

**Agenda**  
**Elk Point City Council**  
**Regular Meeting**  
**Monday, June 1, 2015 @ 7:00pm**  
**Elk Point City Hall**

- (1) Call to Order and Roll Call
- (2) Presentation of plaques to outgoing council members
- (3) Approve Agenda
- (4) Approve Minutes
- (5) Approve Payment of Bills
- (6) Public Forum
  - Lenny Huber – variance request (unable to attend the June 8<sup>th</sup> meeting for his public hearing and would like to attend this meeting to answer questions)
  - Park & Recreations Committee progress report
    - Capital outlay
    - Playground equipment
  - Denise Briggs – Fire Pit & Street Light Concerns
  - Jamie Campbell – Police Department
- (7) Executive Session (as per SDCL 1-25-2.1)
  - Code of Conduct Ordinance
- (8) Unfinished Business
- (9) New Business
  - Council member VonHaden topics
    - Speed bumps on Court Street
    - Labor sharing with the REC
    - Splitting workforce-Hours of operation
    - Employee Conduct
  - Reclassify Alicia Gregg and Caitlin Forna as a WSI Guard starting at \$9.25/hour (completed their WSI training)
  - Motion to hire substitute WSI lifeguards (previously hire substitutes are unable to accept the position Lexie Malimanek (lifeguard) \$8.50/hour and Ashley Fejfar (WSI lifeguard) \$9.50/hour)
  - Resolution #2015-2, a Resolution to Amend the Water System Surcharge Rate for the City of Elk Point, South Dakota.
  - Resolution #2015-3, a Resolution to Amend the Wastewater System Surcharge Rate for the City of Elk Point, South Dakota.
  - Established electric rates for the EPJ School
  - Motion to approve the 2015/2016 Malt Beverage Licenses
  - Motion to replace Jason Welch on the appraisal board for the city
- (10) Department Head Reports
  - City Administrator
  - Finance Officer
  - Public Works Director
  - Police Chief

(11)

Information Items

- June 2015 Calendar
- Overtime Reports
- 2015 Elected Officials Workshop
- Budget Training in Sioux Falls on July 23rd

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- Lenny Huber – variance request (unable to attend the June 8<sup>th</sup> meeting for his public hearing and would like to attend this meeting to answer questions)

*Permit and plans included in the council packet. This is an older non conforming lot and he wishes to build a house on the property. This doesn't serve as a public hearing, he will be present to answer any questions.*

- Park & Recreations Committee progress report
  - . Capital outlay
  - i. Playground equipment

*A progress report will be presented.*

- Denise Briggs – Fire Pit & Street Light Concerns

*See enclosed email regarding fire pit concerns. Enclosed also is the current city ordinance. She also wants to discuss LED lighting she claims shines brightly in her windows. We contacted the Lighting company and a shade isn't available for the lighting we are using.*

- Jamie Campbell – Police Department

(7) Executive Session (as per SDCL 1-25-2.1)

- Code of Conduct Ordinance

(8) Unfinished Business

(9) New Business

- Council member VonHaden topics
  - . Speed bumps on Court Street
  - i. Labor sharing with the REC
  - ii. Splitting workforce-Hours of operation
  - iii. Employee Conduct
- Reclassify Alicia Gregg and Caitlin Fornia as a WSI Guard starting at \$9.25/hour (completed her WSI training)

*Requires a motion.*

- Motion to hire substitute WSI lifeguards (previously hire substitutes are unable to accept the position Lexie Malimanek \$8.50/hour and Ashley Fejfar \$9.50/hour)

*Requires a motion.*

- Resolution #2015-2, a Resolution to Amend the Water System Surcharge Rate for the City of Elk Point, South Dakota.
- Resolution #2015-3, a Resolution to Amend the Wastewater System Surcharge Rate for the City of Elk Point, South Dakota.

*Resolutions reflect meeting the 110% requirement. If approved, requires a motion.*

- Establish electric rates for the EPJ School

*Information enclosed in the council packet. Recommend keeping rates the same. Requires a motion.*

- Motion to approve the 2015/2016 Malt Beverage Licenses

*List of applicants enclosed in council packet. Requires a motion to approve.*

- Motion to replace Jason Welch on the appraisal board for the city

*Need an Elk Point resident to be on the appraisal board declaring surplus property. John Herrity agreed to be on the appraisal board.*

(10) Department Head Reports

- City Administrator
- Finance Officer
- Public Works Director
- Police Chief

(11) Information Items

- June 2015 Calendar
- Overtime Reports
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## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, May 4, 2015 at 7:00pm in the council chambers with Mayor Trobaugh presiding and these members present: Honomichl, Boom, McCreary, Zevenbergen and Verros. Absent was: Leitru. Also present were: City Attorney Thompson, City Engineer McLaury, City Administrator Nelsen, Police Chief Fleek, Public Works Director Boom and Finance Officer Hammitt.

Motion made by Honomichl, seconded by McCreary to approve the agenda. All in favor.

Zevenbergen moved and Boom seconded a motion to approve the minutes from the April 6<sup>th</sup> & 16<sup>th</sup>, 2015 council meetings. Unanimous.

Motion and second, McCreary/Honomichl to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$51,460.31; Enterprise Fund: \$23,648.38; Fringe Benefits: General Fund: \$10,860.78; Enterprise Fund: \$5,835.21; Bills: Analytical & Consulting-testing: \$277.75; Avery Bros.-supplies: \$334.00; Banyon Data Systems, Inc.-annual support: \$1,590.00; Bierschbach Equipment-street repairs: \$422.71; Bomgaars-supplies: \$344.97; Border States Electric Supply-supplies: \$28,982.55; Boyer Truck-repairs: \$194.59; Business Forms & Accounting-office expense: \$157.63; Boom, Jerry-travel & conference: \$474.00; Cardmember Services-supplies: \$1,592.13; City of Sioux Falls-water testing: \$87.00; City of Vermillion-tipping fees: \$3,537.90; Class C Solutions Group-repairs: \$173.97; Craig K. Thompson, Atty.-professional services: \$304.06; Demco, Inc.-supplies: \$133.93; D-P Tools, Inc.-supplies: \$392.86; DTM Electric-professional services: \$418.76; Electrical Engineering & Equipment-supplies: \$251.52; Electronic Engineering, Co.-repairs: \$473.00; Fanta-C Auto-repairs: \$235.00; Fleet US LLC-supplies: \$197.54; Fletcher, Daryl-travel reimbursement: \$80.50; Graham Tire Company-repairs: \$1,313.00; Hawkins, Inc.-supplies: \$591.83; Heiman Fire Equipment-annual check: \$511.81; Ingram Library Services-library books: \$306.76; Irby-supplies: \$213.56; Jan's Printing & Spec.-supplies: \$235.25; Janitor's Closet-supplies: \$272.77; Jones' Food Center-supplies: \$101.22; Leader-Courier-publishing: \$1,310.34; McLaury Engineering, Inc.-professional services: \$934.00; MidAmerican Energy-utilities: \$210.23; Midwest Wheel Companies-machinery & equipment: \$975.49; Northern Truck Equipment Co.-supplies: \$1,176.00; Nygren's True Value-repairs: \$467.56; Office System, Co.-quarterly service contract: \$341.07; Pedersen Machine, Inc.-repairs: \$590.48; Perkins Office Solutions-supplies: \$268.43; Peterbilt of Sioux City-repairs: \$116.53; Pioneer Drug-supplies: \$5.67; Post Office-annual box fee: \$50.00; Productivity Plus Account-repairs: \$66.25; RI Tec Industrial Products-supplies: \$125.00; Sanford Health Plan-insurance: \$11,784.76; Sanitation Products-repairs: \$347.20; SD Gov't Finance Officers Assoc.-conference: \$75.00; Sheehan Mack Sales & Equipment-repairs: \$166.79; Sioux Sales, Co.-uniforms: \$117.90; South Dakota One Call-locate tickets: \$24.15; Southeast Farmer Elevator Coop.-auto expense: \$2,081.32; Standard Battery, Inc.-repairs: \$56.95; Sturdevant's Auto Parts-repairs: \$935.07; Sundheim Well Repair, LLC-repairs: \$275.20; Tri-State Underground-professional services: \$16,742.75; Union County Electric Coop.-utilities: \$2,020.95; United Laboratories-supplies: \$1,217.08; US Bank Equipment Finance-copier lease: \$162.47; USA Blue Book-supplies: \$286.36; Utility

Equipment Co.-supplies: \$1,200.62; Van Diest Supply Company-supplies: \$276.00; Verizon Wireless-utilities: \$252.03; Vermillion Ace Hardware-repairs: \$111.96; Vision Solutions-supplies: \$201.00

Motion made by Buum, seconded by Zevenbergen to hire Cooper Muller as a Seasonal Public Works Employee (\$8.50/hour) as recommended. Unanimous.

Buum moved and Honomichl seconded a motion to hire Zanniell Zevenbergen as a part-time librarian (\$9.00/hour) as recommended. Voting in favor: Buum, Honomichl, Verros and McCreary. No on voting against. Zevenbergen abstained. Motion carried.

Discussion was held on the response to Mayor Trobaugh's letter to the South Dakota DOT regarding Rose Street. The agreement states the DOT will help fix damages to Rose Street caused by the detour. The City Administrator shared with the council a SD DOT email stating their cost sharing efforts to help fix damages to Rose Street as a result of the detoured traffic. There will be no help on the reconstruction of Rose Street. Motion and second, Zevenbergen/Honomichl to approve the agreement between the City of Elk Point and the South Dakota DOT. Unanimous.

Mayor Trobaugh thanked outgoing council members Honomichl and Leitru for their years of service on the City Council.

Motion made by Verros, seconded by McCreary to adjourn. All in favor.

The oath of office was given by Finance Officer Hammitt to Ward One council member Buum, Ward Two council member Penfield and Ward Three council member VonHaden.

Mayor Trobaugh reconvened the meeting with the following members present: Buum, McCreary, Zevenbergen, Verros, Penfield and VonHaden.

Lynne Keller Forbes, SECOG's Executive Director reviewed the programs offered through SECOG.

Steven Griesert, Community Partners Research, Inc. distributed copies and presented a short review of the Elk Point Housing Study.

Melanie Norris and Cheryl Campbell spoke about forming a Park and Recreations Committee. They discussed their short term and long term goals for the park, which includes a disc golf course, additional sand to the volleyball court, horseshoe, and swing areas. Campbell requested the council consider adopting a Capital Accumulation Resolution. A sample was distributed to the council.

Zevenbergen moved to nominate Verros as Council President. Seconded by VonHaden. Voting in favor: Zevenbergen, VonHaden, Buum, McCreary and Penfield. Voting against: none. Verros abstained. Motion passed. Zevenbergen moved that nominations cease and a unanimous

ballot be cast for Verros. VonHaden seconded the motion. Voting in favor: Zevenbergen, VonHaden, Buum, McCreary and Penfield. No one voting against. Motion passed.

Verros moved to nominate Zevenbergen as Council Vice President. Second by Buum. Voting in favor: Verros, Buum, VonHaden, McCreary and Penfield. Voting against: none. Zevenbergen abstained. Motion passed. Verros moved that nominations cease and a unanimous ballot be cast for Zevenbergen. Buum seconded the motion. Voting in favor: Verros, Buum, VonHaden, McCreary and Penfield. No one voting against. Zevenbergen abstained. Motion passed.

Motion by Verros, second by Buum to approve the following Mayoral city officials appointments: City Administrator: Dennis Nelsen, Finance Officer: Erika Hammitt; Public Works: Jerry Buum; Police Chief: Ryan Fleek. Unanimous.

McCreary moved and Zevenbergen seconded a motion to appoint the Leader Courier as the City official newspaper. All in favor.

Motion by McCreary, second by Penfield to appoint First Dakota National Bank, Liberty National Bank and SD Federal Investment Trust as official depositories. All in favor.

Motion and second, McCreary/Buum to approve the Mayoral appoint of Lance Penfield to the Elk Point Community Assessment Task Force. Unanimous.

Motion by Verros, second by McCreary to approve the following Mayoral committee appointments: Labor and Benefits: Zevenbergen, McCreary and Penfield; Codes and Policies: Buum, VonHaden and Verros; Rates and Fees: VonHaden, Verros and Buum; Budget: Zevenbergen, Penfield and McCreary. All in favor.

It was moved and seconded, Verros/McCreary, to approve the following Library Board Trustee for the stated term: Isabel Trobaugh – 3 years. Unanimous.

Motion made by Buum, seconded by Penfield to appoint McCreary as the Council Representative on the Elk Point Economic Development of Directors Board. All in favor.

Buum moved and Verros seconded a motion to use \$250.00 from the library fund to help Librarian Wilkinson purchase a new copier for the library. Unanimous.

The City will be hosting the Friends Feast on Monday, May 11, 2015 at the Immanuel Lutheran Church.

Motion and second, McCreary/Buum to write off an uncollectable utility account #00-20582-01-0 for the amount of \$17.97. All in favor.

The following bids were opened for the exterior painting of the 175,000 cone elevated water storage tank project as budgeted:

1. Maguire Iron, Inc. - \$34,980.00
2. Pittsburg Tank & Tower Maintenance Co., Inc. - \$48,950.00

Motion made by Verros, seconded by Buum to accept the low bid from Maguire Iron, Inc. for \$34,980.00. Unanimous.

Zevenbergen moved and VonHaden seconded a motion to approve the Territory Agreement between the City of Elk Point and the Union Count Electric Coop. to allow the city to install utility lighting along East Main Street and the Hike and Bike Trail running along the Golf Course. All in favor.

City Engineer McLaury explained an opportunity for the city and the Economic Development Corporation to both benefit from the business park road project. The area that will be excavated contains heavy clay and McLaury believes the city can use this out at the Lagoon Facility to line a new lagoon cell. Council agreed to allow McLaury to discuss this option with the contractor of the project. McLaury will keep the council updated of any costs or future developments of the project.

Motion and second, Zevenbergen/McCreary to go into executive session per SDCL #1-25-2.3, Legal Counsel at 8:30pm. Unanimous.

Mayor Trobaugh declared the council out of executive session at 8:47pm.

Motion to adjourn, Verros/Buum. All in favor.

