</u>
Address	<u>PO Box 280</u>
City/State/Zip	<u>Elk Point South Dakota 57025</u>
Phone	<u>356 2516 356 2401</u>
Applicant/Contact Person (if different from above)	
Name	
Address	
City/State/Zip	
Phone	
Type of Work	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/alteration/replacement	<input type="checkbox"/> Other
Category of Construction	
<input type="checkbox"/> I & 2 Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input checked="" type="checkbox"/> Multiple Family	<input type="checkbox"/> Accessory Building
<input type="checkbox"/> Remodel	<input type="checkbox"/> Other
Job Site Information	
Site Address	<u>300 South Douglas Street</u>
City/State/Zip	<u>Elk Point South Dakota 57025</u>
Legal Address	<u>Northwesternly 3.15 of Lot 5 and</u>
	<u>all of Lot 6 BIK II, Wilson Addn to the City</u>
	<u>of Elk Point</u>
Description of Work*	<u>Remodeling Church Building</u>
	<u>to a Multiplex apartment</u>
	<u>Residential to Multifamily</u>

Required Data: 1 & 2 Family Dwellings		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
No. of Bedrooms:		
No. of Bathrooms:		
Total Number of Floors:		
Dwelling Sq. Feet:		
Garage/Carport Sq. Feet:		
Covered Porch:		
Deck Area Sq. Feet:		
Other Structure Area:		
Required Data: Commercial Use		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
Building Area:		
Number of Stories		
Type of Construction		
Occupancy Group		

CONTRACTOR INFORMATION			
General Contractor		Plumbing Contractor	
Name		Name	
Address		Address	
City/State/Zip		City/State/Zip	
Phone		Phone	
Excise Tax ID#		Service Size:	Meter Size:
		Excise Tax ID#	
Sewer Contractor		Electrical Contractor	
Name		Name	
Address		Address	
City/State/Zip		City/State/Zip	
Phone		Phone	
Excise Tax ID#		Excise Tax ID#	
Tap Size:		Amp Size	Phase
Location of Sewer:			Voltage
		Is Temporary Power Needed?	

\*include building material type (i.e., wood, metal, block, etc)

**ATTACH PLANS DRAWN TO SCALE AND INCLUDE THE FOLLOWING INFORMATION:**

- Dimensions and location of the lot and location of streets, alleys and easements.
- Location and Dimensions of existing buildings on the lot.
- Location and dimensions of proposed buildings or alterations
- Complete set of plans to scale with a wall section.

**NOTE:** All setback requirements should be measured from the property lines. Locate all underground services such as water, sewer, gas, electric, and telephone prior to construction. Call South Dakota One Call at 1-800-781-7474. Give 48 hours notice for all locates.

The Land Use Administrator may require other documentation such as house plans, building specifications or other pertinent information.

I (We) certify that the information given is correct and true and I (we) agree to do the proposed work in accordance with the provisions of this permit and the Zoning Ordinance of the City of Elk Point, and comply with State regulations as required.

Kenneth W. Winters Permit Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_  
Signature of Applicant(s)

Date: \_\_\_\_\_ Reasons for Disapproval: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Land Use Administrator (or Authorized City Official) Date

**APPEAL**

I (We) hereby appeal the decision of the Land Use Administrator in denying a permit for the above use or structure and ask the Board of Adjustment to grant the permit.

\_\_\_\_\_  
Signature of Applicant(s) Date

Seal: Granted \_\_\_\_\_  
Denied \_\_\_\_\_ Chairman, Board of Adjustment

\_\_\_\_\_  
Date

Reason Not Granted:  
\_\_\_\_\_  
\_\_\_\_\_

**PERMIT FEES**

**Construction Permit:** \$15.00 for the first \$1,000 in value plus \$1.00 for each additional \$1,000.00 or fraction thereof in value. A minimum inspection fee of \$15.00 is required for all permits. Permits in excess of \$5,000.00 up to \$35,000.00 shall be charged a total of \$25.00 for the inspection fee. Permits in excess of \$35,000.00 shall be charged a total of \$35.00 for the inspection fee.

Rezoning Application: \$60

Variance/Conditional Use: \$60

Moving Permit: \$25 for the first \$1,000 in value plus \$1.00 for each additional \$1,000 or fraction thereof in value.

Utility Connection Fees shall be charged for all building permits for new construction in excess of \$35,000 as follows:

Residential Sewer - \$500 per connection (\$250 per connection in subdivisions\*)

Residential Water - \$500 per connection (\$250 per connection in subdivisions\*)

Residential Electric - \$100 per connection for overhead service, \$250 for underground service

Commercial Sewer - \$600 per connection (\$300 per connection in subdivisions\*)

Commercial Water - \$600 per connection (\$300 per connection in subdivisions\*)

Commercial Electric - See City Ordinance #330, Section C.

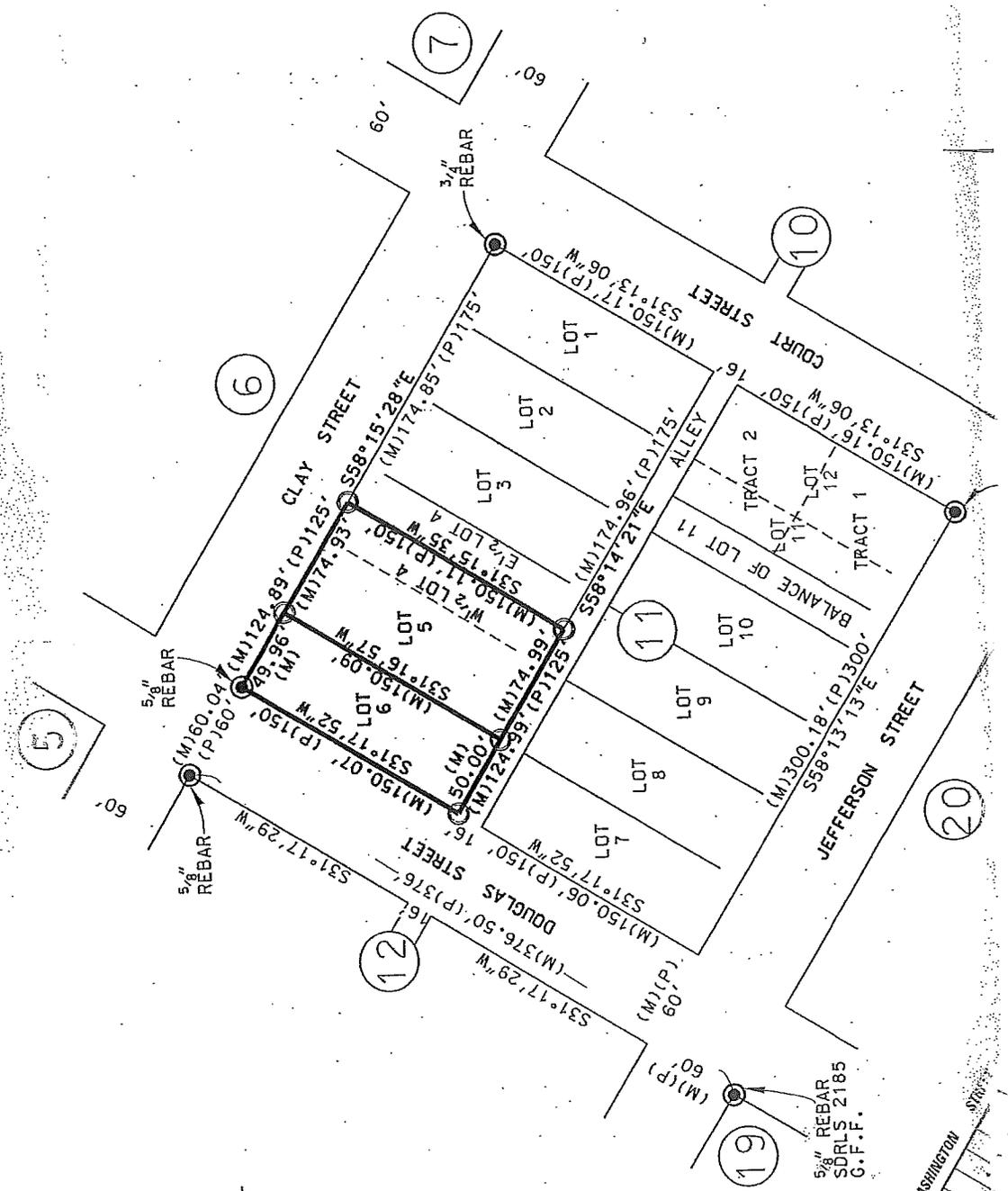
NOTE: The above may not reflect all applicable utility connection fees. Please refer to Elk Point City Ordinance #330 for details.

\*Subdivisions and the utility requirements are defined in Article VI of the Subdivision Regulations of the Elk Point Planning and Zoning Ordinance.

# CERTIFICATE OF SURVEY

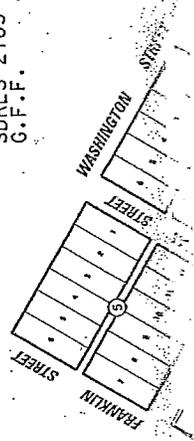
OF

LOT 6, AND LOT 5 AND THE WEST 1/2 OF LOT 4, BLOCK 11,  
 WIXSON'S ADDITION TO THE CITY OF ELK POINT,  
 UNION COUNTY, SOUTH DAKOTA

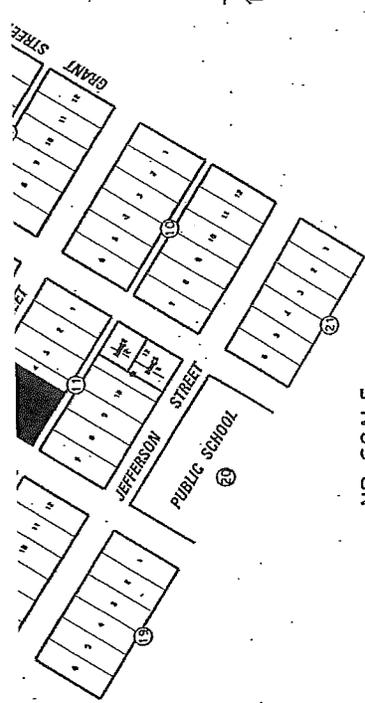


**LEGEND:**

- IRON MONUMENT FOUND
- IRON MONUMENT SET
- 5/8" x 18" REBAR W/CAP
- "SDRLS KLM 5801"
- (M) MEASURED DISTANCE
- (P) PLATTED DISTANCE



60' / 21



NO SCALE  
VICINITY MAP

**NOTES:**

- 1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.



**SURVEYOR'S CERTIFICATE:**

I, KIM LARUE McLAURY, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT AT THE DIRECTION OF IMMANUEL EVANGELICAL LUTHERAN CHURCH OF ELK POINT, SOUTH DAKOTA, "LOT 6, AND LOT 5 AND THE WEST 1/4 OF LOT 4, BLOCK McLAURY ENGINEERING ADDITION TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA", WAS SURVEYED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION FOLLOWING GENERALLY ACCEPTED PROFESSIONAL STANDARDS FOR SURVEYING IN THE STATE OF SOUTH DAKOTA.

DATED THIS 3<sup>RD</sup> DAY OF NOVEMBER, 2003.

REGISTERED LAND SURVEYOR

ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL (S), ASSOCIATION(S), AGENCY(S), AND/OR CORPORATION(S) EXPLICITLY LISTED.  
 ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF "KIM LARUE McLAURY, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 5801".