Attest: Erika Hammitt  
Finance Officer

Isabel Trobaugh  
Mayor

Publish: May 14, 2015

## City of Elk Point Revenue Guideline LS-EP

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
<b>FUND 101 GENERAL FUND</b>								
R 101-00000-10200 AMT PROV FOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31100 GENERAL PROPE	\$0.00	\$0.00	\$745,750.00	\$0.00	\$0.00	\$0.00	\$745,750.00	0.00%
R 101-00000-31110 GEN PROP TAXE	\$27,968.00	\$45,392.67	\$0.00	\$25,920.76	\$10,099.82	\$52,918.69	-\$376,521.03	0.00%
R 101-00000-31120 GEN PROP TAXE	\$401.52	\$598.11	\$5,000.00	\$1,279.68	\$311.39	\$2,624.45	\$1,901.77	61.96%
R 101-00000-31130 GEN PROP TAXE	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$409.24	\$857.97	42.80%
R 101-00000-31160 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31170 GEN PROP TAXE	\$285.96	\$959.69	\$3,500.00	\$333.25	\$771.97	\$1,522.76	\$1,108.66	68.32%
R 101-00000-31190 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31300 GEN SALES AND	\$37,223.16	\$124,396.23	\$420,000.00	\$34,732.41	\$33,125.65	\$135,972.10	\$250,031.72	40.47%
R 101-00000-31400 GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31500 AMUSEMENT TA	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-00000-31900 PENALTY, INTER	\$16.73	\$24.94	\$1,000.00	\$85.31	\$25.25	\$243.49	\$686.06	31.39%
R 101-00000-32000 LICENSES AND P	\$350.00	\$575.00	\$7,500.00	\$300.00	\$0.00	\$450.00	\$5,850.00	22.00%
R 101-00000-32200 RIGHT OF WAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-32400 VIDEO AND LOT	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$1,900.00	5.00%
R 101-00000-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33140 LAND AND WAT	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
R 101-00000-33200 FEDERAL SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33500 STATE SHARE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33510 BANK FRANCHIS	\$0.00	\$2,881.34	\$3,000.00	\$0.00	\$3,408.46	\$3,408.46	-\$408.46	113.62%
R 101-00000-33530 LIQUOR TAX RE	\$2,591.39	\$6,126.92	\$11,000.00	\$2,863.20	\$0.00	\$5,973.58	\$5,026.42	54.31%
R 101-00000-33540 MOTOR VEHICL	\$2,051.78	\$5,788.22	\$18,000.00	\$2,468.80	\$1,840.09	\$6,361.58	\$10,733.92	40.37%
R 101-00000-33570 LICENSE REVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33580 LOCAL GOV HW	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$7,677.41	45.16%
R 101-00000-33590 OTHER STATE S	\$0.00	\$1,034.48	\$5,200.00	\$0.00	\$0.00	\$1,118.13	\$4,081.87	21.50%
R 101-00000-33800 COUNTY SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33830 COUNTY WHEEL	\$615.53	\$1,826.54	\$7,000.00	\$749.41	\$623.28	\$2,031.42	\$4,697.06	32.90%
R 101-00000-33900 COUNTY PAY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34000 CHARGES FOR G	\$0.00	\$2.94	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-00000-34100 GENERAL GOVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34110 ZONING AND SU	\$349.00	\$1,321.00	\$2,000.00	\$31.00	\$71.00	\$282.00	\$1,658.00	17.10%
R 101-00000-34120 SALE OF MAPS A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34190 OTHER GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34200 PUBLIC SAFETY	\$56.67	\$556.67	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%

### City of Elk Point Revenue Guideline LS-EP

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
R 101-00000-34290 OTHER PUBLIC	\$28.87	\$52.19	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-00000-34520 ANIMAL CONTR	\$75.00	\$425.00	\$750.00	\$45.00	\$70.00	\$400.00	\$335.00	55.33%
R 101-00000-34620 SWIMMING POO	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-00000-34621 DAILY FEES	\$0.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
R 101-00000-34622 SINGLE MEMBER	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 101-00000-34623 FAMILY MEMBE	\$0.00	\$0.00	\$5,200.00	\$88.79	\$0.00	\$88.79	\$5,111.21	1.71%
R 101-00000-34624 SWIMMING LES	\$0.00	\$0.00	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0.00%
R 101-00000-34640 CONCESSIONS	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%
R 101-00000-34670 SIGN ADVERTIS	\$72.50	\$194.57	\$550.00	\$135.00	\$72.04	\$319.50	\$227.35	58.66%
R 101-00000-34690 OTHER CULTUR	\$46.08	\$46.08	\$2,000.00	\$276.50	\$0.00	\$285.72	\$1,677.41	16.13%
R 101-00000-35000 FINES AND FOR	\$0.00	\$550.00	\$1,500.00	\$0.00	\$170.00	\$795.00	\$701.75	53.22%
R 101-00000-35100 COURT FINES A	\$39.00	\$39.00	\$500.00	\$39.00	\$0.00	\$39.00	\$461.00	7.80%
R 101-00000-35900 OTHER FINES A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36000 MISCELLANEOU	\$0.01	\$3.23	\$500.00	\$0.75	\$0.52	\$2.83	\$492.46	1.51%
R 101-00000-36100 INTEREST EARN	\$39.56	\$258.95	\$1,000.00	\$130.20	\$99.86	\$626.08	\$206.50	79.35%
R 101-00000-36200 RENTALS	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-00000-36300 SPECIAL ASSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36310 PRINCIPAL COLL	\$583.75	\$583.75	\$3,950.00	\$0.00	\$194.33	\$194.33	\$1,363.20	65.49%
R 101-00000-36320 INT AND PENAL	\$481.05	\$481.05	\$2,150.00	\$0.00	\$132.98	\$132.98	\$654.43	69.56%
R 101-00000-36330 PRINCIPAL COLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36340 INT AND PENAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36600 GAIN ON SALE O	\$0.00	\$0.00	\$0.00	\$0.00	\$519.81	\$519.81	-\$519.81	0.00%
R 101-00000-36700 CONTRIB AND D	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
R 101-00000-36900 OTHER MISCEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-38610 SALE OF LOTS	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$500.00	\$5,500.00	-\$3,000.00	220.00%
R 101-00000-38620 GRAVE-DIGGING	\$0.00	\$0.00	\$2,500.00	\$94.33	\$283.01	\$1,037.69	\$1,062.31	57.51%
R 101-00000-38690 OTHER CEMETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-38750 CABLE TV FRAN	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0.00%
R 101-00000-39000 OTHER SOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39100 OTHER FINANCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$41,155.00	\$0.00	\$0.00	\$0.00	\$41,155.00	0.00%
R 101-00000-39130 SALE OF GENER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39140 COMP FOR LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-43100-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND	\$73,275.56	\$194,118.57	\$1,381,405.00	\$70,573.39	\$52,319.46	\$223,257.63	\$785,659.18	

## City of Elk Point Revenue Guideline LS-EP

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
<b>FUND 200 SPECIAL REVENUE</b>								
R 200-00000-31400 GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36000 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36100 INTEREST EARN	\$31.81	\$126.01	\$300.00	\$34.02	\$35.01	\$135.30	\$164.70	45.10%
R 200-00000-36330 PRINCIPAL COLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 200-00000-36340 INT AND PENAL	\$91.40	\$391.91	\$425.00	\$43.43	\$46.39	\$191.38	\$193.16	54.55%
R 200-00000-39100 OTHER FINANCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 200 SPECIAL REVENUE</b>	\$123.21	\$517.92	\$725.00	\$77.45	\$81.40	\$326.68	\$357.86	
<b>FUND 211 LIQ, LODG, DINE SALES TAX FUND</b>								
R 211-00000-31400 GROSS RECEIPT	\$2,146.27	\$7,425.81	\$30,000.00	\$1,627.95	\$2,333.92	\$7,297.47	\$20,823.83	30.59%
R 211-00000-36700 CONTRIB AND D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 211-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 211 LIQ, LODG, DINE SALES T</b>	\$2,146.27	\$7,425.81	\$30,000.00	\$1,627.95	\$2,333.92	\$7,297.47	\$20,823.83	
<b>FUND 500 CAPITAL PROJECTS FUND</b>								
R 500-00000-33100 FEDERAL GRANT	\$70.43	\$70.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-33130 COMMUNITY DE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-33175 COMMUNITY AC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-36000 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-36100 INTEREST EARN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-39000 OTHER SOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 500-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 500 CAPITAL PROJECTS FUND</b>	\$70.43	\$70.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>FUND 602 WATER FUND</b>								
R 602-00000-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-36100 INTEREST EARN	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
R 602-00000-36900 OTHER MISCEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-38100 WATER REVENU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-00000-38110 METERED AND F	\$28,409.97	\$109,330.90	\$421,000.00	\$30,513.25	\$27,607.55	\$113,124.49	\$307,875.51	26.87%
R 602-00000-38120 BULK WATER SA	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 602-00000-38130 SURCHARGE	\$2,110.12	\$8,421.31	\$25,000.00	\$2,090.97	\$2,095.85	\$8,377.85	\$16,622.15	33.51%
R 602-00000-38180 SALE OF SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$65.00	0.00%





## City of Elk Point Revenue Guideline LS-EP

Account Descr	APRIL	2014	2015 YTD	APRIL	MARCH	2015	2015	Balance	% of
	2014 Amt	YTD Amt	Budget	2015 Amt	2015 Amt	YTD Amt	Amt		Budget
R 700-45200-34630 RECREATION PR	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 700-45200-36700 CONTRIB AND D	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	20.00%
FUND 700 TRUST & AGENCY	\$154.29	\$309.72	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	
	\$282,120.83	\$1,072,138.09	\$4,112,230.00	\$277,977.72	\$259,404.10	\$1,114,756.38	\$2,620,960.39		



## City of Elk Point Expenditure Guideline LS-EP

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
E 101-42100-41100 SALARIES AND	\$21,399.40	\$58,195.33	\$185,000.00	\$14,174.56	\$21,619.87	\$58,515.65	\$119,755.28	35.27%
E 101-42100-41103 OVERTIME WAG	\$892.29	\$1,793.47	\$7,000.00	\$820.56	\$0.00	\$820.56	\$5,792.49	17.25%
E 101-42100-41106 LONGEVITY PAY	\$600.00	\$600.00	\$700.00	\$700.00	\$0.00	\$700.00	\$0.00	100.00%
E 101-42100-41200 OASI	\$1,568.63	\$4,468.17	\$14,975.00	\$1,055.34	\$1,435.91	\$4,476.82	\$10,026.47	33.05%
E 101-42100-41300 RETIREMENT	\$1,625.66	\$4,822.82	\$14,000.00	\$1,184.75	\$1,583.96	\$4,880.76	\$8,558.36	38.87%
E 101-42100-42100 INSURANCE	\$3,115.38	\$9,530.77	\$27,000.00	\$2,076.92	\$3,115.38	\$9,346.14	\$16,615.40	38.46%
E 101-42100-42150 INS-LIAB/PROP/	\$1,562.40	\$5,397.72	\$8,650.00	\$1,298.94	\$0.00	\$4,930.44	\$3,719.56	57.00%
E 101-42100-42200 PROFESSIONAL	\$900.82	\$3,322.01	\$11,000.00	\$1,405.37	\$78.73	\$2,612.15	\$8,284.37	24.69%
E 101-42100-42300 PUBLISHING	\$49.47	\$91.45	\$1,000.00	\$35.00	\$10.43	\$149.28	\$634.13	36.59%
E 101-42100-42320 DUES	\$0.00	\$237.75	\$500.00	\$0.00	\$100.00	\$412.75	\$87.25	82.55%
E 101-42100-42500 REPAIRS AND M	\$926.42	\$1,468.62	\$3,000.00	\$750.00	\$81.00	\$911.00	\$1,169.27	61.02%
E 101-42100-42550 OFFICE EXPENS	\$436.39	\$711.11	\$2,500.00	\$50.87	\$137.81	\$409.62	\$1,915.29	23.39%
E 101-42100-42600 SUPPLIES AND	\$0.00	\$0.00	\$2,500.00	\$0.00	\$45.10	\$477.90	\$2,022.10	19.12%
E 101-42100-42610 UNIFORMS	\$0.00	\$199.90	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,382.10	4.72%
E 101-42100-42620 AUTO EXPENSES	\$1,117.05	\$2,786.75	\$15,000.00	\$1,164.21	\$500.70	\$2,229.11	\$12,315.86	17.89%
E 101-42100-42630 POLICE RADIO	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-42100-42700 TRAVEL AND CO	-\$53.00	\$22.00	\$1,000.00	\$85.00	\$0.00	\$85.00	\$552.49	44.75%
E 101-42100-42750 TRAINING	\$0.00	\$163.00	\$1,000.00	\$326.80	\$0.00	\$326.80	\$673.20	32.68%
E 101-42100-42800 UTILITIES	\$216.74	\$802.64	\$3,300.00	\$204.47	\$242.55	\$794.24	\$2,457.68	25.52%
E 101-42100-42900 OTHER OTHER C	\$11.00	\$117.00	\$2,000.00	\$11.00	\$50.00	\$61.00	\$1,939.00	3.05%
E 101-42100-43400 MACHINERY AN	\$29.09	\$29.09	\$1,300.00	\$23.21	\$23.21	\$92.84	\$1,183.95	8.93%
E 101-42100-43410 COMPUTER SOF	\$122.97	\$122.97	\$1,200.00	\$0.00	\$0.00	\$900.00	\$300.00	75.00%
E 101-42100-43440 SUBSCRIPTIONS	\$0.00	\$88.50	\$200.00	\$0.00	\$0.00	\$90.00	\$110.00	45.00%
DEPT 42100 POLICE	\$34,520.71	\$94,971.07	\$307,325.00	\$25,367.00	\$29,024.65	\$93,222.06	\$202,494.25	
DEPT 42900 OTHER PROTECTION-SELF DEFENSE								
E 101-42900-42600 SUPPLIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42900-42800 UTILITIES	\$562.24	\$1,711.87	\$4,900.00	\$465.81	\$649.94	\$1,760.03	\$3,139.97	35.92%
DEPT 42900 OTHER PROTECTIO	\$562.24	\$1,711.87	\$5,400.00	\$465.81	\$649.94	\$1,760.03	\$3,639.97	
DEPT 43100 HIGHWAYS AND STREETS								
E 101-43100-41100 SALARIES AND	\$12,418.92	\$34,467.44	\$114,700.00	\$8,553.13	\$12,797.86	\$35,027.95	\$75,339.16	34.32%
E 101-43100-41102 SNOW REMOVAL	\$0.00	\$219.17	\$10,000.00	\$0.00	\$0.00	\$1,041.85	\$8,958.15	10.42%
E 101-43100-41103 OVERTIME WAG	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$156.86	\$843.14	15.69%
E 101-43100-41106 LONGEVITY PAY	\$0.00	\$660.00	\$1,170.00	\$0.00	\$745.00	\$745.00	\$425.00	63.68%
E 101-43100-41200 OASI	\$906.93	\$2,806.25	\$9,100.00	\$614.96	\$976.99	\$2,939.48	\$5,848.73	35.73%
E 101-43100-41300 RETIREMENT	\$747.72	\$2,302.78	\$7,000.00	\$513.48	\$813.02	\$2,447.28	\$4,296.74	38.62%
E 101-43100-42100 INSURANCE	\$1,800.03	\$5,412.13	\$15,350.00	\$1,200.01	\$1,800.03	\$5,479.36	\$9,270.63	39.61%
E 101-43100-42150 INS-LIAB/PROP/	\$2,994.60	\$10,469.63	\$16,600.00	\$2,523.38	\$114.00	\$9,721.43	\$6,878.57	58.56%
E 101-43100-42200 PROFESSIONAL	\$684.07	\$768.17	\$72,200.00	\$334.34	\$33.43	\$407.70	\$71,681.38	0.72%
E 101-43100-42300 PUBLISHING	\$14.43	\$64.42	\$500.00	\$25.88	\$10.47	\$205.26	\$158.55	68.29%
E 101-43100-42320 DUES	\$0.00	\$35.00	\$1,300.00	\$0.00	\$0.00	\$35.00	\$1,265.00	2.69%

City of Elk Point  
Expenditure Guideline LS-EP

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
E 101-43100-42400 RENTALS	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43100-42500 REPAIRS AND M	\$5,264.43	\$7,514.85	\$25,000.00	\$9,129.38	\$2,250.58	\$12,336.81	\$11,311.69	54.75%
E 101-43100-42550 OFFICE EXPENS	\$143.49	\$457.38	\$1,000.00	\$76.10	\$71.14	\$332.19	\$592.82	40.72%
E 101-43100-42600 SUPPLIES AND	\$748.55	\$1,944.15	\$15,000.00	\$1,265.25	\$1,863.14	\$3,646.31	\$11,122.53	25.85%
E 101-43100-42610 UNIFORMS	\$169.99	\$411.70	\$1,350.00	\$221.97	\$0.00	\$221.97	\$982.06	27.25%
E 101-43100-42620 AUTO EXPENSES	\$332.78	\$1,025.44	\$10,000.00	\$323.44	\$99.04	\$764.90	\$8,630.42	13.70%
E 101-43100-42700 TRAVEL AND CO	\$50.00	\$311.91	\$1,000.00	\$77.00	\$0.00	\$113.00	\$60.98	93.90%
E 101-43100-42715 STREET REPAIR	\$0.00	\$3,515.07	\$55,000.00	\$0.00	\$1,337.70	\$1,337.70	\$53,261.59	3.16%
E 101-43100-42720 SNOW REMOVAL	\$1,119.62	\$4,585.88	\$10,000.00	\$0.00	\$933.24	\$1,986.72	\$8,013.28	19.87%
E 101-43100-42750 TRAINING	\$0.00	\$0.00	\$500.00	\$79.00	\$0.00	\$79.00	\$421.00	15.80%
E 101-43100-42800 UTILITIES	\$1,510.53	\$5,392.70	\$13,250.00	\$1,077.99	\$1,478.20	\$4,340.05	\$8,814.62	33.47%
E 101-43100-42900 OTHER OTHER C	\$0.00	\$0.00	\$500.00	\$79.90	\$0.00	\$79.90	\$219.10	56.18%
E 101-43100-43400 MACHINERY AN	\$179.08	\$179.08	\$1,000.00	\$48.46	\$309.20	\$404.08	\$467.42	53.26%
E 101-43100-43410 COMPUTER SOF	\$123.00	\$123.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43100-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 43100 HIGHWAYS AND STR	\$29,208.17	\$82,666.15	\$385,120.00	\$26,143.67	\$25,633.04	\$83,849.80	\$291,462.56	
DEPT 43700 CEMETERIES								
E 101-43700-41100 SALARIES AND	\$1,603.78	\$1,975.84	\$15,500.00	\$1,956.25	\$589.11	\$2,800.84	\$11,615.04	25.06%
E 101-43700-41103 OVERTIME WAG	\$0.00	\$0.00	\$1,000.00	\$129.19	\$0.00	\$129.19	\$771.43	22.86%
E 101-43700-41200 OASI	\$122.08	\$149.75	\$1,200.00	\$158.88	\$44.08	\$221.20	\$888.59	25.95%
E 101-43700-41300 RETIREMENT	\$11.16	\$33.49	\$100.00	\$7.66	\$11.49	\$34.47	\$61.70	38.30%
E 101-43700-42100 INSURANCE	\$25.17	\$75.49	\$275.00	\$16.78	\$25.17	\$75.39	\$191.21	30.47%
E 101-43700-42150 INS-LIAB/PROP/	\$260.40	\$899.62	\$1,450.00	\$216.49	\$0.00	\$821.73	\$628.27	56.67%
E 101-43700-42200 PROFESSIONAL	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-43700-42300 PUBLISHING	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43700-42500 REPAIRS AND M	\$121.23	\$121.23	\$1,500.00	\$0.00	\$0.00	\$0.00	\$972.72	35.15%
E 101-43700-42600 SUPPLIES AND	\$33.98	\$33.98	\$2,000.00	\$151.18	\$0.00	\$181.18	\$1,549.30	22.54%
E 101-43700-42800 UTILITIES	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43700-42900 OTHER OTHER C	\$389.52	\$389.52	\$500.00	-\$231.00	\$90.00	-\$231.00	\$419.50	16.10%
E 101-43700-43400 MACHINERY AN	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-43700-43410 COMPUTER SOF	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 43700 CEMETERIES	\$2,567.32	\$3,678.92	\$25,975.00	\$2,405.43	\$759.85	\$4,033.00	\$19,547.76	
DEPT 44130 WEST NILE								
E 101-44130-41100 SALARIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-44130-41103 OVERTIME WAG	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-44130-41200 OASI	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-44130-41300 RETIREMENT	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-44130-42100 INSURANCE	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-44130-42500 REPAIRS AND M	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-44130-42600 SUPPLIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%





**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	APRIL 2014 Amt	2014 YTD Amt	2015 YTD Budget	APRIL 2015 Amt	MARCH 2015 Amt	2015 YTD Amt	Balance	% of Budget
E 101-51300-43400 MACHINERY AN	\$10,575.00	\$82,075.00	\$42,000.00	\$2,420.00	-\$1,312.88	\$44,257.12	-\$2,257.12	105.37%
DEPT 51300 EQUIPMENT REPLAC	\$10,575.00	\$82,075.00	\$42,000.00	\$2,420.00	-\$1,312.88	\$44,257.12	-\$2,257.12	
FUND 101 GENERAL FUND	\$134,115.10	\$391,450.55	\$1,381,405.00	\$116,951.44	\$84,661.14	\$371,310.06	\$970,552.57	
FUND 200 SPECIAL REVENUE								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 200-46500-44300 UDAG EXPENSE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
DEPT 46500 ECONOMIC DEVELO	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
FUND 200 SPECIAL REVENUE								
FUND 211 LIQ, LODG, DINE SALES TAX FUND								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 211-46500-42150 INS-LIAB/PROP/	\$1,065.47	\$4,809.09	\$13,150.00	\$1,106.85	\$1,064.61	\$4,406.08	\$7,672.07	41.66%
E 211-46500-44100 PRINCIPAL	\$1,202.08	\$6,528.66	\$14,100.00	\$1,160.70	\$1,202.94	\$4,664.12	\$8,240.18	41.56%
E 211-46500-44200 INTEREST	\$2,267.55	\$11,337.75	\$29,250.00	\$2,267.55	\$2,267.55	\$9,070.20	\$17,912.25	
DEPT 46500 ECONOMIC DEVELO	\$2,267.55	\$11,337.75	\$29,250.00	\$2,267.55	\$2,267.55	\$9,070.20	\$17,912.25	
FUND 211 LIQ, LODG, DINE SALES T								
FUND 602 WATER FUND								
DEPT 43300 WATER	\$8,658.42	\$21,292.47	\$78,100.00	\$5,945.82	\$8,918.73	\$24,391.36	\$50,735.73	35.04%
E 602-43300-41100 SALARIES AND	\$177.34	\$341.58	\$4,400.00	\$97.96	\$218.28	\$615.94	\$3,624.23	17.63%
E 602-43300-41103 OVERTIME WAG	\$0.00	\$690.00	\$875.00	\$0.00	\$0.00	\$750.00	\$125.00	85.71%
E 602-43300-41106 LONGEVITY PAY	\$661.10	\$2,019.94	\$6,200.00	\$446.10	\$674.60	\$2,086.94	\$3,881.54	37.39%
E 602-43300-41200 OASI	\$532.31	\$1,625.68	\$4,900.00	\$362.62	\$548.21	\$1,693.71	\$3,018.33	38.40%
E 602-43300-41300 RETIREMENT	\$1,069.65	\$3,208.98	\$9,300.00	\$713.06	\$1,069.59	\$3,177.83	\$5,765.64	38.00%
E 602-43300-42100 INSURANCE	\$1,432.20	\$4,947.91	\$7,950.00	\$1,298.94	\$0.00	\$4,751.49	\$3,198.51	59.77%
E 602-43300-42150 INS-LIAB/PROP/	\$632.82	\$716.92	\$25,400.00	\$1,186.86	\$1,988.68	\$3,215.47	\$12,295.86	51.59%
E 602-43300-42200 PROFESSIONAL	\$14.43	\$64.42	\$750.00	\$25.87	\$10.43	\$63.16	\$529.01	29.47%
E 602-43300-42300 PUBLISHING	\$0.00	\$30.00	\$1,200.00	\$0.00	\$0.00	\$30.00	\$1,170.00	2.50%
E 602-43300-42320 DUES	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 602-43300-42400 RENTALS	\$1,161.46	\$2,168.06	\$15,000.00	\$14,252.09	\$1,077.71	\$15,751.30	-\$1,481.79	109.88%
E 602-43300-42500 REPAIRS AND M	\$721.49	\$1,070.59	\$2,500.00	\$422.82	\$21.11	\$660.89	\$1,743.68	30.25%
E 602-43300-42550 OFFICE EXPENS	\$805.17	\$4,241.06	\$22,000.00	\$1,256.27	\$380.02	\$2,669.91	\$16,697.84	24.10%
E 602-43300-42600 SUPPLIES AND	\$0.00	\$0.00	\$450.00	\$0.00	\$76.98	\$76.98	\$373.02	17.11%
E 602-43300-42610 UNIFORMS	\$309.53	\$645.65	\$3,600.00	\$131.88	\$211.84	\$458.09	\$3,009.83	16.39%
E 602-43300-42620 AUTO EXPENSES	\$0.00	\$492.11	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 602-43300-42700 TRAVEL AND CO	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 602-43300-42750 TRAINING	\$0.00	\$0.00	\$49,850.00	\$4,176.30	\$4,420.86	\$13,547.02	\$36,201.47	27.38%
E 602-43300-42800 UTILITIES	\$4,212.91	\$13,105.05	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 602-43300-42830 TRANSFERS OUT	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%



City of Elk Point  
Expenditure Guideline LS-EP

Account Descr	APRIL	2014	2015 YTD	APRIL	MARCH	2015	YTD Amt	Balance	% of
	2014 Amt	YTD Amt	Budget	2015 Amt	2015 Amt	Amt	2015 Amt		Budget
DEPT 43400 ELECTRICITY									
E 610-43400-41100 SALARIES AND	\$13,829.46	\$38,261.48	\$124,650.00	\$9,496.86	\$14,245.29	\$38,842.72	\$81,058.85		34.97%
E 610-43400-41103 OVERTIME WAG	\$565.74	\$1,609.66	\$5,900.00	\$365.88	\$475.14	\$1,250.92	\$4,382.69		25.72%
E 610-43400-41106 LONGEVITY PAY	\$0.00	\$0.00	\$1,420.00	\$0.00	\$0.00	\$0.00	\$1,420.00		0.00%
E 610-43400-41200 OASI	\$1,072.44	\$3,219.58	\$9,900.00	\$728.88	\$1,083.38	\$3,240.20	\$6,290.41		36.46%
E 610-43400-41300 RETIREMENT	\$864.67	\$2,595.41	\$7,800.00	\$594.02	\$883.23	\$2,641.89	\$4,857.22		37.73%
E 610-43400-42100 INSURANCE	\$1,595.82	\$4,775.68	\$13,850.00	\$1,063.84	\$1,595.76	\$4,787.28	\$8,530.80		38.41%
E 610-43400-42150 INS-LIAB/PROP/	\$1,953.00	\$6,747.15	\$10,800.00	\$1,731.92	\$0.00	\$6,394.97	\$4,405.03		59.21%
E 610-43400-42200 PROFESSIONAL	\$580.82	\$664.91	\$5,000.00	\$79.86	\$82.18	\$209.49	-\$2,909.41		158.19%
E 610-43400-42300 PUBLISHING	\$14.43	\$64.42	\$500.00	\$25.87	\$10.43	\$63.16	\$356.68		28.66%
E 610-43400-42320 DUES	\$0.00	\$1,220.00	\$1,300.00	\$0.00	\$0.00	\$1,215.00	\$85.00		93.46%
E 610-43400-42500 REPAIRS AND M	\$899.93	\$1,939.29	\$10,000.00	\$3,229.62	\$880.64	\$4,441.87	\$4,914.06		50.86%
E 610-43400-42550 OFFICE EXPENS	\$158.72	\$785.04	\$5,500.00	\$547.29	\$136.72	\$919.97	\$4,505.04		18.09%
E 610-43400-42600 SUPPLIES AND	\$7,183.77	\$13,325.95	\$50,000.00	\$10,205.43	\$11,681.17	\$23,282.90	-\$3,354.55		106.71%
E 610-43400-42610 UNIFORMS	\$190.72	\$478.19	\$900.00	\$523.67	\$0.00	\$523.67	\$376.33		58.19%
E 610-43400-42620 AUTO EXPENSES	\$320.48	\$977.03	\$4,800.00	\$266.95	\$154.72	\$594.23	\$3,829.72		20.21%
E 610-43400-42629 OTHER MATERIA	\$99,365.04	\$440,436.68	\$1,252,500.00	\$99,869.40	\$104,235.96	\$423,268.13	\$756,328.61		39.61%
E 610-43400-42700 TRAVEL AND CO	\$284.12	\$879.73	\$1,000.00	\$0.00	\$0.00	\$447.96	\$552.04		44.80%
E 610-43400-42750 TRAINING	\$0.00	\$950.00	\$1,500.00	\$79.00	\$0.00	\$609.00	\$891.00		40.60%
E 610-43400-42800 UTILITIES	\$880.14	\$2,636.90	\$11,150.00	\$709.47	\$778.13	\$2,317.73	\$8,701.95		21.96%
E 610-43400-42810 CONVERSION	\$0.00	\$19,875.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00		0.00%
E 610-43400-42830 TRANSFERS OUT	\$0.00	\$0.00	\$41,155.00	\$0.00	\$0.00	\$0.00	\$41,155.00		0.00%
E 610-43400-42900 OTHER OTHER C	\$54.30	\$205.35	\$1,000.00	\$126.05	\$505.01	\$676.75	-\$139.79		113.98%
E 610-43400-43400 MACHINERY AN	\$29.09	\$29.09	\$5,500.00	\$339.17	-\$91,315.08	\$4,840.51	\$530.99		90.35%
E 610-43400-43410 COMPUTER SOF	\$122.97	\$122.97	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00		0.00%
E 610-43400-43700 REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	-\$113.68	-\$113.68	\$113.68		0.00%
E 610-43400-44100 PRINCIPAL	\$0.00	\$0.00	\$83,704.00	\$0.00	\$0.00	\$0.00	\$83,704.00		0.00%
E 610-43400-44200 INTEREST	\$0.00	\$0.00	\$8,704.00	\$0.00	\$0.00	\$0.00	\$8,704.00		0.00%
DEPT 43400 ELECTRICITY	\$129,965.66	\$541,799.51	\$1,690,633.00	\$129,983.18	\$45,319.00	\$520,454.67	\$1,051,389.35		
FUND 610 ELECTRIC FUND	\$129,965.66	\$541,799.51	\$1,690,633.00	\$129,983.18	\$45,319.00	\$520,454.67	\$1,051,389.35		
FUND 612 SOLID WASTE FUND									
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL									
E 612-43250-41100 SALARIES AND	\$4,495.29	\$11,745.80	\$47,800.00	\$3,138.35	\$4,341.08	\$11,956.37	\$34,130.66		28.60%
E 612-43250-41103 OVERTIME WAG	\$0.00	\$0.00	\$1,150.00	\$0.00	\$0.00	\$68.21	\$1,081.79		5.93%
E 612-43250-41106 LONGEVITY PAY	\$0.00	\$90.00	\$240.00	\$0.00	\$105.00	\$105.00	\$135.00		43.75%
E 612-43250-41200 OASI	\$337.53	\$978.42	\$3,800.00	\$232.01	\$328.02	\$1,012.90	\$2,660.11		30.00%
E 612-43250-41300 RETIREMENT	\$230.43	\$697.31	\$2,150.00	\$157.67	\$241.97	\$710.46	\$1,361.04		36.70%
E 612-43250-42100 INSURANCE	\$581.49	\$1,744.21	\$5,050.00	\$387.71	\$581.55	\$1,718.00	\$3,138.15		37.86%
E 612-43250-42150 INS-LIAB/PROP/	\$1,171.80	\$3,826.29	\$6,500.00	\$899.71	\$114.00	\$3,916.29	\$2,583.71		60.25%