**ACKNOWLEDGMENT OF SURVEYOR:**

STATE OF SOUTH DAKOTA COUNTY OF UNION

ON THIS 5<sup>TH</sup> DAY OF November 2003, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED, KIM LARUE McLAURY, KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING CERTIFICATE, AND ACKNOWLEDGED THAT HE EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED, IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL SEAL OF MARGARET K. BOLDENOW

MY COMMISSION EXPIRES April 28, 2005

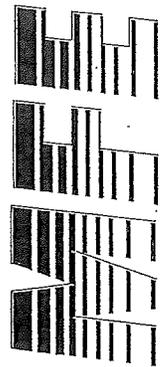
NOTARY PUBLIC  
 MARGARET K. BOLDENOW  
 SEAL NOTARY PUBLIC SOUTH DAKOTA

SURVEY CREW: DLS/DM 10/31/03

DRAWN BY: DLS 11/05/03

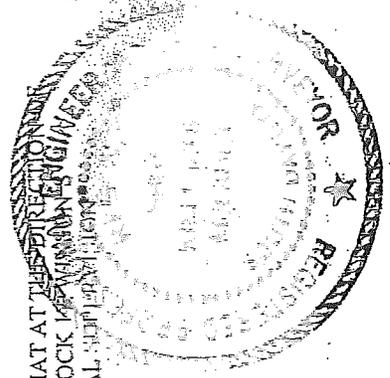
PROJECT NO. 12031010

SCALE: 1" = 100'



**McLAURY FLANNERY  
ENGINEERING INC.**

P.O. BOX 1130  
 118 W. MAIN STREET  
 ELK POINT, SD 57025  
 (605) 356-2308



1773

44'

131' 0"

Building  
Site

9.11

11.2

27.0

10.0

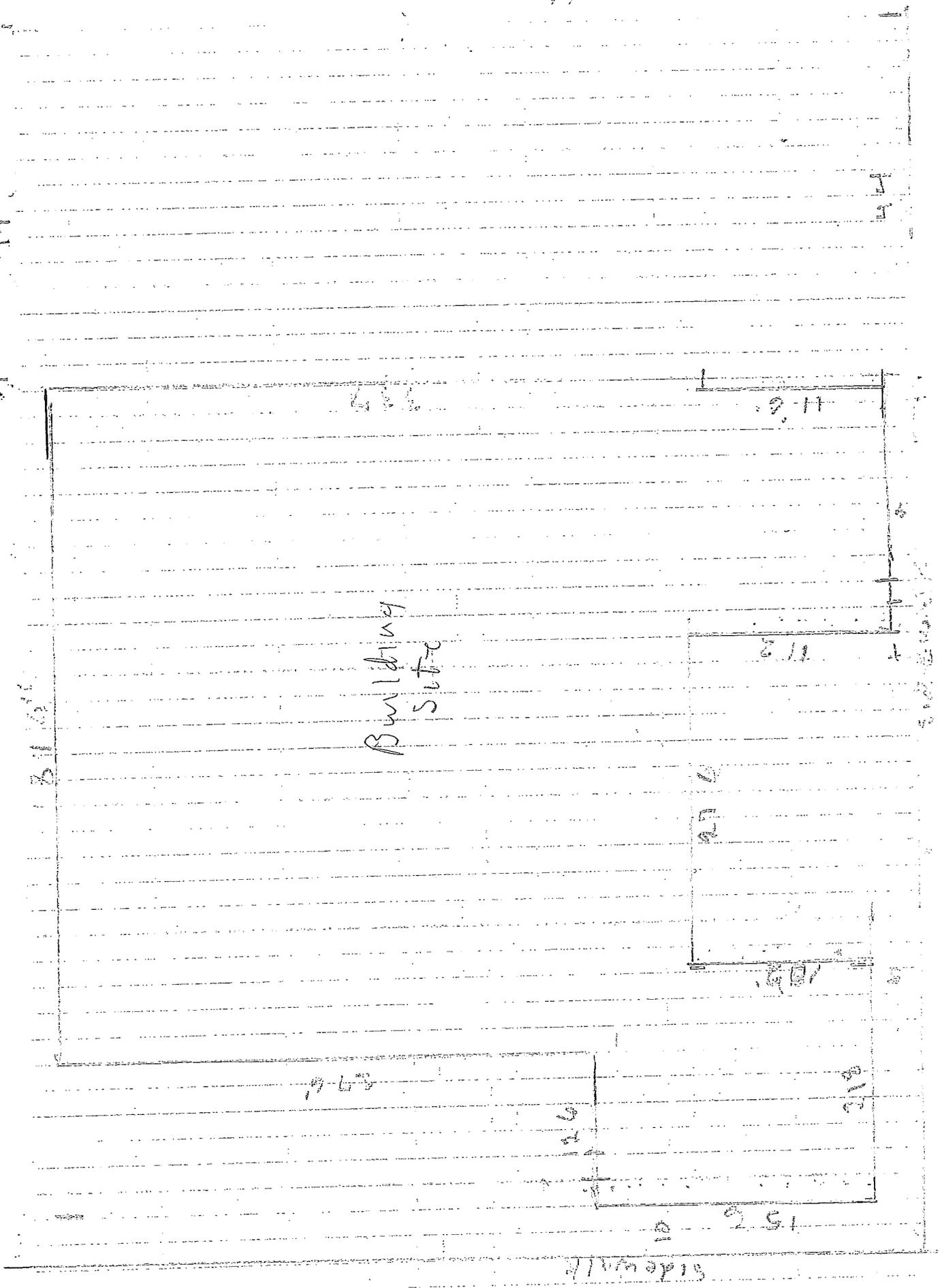
17.3

2.6

5.1

2.51

Side Wall







South

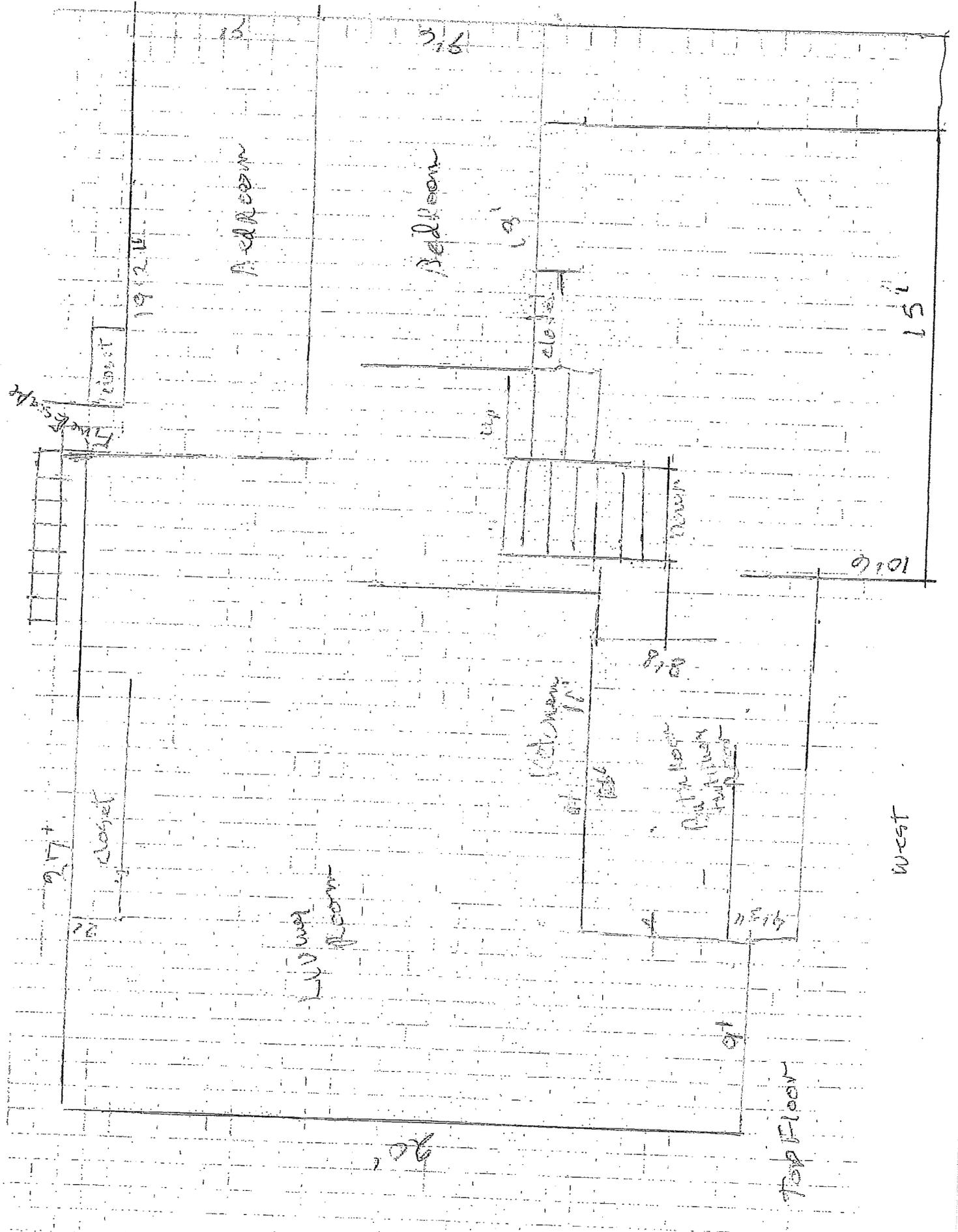
15'

10'6"