**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	APRIL	2014	2015 YTD	APRIL	MARCH	2015	Balance	% of
	2014 Amt	YTD Amt	Budget	2015 Amt	2015 Amt	YTD Amt		Budget
E 612-43250-42200 PROFESSIONAL	\$557.82	\$641.90	\$1,000.00	\$79.84	\$82.17	\$201.93	\$764.59	23.54%
E 612-43250-42300 PUBLISHING	\$14.43	\$130.91	\$800.00	\$25.87	\$48.93	\$122.66	\$421.18	47.35%
E 612-43250-42500 REPAIRS AND M	\$282.84	\$988.02	\$5,000.00	\$670.38	\$1,216.63	\$2,821.10	\$1,960.67	60.79%
E 612-43250-42550 OFFICE EXPENS	\$70.64	\$414.30	\$1,500.00	\$429.90	\$76.11	\$674.00	\$777.28	48.18%
E 612-43250-42600 SUPPLIES AND	\$0.00	\$20.78	\$3,000.00	\$941.11	\$336.00	\$1,432.99	\$622.86	79.24%
E 612-43250-42610 UNIFORMS	\$0.00	\$87.97	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
E 612-43250-42620 AUTO EXPENSES	\$698.20	\$2,195.96	\$9,900.00	\$524.43	\$514.14	\$1,499.69	\$7,894.05	20.26%
E 612-43250-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 612-43250-42710 TIPPING FEES	\$3,636.40	\$9,303.20	\$45,000.00	\$4,201.20	\$2,821.50	\$10,985.85	\$30,476.25	32.28%
E 612-43250-42750 TRAINING	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 612-43250-42800 UTILITIES	\$129.05	\$350.65	\$1,700.00	\$104.68	\$121.31	\$254.51	\$1,339.70	21.19%
E 612-43250-42900 OTHER OTHER C	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 612-43250-43400 MACHINERY AN	\$29.09	\$29.09	\$10,500.00	\$6,402.80	-\$581.07	\$10,868.15	-\$746.65	107.11%
E 612-43250-43410 COMPUTER SOF	\$87.98	\$87.98	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 612-43250-44100 PRINCIPAL	\$0.00	\$0.00	\$23,125.00	\$0.00	\$0.00	\$0.00	\$23,125.00	0.00%
E 612-43250-44200 INTEREST	\$0.00	\$1,545.21	\$2,400.00	\$0.00	\$0.00	\$2,355.84	\$44.16	98.16%
DEPT 43250 SEWAGE COLLECTIO	\$12,322.99	\$34,878.00	\$172,015.00	\$18,195.66	\$10,347.34	\$50,703.95	\$113,169.55	
FUND 612 SOLID WASTE FUND	\$12,322.99	\$34,878.00	\$172,015.00	\$18,195.66	\$10,347.34	\$50,703.95	\$113,169.55	
FUND 700 TRUST & AGENCY								
DEPT 42900 OTHER PROTECTION-SELF DEFENSE								
E 700-42900-42900 OTHER OTHER C	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$900.00	-\$900.00	0.00%
DEPT 42900 OTHER PROTECTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$900.00	-\$900.00	
DEPT 45200 PARKS								
E 700-45200-41100 SALARIES AND	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 700-45200-41200 OASI	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
E 700-45200-42600 SUPPLIES AND	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
DEPT 45200 PARKS	\$0.00	\$0.00	\$2,375.00	\$0.00	\$0.00	\$0.00	\$2,375.00	
FUND 700 TRUST & AGENCY	\$0.00	\$0.00	\$2,375.00	\$0.00	\$900.00	\$900.00	\$1,475.00	
	\$337,436.60	\$1,124,253.63	\$4,033,193.00	\$336,410.42	\$176,924.79	\$1,122,499.30	\$2,717,322.56	

((((Not Balance=0))) or ((YTD Budget]>0))

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
FUND 101 GENERAL FUND				
DEPT	AFLAC	\$1,016.21		AFLAC PAYMENT
DEPT		\$1,016.21		
DEPT 41100 LEGISLATIVE				
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$32.02		gas for city car
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$25.90		name plates for Kenny & Lance
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$15.84		paper
UTILITIES	VERIZON WIRELESS	\$24.05		Mayor
DUES	ELK POINT CHAMBER	\$75.00		2015 Chamber dues
PROFESSIONAL SERVICES AN	TUDGOGS COMPUTING,	\$130.00		install public channel box
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$14.06		gas city car
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$104.57		ATTORNEY FEES
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$10.55		postage
OTHER OTHER CURRENT EXP	CARDMEMBER SERVICE	\$80.00		plaque for Myra & Niel
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$2.32		postage
UTILITIES	VERIZON WIRELESS	\$64.00		Dennis - CELL PHONE
TRAVEL AND CONFERENCE	SOUTHEAST FARMER EL	\$34.02		City Car # 100
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$8.79		legal note pads
SUPPLIES AND MATERIALS	EARTHBEND	\$280.00		phone headset bundle
SUPPLIES AND MATERIALS	PIONEER DRUG	\$3.58		legal note pad
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$7.49		back up server
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$58.00		SEAFOG Meeting-Tea
DEPT 41100 LEGISLATIVE		\$993.40		
DEPT 41120 CITY HALL				
REPAIRS AND MAINTENANCE	BORTSCHELLER, JOYCE	\$130.00		2 flower pots
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$31.22		city hall supplies
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$29.95		paper towels & bathroom tissue
SUPPLIES AND MATERIALS	ERIKA HAMMITT	\$17.98		coffee
REPAIRS AND MAINTENANCE	Vermillion Ace Hardware	\$23.99		toilet repair kit for men's bathro
UTILITIES	Vast Broadband	\$0.00		CITY HALL - #1472060
UTILITIES	MIDAMERICAN ENERGY	\$16.20		CITY HALL -GAS
DEPT 41120 CITY HALL		\$249.34		
DEPT 42100 POLICE				
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.06		#101 Kum & Go 9.378 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$32.00		#102 Kum & Go 13.013 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$29.75		Kum & Go 12.098 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.00		# 102 Kum & Go 9.587 gallons
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$10.00		car wash for police car
AUTO EXPENSES	CARDMEMBER SERVICE	\$31.50		#102 Kum & Go 12.358 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$43.08		#101 Kum & Go 16.90
AUTO EXPENSES	CARDMEMBER SERVICE	\$22.25		#102 Kum & Go 9.274 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.04		#103 Kum & Go 12.52 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.00		#103 Kum & Go 12.506 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$24.00		#102 Kum & Go 10.003 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$33.00		#102 Kum & Go 14.354 gallons
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
AUTO EXPENSES	CARDMEMBER SERVICE	\$28.00		#102 Kum & Go 11.386 gallons
AUTO EXPENSES	FANTA-C AUTO	\$10.00		turn signal bulb installed on truc

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
OFFICE EXPENSE	Perkins Office Solutions	\$35.94		packing tape
UTILITIES	Vast Broadband	\$0.00		POLICE - acct# 1472171
UTILITIES	Vast Broadband	\$0.00		POLICE PHONE
UNIFORMS	JACK'S UNIFORM & EQU	\$89.95		boots - Jacob
SUPPLIES AND MATERIALS	BORTSCHELLER, JOYCE	\$65.00		1 flower pot
AUTO EXPENSES	CARDMEMBER SERVICE	\$51.50		#101 Kum & Go 21.468 gallons
TRAINING	TRUDEAU, COREY	\$9.00		radar training Vermillion- lunch
AUTO EXPENSES	CARDMEMBER SERVICE	\$32.09		#103 Kum & Go 13.375 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.00		#102 Kum & Go 12.199 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$32.01		#103 Kum & Go 12.556
AUTO EXPENSES	CARDMEMBER SERVICE	\$29.00		#102 Kum & Go 11.792 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$35.00		#102 Kum & Go 14.589 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$24.00		#102 Kum & Go 10.005
TRAINING	FRYE, KLYE	\$9.00		lunch radar training Vermillion
UTILITIES	TRUDEAU, COREY	\$120.00		cell phone reimbursement from
UTILITIES	LIMOGES, JACOB	\$120.00		cell phone reimbursement from
UNIFORMS	JACK'S UNIFORM & EQU	\$12.95		belt - Corey
OFFICE EXPENSE	Perkins Office Solutions	\$15.84		paper
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$540.46		ATTORNEY FEES
UTILITIES	VERIZON WIRELESS	\$24.02		RYAN - CELL PHONE
UTILITIES	VERIZON WIRELESS	\$24.00		POLICE - CELL PHONE
AUTO EXPENSES	CARDMEMBER SERVICE	\$47.00		#102 Kum & Go 18.44 gallons
UTILITIES	FRYE, KLYE	\$120.00		cell phone reimbursement from
DEPT 42100 POLICE		\$1,859.65		
DEPT 43100 HIGHWAYS AND STREETS				
AUTO EXPENSES	SOUTHEAST FARMER EL	\$62.41		Street Sweeper #141
STREET REPAIRS	BROCK WHITE COMPAN	\$6,137.00		mastic one leveling mastic
AUTO EXPENSES	SOUTHEAST FARMER EL	\$94.45		01' International #122
SUPPLIES AND MATERIALS	Vermillion Ace Hardware	\$62.48		supplies
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
STREET REPAIRS	SOUTHEAST FARMER EL	\$42.17		#126 patcher
SUPPLIES AND MATERIALS	MID-AMERICAN RESEAR	\$535.06		yellow paint
REPAIRS AND MAINTENANCE	SOUTHEAST FARMER EL	\$110.27		repairs on backhoe
AUTO EXPENSES	SOUTHEAST FARMER EL	\$9.71		John Deer 2520 #127
UTILITIES	WELCH, JASON	\$120.00		cell phone reimbursement from
AUTO EXPENSES	SOUTHEAST FARMER EL	\$63.63		skid Loader #139
STREET REPAIRS	BIERSCHBACH EQUIPME	\$1,968.00		crack filler for repairs
UTILITIES	Vast Broadband	\$0.00		#1472209 STREET
REPAIRS AND MAINTENANCE	TRI-STATE OVERHEAD	\$113.75		service work 5/11/15 NT adjust
STREET REPAIRS	TEAM LABORATORY CH	\$2,886.00		crack filler - street repairs
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$96.57		ATTORNEY FEES
AUTO EXPENSES	SOUTHEAST FARMER EL	\$19.75		2005 Ranger #112
AUTO EXPENSES	SOUTHEAST FARMER EL	\$70.09		Black Truck #107
AUTO EXPENSES	SOUTHEAST FARMER EL	\$59.78		Jason's Truck #109
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$102.88		green treated wood & ratchetx
UTILITIES	VERIZON WIRELESS	\$64.00		JERRY - CELL PHONE
UTILITIES	MIDAMERICAN ENERGY	\$8.87		STREET-GAS
SUPPLIES AND MATERIALS	Class C Solutions Group	\$47.31		hand cleaner
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$13.86		sanding disc
AUTO EXPENSES	SOUTHEAST FARMER EL	\$29.02		#129 mower-street
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$76.56		break cleaner
AUTO EXPENSES	SOUTHEAST FARMER EL	\$51.35		Loader #137
AUTO EXPENSES	SOUTHEAST FARMER EL	\$51.36		Loader #137

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
REPAIRS AND MAINTENANCE	SHEEHAN MACK SALES	\$597.25		pump
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$200.34		street
OFFICE EXPENSE	Perkins Office Solutions	\$15.83		paper
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
STREET REPAIRS	NYGREN'S TRUE VALUE	\$244.00		street repairs
AUTO EXPENSES	SOUTHEAST FARMER EL	\$122.29		Jerry's Truck #104
DEPT 43100 HIGHWAYS AND STREETS		\$14,099.25		
DEPT 43700 CEMETERIES				
SUPPLIES AND MATERIALS	SOUTHEAST FARMER EL	\$9.67		cemetery truckster #147
SUPPLIES AND MATERIALS	SOUTHEAST FARMER EL	\$127.90		cemetery mower #111
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$74.95		wood
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$33.98		cemetery
DEPT 43700 CEMETERIES		\$246.50		
DEPT 44130 WEST NILE				
SUPPLIES AND MATERIALS	VAN DIEST SUPPLY CO	\$790.00		Reward
SUPPLIES AND MATERIALS	VAN DIEST SUPPLY CO	\$839.00		ULV Mister
SUPPLIES AND MATERIALS	VAN DIEST SUPPLY CO	\$1,124.20		Altosid pellets
DEPT 44130 WEST NILE		\$2,753.20		
DEPT 45100 RECREATION				
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$300.90		sent dophlin back - warranty
OTHER MATERIALS FOR RESA	MIDWEST MINI MELTS	\$350.00		concessions 8 gallons of mini m
SUPPLIES AND MATERIALS	Perkins Office Solutions	\$3.99		register tape
OTHER MATERIALS FOR RESA	QUEEN CITY WHOLESAL	\$186.12		supplies for concession stand
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$300.19		pool repairs
SUPPLIES AND MATERIALS	KOUPAL, JULIE	\$7.63		supplies from Dollar General
SUPPLIES AND MATERIALS	Victoria Johnson	\$38.95		reimbursement for 1/2 of suit
UTILITIES	Vast Broadband	\$0.00		Phone -pool #1588108
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$88.63		pump tube for swimming pool
SUPPLIES AND MATERIALS	FLYNN, KATHY	\$38.95		reimbursement for 1/2 of suit
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,485.25		chemicals for pool
SUPPLIES AND MATERIALS	KOUPAL, JULIE	\$158.05		10lanyards, whistles, 2 rescue t
DEPT 45100 RECREATION		\$2,958.66		
DEPT 45200 PARKS				
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$78.32		park
AUTO EXPENSES	SOUTHEAST FARMER EL	\$12.95		#130 baseball mower
AUTO EXPENSES	SOUTHEAST FARMER EL	\$73.71		#128 mower-park
SUPPLIES AND MATERIALS	Vermillion Ace Hardware	\$62.49		supplies
FERTILIZER & PEST CONTROL	SOUTHEAST FARMER EL	\$36.10		Buccaneer Plus - baseball field
AUTO EXPENSES	SOUTHEAST FARMER EL	\$19.73		baseball Truckster #114
REPAIRS AND MAINTENANCE	JONES FOOD CENTER	\$20.64		maintenance supplies for pool
AUTO EXPENSES	SOUTHEAST FARMER EL	\$42.13		#129 mower-park
DEPT 45200 PARKS		\$346.07		
DEPT 45500 LIBRARIES				
BOOKS	INGRAM LIBRARY SERV	\$15.93		BOOKS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$145.85		amazon
BOOKS	INGRAM LIBRARY SERV	\$236.27		BOOKS
BOOKS	INGRAM LIBRARY SERV	\$17.38		BOOKS
BOOKS	INGRAM LIBRARY SERV	\$20.26		BOOKS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$20.32		dvd
DEPT 45500 LIBRARIES		\$456.01		
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
OTHER OTHER CURRENT EXP	BORTSCHELLER, JOYCE	\$975.00		15 flower pots uptown
OTHER OTHER CURRENT EXP	ERIKA HAMMITT	\$25.74		oreos for Friends Feast salad
OTHER OTHER CURRENT EXP	JONES FOOD CENTER	-\$1.58		returns from friends feast
OTHER OTHER CURRENT EXP	JONES FOOD CENTER	\$3.87		supplies friends feast
OTHER OTHER CURRENT EXP	JONES FOOD CENTER	\$384.02		supplies friends feast
OTHER OTHER CURRENT EXP	JONES FOOD CENTER	\$20.45		milk for friends feast salad
OTHER OTHER CURRENT EXP	H&S BBQ-N- MORE	\$160.00		cheesy potatoes for friends feast
OTHER OTHER CURRENT EXP	NYGREN'S TRUE VALUE	\$66.46		supplies for friends feast
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		\$1,633.96		
DEPT 46520 PLANNING AND ZONING				
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$87.10		pudding, cool whip, ketchup, pic
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$115.50		cookies for Friends Feast
DEPT 46520 PLANNING AND ZONING		\$202.60		
FUND 101 GENERAL FUND		\$26,814.85		
FUND 211 LIQ, LODG, DINE SALES TAX FUND				
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
PRINCIPAL	Recreation Development	\$1,113.88		RDA lease payment principal -
INTEREST	Recreation Development	\$1,153.67		RDA lease payment interest-
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		\$2,267.55		
FUND 211 LIQ, LODG, DINE SALES TAX FUND		\$2,267.55		
FUND 602 WATER FUND				
DEPT 43300 WATER				
OFFICE EXPENSE	CARDMEMBER SERVICE	\$6.00		utility notification letter - P. Par
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$96.57		ATTORNEY FEES
IMPROVE OTHER THAN BUIL	SMITH & SMITH CONST	\$64,006.65	46	pay request #1 for watermain p
AUTO EXPENSES	SOUTHEAST FARMER EL	\$105.84		Troy's Truck #108
SUPPLIES AND MATERIALS	Class C Solutions Group	\$47.31		hand cleaner
DUES	SD DENR	\$600.00		drinking water fee
UTILITIES	MIDAMERICAN ENERGY	\$14.11		210 W. Main - Water treatment
UTILITIES	VERIZON WIRELESS	\$26.55		MARK R - CELL PHONE
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$58.25		water
OFFICE EXPENSE	Perkins Office Solutions	\$15.83		paper
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$12,209.00	46	Watermain project Sherman to S
UTILITIES	MIDAMERICAN ENERGY	\$15.01		108 S. JACKSON
REPAIRS AND MAINTENANCE	JEFF'S LAWN CARE	\$162.41		repairs to Colin Swartos sprinkle
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$13.55		supplies water
SUPPLIES AND MATERIALS	UTILITY EQUIPMENT C	\$100.49		3/4" bronze meter conn less gas
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$24.15		LOCATE TICKETS
OTHER OTHER CURRENT EXP	MIDWEST ALARM COMP	\$67.50		MONITORING SERVICES
UTILITIES	Vast Broadband	\$0.00		#1472206 UTILITY PHONE BILL
DEPT 43300 WATER		\$77,592.43		
FUND 602 WATER FUND		\$77,592.43		
FUND 604 SEWER FUND				
DEPT 43200 SANITATION				
PROFESSIONAL SERVICES AN	PER MAR SECURITY SYS	\$67.98		Acct # 54638 Wurtz Lift
REPAIRS AND MAINTENANCE	DAKOTA PUMP INC.	\$6,237.20		pump repair on Wurtz liftstation
REPAIRS AND MAINTENANCE	Aquafix	\$5,613.44		VitaStim Summer Slam, Aqua Sti

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
AUTO EXPENSES	SOUTHEAST FARMER EL	\$32.94		John Deer 2520 #127
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$77.50		lagoon development
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$96.57		ATTORNEY FEES
SUPPLIES AND MATERIALS	CAMPBELL SUPPLY	\$169.99		exhaust fan
AUTO EXPENSES	SOUTHEAST FARMER EL	\$21.20		Ditchwitch - sewer vac #144
OFFICE EXPENSE	Perkins Office Solutions	\$15.84		paper
AUTO EXPENSES	SOUTHEAST FARMER EL	\$196.18		Rubida's Truck #106
UTILITIES	UNION COUNTY ELECTR	\$1,671.40		LAGOON
PROFESSIONAL SERVICES AN	PER MAR SECURITY SYS	\$67.98		Acct # 54614 Green St. Lift
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
PROFESSIONAL SERVICES AN	PER MAR SECURITY SYS	\$24.72		Acct # 54627 Dunham Lift
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$71.53		repairs on 2520
PROFESSIONAL SERVICES AN	PER MAR SECURITY SYS	\$67.98		Acct # 54621 Kum & Go Lift
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$24.15		LOCATE TICKETS
MACHINERY AND EQUIPMENT	USA BLUE BOOK	\$1,054.10		peristaltic pump
PROFESSIONAL SERVICES AN	PER MAR SECURITY SYS	\$67.98		Acct# 54633 Westside liftstati
UTILITIES	Vast Broadband	\$0.00		# 1472206 UTILITY PHONE BIL
REPAIRS AND MAINTENANCE	ANALYTICAL & CONSUL	\$603.50		sewer tests
SUPPLIES AND MATERIALS	Class C Solutions Group	\$47.31		hand cleaner
UTILITIES	Vast Broadband	\$0.00		#1472207 liftstations
UTILITIES	VANROEKEL, TROY	\$120.00		cell phone reimbursement for Ja
SUPPLIES AND MATERIALS	USA BLUE BOOK	\$22.19		Hach DPD for 10 mL
SUPPLIES AND MATERIALS	USA BLUE BOOK	\$40.38		sample hach
REPAIRS AND MAINTENANCE	USA BLUE BOOK	\$96.93		wide mouth bottle
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,984.32		chemicals for lagoon
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$33.02		sewer
UTILITIES	MIDAMERICAN ENERGY	\$14.99		108 S. JACKSON
AUTO EXPENSES	SOUTHEAST FARMER EL	\$16.94		2005 Ranger #112
DEPT 43200 SANITATION		\$18,581.47		
FUND 604 SEWER FUND		\$18,581.47		
FUND 610 ELECTRIC FUND				
DEPT				
	RESCO	\$1,306.00		2 50 gallon water heaters
	MORRIS, CHAD	\$17.40		refund deposit
	RESCO	-\$899.00		warranty credit for HAVOC 105
	RESCO	-\$653.00		warranty credit for Jerry Grandg
	RESCO	\$1,798.00		ordered 2 105 gallon water heat
	RESCO	-\$811.00		warranty credit for Heath Weavil
	RESCO	\$41.30		2 - vacuum relief valves
DEPT		\$799.70		
DEPT 43400 ELECTRICITY				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
AUTO EXPENSES	SOUTHEAST FARMER EL	\$174.21		Electric Truck #105
AUTO EXPENSES	SOUTHEAST FARMER EL	\$65.50		Bucket Truck #143
UTILITIES	UNION COUNTY ELECTR	\$80.70		EXIT 18 STREET LIGHT
INTEREST	FIRST NATIONAL BANK	\$8,703.75		interest on 740,000 certificates
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$41.60		City match for Lighting Incentive
OFFICE EXPENSE	Perkins Office Solutions	\$15.84		paper
OTHER OTHER CURRENT EXP	TEP'S REFRIGERATION	\$75.00		reimburse for labor on Huber re
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$24.15		LOCATE TICKETS
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$41.60		East River match for Lighting In

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$395.20		City match for Lighting Incentive
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$96.57		ATTORNEY FEES
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$500.00		East River match for Lighting In
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$500.00		City match for Lighting Incentive
SUPPLIES AND MATERIALS	STURDEVANT'S AUTO P	\$169.98		supplies
REPAIRS AND MAINTENANCE	IRBY	\$33.46		glove testing
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$395.20		East River match for Lighting In
UTILITIES	Vast Broadband	\$0.00		#1472206 UTILITY PHONE BILL
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$416.00		City match for Lighting Incentive
UTILITIES	ANTONSON, MIKE	\$120.00		cell phone reimbursement from
UTILITIES	GATES,TODD	\$120.00		cell phone reimbursement Jan -
UTILITIES	MIDAMERICAN ENERGY	\$14.99		108 S. JACKSON
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$80.39		elec
OTHER OTHER CURRENT EXP	MANITEX LOAD KING_	\$416.00		East River match for Lighting In
SUPPLIES AND MATERIALS	Class C Solutions Group	\$47.31		hand cleaner
DEPT 43400 ELECTRICITY		\$12,550.66		
FUND 610 ELECTRIC FUND		\$13,350.36		
FUND 612 SOLID WASTE FUND				
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL				
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$23.21		lanier copier lease
TIPPING FEES	CITY OF VERMILLION	\$350.10		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$262.35		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$272.70		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$382.05		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$320.85		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$329.85		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$400.50		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$266.85		TIPPING FEES
UTILITIES	UNION COUNTY ELECTR	\$82.95		DUMP ROAD
UTILITIES	VERIZON WIRELESS	\$24.05		DAN - CELL PHONE
OFFICE EXPENSE	Perkins Office Solutions	\$15.83		paper
TIPPING FEES	K & P SERVICES, INC	\$75.00		5 appliances in dumpsters
TIPPING FEES	K & P SERVICES, INC	\$1,593.12		ROLL OFF RENT - 6 dumpsters
AUTO EXPENSES	SOUTHEAST FARMER EL	\$471.69		Garbage Truck #135
TIPPING FEES	K & P SERVICES, INC	\$20.00		4 tires in dumpsters
SUPPLIES AND MATERIALS	Class C Solutions Group	\$47.31		hand cleaner
SUPPLIES AND MATERIALS	COLONIAL RESEARCH C	\$288.56		citra burst & sparkle for garbage
TIPPING FEES	CITY OF VERMILLION	\$355.50		TIPPING FEES
UTILITIES	HANSON, MARK	\$120.00		CELL PHONE REIMBURSEMENT
PUBLISHING	LEADER-COURIER	\$0.00		PUBLISHING
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$96.58		ATTORNEY FEES
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL		\$5,799.05		
FUND 612 SOLID WASTE FUND		\$5,799.05		
		\$144,405.71		

[BatchID]=5044

**Type of Application**

- Building Permit
- Moving Permit
- Demolition Permit
- Conditional Use
- Variance
- Zoning Amendment
- Placement Permit

**City of Elk Point  
Building Permit Application  
PO Box 280  
Elk Point, SD 57025  
Phone (605) 356-2141**

*For Office Use Only*

Permit # \_\_\_\_\_  
 Date Received: \_\_\_\_\_  
 Permit Fee: \_\_\_\_\_  
 Date Fee paid: \_\_\_\_\_  
 Sent to Assessors: \_\_\_\_\_

Property Owner	
Name	Huber Rentals
Address	Box 281
City/State/Zip	EO
Phone	
Applicant/Contact Person (if different from above)	
Name	Larry Huber
Address	
City/State/Zip	
Phone	70-281-7911
Type of Work	
<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/alteration/replacement	<input type="checkbox"/> Other
Category of Construction	
<input checked="" type="checkbox"/> 1 & 2 Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Accessory Building
<input type="checkbox"/> Remodel	<input type="checkbox"/> Other
Job Site Information	
Site Address	311 E. Jefferson St
City/State/Zip	Elk Point
Legal Address	
Description of Work*	
Build new house	

Required Data: 1 & 2 Family Dwellings		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
No. of Bedrooms:		
No. of Bathrooms:		
Total Number of Floors:		
Dwelling Sq. Feet:		
Garage/Carport Sq. Feet:		
Covered Porch:		
Deck Area Sq. Feet:		
Other Structure Area:		
Required Data: Commercial Use		
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all equipment, materials, labor, overhead, and profit for the work indicated on this application.		
Valuation: \$		
	Existing	New
Building Area:		
Number of Stories:		
Type of Construction:		
Occupancy Group:		

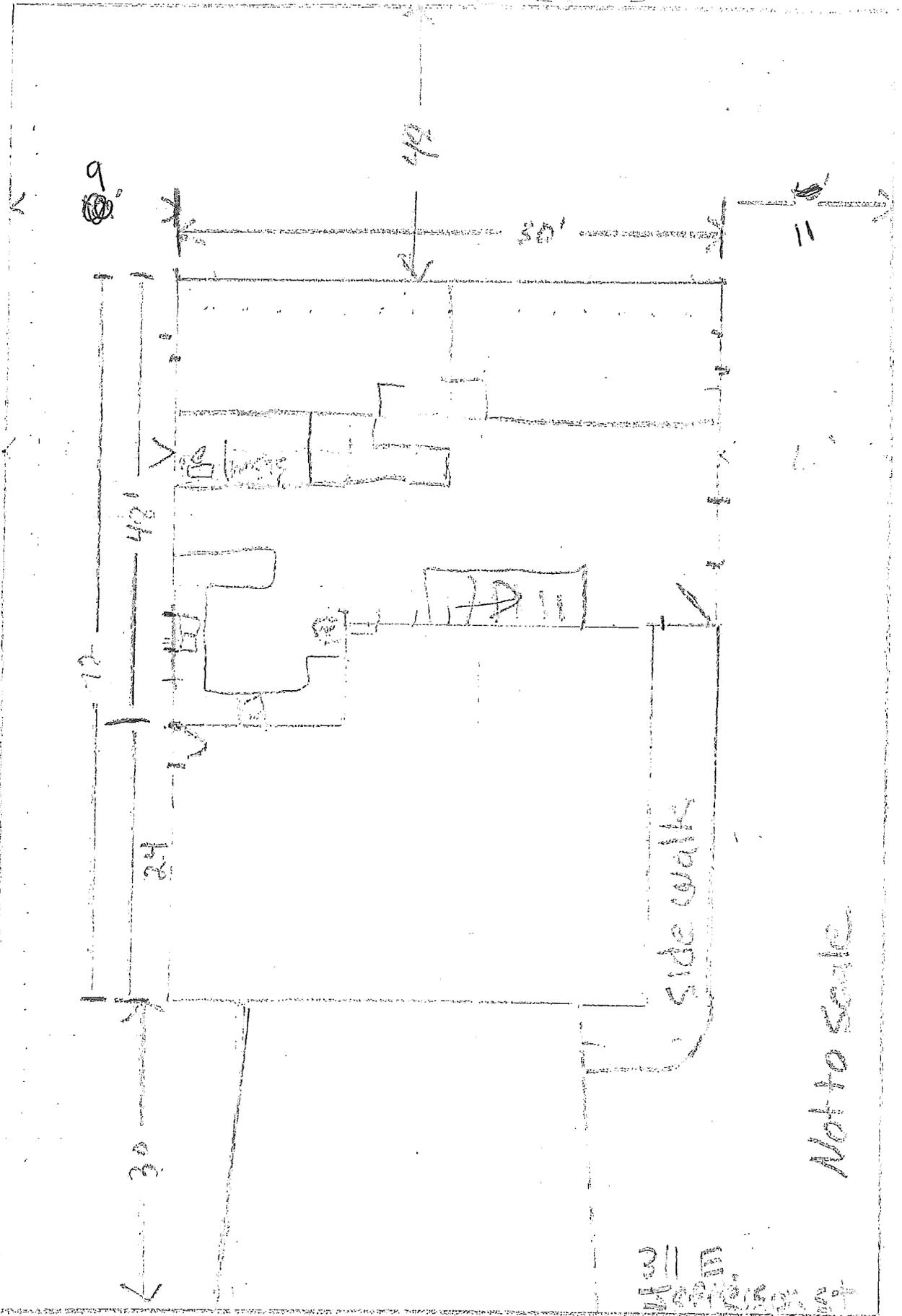
\*include building material type (i.e., wood, metal, block, etc)

**CONTRACTOR INFORMATION**

General Contractor	
Name	Huber Const
Address	
City/State/Zip	
Phone	
Excise Tax ID#	
Sewer Contractor	
Name	TBD
Address	
City/State/Zip	
Phone	
Excise Tax ID#	
Tap Size:	
Location of Sewer:	

Plumbing Contractor		
Name	TBD	
Address		
City/State/Zip		
Phone		
Service Size:	Meter Size:	
Excise Tax ID#		
Electrical Contractor		
Name	TBD	
Address		
City/State/Zip		
Phone		
Excise Tax ID#		
Amp Size	Phase	Voltage
Is Temporary Power Needed?		