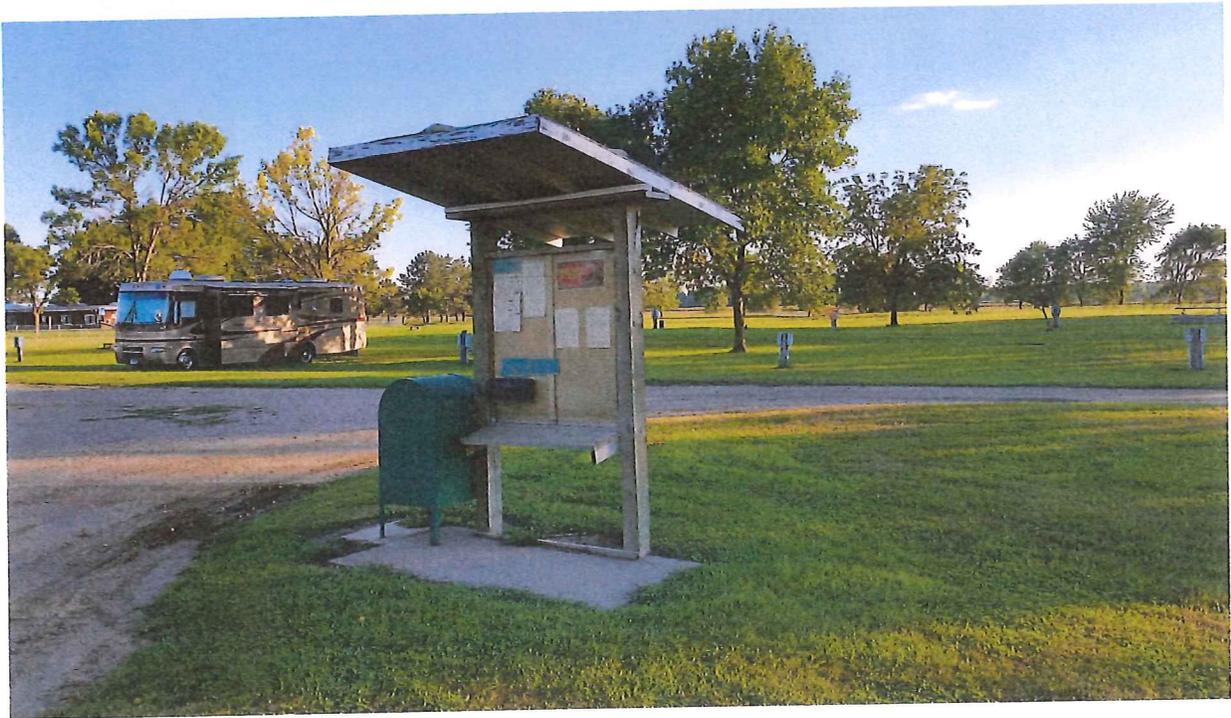
West

North

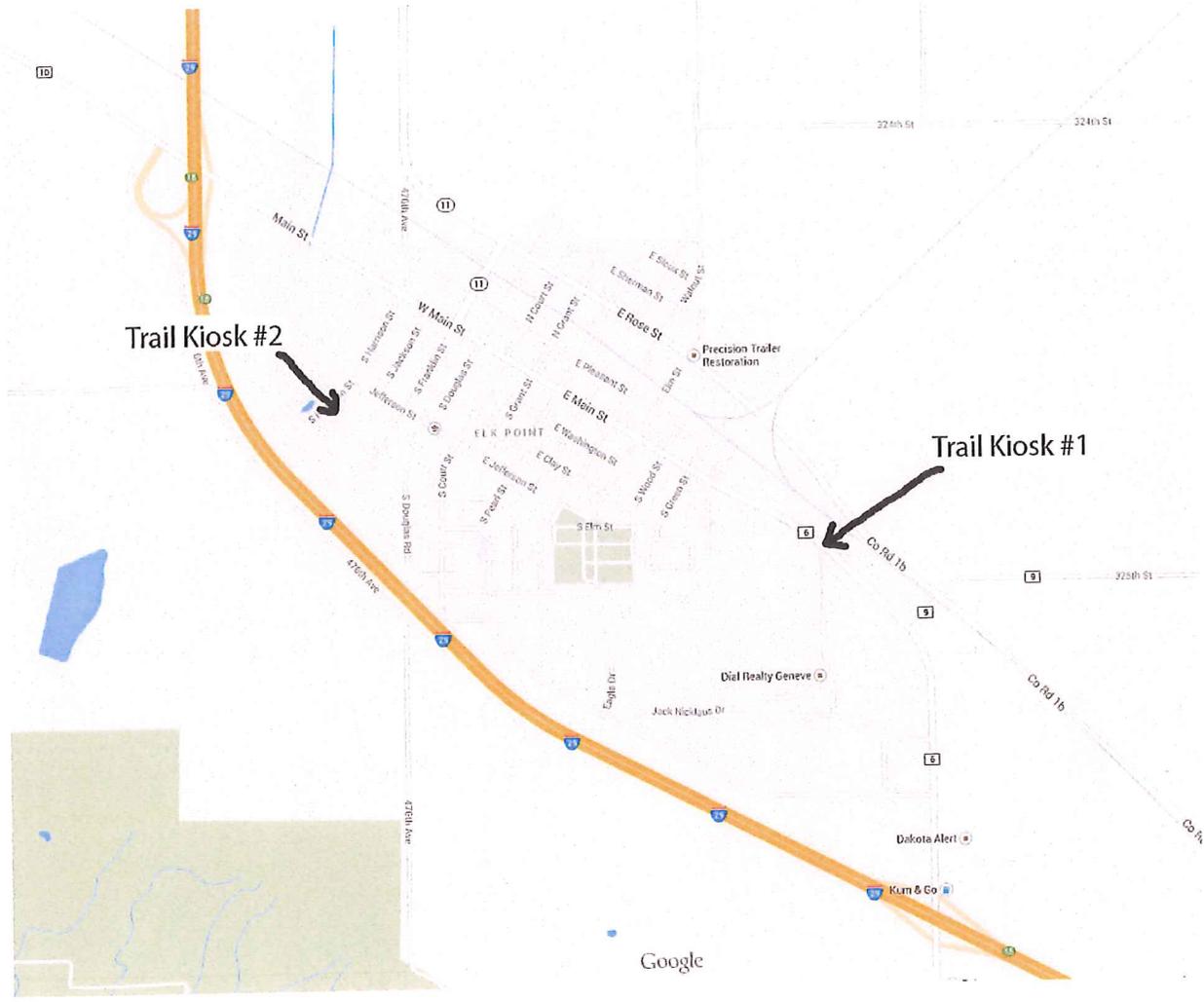
Top Floor



East



City map of Elk Point

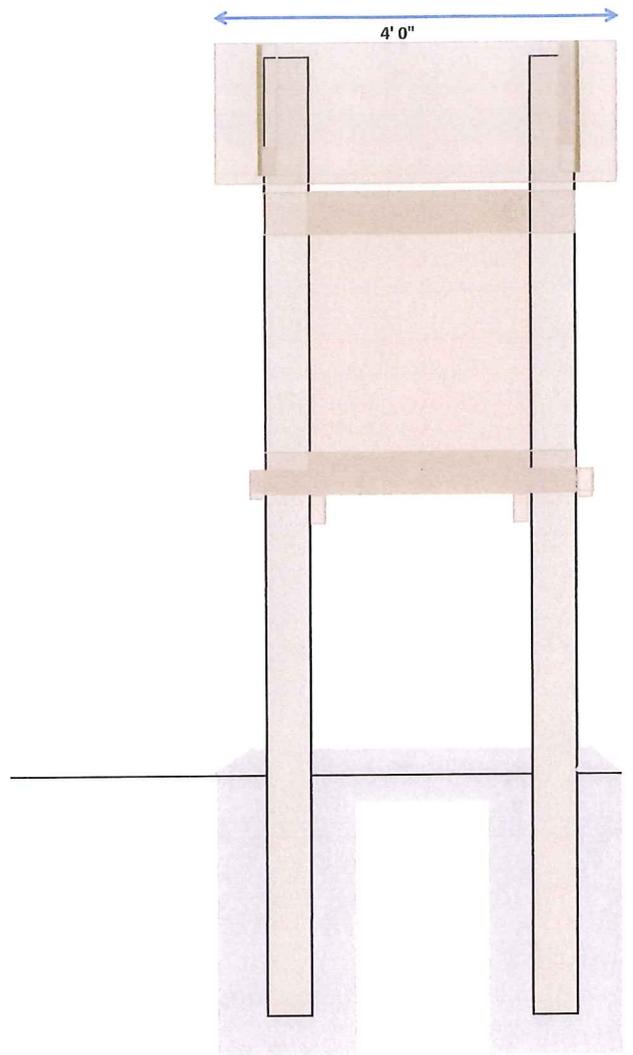
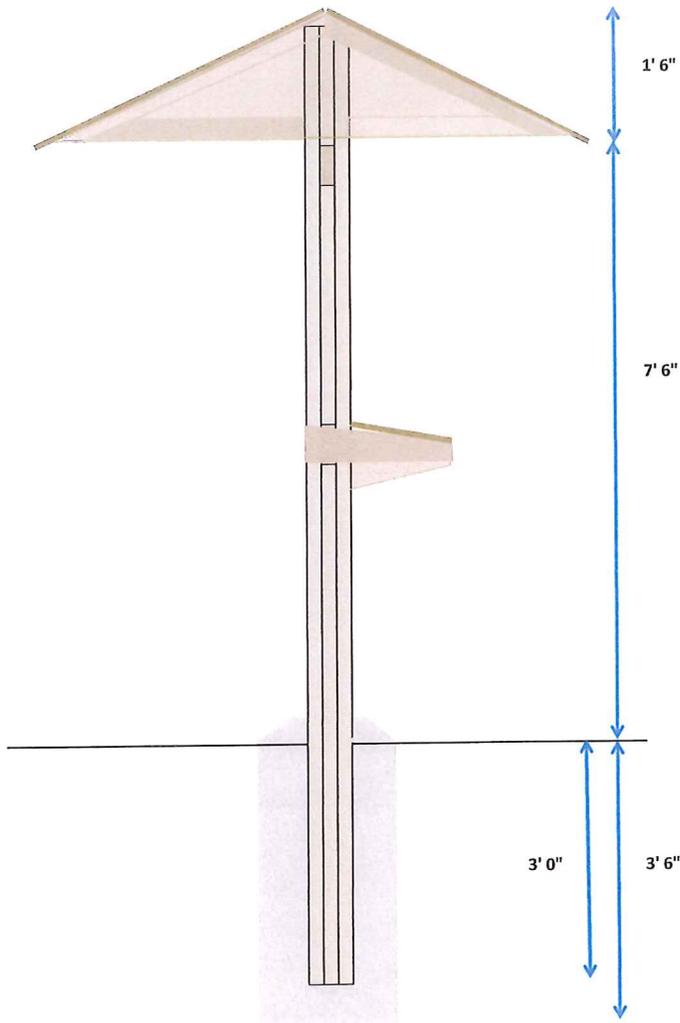


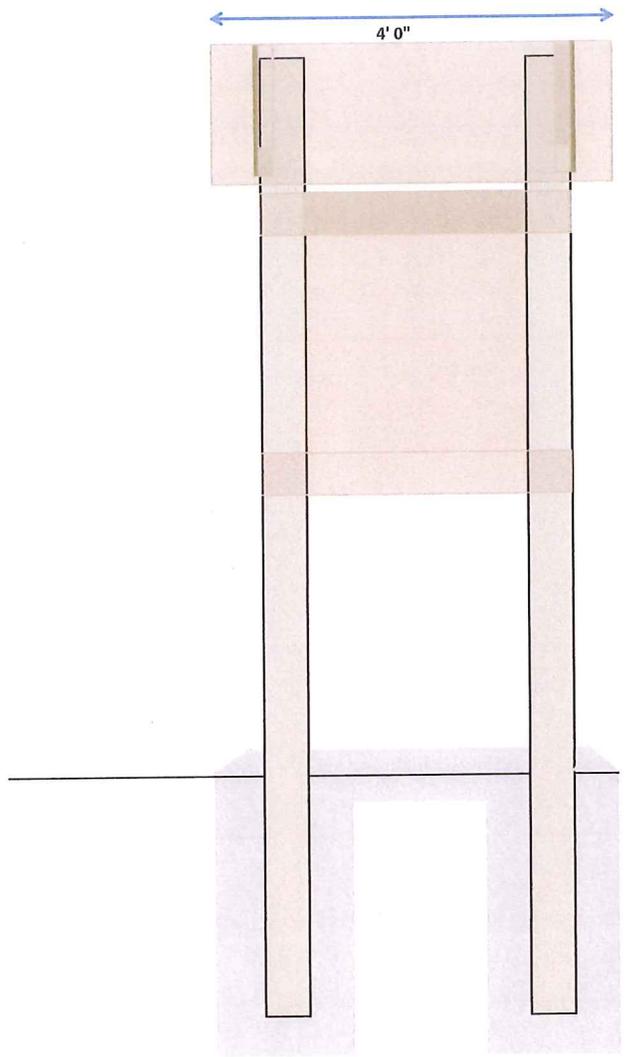
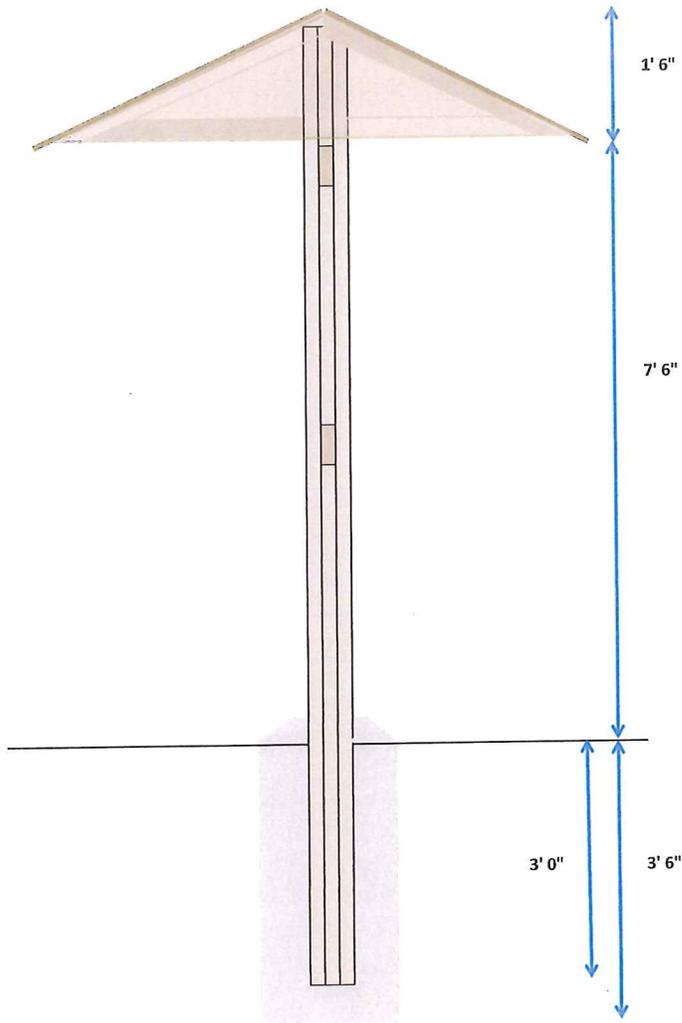
Map of Golf course location for trail kiosk

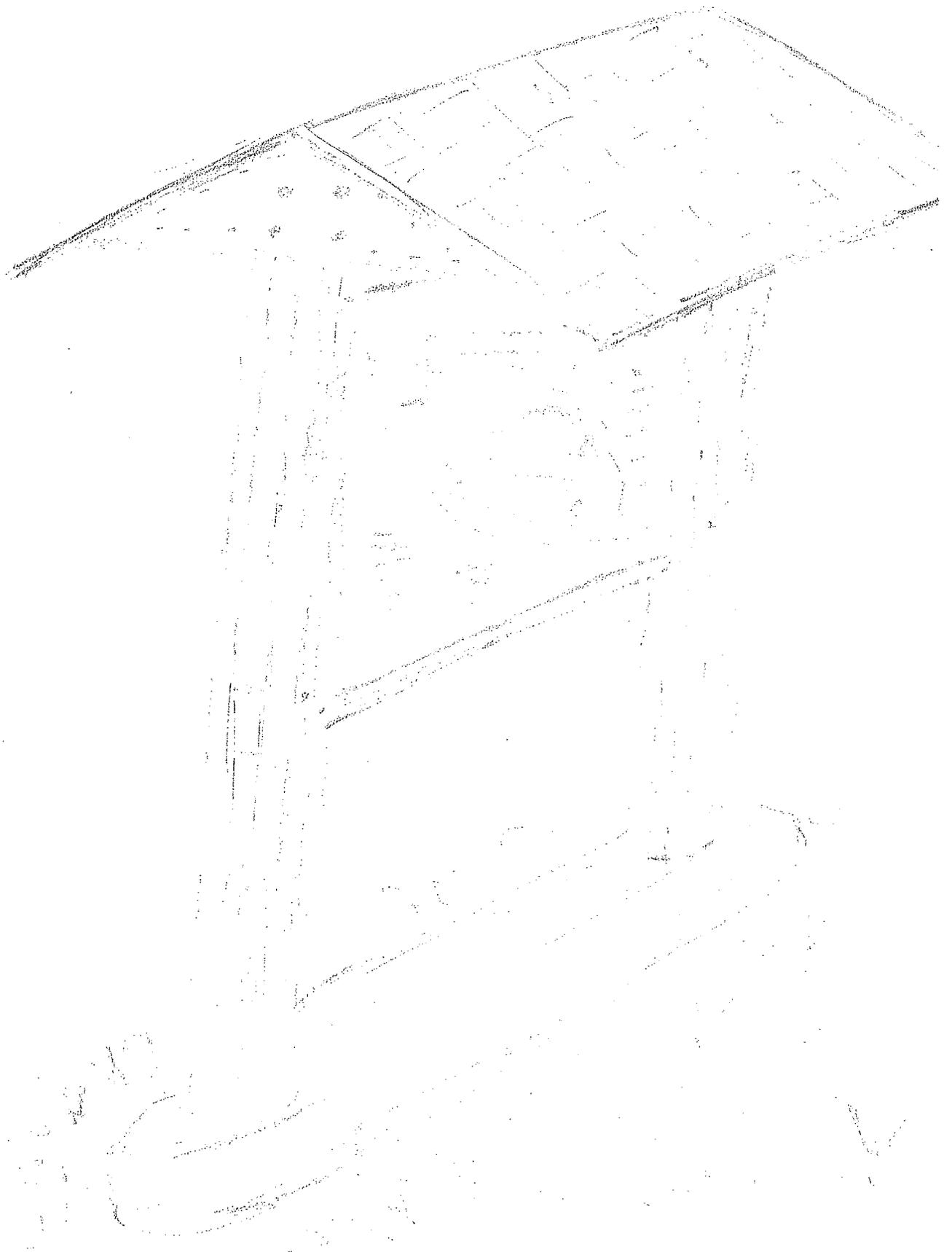


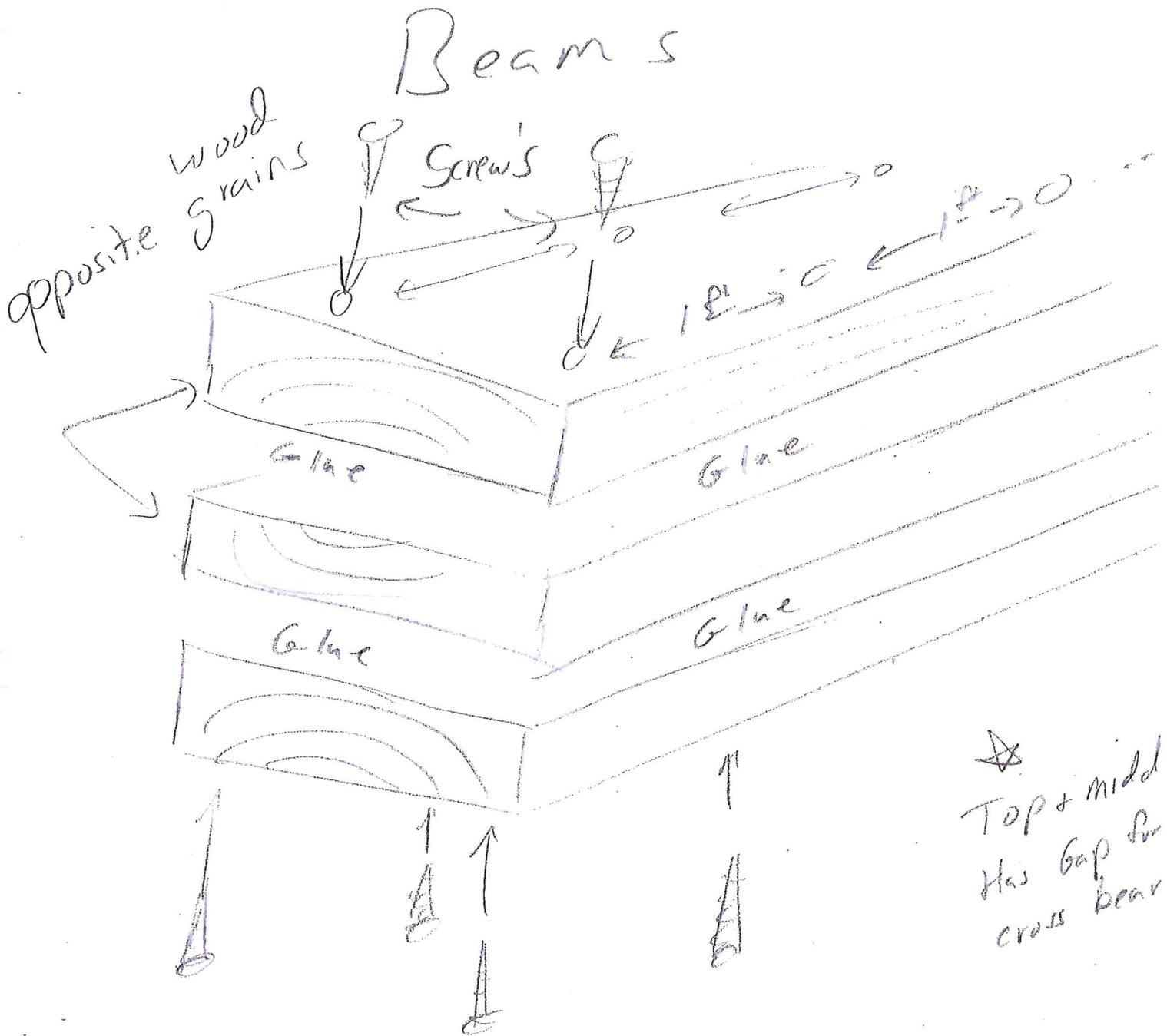
Map of Park location for trail / RV kiosk