← 150' →

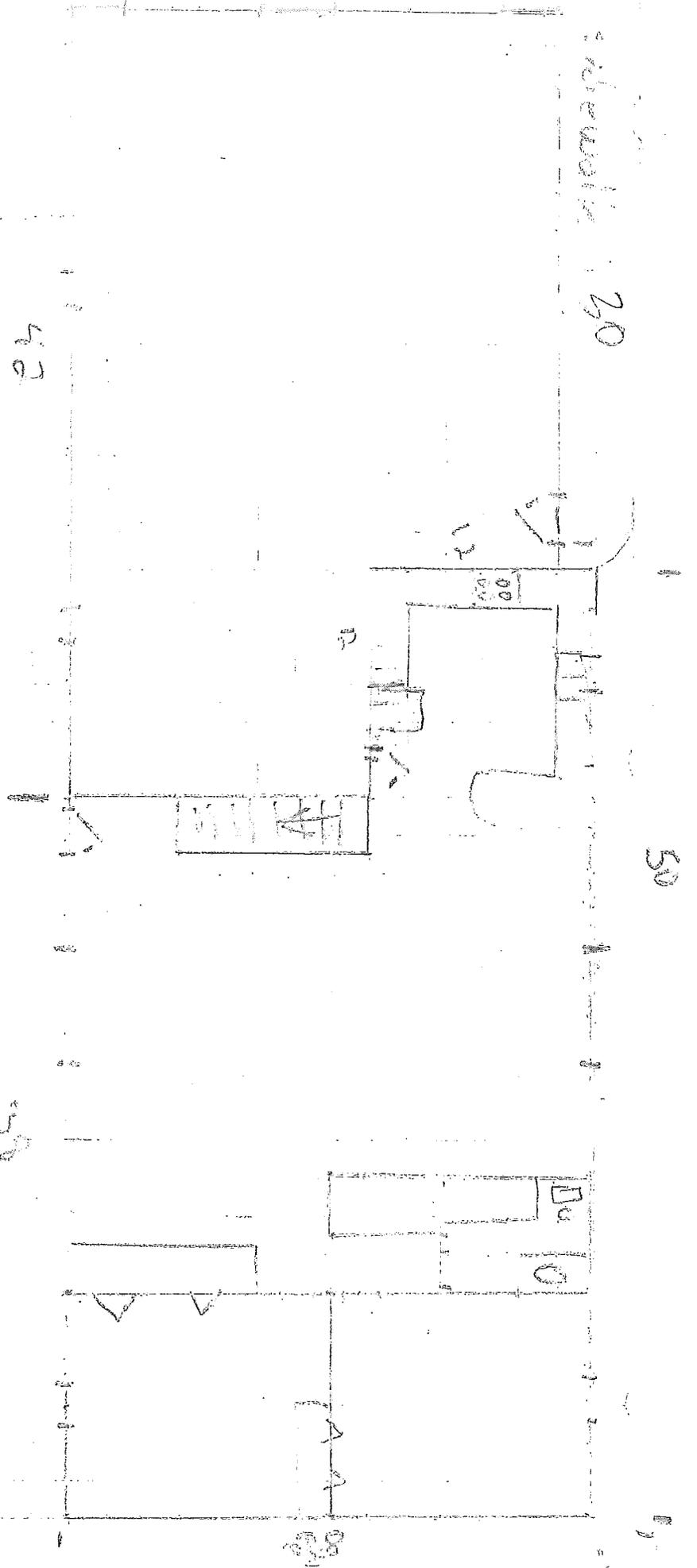


Not to scale

Rearl

J. M. WILSON

Schematic 20



50

43

50

20

15

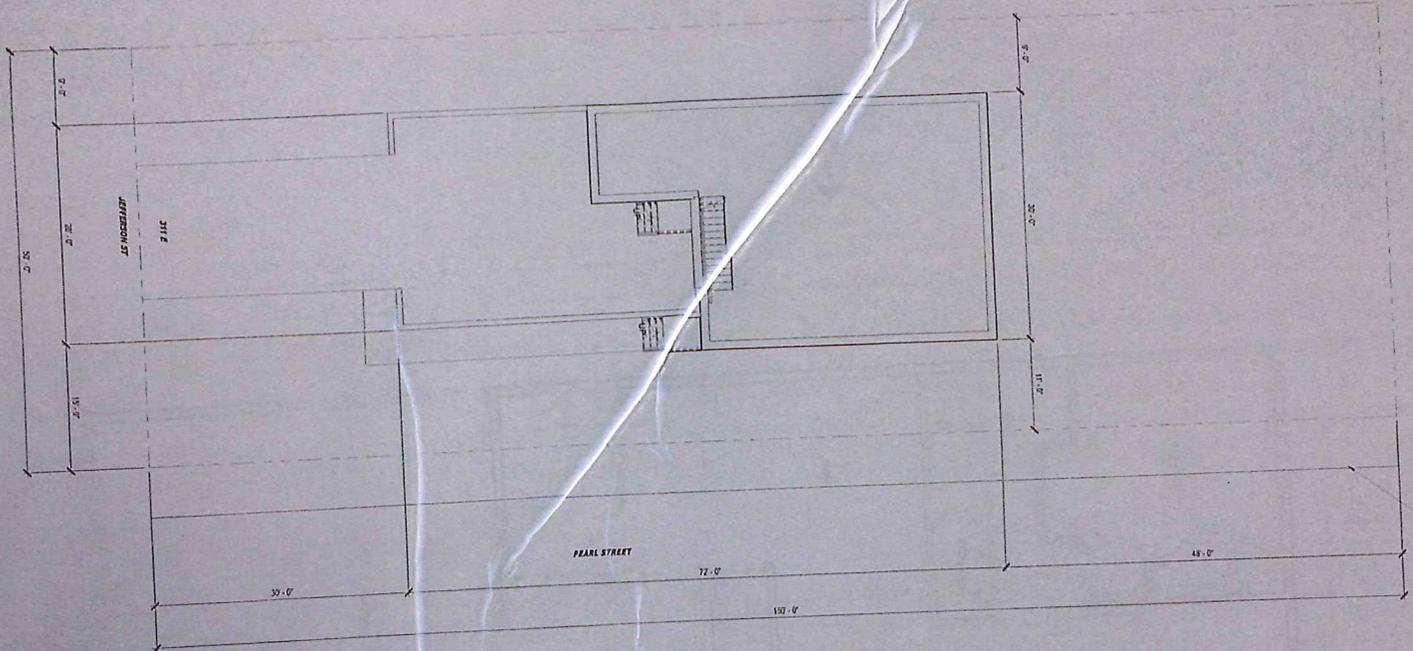
Alley

50

80

20

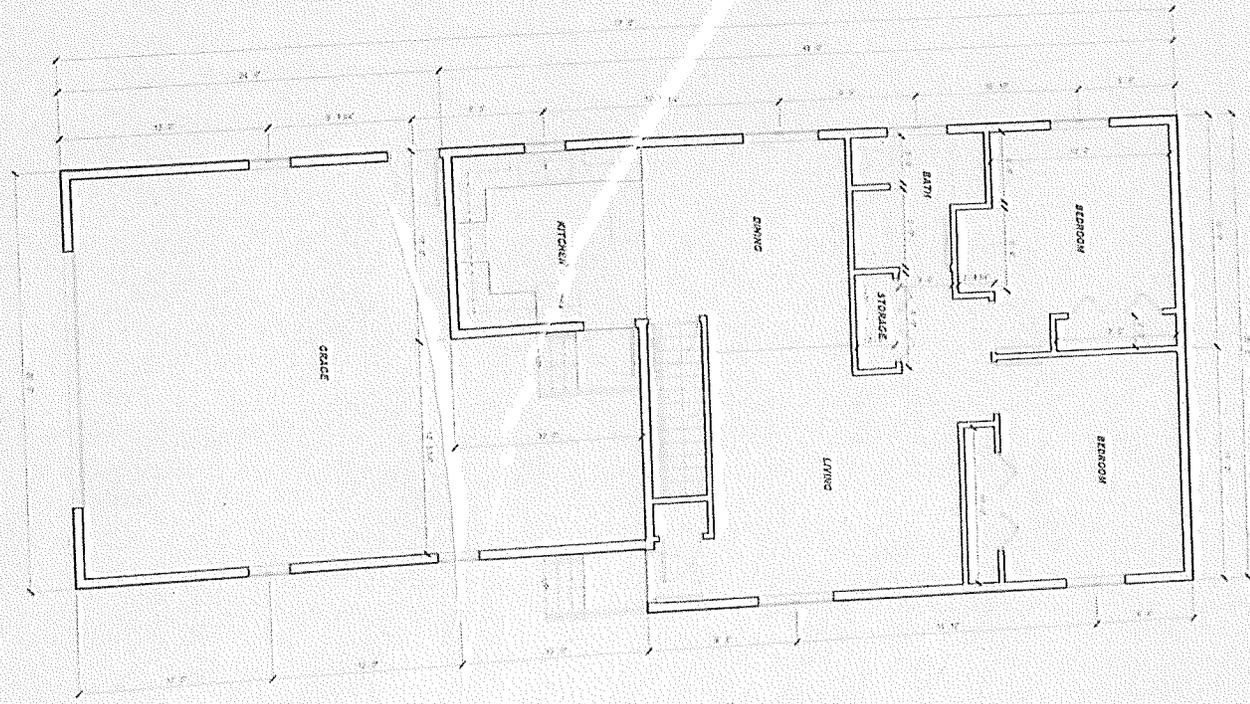
Part



12/17

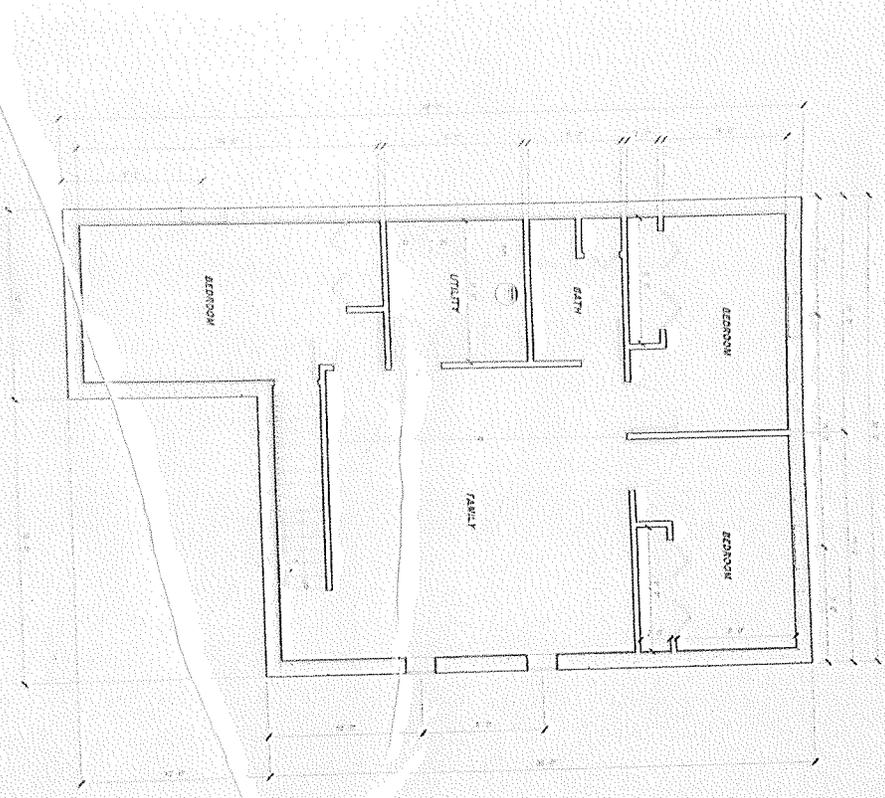
www.cadsoft.com

Floor 01

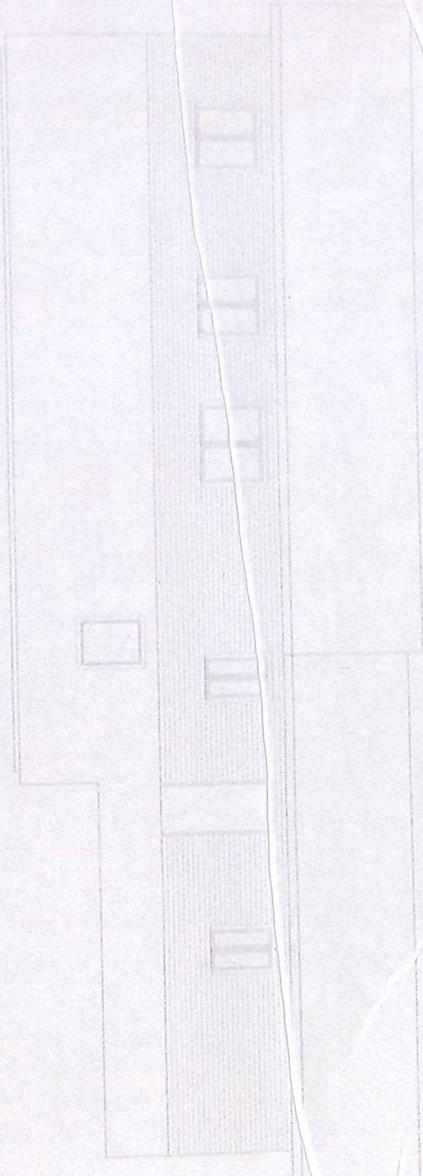


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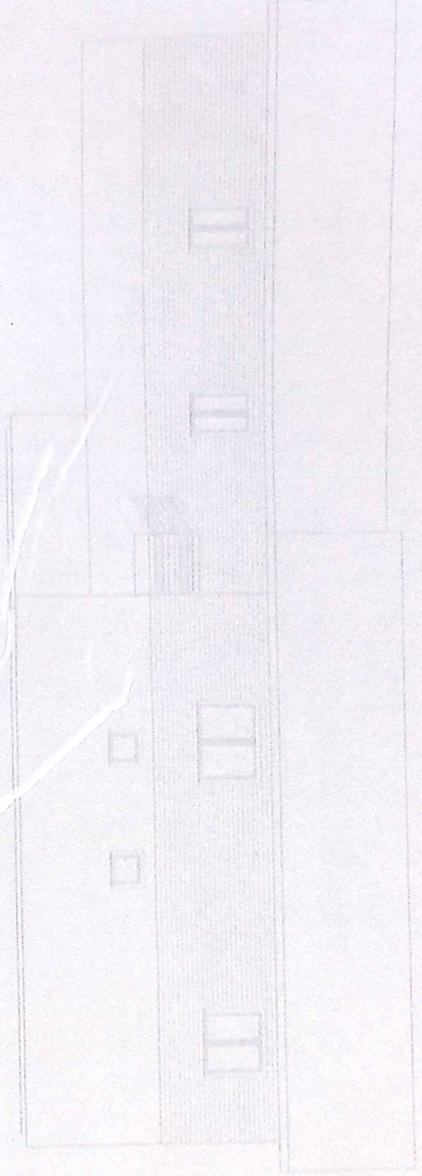
B  
C



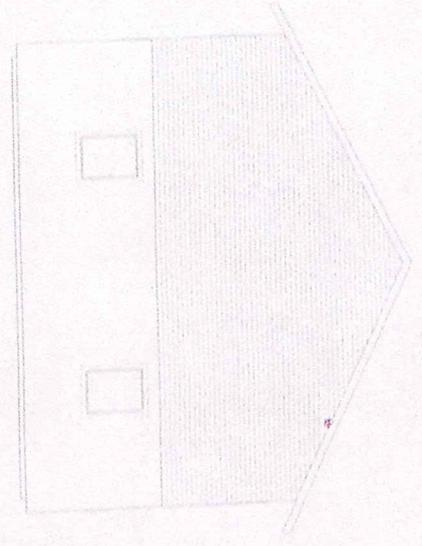
3 West



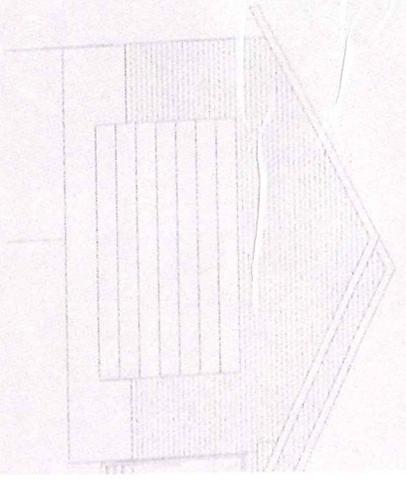
2 East



1 North



4 South



9-21-14.1. Capital outlay accumulations authorized for municipalities--Purposes included--Maximum accumulations. The governing body of a municipality may by resolution authorize the accumulation of funds for a period longer than one year for specific capital outlay purposes otherwise authorized by law. For the purpose of this section, "capital outlay purposes" means purposes which result in the acquisition of or additions to plant, or equipment, including but not limited to expenditures for land, existing facilities, improvement of grounds, construction of facilities, additions to facilities, remodeling of facilities, or for the purchase of equipment.