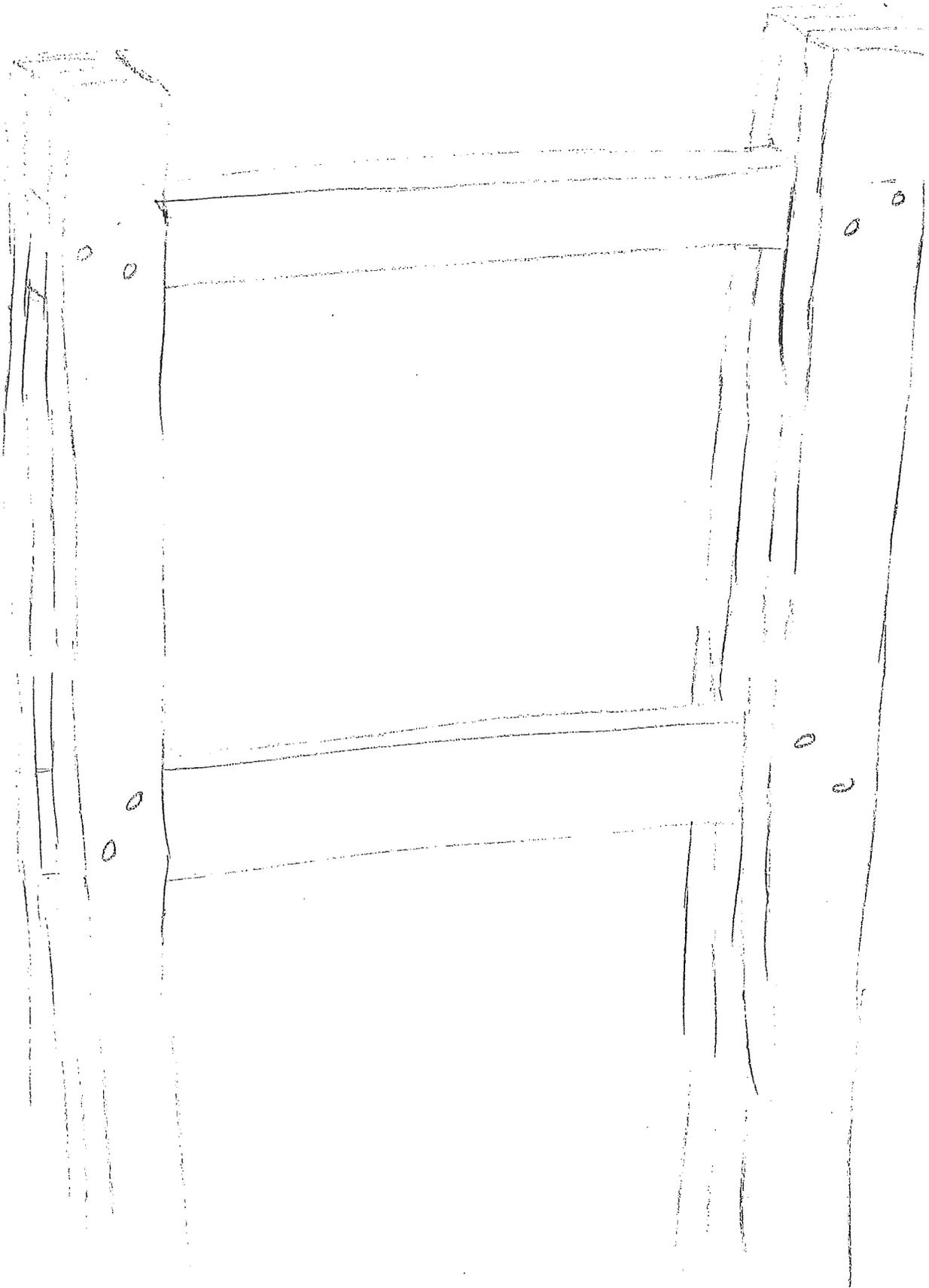




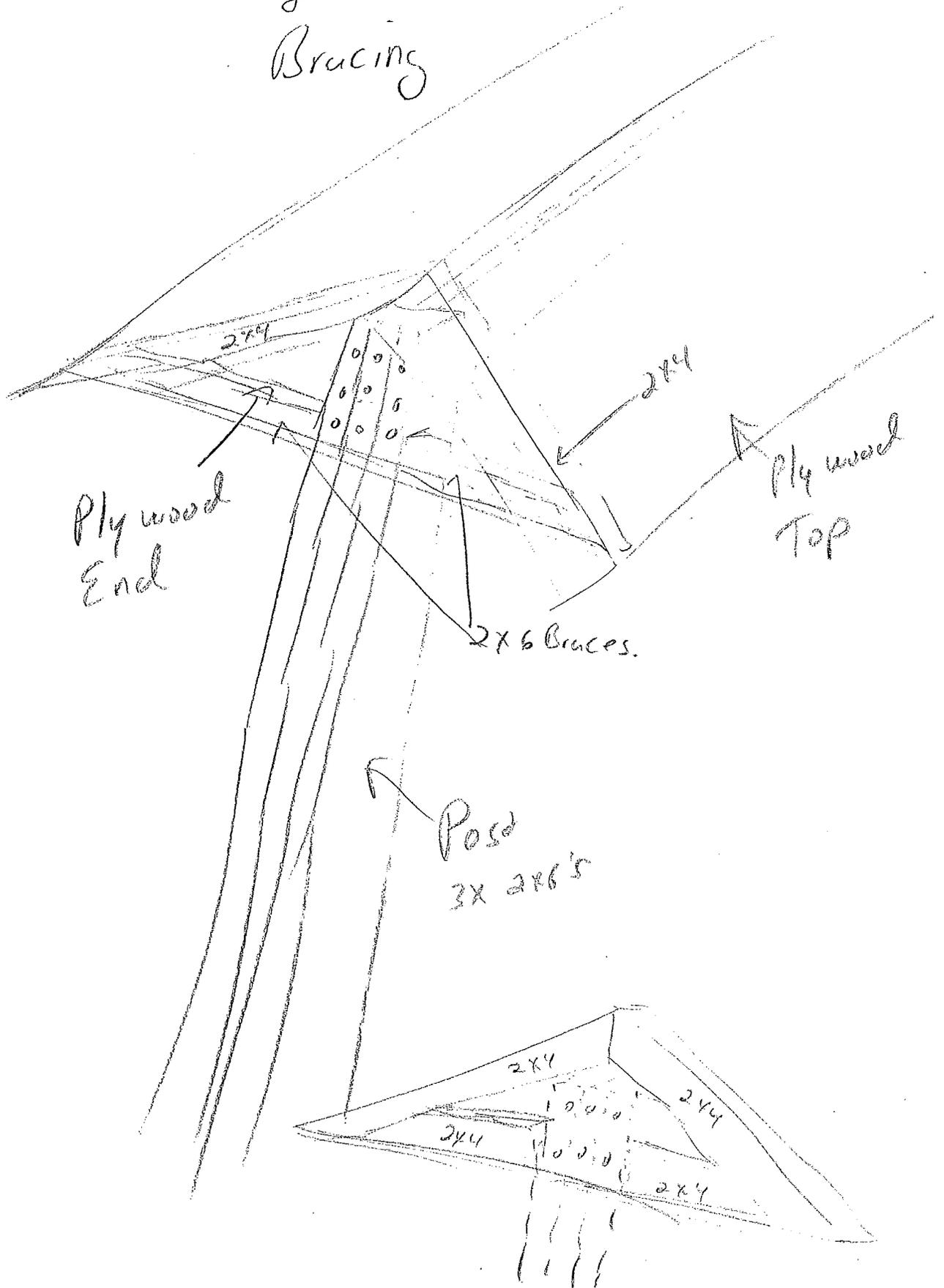
Screwed from both sides  
every 12" 's

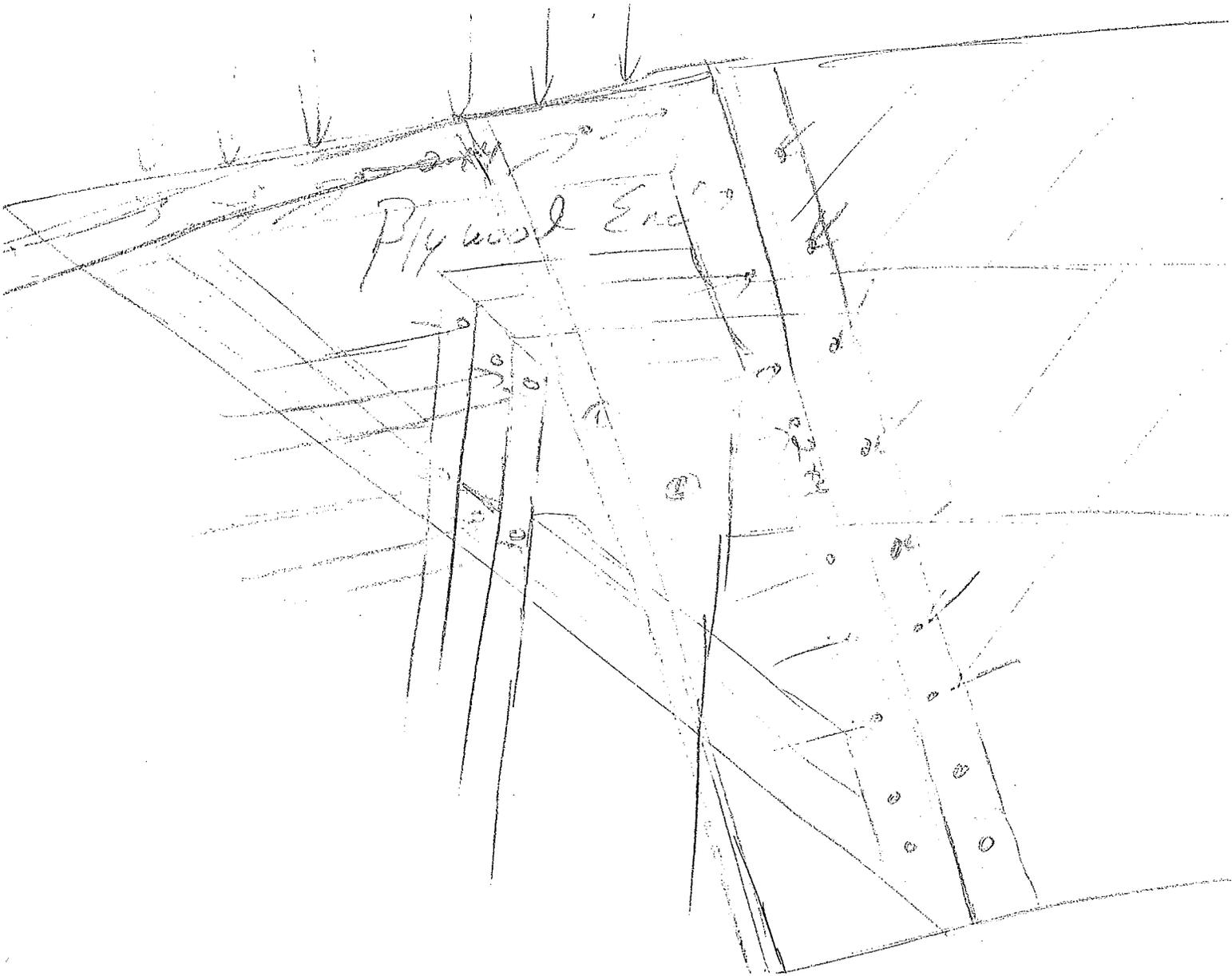
Liquid Nails construction glue

# Cross Beams



# Roof to Post Attachment & Bracing

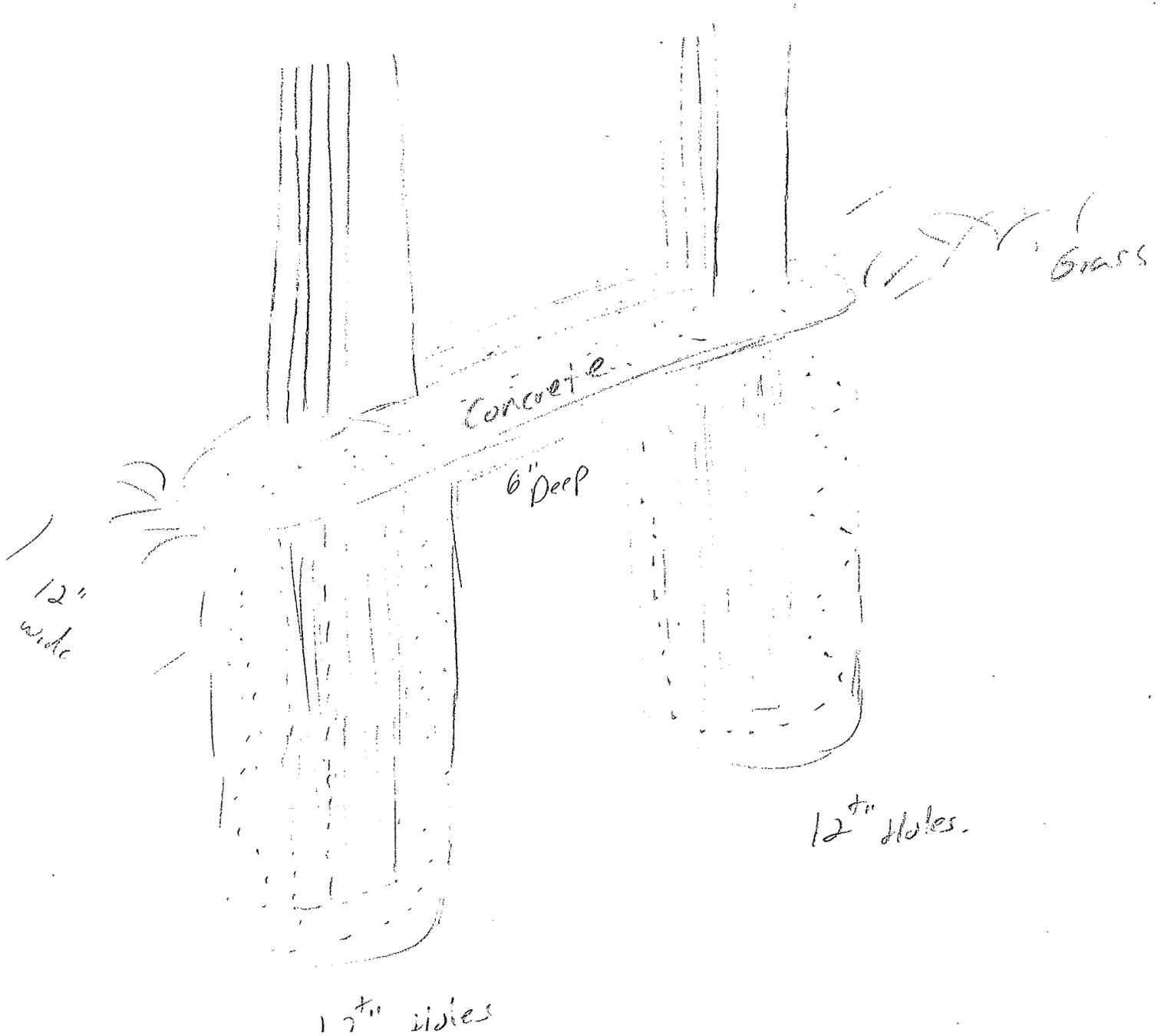




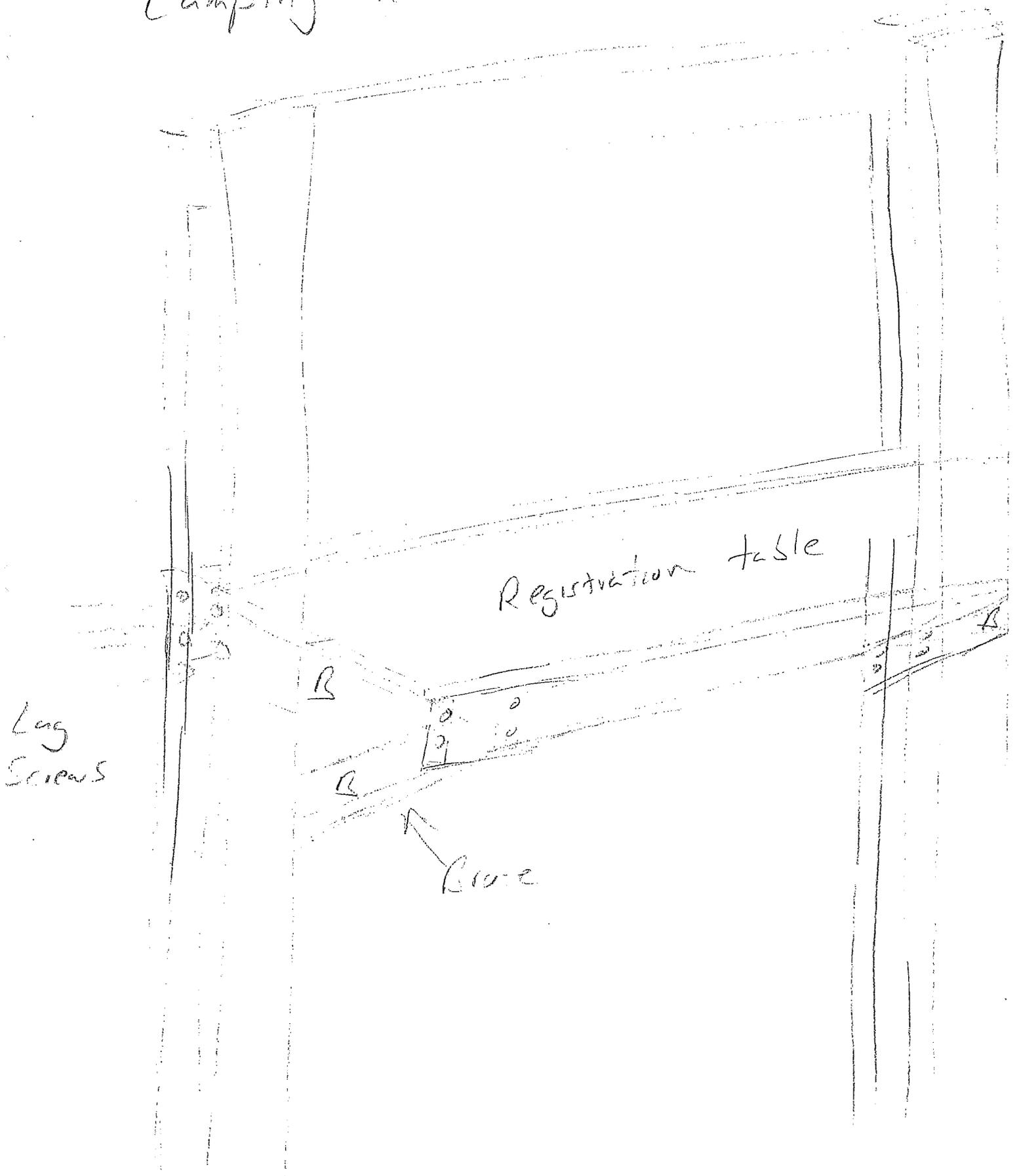
Concrete Base



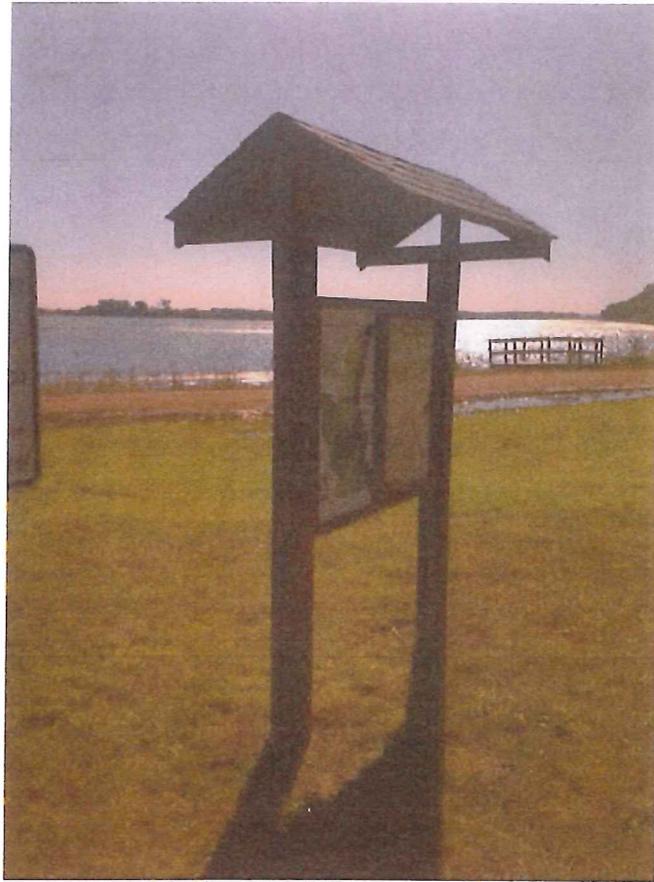
Curb



# Camping Kiosk Alteration



# Sample of a Trail Kiosk at Ponca State Park



Union County, SD  
Register of Deeds

Prepared By:  
Myron Hertel  
Union County Treasurer  
209 E Main, STE 220  
Elk Point, SD 57025

2014 FEB 19 AM 10:30

140596

Book 104 - Page 83  
Recorded By Colleen Mead  
*NE* Un-Cons. Treas. Deputy ROD



*Craig Bouck*  
*Debra Bouck*

### TREASURER'S TAX DEED TO COUNTY

WHEREAS, Myron Hertel, the County Treasurer of Union County, South Dakota, did on the 15<sup>th</sup> day of December, 2008, purchase at tax sale at the time and place prescribed by law in said county for the sale of real property for delinquent taxes, the real property in this indenture described for said Union County, South Dakota, for the sum of \$2934.60, being the amount due for the non-payment of taxes, penalties, interest and cost for the year 2007, said real property having first been offered for sale to competitive bidders at public auction, but not being sold for want of bidders offering the amount due, it was bid in for said amount due by the said County Treasurer for said Union County, South Dakota, and,

WHEREAS, in pursuance of said sale, Myron Hertel, County Treasurer of said Union County, South Dakota, did on the 18<sup>th</sup> day of December, 2008, make out, execute and issue a Certificate of Tax Sale for said real property to said Union County, South Dakota; and

WHEREAS, said Union County, South Dakota, is now the legal owner of such Certificate of Tax Sale;

That such real property has not been redeemed from such sale; that notice of the expiration of the right to redeem from such sale has been given as required by law; that sixty days have expired since the completed service of such notice; and that such real property was legally liable for taxation, had been duly assessed and properly charged on the tax lists for the year 2007, and that the same had been legally advertised for sale and was sold on the 15<sup>th</sup> day of December, 2008.

Now, therefore, this indenture made this 18th day of February, 2014, between the State of South Dakota, by Myron Hertel, treasurer of said county, party of the first part, and the said County of Union, State of South Dakota, party of the second part, witnesseth: That the said party of the first part for and in consideration of the premises and the sum of one dollar in hand paid, has granted, bargained and sold and by these presents does grant, bargain, sell and convey unto the said County of Union, State of South Dakota, party of the second part and its assigns, forever, the real property mentioned in such certificate and described as follows, to-wit:

**TAX EXEMPT SDCL 43-4-22(6)**

Southerly 1/3 of lots 1, 2, & 3 Block 4 Weston & Hoffman Addition Elk Point City including 10 feet of vacated streets

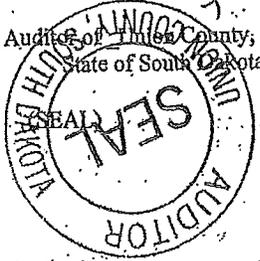
To have and to hold, with the appurtenances thereto belonging, to the said party of the second part, and its assigns forever, in as full and ample manner as the treasurer of said county is empowered by law to sell the same.

In testimony whereof, the said Myron Hertel, treasurer, of said County of Union, State of South Dakota, has hereunto set his hand on the day and year first above written.

Attest:

Carol Kluge  
Auditor of Union County,  
State of South Dakota

Myron Hertel  
Treasurer of Union County,  
State of South Dakota



STATE OF SOUTH DAKOTA )  
County of Union ) ss.

On this 18th day of February, 2014,

Before me Jana Foltz, a Notary Public, within and for said County and State, personally appeared Myron Hertel, County Treasurer of

said County of Union, well known to me to be the person who is described in and who executed the within instrument, and acknowledged to me that he executed the same as such Treasurer.

Jana Foltz, Register of Deeds



## Michelle Fejfar

---

**From:** Myron Hertel [uctreas@iw.net]  
**Sent:** Thursday, July 10, 2014 10:27 AM  
**To:** mfejfar@iw.net  
**Subject:** FW: Scans from copier  
**Attachments:** doc02065520140710102040.pdf

Hi Michelle,

I have attached a copy of the tax deed for the Craig & Debra Bouck property. The deed was filed on February 19th, 2014.

I believe Carol is going to contact you about the possibility of the city continuing to mow it for the county depending on what it would cost.

Myron Hertel  
Union County Treasurer  
209 E Main St, Suite 220  
Elk Point, SD 57025  
(605) 356-2391

-----Original Message-----

**From:** [uctreas@iw.net](mailto:uctreas@iw.net) [<mailto:uctreas@iw.net>]  
**Sent:** Thursday, July 10, 2014 10:21 AM  
**To:** [uctreas@iw.net](mailto:uctreas@iw.net)  
**Subject:** Scans from copier

See attached file.  
scan from Union County Treasurer

**Erika Hammitt**

---

**From:** Carol Klumper [lucauditor@iw.net]  
**Sent:** Wednesday, August 20, 2014 10:10 AM  
**To:** Erika Hammitt  
**Cc:** Doyle Union County  
**Subject:** Billing for Mowing

Erika:

I wanted you to be aware of this action the board took, so that when you receive the check from us this week, it will explain why it isn't in the full amount of 898.52.

Let me know if you have any further questions about this matter.

Motion by Schempp, second by Ustad to approve the following claims amending the City of Elk Point bill for mowing from 898.52 to 98.52 as the \$200 per mowing event was in excess of the actual mowing cost.

Thanks!

Carol K.

Carol Klumper  
Union County Auditor  
209 E Main, Suite 200  
Elk Point, SD 57025  
605.356.2101

**ORDINANCE NO. 371**

**AN ORDINANCE AMENDING THE 2011 REVISED ZONING REGULATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA:

That Ordinance No. 348 be amended by changing the zoning of the following described real property, to-wit:

From Residential District to Multi-family District:  
Northwesterly 3.15' of Lot 5 & All of Lot 6 Block 11, Wixson's Addition (300 S. Douglas Street), City of Elk Point, Union County, South Dakota.

Dated this \_\_\_\_\_ 2014

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

Finance Officer

(SEAL)

First Reading:

Second Reading:

Adoption:

Publication Date:

# Elk Point United Parish

David Bambas, Pastor

603 S. Pearl St.  
PO Box 147  
Elk Point, SD 57025

Phone: 605-356-2008  
Pastor: 605-659-5673  
Email: [epup2@iw.net](mailto:epup2@iw.net)

September 25, 2014

City of Elk Point  
Attn: Dennis Nelsen  
106 W Pleasant St.  
PO Box 280  
Elk Point, SD 57025

Dear Mr. Nelsen:

The Elk Point United Parish, acting on behalf of the Elk Point Food Pantry, would like to make an offer to purchase the city building located at 107 N. Douglas Street (S 50' of Lot 1 and Easterly 25' of S 50' of Lot 2 Block 5 Original Elk Point City) and now occupied by the EP Food Pantry for the total purchase price of One Dollar (\$1.00).

We understand that we will assume all responsibilities for the expense and maintenance of said property.

We would like to purchase the building so that we may continue to expand what we offer through the food pantry as well as provide other programs and workshops that would benefit community members. We would work with religious, social, and government agencies to provide educational services and assistance to the larger community without regard to race, color, religion, creed, gender, national origin, disability, marital or veteran status, or any other legally protected status.

We would continue to operate solely as a non-profit organization with our goal to provide no-cost or low-cost services to the Elk Point community.

EPJ Music Boosters  
402 S Douglas St  
Elk Point, SD 57025

Saturday, September 13, 2014

City of Elk Point  
106 W Pleasant St  
Elk Point, SD 57025

The EPJ Music Boosters supports the Elk Point-Jefferson fine arts programs; band, vocal, and drama departments. We help fundraise for trips, provide scholarships for music camps, and assist with other needs of the programs not covered by school funds.

This December the EPJ Band will be taking a trip to San Antonio, TX to participate in the Alamo Bowl. For many of these students, this will be the first time they have traveled without family; or even out of the area. The trip is a great experience for our students to grow musically and gain new perspectives. On top of attending the game and performing at half-time, the students will visit the Alamo and the San Antonio River Walk.

For the trip, we are ordering shirts. The 31 students, 3 chaperones, and Aaron Schmeling (band director) will wear these T-shirts with pride. This will help identify our group and give them a memento of the trip. We also plan to offer T-shirts and sweatshirts for sale to other students, parents, and anyone who wishes to purchase. Many school group shirts made are worn by students long after the event is over.

We would like you to be a part of this wonderful experience and would be grateful for the support from your GREAT company. We are seeking \$100.00 to have your company name listed on the back of the shirt. All sponsors will be listed in alphabetical order under the heading of "We're with THE Band!" Note: your support is Tax Deductible.

If you would like to be a part of this exciting advertising opportunity; please complete the enclosed form. If you have any further questions, please contact me via email: [jen.hovland@heartprinthomecare.com](mailto:jen.hovland@heartprinthomecare.com) or via my cell phone: 605-670-8711. We will be completing the sponsorships on October 17<sup>th</sup>, 2014 to ensure the shirts arrive in time for the trip.

Thank you for your time and consideration!

Sincerely,



Jen Hovland, Shirt Sponsorship Chair  
EPJ Music Boosters

CITY OF ELK POINT

EMPLOYEE

SAFETY MANUAL

## Introduction

As employees of the City of Elk Point, we are all members of a team (regardless of our occupation) and we must take the success of our City seriously.

The rapidly changing conditions at work and play dictate that we make a quality effort to plan our activities in order to find the best and safest way to do them. By maintaining a motivated, well trained and equipped work force the City will reduce the risk of occupational injury and illness.

Every Department Head, Department Safety Officer, and Employee must accept individual responsibility to integrate the concept of a safe work place and safe work practices into their day-to-day lives. Each of us must take the opportunities presented to meet the challenges and join together as a team to reduce the human and economic losses caused by accidents.

## Purpose

The Safety Regulation of the City of Elk Point is designed to promote a safe and efficient performance of City operations. It is designed for the protection of the employees of the City of Elk Point, the property of the City of Elk Point, the citizens of the Elk Point and their property. It would be impossible to cover every event or job situation that could occur; therefore, common sense should be your guide in those situations where more specific instructions are absent.

The City regulation, like all safety regulations, is structured to promote awareness and an understanding of the tragic human and monetary effects that unsafe work conditions and work practices have on the safety and health of each employee.

1. The City of Elk Point is a small employer. There are wide differences in the tasks performed and services provided by our employees. It is our diversity, which dictates that we work as a team and direct Our efforts towards reducing accidents among City employees. Accidents are an indication of wasteful and inefficient operations. More importantly, accidents are a tremendous drain on our human resources without which, there would be no operation.

2. The City believes that accidents are preventable. Therefore, every employee must accept individual responsibility for eliminating hazards in the work place and averting unsafe job performance. When we understand and accept that safe job performance begins with each individual, and we perform our duties in ways that minimize our accident exposure, we are on the road to enhanced job satisfaction and performance.

## Policy

The City of Elk Point will take all appropriate measures to protect the health and safety of its employees in the performance of their assigned work. In addition, the City will eliminate, where possible, or limit to the lowest practicable levels all adverse effects on human health and the environment from its services, facilities and activities.

1. Safe working conditions and a healthy environment shall be afforded to City employees. Therefore, all reasonable safeguards, safety equipment and safety training will be provided. Employees are expected to participate in the safety training programs, use the safety equipment that is provided, and to adhere to the required safeguards.

2. Safe work practices, as governed by these Safety Regulations, must always take precedence over expediency or short cuts.

## Responsibilities

1. Department Heads:

A. Using the guidance and regulations set forth in this document, each

Department shall establish an approved safety program within their department, division or agency.

2. Supervisors, Foremen:

A. Implement the department Safety and Health program.

## Material Safety Data Sheets

All Departments will maintain and make readily accessible, an MSDS (Material Safety Data Sheets) book. Supervisors should review MSDS items with employees on a periodic basis, and employees have the responsibility to review the sheets independently and whenever they are not sure about safe handling or use of chemicals.

### 3. Employees:

A. Employees are required to learn and comply with all safety and health regulations and specific work practices as required by the City of Elk Point and the department where assigned.

## Vehicle Safety

1. The use and operation of all City owned vehicles or motorized equipment should be in a safe and prudent manner to protect the operator, passengers, pedestrians and property of the City of Elk Point and the general public.

NOTE: Vehicle is defined as motor vehicles, which may be licensed for operation on the roadways of South Dakota. Motorized equipment is defined as construction and maintenance equipment (such as, mowers, excavating equipment, and similar vehicles), which is generally licensed to drive on the roadways of South Dakota.

2. All employees who operate a City owned motor vehicle must possess a valid driver's license appropriate for the type of vehicle being operated.

3. It shall be the responsibility of the employee operating a City owned vehicle, or piece of motorized equipment, to perform both the daily pre-operation checks for that vehicle or equipment. All mechanical and/or safety defects shall be immediately reported to the supervisor who must then determine if the vehicle shall remain

in service.

4. Safety belts shall be worn by all operators of City owned vehicles and equipment. Passengers in City owned vehicles should also wear safety

belts when available.

5. Employees are not permitted to compile, read or respond to e-mails or text messages while operating a motor vehicle on city business or time.

6. Backing up vehicles without a clear view behind the vehicle:

. If another employee is available, he/she will get out of the vehicle and

inspect the area behind before backing.

. If the driver is alone, he/she will get out of the vehicle and inspect the area

behind before backing.

. At all times, strict caution is to be observed.

## Reporting of Accidents-Procedure

1. All job related accidents resulting in injuries, or occupational illness, must be reported to your immediate supervisor within 24 hours of the accident.

Additionally, accidents resulting only in property damage and incidents of a "near miss" nature must be reported to your immediate supervisor within 48 hours of the accident or incident.

It is the responsibility of every employee, supervisor and manager to report all information concerning an accident, or "near miss" incident, within the required time frame.

2. Every injured employee shall receive prompt medical attention, which may range from first aid treatment to hospitalization, depending on the extent of the injury or illness.

## Personal Protective Equipment

The City for your protection issues personal protective equipment

items. You cannot perform your duties without the proper tools-- these tools include personal protective equipment.

The employee shall turn-in any piece of Personal Protective Equipment to their supervisor when the equipment is damaged, destroyed, defective, or worn out. The supervisor shall provide a replacement.

Employees reporting for work must have their assigned personal protective equipment with them. Failure to wear the issued personal protective equipment on the job will result in immediate suspension, without pay, until the employee provides said equipment.

#### 1. FOOT PROTECTION:

In certain departments the wearing of safety shoes by every employee is mandatory. The City provided safety shoe shall be equipped with a special metal toe plate and may contain a metal sole plate and, when required, an instep guard.