The maximum capital outlay accumulations shall be as follows:

(1) In first-class municipalities, the amount of the accumulation for all purposes may never exceed an amount equivalent to four dollars per thousand dollars of assessed value of all property within the municipality;

(2) In second-class municipalities, the amount of the accumulation for all purposes may never exceed an amount equivalent to ten dollars per thousand dollars of assessed value of all property within the municipality or one hundred twenty-five thousand dollars, whichever is greater;

(3) In third-class municipalities, the amount of the accumulation may never exceed one hundred twenty-five thousand dollars.

**Source:** SL 1979, ch 55, § 1; SL 1980, ch 68, § 1; SL 1989, ch 75, § 1.

Capital Accumulation Resolution

# \_\_\_\_\_

WHEREAS, the Elk Point City Council may authorize the accumulation of funds for a period longer than one year for capital outlay purposes according to SDCL \_\_\_\_\_, and

WHEREAS, the City of Elk Point does not have the funding available in a single-budget year to pay for playground equipment

NOW THEREFORE, BE IT RESOLVED, that the Elk Point City Council do hereby agree to accumulate funds in the General Fund. The city's purpose is to accumulate funds for playground equipment for the Elk Point City Park with a maximum accumulation of \$ \_\_\_\_\_ to be expended within \_\_\_\_\_ year. The projected accumulation schedule is as follows:

Year 1, 2015 – 15,000

Year 2, 2016 – 15,000

Year 3, 2017 – 15,000

Date at Elk Point, SD this \_\_\_\_ day of \_\_\_\_\_, 2015

Elk Point City Council

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Finance Officer

- E. Throwing or letting fall on or permitting to remain on any street, alley, or public ground any manure, garbage, rubbish, filth, fuel or wood while engaged in handling or removing any such substance. (SDCL 9-32-10)
- F. Keeping or maintaining any building or enclosure where livestock or fowl are kept unless a special permit is requested and such is approved by the City Council. (SDCL 9-29-13)
- G. Disposing of garbage, waste, or refuse by open burning, or causing, allowing, or permitting the conducting of a salvage operation by open burning in the City. The following types of open burning shall be permissible for a specific purpose when conducted in conformity with the subsections set forth below:
  - 1. Fires set for the elimination of a fire hazard, which cannot be abated by any other means when authorized by the Fire Chief of the Elk Point Fire District.
  - 2. Fires purposely set by the city maintenance personnel for the purposes as authorized by the Fire Chief of the Elk Point Fire District.
  - 3. Fires purposely set by the Elk Point Fire District personnel and authorized by the Fire Chief for the purpose of training and conducted in accordance with live fire-training standards.
  - 4. Campfires and other fires used solely for recreational purposes, for ceremonial occasions, and for outdoor preparation of foods.
- H. Maintaining, or causing or permitting the same, any building or premises which is determined to be dangerous or dilapidated. Any building or structure which has any or all of the conditions or defects hereinafter described shall be deemed to be a dangerous or dilapidated building, if such conditions or defects thereby annoy, injure or endanger the comfort, repose, health, or safety of others or, if such conditions or defects exist to the extent that the life, property, value of property or safety of the public or its occupants are jeopardized.
  - 1. Whenever any building or structure is (i) vacant and unoccupied for the purpose for which it was erected and; (ii) the building is unfit for occupancy as it fails to meet minimum housing standards and; (iii) the building has remained substantially in such condition for a period in excess of six months.
  - 2. Whenever any building or structure through lack of maintenance or attention and by virtue of its physical appearance and presence thereby depresses the market value of surrounding properties.
- I. Maintaining or permitting to be maintained on any private or public property any abandoned property or unsightly trash or junk, abandoned vehicle, or inoperable vehicle or parts thereof. It shall be unlawful to keep or place any of such vehicles or vehicle parts:
  - 1. Upon public streets or property except on an emergency basis.
  - 2. Upon the private property of any person owning, in charge of, or in control of any real property within the City, whether as an owner, tenant, occupant, lessee or otherwise, for longer than 14 days unless it is within a fully enclosed building or structure. A

## Dennis Nelsen

---

**From:** Rose E Glasses [ppquilts@gmail.com]  
**Sent:** Wednesday, May 27, 2015 10:33 AM  
**To:** dnelsen@iw.net; Randal Briggs; jverros@sidedump.com; rfleek@iw.net  
**Subject:** Burn Pits and LED's  
**Attachments:** IMAG5994.jpg; IMAG5999.jpg; IMAG6001.jpg; IMAG6005.jpg

Dear Dennis,

Per your request, that I should to come to the City Council to voice my experience with lack of codes for law enforcement to pursue safety and nuisance concerns of **Burn Pits**, I will plan to come to the council meeting on June 1st. I believe I followed the chain of command. I believe I have a very valid concern about safety and welfare before approaching those in governmental power.

Over the course of the year, with regards to the **burn pit** in our neighborhood. We first observed the behavior. When it seemed invasive to our living, we contacted the neighbors. The next time, we contacted the police. The next time we called the police and filed a complaint. The next time, I contacted you. I met with you and Chief Fleek. I waited for you to contact your regional government zoning reference...SECOG (?) ....

My neighbors who are home owners, are neighborly people. The renters living East of us are the problem. Besides the obvious investment in our property. We have a continued emotional investment, while my parents live next door.

I do not have a problem with out door fireplaces, used safely, as recreational family bonding, in a timely neighborly way. The recreational investment of above ground screened fireplaces, used on a cement/rock/bare fireproofed pad, a safe distance from buildings and vehicles. For example: In larger cities, people pull their fireplaces out to the edge of their paved driveways to neighbor with their neighbors. I have no problem with people who invest in back yard patio's with entertainment areas designed for safe fire.

My problem is **Burn Pits** buried in the ground surrounded by block, with large circumferences and no screens. To large of a container that allows huge fires, placed in close proximity to neighbors, vehicles and buildings. Even with fenced in yards of other neighbors, I have experienced flames in our neighborhood higher than the house eaves. First alarming observation is to call the fire department. The large burn pit causes excessive smoke and the worry about fallout sparks or explosions.

**Burn Pits**, in my neighborhood, are used for "recreational burning" of unknowns, construction and yard rubbish. People sit about the **Burn Pit** and the flames are the height of a small bonfire, the process can last for hours. Gasoline is used as an accelerant.

I have also have observed nuisance burning, where people do not attend the fire as it burns. My observation is, if the **Burn Pit** is deep enough and does not require a screen, people throw whatever into the open area. Sometimes, after burning bits and pieces, they extinguish the flames, to come out in half an hour to start the process, again. Small enough burns to dispose of garbage, without the evidence. Never long enough to make a complaint. Making a complaint about garbage burning has no warrant, because by the time the Police comes, the fire is extinguished and evidence is burned...but it happened enough to be a nuisance.

If the pit is deep enough, there is smoldering smell, even when fire is not visible. I have seen recently, a full metal cover can be used, like a garbage can lid, that addresses the smoldering smell and the chance of self combustion fires. That safety measure, does not answer the actual concerns, when the burning takes place.

I see no difference in **Burn Pits** and the burning barrels the town use to allow for burning garbage. The old fashioned burning barrels, they had to be placed near the alley. In later years of burning, when we burned boxes at the Grocery, we had to get a specialized container incinerator with a screen and there was still ash fallout and fires. My observation of **Burn Pits** in my neighborhood, is they sit in the middle of the back yards surrounded by buildings and near vehicles and are not located near the alleys.

What is the size of burn pit in ratio to yard space; such as the location of burn pit with, neighboring lot lines and buildings and vehicles? Would recreational burning need set hours? Wind velocity and screen covers? Seasons, dry (sparking fires) or wet (smoldering)? What are the time stipulations, for smoldering smell, smoke and ash fallout, two hours or 24 hours? In regards to Rental Properties vs Single owner dwellings and Burn Pits? No matter what, gasoline should not be allowed for recreational burning. Common sense should dictate these guidelines, but unfortunately has not been our experience with neighbor's open burn pits and does need to be spelled out in regulations.

**Please add me to the JUNE 1st Council Agenda for the LED Lamps near my home.**

Here is the chain of command I followed about the intrusive, inside my home, LED Main Street Lamps: I first approached Jerry and Mark. They said they could adjust the bulbs. I waited several months. I approached you. I waited two months. I have been patient. I modified my indoor living space, moving the furniture downstairs to watch TV and upstairs to sleep. I have taken steps to block light in my home. It has been one year of modifications and expense on my part to adjust. This lighting situation is causing lack of sleep.

I tried phone contacting the company site you gave me. Cooper/Eaton. HUGE company. I did leave two voice mails for a call back, due to their circuits being full.

I used the City of Elk Point as the business name, my own personal name and phone number for contact.

I also called a phone number for Minneapolis district. The nice lady at this location told me to call Dakota Supply or Crecent Electric to find out who sold the City their LED lamps. I ran out of time on Friday and will contact these companies after the holiday.

When you have the information for the Elk Point Representative's contact number for the local distributor that sold the city the LED lights, not the manufacturer of the lights, I would like that information. Please e-mail me their link if that is easier for you.

I have previously spent hours of research to understand the difference in this type of street lamp. I KNOW there are shades available to address the problem of indoor light pollution caused by this style of street lamp. Again, I do not have the resources the City has, for the company information about the products used by our city to find the RIGHT solution. I will hopefully have more information about LED shades by June 1st.

I am going with the information you gave me, that these LED lamps are older models. Let me repeat; **If the newer models have shades, that reinforces that a problem was noted by this company to fix future models. I have a very valid complaint.**

**Seems logical to me, a secondary market to make or purchase shades for older LED street lamps should be available.**

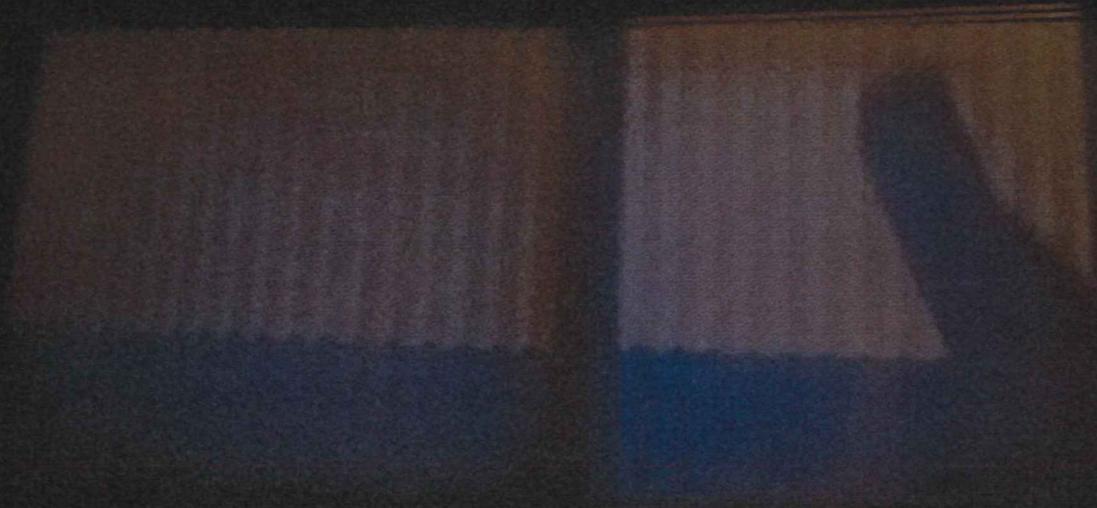
I am also, going to ask the DOT of South Dakota to see what they can do about the lighting situation for one lamp, maybe two. I know the City put in the Street lamps, but maybe there is a State code for residential lighting since the State owns Main Street or maybe a grant was used to replace our old lamps with LED's or maybe there is an environmental upgrade for the LED shades in residential areas.

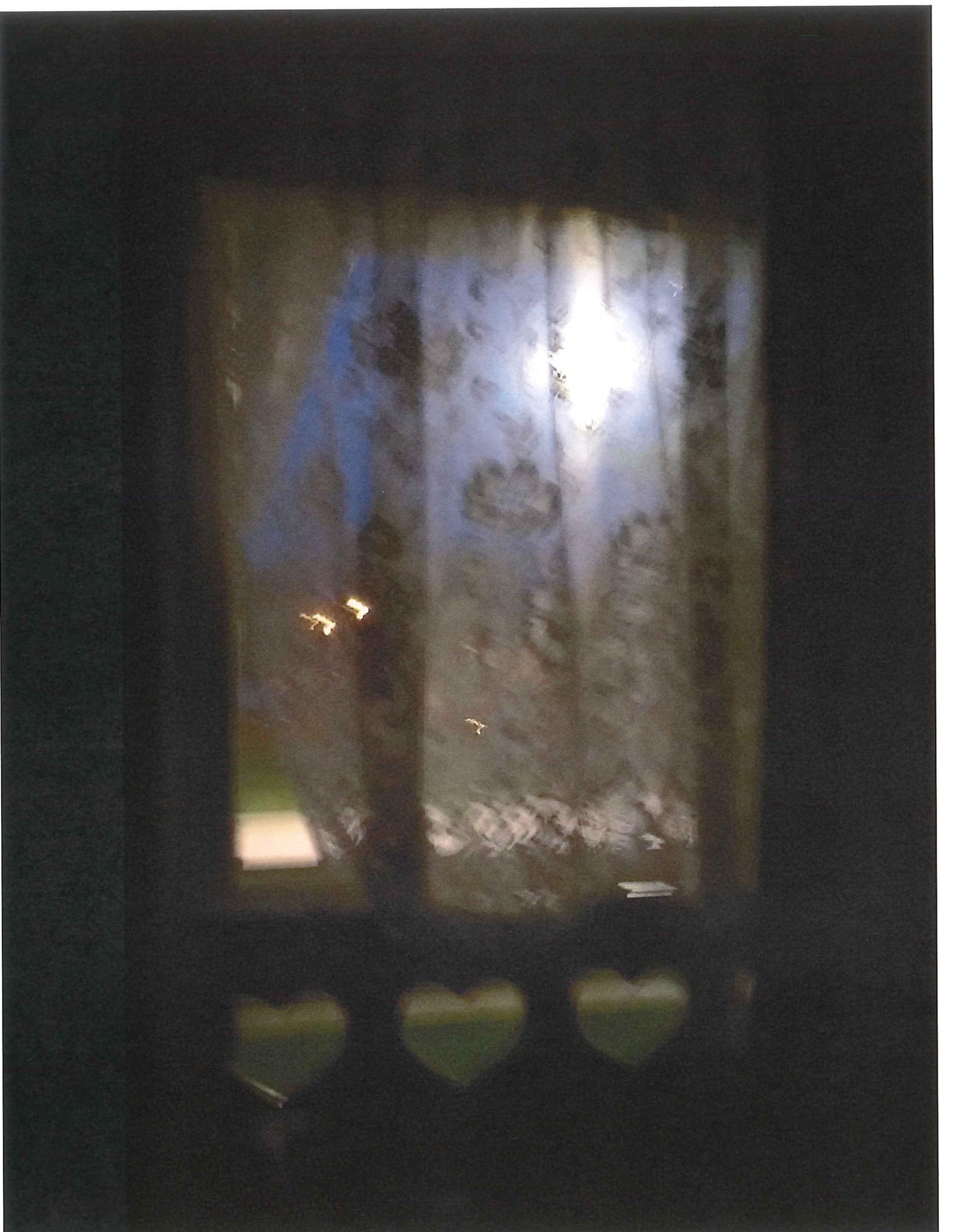
I do not know, this is not my expertise. I can only ask, learn and then work for a positive solution.