All safety shoes must meet the specifications of **ANSI standard Z41-1999 or ASTM F2413.**

#### 2. HAND PROTECTION:

Employees must wear appropriate gloves when:

- \* Picking up bulk trash
- \* Clearing brush and weeds

Cutting grass

Trenching

Paving

Installing signs and signposts

Handling lumber

Any other job where there is danger of cuts or scrapes

Using chemicals and solvents

Exposed to bodily fluids

The department when required will issue gloves.

### 3. PROTECTIVE CLOTHING:

All employees must wear high visibility safety apparel, specifically, ANSI Class II reflective vests when working in the right-of-way or alleys.

All employees when warranted by the hazardous conditions of the job must wear protective clothing. This includes, but is not limited to, protection for the skin, hands, arms and legs, especially when handling chemicals, hot tar, or hot liquids, or when working in areas suspected of having poison ivy or poison oak.

Protective clothing may range from a department requirement to wear long sleeve shirts and trousers to specific chemical protective garments. The department when required will issue specialized protective clothing.

Defective, City issued clothing, including gloves, must be turned in to the supervisor for replacement.

### 4. EYE PROTECTION:

Employees working in an area where potentially harmful particles (i.e., grass, weeds, wood chips, grindings, shavings, dirt, dust, chemicals, etc.) may be in the air, are required to wear appropriate eye protection, which may include a full face shield, safety goggles or safety glasses.

An eyewash device, either portable or stationary, shall be provided where necessary, to allow for maximum employee protection.

### 5. HEARING PROTECTION:

OSHA, NIOSH and the Environmental Protection Agency, consider a continuous exposure to a sound level over 85 decibels as potentially damaging to an individual's hearing.

However, short-term excessive noise, present for any period of time, can also cause hearing impairment. Therefore, it is the policy of the City of Elk Point that employees are required to wear an ear protection device when potentially exposed to increased sound levels. If in doubt, wear an approved hearing protective device, either earplugs or earmuffs.

### 6. HEAD PROTECTION:

A "hard hat" area shall be designated whenever there is a potential that an employee may be struck on or about the head, by any object, from either above or from the side.

All personnel required to enter into a designated "hard hat" area shall wear an approved hard hat.

The hard hat must be equipped with, but not be limited to the following:

1. Non-conductive Material
2. Suspension System
3. Adjustable Head Band
4. Proper "Impact" Material Construction

Hard hats are issued by the department and become the responsibility of the employee. An employee is not allowed on any job designated as a hard hat job without wearing their hard hat.

\* Defective hard hats must be turned in immediately for replacement.

All hard hats must meet the specifications of ANSI standard Z89.1 and Z89.2.

## 7. RESPIRATORY PROTECTION:

Toxic materials can enter the body in three ways; (1) through the gastrointestinal tract, (2) through the skin, and (3) through the lungs. Of these three modes of entry, the human respiratory system presents the quickest and most direct avenue of entry, because of its intimate

association with the circulatory system, and the constant need to oxygenate the tissue cells to sustain life processes.

Where feasible, the City of Elk Point will apply engineering measures to control employee exposure to respiratory hazards. However, in areas where effective controls are not feasible, or while they are being instituted, employees shall use appropriate respirators.

The most common Class respirators issued by the City are either of the air-purifying or air-supply type.

It is the employees' responsibility to determine if the issued respirator is of the proper Class for the expected hazard exposure, and that the proper particulate, vapor, or chemical cartridge, is installed on air-purifying respirator.

All respirators must meet the specification of the ANSI standard, which pertains to the hazard.

## Confined Spaces

A confined space is defined as any space that:

- A. Is large enough, and so configured, that an employee can bodily enter and perform work.
- B. Has limited or restricted means for entry or exit; and,
- C. Is not designed for continuous employee occupancy.

A **permitrequired confined space** is any space that has one or more of the following characteristics:

- A. May contain, or have the potential to contain, a hazardous atmosphere.
- B. Contains a material (sand, for example) that has the potential for engulfing an entrant.

C. Has an internal configuration such that an entrant could be trapped, or asphyxiated, by inward converging walls, or by a floor which slopes downward and tapers to a smaller cross section; or

D. Contains other recognized serious safety and health hazards (electrical hazards, for example).

A **non-permit confined space** is any confined space that does not contain, or, with respect to atmospheric hazards, has the potential to contain any hazard capable of causing death or, serious physical harm.

No employee shall enter a confined space without:

1. Proper respiratory equipment
2. Experienced backup person
3. Testing the confined space for presence of hazardous materials. Monitoring of the conditions within the confined space shall be continuous
4. Permit form properly filled out and distributed
5. Proper Communication System with Backup Person
6. Planned Rescue Procedures in Place and Understood
7. Wearing and Using Proper Safety Equipment
8. Proper Ventilation
9. Establish Lockout/Tag out security as required

Supervisors overseeing confined space entry shall be thoroughly familiar with all entry procedures, personal protective equipment, and rescue methods, and shall instruct the employees in use of the proper entry techniques.

## Water Flotation Device

Employees working on or about any body of water (free flowing river, stream, or storm water catchments; lake; pond; tank; or reservoir) shall wear a U.S. Coast Guard approved water-flotation device of sufficient capacity to keep the employee afloat. The device must be worn properly, with all straps adjusted and tightened.

## Excavating/Shoring

Prior to any excavation operations, the supervisor will determine if any underground utilities are in the area.

Any excavations, or trenches; over 4 feet deep; must be guarded by a shoring system, sloping of the ground, or an equivalent means of protection to the employee.

Trenches less than four feet in depth, with hazardous soil conditions, must also be effectively protected.

Tools, equipment; and excavated material; must be kept a minimum of 2 feet from the lip of the trench.

Trenches and excavations must be inspected regularly by the supervisor, at the beginning of each workday, and periodically throughout the workday; to insure that slopes, shoring and bracing are adequate; and that there is no evidence of possible slides; or cave-ins, must inspect trenches and excavations regularly. More frequent inspections must be made as work progresses; or after rain, or snow, has fallen. Ladders and/or steps must be located so that no more than twenty-five (25) feet of lateral travel is required to escape any trench four feet, or more, in depth.

Ladders should extend three feet, or more, above the surface of the trench.

Appropriate barricades and warning signs must be placed for the protection of the employees and the general public. Areas of heavy pedestrian traffic or vehicular traffic will require increased protection.

Materials used for shoring must be in good serviceable condition.

Additional shoring and bracing precautions shall be taken to prevent slides, or cave-ins, when operation is adjacent to areas such as backfills, railroad or highway traffic, or heavy machinery operations.

All long-range projects, left open for future work, must provide protection for persons, and protection from adverse weather conditions.

Shoring should always be installed from the top down; and be removed from the bottom up.

Smoking, or open flames are not permitted in trenches and other excavations.

Water is one of the biggest factors in cave-ins. Seepage, or pooling, in any trench area; must be immediately reported to the supervisor.

## Traffic Control Devices

Employees performing any task, which requires their presence on any traveled public, or private thoroughfare, **MUST** provide adequate protection for themselves, their fellow employees, and the general public, by properly "PROTECTING THE WORK SITE".

This involves placing of traffic control devices (cones, barrels, horses or reflectors) in position to guide traffic safely through the construction site. Care should be taken to insure that the proper signs, such as "Men Working", "Road Work Ahead", etc., are placed a sufficient distance from the actual work to allow sufficient time for vehicle operators to react to the sign message.

The Manual on Traffic Control Devices places restrictions, and regulations, governing the use of signs and traffic control devices. The City of Elk Point will conform to the principals outlined in this Manual.

Supervisors shall conduct regular training sessions with employees involved in work requiring the use of traffic control marking.

## Lifting, Handling and Storing Materials

Always use mechanical lifting equipment when available and practical.

When lifting, always keep your back as straight as possible. Lift with your legs, not your back. After lifting an object, if you are to carry or move it, do all the required turning with the body as a whole. Avoid twisting at the waist when moving or stacking an object.

When stacking objects, make sure the stack is neat, straight, and stable.

When an object is heavy, awkward, and bulky--or you are in doubt--always get help.

Lumbar support belts are available through the department supervisor.

## Hand, Electric and Pneumatic Portable Tools

Use tools only for their designated purposes; a dull or misused tool may become dangerous.

Keep all tools properly maintained and serviced.

Keep cutting tools sharp.

Use caution when striking metal against metal.

Always wear appropriate personal protective equipment.

Always make sure electrical equipment is grounded.

A ground fault circuit interrupter must be used when using portable electrical tools **near water or in wet conditions**.

An employee may not use powered, pneumatic tools until proper use training has been provided, and understood.

Always inspect equipment before use.

## Spills or Slick Surfaces

If you cause a spill of a non-hazardous substance, protect the area and be responsible for its cleanup. In the event a hazardous substance is spilled, immediately notify your supervisor, and comply with the cleanup, or evacuation recommendations of the manufacturer of the material.

If you discover an unreported spill, protect the area and notify the supervisor.

City of Elk Point employees are injured each year because they fall on exterior walking surfaces. Take care when walking on a wet surface, on snow, or on ice; pay attention, and be aware of your footing. Walk slowly, shorten your steps, and avoid sudden turns or twists. Plan your route to avoid hazardous areas.

## Personal Hygiene

Many of the substances our employees come in contact with can be hazardous if used improperly. Therefore, personal hygiene and cleanliness must be observed at all times, for your protection, and for the protection and consideration of your fellow workers.

Never handle unidentified substances without wearing the proper personal protective equipment. Exposure to even a common substance, such as waste materials, may be hazardous under some conditions.

Change clothing when necessary; wash up before eating, or handling food, and before going home.

## Machinery and Machine Guarding

Inspect your machine prior to using to ensure that you have properly installed all guards, and have reported and corrected all unsafe conditions. Belts, gears, shafts, pulleys, sprockets, spindles, drums, fly wheels, chains or other reciprocating, rotating, or moving parts, pinch points, shear points, crush points, and trapping spaces of equipment,

shall be guarded, if such parts are exposed to contact by employees, or otherwise pose a potential hazard.

Never operate a piece of machinery until you have been properly trained, and have learned how to operate it safely.

Every unsafe condition must be reported immediately to the supervisor, who will ensure that repairs are made prior to allowing you to use the equipment.

Never operate machinery unless all guards provided are in place. This standard applies to both old and new machinery.

All fixed, power-driven woodworking, and metalworking tools, shall be provided with a readily accessible disconnect switch, which can be either locked, or tagged, in the off position.

## Ladders

Often the use of ladders is viewed as a simple task, which we perform almost daily. However, you must realize that by observing some basic safety hints, you may prevent a fall, which could injure, or even disable you, or a fellow worker.

Before using any ladder, always check the entire ladder for cracks, breaks, loose nuts and bolts, broken rungs, or other defects.

Ladders must always be set on a firm, level surface, prior to use.

Climb one step at a time.

Use both hands while climbing the ladder.

Ladder manufacturers recommend we use the following safe climbing method; left foot up, left hand up, right foot up, right hand up, and the same method coming down a ladder.

Always ascend, and descend, while facing the ladder.

Never overextend your reach from the side of the ladder.

Never throw tools to a person on a ladder, or drop tools from the ladder.

Straight ladders must have a non-slip base, consisting of shoes, and/or spikes, on the bottom of the ladder. If these are not available, someone should hold the ladder at the bottom, and the top must be tied off.

Do not use a ladder that has been painted. The steps, or rungs, may become slippery, creating a fall hazard.

Damaged ladders must be repaired to comply with the manufacturer's specification. If a ladder cannot be properly repaired to its original specifications, it must be turned in to be destroyed.

Straight ladders should be placed at an angle where the distance between the bottom of the ladder, and the vertical support, is one-fourth of the spans.

When using a ladder in an area containing vehicle, or pedestrian traffic, always place highly visible traffic control devices, and ensure there is a second employee stationed at the foot of the ladder, to divert traffic, or pedestrian flow.

All ladders must meet the specifications of the ANSI standard, which regulates the type of ladder being used. For example; wood, metal, or fixed.

## Flammable Material Use and Storage

All flammable material must be stored in either a Type II or I approved safety can, with internal flash arrestor, and a self closing lid.

A defective flammable material storage container must never be repaired - it must be turned in for discard.

Gasoline must never be used as a cleaning agent, or to start, or fuel a fire.

All flammable and combustible liquids, such as paint, paint remover, thinner, acetone, kerosene, etc., must additionally be stored in a metal fireproof cabinet, which is clearly marked "FLAMMABLE".

Cabinet storing flammable liquids must be located in an area that is not exposed to direct sunlight, high heat, or open flame.

All oily, greasy rags, or towels, must be discarded in an approved safety waste can, which contains a self-closing lid. The cans shall be emptied into an appropriate disposal container at the end of the each shift.

Flammable and combustible material shall not be stored under stairways or near designated exits.

## Fire Extinguisher

Each department, division, and section will have the appropriate type, size, and number, of fire extinguishers available on the premises.

Each employee should become familiar with the location of the fire extinguisher in his or her work area.

The fire extinguisher must be wall mounted in an area of easy access, and must be marked in a highly visible manner. Access to the fire extinguisher must be unobstructed at all times.

Each employee must be trained in both the proper use of the fire extinguisher, and emergency procedures, including the evacuation procedures, in their work area.

All fire extinguishers must be inspected **annually and visually inspected monthly.**

A map showing all exit locations, and recommended routes to exterior safe areas, must be posted in all work areas.

Exits and access to exits shall be marked with a readily visible sign.

## First Aid Kit

Each department, division and section will have an appropriate first aid kit on the premises.

## Stairs, Aisles and Emergency Exits

Aisles, stairways, and emergency exits, must be kept unobstructed.

Wastebaskets must be kept close to, or under, the desk.

Turn on stairway lights before the natural light becomes inadequate. You should report defective stairway lighting systems.

When using stairs, always keep one hand free to use the rail.

Always watch where you are walking, especially on stairs.

Emergency exits must be clearly marked, accessible, and unlocked, during normal working hours.

## Floor Surface

Floor surfaces must be kept clean of all types of debris, including electrical wires.

Spills must be cleaned up immediately.

## Alcohol and Drugs

The City of Elk Point does not permit the use of alcohol, controlled substances, or illegal drugs on the job. Additionally, impaired job performance, caused by the non-job usage of alcohol, controlled substances, or illegal drugs, will not be permitted. It is the responsibility of the employee to notify their immediate supervisor when the employee is using any prescription drugs, which may impact job performance.

Employees using prescription drugs should advise both the doctor, and pharmacist, of their job requirements so that possible side effects, which could create a hazard for the employee, can be considered by the health professional.

Anyone found to be under the influence of alcohol, controlled substances, or drugs, is subject to removal from the work site and disciplinary action, up to and including dismissal from the City work force, in accordance with Attachment A of the City of Elk Point Alcohol and Drug Policy for CDL Holders.

## Workers Compensation:

### Injury or Death Due to Willful Misconduct of Employee

No compensation may be allowed for any injury or death due to the employee's willful misconduct, including intentional self-inflicted injury, intoxication, illegal use of any schedule I or schedule II drug, or willful failure or refusal to use a safety appliance furnished by the employer, or to perform a duty required by statute. The burden of proof under this section on the defendant employer (SDCL 62-4-37).

### Disability or Death Due to Employee's Willful Misconduct, Willful Self-Exposure, or Disobedience

No employee or dependent of any employee, or personal representative of a deceased employee, or other person is entitled to receive compensation for disability or death from an occupational disease if the disability or death, wholly or in part, was caused by the willful misconduct or willful self-exposure of the employee or by the employee's disobedience to reasonable regulations adopted by the employer, that have been and are kept posted in conspicuous places in and about the premises of the employer, or otherwise brought to the attention of the employee (SDCL 62-8-22).

## Safety Regulation Violations

Disciplinary action will be taken for violation of the Safety Regulation in accordance with Administrative Regulation 117. Emphasis will be placed on Section II. PROGRESSIVE DISCIPLINE as follows:

### 1. COUNSELING Phase

#### A. Verbal Counseling

B. Written Counseling

2. PUNITIVE Phase

Suspension or Temporary Reduction in Pay

3. REMOVAL Phase

A. Removal From the Job Through Either Demotion or Dismissal

Compliance and enforcement of these Safety Regulations are the responsibility of all employees. First line supervisors must ensure that all employees perform their jobs in accordance with the precepts set forth in this document.

## Orientation

A department safety orientation shall be conducted for all transferred employees and new hires, including limited-term personnel. The department head will determine who shall conduct the orientation program.

The orientation program shall, at a minimum, consist of:

1. Safety and Health practices
2. Safety regulations and personal safety equipment
3. Familiarization and review of the City Safety Manual
4. Accident and injury notification procedures

## Summary

Department heads and supervisory personnel at all levels of the City work force must make safety a matter of continuing concern. Their responsibility encompasses the adoption of work standards designed to attain the only goal acceptable to management and work force alike--a work environment free of existing and potential hazards. To reach that goal, management and supervisory personnel must:

1. Provide informed leadership and adequate supervision of the City work force.
2. Provide adequate job training and continuing safety instruction of all employees.
3. Develop and enforce reasonable, practical and safe job procedures for City operations.
4. Continuously review work practices and conditions of the work environment to seek improvement.

In addition to the general safety rules applicable to all employees of the City of Elk Point, the individual departments may initiate additional safety rules, which shall also be strictly adhered to by all employees within the department.

**Mowing assessment letters to auditor:**

Adams, Scott & Renee – 212 E. Clay - \$218.72

Bauman, Kenneth & Melissa – 1708 Arnold Palmer Lane - \$218.72

Nelson, Jared & Amy – 1708 Country Club Drive - \$100.00

Wulf, Shadrick & Kandice – 102 W. Washington - \$770.94

Koontz, Kelly – 708 E. Main St. - \$100.00

Flannery, Tera – 108 E. Dupont St. – \$773.36

## **Unclaimed Property**

Reece Evans - \$2.60

Cody O'Dell - \$1.00

Ryan Olson - \$113.68

October 2014

## **CITY ADMINISTRATOR'S REPORT**

I have been working with Kristi Hardman, the EPJ Supt. on revising the City/School Library Agreement. This was a recommendation from the Library Board. It needs revision. It has never been revised since its inception and the Library moved to the school. Ultimately the revised draft agreement will be reviewed by the City Council.

The State Water Plan was revised and sent to DENR in Pierre. The wording was revised but the projects on the plan, Lagoon Cell #3 and the Rose Street Construction Project remain the same.

Revised the safety manual with recommended revisions and updates from Doug Kirkus, the Safety Consultant with Safety Benefits. The safety manual will be presented to the City Council at the Monday, October 6<sup>th</sup> meeting.

I have been in contact with Pastor Dave Bambas regarding the Food Pantry's purchase of the City owned building located on Douglas Street. Pastor Bambas has a letter requesting the purchase and their intent with the building. This will be on the October 6<sup>th</sup> City Council agenda. If the City approves the purchase this means a reduction of over \$5,000 from the City Budget.

I have been in contact with representatives with the Minnesota consulting firm that will prepare our community housing study. This firm is very busy at the current time but hope to be in Elk Point in the month of November. They will conduct personal interviews with many community leaders and representatives.

I have been working with Brian Wells regarding the community sign project. This will be a dual sign with a Welcome to Elk Point on one side and information about the development park on the other side of the sign. I have worked with the SD DOT on sign permits and should hear back from them very soon.

Mike Turnwall the local GOED representative and myself made a business retention visit to Pat Wingen, President & CEO of Aaladin Cleaning Systems. Mr. Wingen stated business was stable over the past year with the company. He expressed what many manufacturers are stating, the challenges of recruiting a qualified and skilled labor force.

I wanted to take this opportunity to express on behalf of my family, our gratitude and sincere thanks to the Mayor, City Council and staff for all your support during the time of my Brother's death. Thanks for the beautiful plant. Your support at a time of need is gratefully appreciated.

## SEPTEMBER 2014 FINANCE OFFICE DEPARTMENT HEAD REPORT

Payroll and accounts payable were done on September 2<sup>nd</sup>, 9<sup>th</sup>, 15<sup>th</sup> and 29<sup>th</sup>.

Figured sales tax for general, electric and garbage funds.

I attended a SEAFOG meeting in Sioux Falls on September 17<sup>th</sup>.

Prepared Council Meeting agendas, minutes and packets.

Monthly bank statements were done for the accounts at First Dakota National Bank, South Dakota FIT and Liberty National.

Prepared and sent notices to the Leader-Courier

Weekly deposits were made to both Liberty National Bank and First Dakota National Bank.

Most of this month my time has been spent on the 2015 Budget. Final reading was given to the 2015 Ordinance budget on September 22<sup>nd</sup>. Thanks to all of the committee members and Department Heads for your help!

The completed MDA Report for the 2013 Audit and submitted to Quam & Berglin. Quam & Berglin forwarded it on to SD Legislative Audit with the draft of the 2013 audit report. We have received the 2013 Audit Report back from Quam and Berglin. This report is included with the council packet. I will publish the annual report as required.

Delivered and mailed the appropriate notice for the Health Insurance exchange. There will be more requirements and notices to send out.

Total September 2014 Expenditures: \$306,298.43

Total August 2014 Revenues: \$280,332.64

First Dakota National Bank Checking Account Beginning Balance for August 2014:  
\$740,375.65

First Dakota National Bank Checking Account Ending Balance for August 2014: \$724,126.32

Water Reserve Account Ending Balance for August 2014 - \$: \$40,059.45

UDAG/Trust & Agency Account Ending Balance as of August 2014 – \$133,104.71

SD FIT Account Ending Balance as of August 2014 - \$562,067.88

Liberty National Bank CD - \$542,474.34

# Department Head Report

September 2014

Business dumpsters were picked twice a week and residential garbage was picked up once a week. Dennis informed me that our rubble site attendant was not going to be available to work on the 10/4/2014 and Al Mahin has basically said he is done. I have someone in mind that I'm trying to contact and see if they would be interested in filling in for Al and maybe do some of the mowing when the guys are busy trying to finish end of the season projects. I think that we don't have a choice because of the amount of applicants that we received (one), if we were to re-advertise I feel we would get the same response. As of now, we have decided to have the police officer on duty to open the gate and make several checks during the day and Craig will have to pick up the mess when he gets back. I think that we should change the job description for the summer help so we can have them help with this next year if the City Council is not willing to change the hours to Sunday.

We finished up our lagoon discharge this month. Mark Rubida has been jetting the sewer main and will continue to do so into next month.

We have terminated a couple of water services to houses that are set for demolition. We basically dig up the service and cut the service line to the house so when the contractor pulls on the service line, we won't have a leak. We leave the curb stop and the plumber can tie back into the water service. The electric service is still on at both residences at the request of the home owners; they are still cleaning out the houses. Troy has had to work on the potassium tank at the treatment plant. He had to replace the mixing unit last week.

The Electric Department has been busy working on getting service to the new cell tower on the west end of town. They also helped set the new scoreboard for the football field. They have working on repairing the lights for the cemetery flag. They were also very helpful in putting together numbers for next year's budget.

We have been able to get some patching done on Rose Street. We have patched in a couple of other locations. My asphalt budget is looking pretty good, so I am going to rent a patching trailer from Brock White and do some leveling with Mastic-one. We had used it this spring and the guys think it does a good job. I have Scoops Construction hired to replace some curb but he has been set back do to the recent rains. We have been sweeping streets when we can. With the summer help gone and the recent rains, we are trying to stay ahead of the mowing.

I would like to place the order for the new loader that was budgeted this past week. We will be able to take advantage of the Minnesota State DOT bid and I believe we can save close to five thousand dollars on next year's budget. We would not take delivery until January of 2015 nor would we have to pay for it until then. I asked Erika to put this on the October's meeting agenda.

**CITY  
OF  
ELK POINT**

All City Departments, other than Police, will be closed on Monday, October 13 to observe Native American Day

Public Works Department will return to five eight hour work days

Landfill will now be open from 5 to 7pm on Wednesday nights due to early sunset.

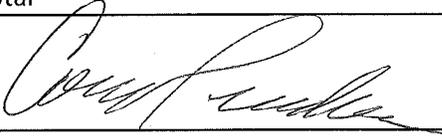
Chamber Halloween Party will be held at the Pointe Golf & Event Center Friday, Oct. 31

# October 2014

SUN	MON	TUE	WED	THU	FRI	SAT
			1 HRC mtg @ 9AM Landfill Open 5-7pm	2 RECYCLING 5-7pm	3	4 Landfill Open 9-5
5	6 City Council mtg @ 7:00 pm RECYCLING 5-7PM	7	8 <u>SDML Annual</u> Landfill Open 5-7pm	9 <u>Conference in</u> RECYCLING 5-7pm	10 <u>Spearfish</u>	11 Landfill Open 9-5
12	13 NATIVE AMER. DAY HOLIDAY/ RECYCLING 5-7pm	14	15 Landfill Open 5-7pm	16 RECYCLING 5-7pm Employment Law Training, Sioux Falls	17	18 Landfill Open 9-5
19	20	21	22 Landfill Open 5-7pm	23 RECYCLING 5-7pm	24	25 Landfill Open 9-5
26	27	28	29 Landfill Open 5-7	30 Chamber mtg @ noon RECYCLING 5-7pm	31 Chamber Halloween Party	

Overtime Sheet - Police Department

Officer C. Trudeau 08/31/14--09/14/14		
Date	Duties Performed	Hours
09/13/14	Suspicious person at Kum & Go	0.25
	Total	0.25

Officer Signature  Date

Approval of overtime---- Police Chief Signature Date





427 SOUTH CHAPELLE  
C/O 500 EAST CAPITOL  
PIERRE SD 57501-5070  
(605) 773-3595  
FAX (605) 773-6454

MARTIN L. GUINDON, CPA  
AUDITOR GENERAL

September 16, 2014

Erika Hammitt, Finance Officer  
City of Elk Point  
PO Box 280  
Elk Point, SD 57025

We have reviewed and accepted your audit report on the:

City of Elk Point  
(For the Year Ended December 31, 2013)

Our review was limited to the report and did not include a review of the working papers.

It is our understanding that the Leader-Courier is the official newspaper for the City of Elk Point. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Martin L. Guindon, CPA  
Auditor General

MLG:sld

cc: Quam & Berglin, P.C.  
Certified Public Accountants  
PO Box 426  
Elk Point, SD 57025