You will find attached four photos of rooms in our Home that shows the invasive nature of the street lamp. One is the downstairs living room. One is a bedroom that is in the center of our home. One is the hallway window facing Main Street that is the farthest from the corner light. Notice the shadow of the porch and the light through the darkening shade. I did not send photos of our own bedroom that is nearest to the street lamp. I am sure, if the windows furthest from the lamp showed this much light, it would be more effective to our cause. For every picture shown, there is accompanying flare on the opposite wall (13 feet minimum). So Bright, that a distinct shadow can be made.

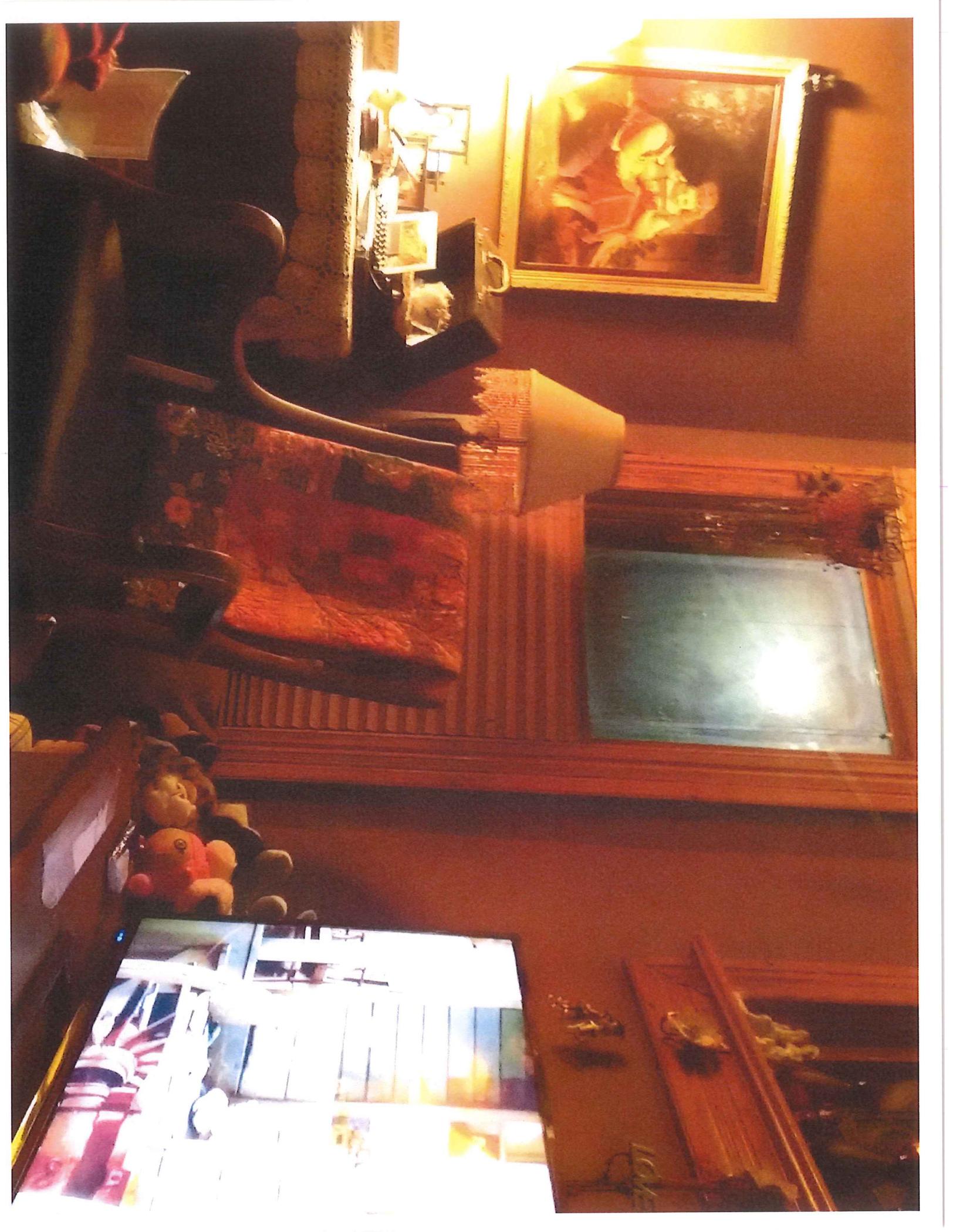
Thank you for contacting me back. I hope you respect my investment of energy and time to help make and Keep Elk Point a wonderful place to live. I want the same as you, Security and Health.

Denise Briggs









# Can't We All Just Get Along

## Establishing Good Council Relations

By Erika D. Peterman

The old adage "You can choose your friends but not your family members" is apt when it comes to relations among city council or commission members. A group of disparate individuals, each with his or her own opinion and unique worldview, charged with working together for the betterment of their communities.

As anyone who has observed council meetings knows, it's not always smooth sailing. The issues are often complex and can lead commissioners into difficult, contentious territory.

Bob Lee, director of the Center for Florida Local Government Excellence and a former city manager for the cities of Naples and Gulfport, said it is important to remember that council members are first and foremost human beings who are, as Dale Carnegie said, not creatures of logic but of emotion.

"That can't be overemphasized," said Lee, who is also an assistant professor at Florida Gulf Coast University. "Every word they hear is filtered through a lifetime of experience. One word to one person may mean (something else) to another person."

Yet, collegiality and cohesiveness are important ingredients in getting things done. How can council members overcome their differences to do their jobs effectively?

Regardless of whether it is a mayor-council or council-manager form of municipal government, good listening and communication skills, self-awareness, a willingness to set aside ego for the greater good and being educated on the issues are all part of the mix, experts say.

"This isn't personal. This is all about the city," said Lynn Tipton, director of the Florida League of Cities' FLC University. "You're one of five or you're one of seven. What can you do to build a relationship where you learn to at least trust each other with regard to the city's business?"



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You don't have to be best friends. What you're looking for is enough collegiality and enough respect for the office."

One of the challenges for elected city officials in Florida is that all of their discussions about city business must be carried out in public because of the state's open government laws. If two council members have had a previous disagreement or blowup, they can't just go out for coffee and work out their differences on the issues. Scott Paine, an associate professor of communication and government at the University of Tampa who served on the Tampa City Council from 1991 to 1999, said those conflicts sometimes fester and play out on a public stage.

"It's an accumulation of all the sorts of social slights – the harsh words, the quick-tempered response – that remain unresolved because they can't be resolved in private," Paine said. "You've got to moderate yourself a lot more... than you do in other work settings."

A recurring theme is the importance of listening. As Lee put it, the key is to listen for *understanding* and not simply to respond.

"One of the most difficult things for people to do is to be good listeners," said Marilyn Crotty, who is director of the Florida Institute for Government at the University of

Central Florida. "Elected officials tend to like to talk. But to be able to listen without preconceived notions is really hard, particularly if you aren't a good listener. So it takes some training and a lot of concentration to be able to set aside your own ideas and really be able to hear what the other person is saying. It may be something that's good."

Said Paine, "Invite the colleague to elaborate on something so that you have time to hear them a little more. You're telling them 'Your ideas are important to me. I need to understand what you're trying to do.'"

Establishing a sense of trust is another critical aspect said Crotty, who facilitates training to help elected officials work together more effectively. If there is a sense of trust and cooperation, that makes it easier to listen to others and go into discussions with the idea that there is no hidden agenda. And speaking of trust, gossiping about one's fellow council members is a no-no.

"There's no local government in Florida big enough where that gossip doesn't get back to the person, and that's hard for human beings to resist," Lee said.

In terms of maintaining civility, Lee said the person chairing the meetings is critical in keeping the proceedings from running off the rails when conflict arises.

## Some tips from the experts

### Get educated.

For newly elected officials, Lynn Tipton recommends taking some time to get to know the job before attempting to initiate drastic changes: "Once they get elected, they need to take some time to work into the role and see what it's like from the other side of the table," she said. "They just might have a very different perspective than they did before."

### Keep communication consistent.

Bob Lee said the city manager should make sure each elected official receives the same information as all the others and that they are treated consistently in all communications. He also said it is wise for elected officials to be prepared before they go into a meeting and think about how they will respond to an issue they are particularly sensitive to.

### Watch the tone.

If addressed in a hostile tone, resist the urge to respond in kind. "There's an old saying that if you roll in the mud with pigs, the pig's going to enjoy it and you're going to get all muddy," Lee said. "Stay professional and stay focused."

### Focus on the issue, not the person.

"There is no requirement on a city council that they have to like the other people, but you do need to respect them because they have been elected by the constituents to serve," Marilyn Crotty said. "The ability to remove yourself as an individual from the discussion and just focus on the issues is really key."

### Remember it's about the citizens.

Scott Paine said that he has known city council members who were passionate and opinionated, but who also were good at remembering that they were in their positions because the people put them there. "It wasn't all about them. I really do think that makes all the difference in the world."

“Civility is something that many councils wrestle with all the time,” he said. “How the chair handles that can make every bit of difference in terms of what the outcome is and how people get along. If you have a mayor or a chair who reaches out to the others . . . and doesn’t allow the meeting to get out of hand, that can be very, very important.”

Mike Abels, an instructor in the department of public administration at the University of Central Florida and a former city manager for the cities of Longwood, Palm Bay and DeLand, said strategic planning can serve to ameliorate council relations by orienting council members away from short-term, narrow issues to focus on the future and the broader, bigger picture. “When that occurs, then the decision-making gets focused around a longer-term plan,” he said.

Another strategy is to hold workshops that can allow commissioners to get out of the immediate legislative process and discuss issues that are going to come up in the future. That way, they can “hammer out solutions without the glare of ‘We’ve got a problem and we’ve got to have legislation right now.’”

Some knowledge of group dynamics is helpful. Crotty noted that council members tend to fall into certain functional roles. For example, those in “maintenance” roles want to make sure the group accomplishes what it’s supposed to, but they’re also concerned about the people in the group – making sure everyone feels included and has opportunities to participate. “Task” people also want the body to achieve its goals but are focused on the agenda and moving things forward. Both can become frustrated with the other. Part of what Crotty does is to help members get a sense of where they fit in and to appreciate what those in the other camp bring to the table.

And then there are those in “egocentric/blocker” roles who don’t care about the task at hand but have their own agendas. Crotty said they tend to be people who are aggressive and try to bully others.

“They are trying to scare you so you’ll be quiet and they can take over,” she said. “You have to call these people out in public . . . and don’t ever rise to their level of name-calling.”

It isn’t unusual for council members to have light-bulb moments during the training. Crotty worked with one dysfunctional council whose members complained about



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CONSTRUCTION

citizens being rude and obnoxious during meetings. Then, they realized that they were displaying the same behavior toward each other.

“All of a sudden, one of them said, ‘We are the problem,’” Crotty said.

From personal experience, Paine knows how far the animosity can go when council members clash. In 1991, by a 4-3 vote, the Tampa City Council voted in favor of an ordinance prohibiting discrimination on the basis of sexual orientation. Paine said the issue was highly polarizing and the vitriol reached “brutal” proportions.

“There was a lot of hateful language back and forth,” he recalled. “It was just awful and left a very bitter taste.” However, it was also a “gut-check” for every member of the council, and Paine said his senior colleagues were instrumental in making the decision to move past the rancor.

“(They) had the courage and integrity to step back and say, ‘We’re just not going to hike this way anymore. We’re going to move forward now.’ My senior colleagues set the tone.”

When such situations arise, Lee said council members should remember another element of good inter-group relations: Forgiveness.

“As elected officials, they’re going to make mistakes. They are going to say things they wish they hadn’t said. They’re going to get angry,” Lee said. “We all make mistakes. They need to learn to truly forgive themselves and forgive other people.”

*Erika Peterman is a freelance writer.*

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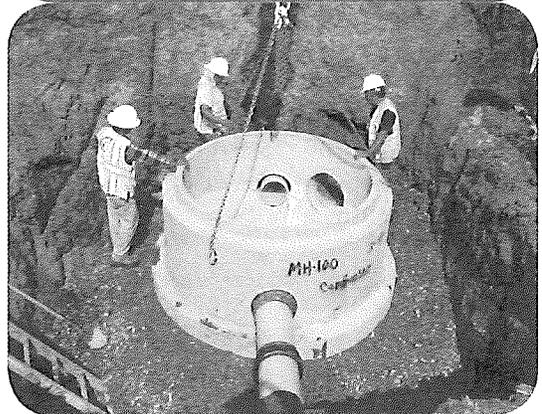
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## An Ordinance Establishing the Ethical Obligations of Municipal Elected Officials

The City Council of the City of Elk Point, desiring to ensure that its elected officials conduct themselves in an ethical and conscientious manner, adopts and enacts the following code of ethics to be followed by each elected of its elected municipal officials. Upon the passage and approval of this Ordinance, and thereafter at the first organizational meeting of each operational year, each elected official of the municipality shall execute the Pledge shown herein below. In the event of a Mayor or Council member entering into office during the operational year, whether by appointment or by special election, upon taking the oath of office, said official shall execute the Pledge shown herein below. In all cases, said Pledge shall become part of the City Council's official record for that meeting.

The Code of Ethics applies to all elected municipal officials, including the Mayor and each member of the City Council.

### Code of Ethics

1. Every elected municipal official shall exercise ordinary and reasonable care in the performance of his or her duties, exhibiting honest and good faith, and using the care, skill, common-sense, and informed judgment that a reasonably prudent person would use in a similar situation. Every elected official has the responsibility to conduct themselves in a manner befitting the position at all times.
2. Every Elected municipal official is elected to a position of public trust toward the City, its taxpayers, residents, and employees. Thus, when conducting the business of the City, every elected municipal official must avoid and disclose all conflicts of interest and potential conflicts of interest, especially those potential conflicts of interest described in SDCL §§ 6-1-1 and 6-1-2. In that regard:
  - a. An elected municipal official shall not perform any labor, or furnish equipment or supplies to the City for compensation. He/She shall not be interested directly in any contract with the City which may have remunerative awards to the elected official.
  - b. No elected municipal official may participate in discussing or vote on any issue in which the elected official has a conflict of interest. Each elected official shall decide if any potential conflict of interest requires such member to be disqualified from participating in discussion or voting. However, no elected official may participate in discussing or voting on an issue if the following circumstances apply:
    - i. The elected official has a direct pecuniary interest in the matter before the City Council; or
    - ii. At least a majority of the City Council votes that an elected official has an identifiable conflict of interest that should prohibit the member from discussing and voting on a specific matter.

If an elected municipal official with a direct pecuniary interest participates in discussion or votes on a matter before the City Council, that official's vote will be invalidated.

3. Every elected municipal official shall maintain the confidentiality of all matters pertaining to the City in accordance with the South Dakota open meetings laws, executive session laws, and other related laws and regulations. Every elected official shall not make improper use of information acquired or make improper use of their position.
4. Every elected municipal official shall maintain the confidentiality of all matters discussed during executive session, except, as required by SDCL § 1-25-2, any official action concerning such matters, which shall be announced at an open official meeting.
5. Every elected municipal official shall become fully informed of every issue, vote, or discussion to which he/she is involved. Every elected municipal official shall be independent, impartial, and fair in their judgment and actions.
6. Every elected municipal official shall not take advantage of services or opportunities for personal gain by virtue of his/her elected office which would not be available to the public in general. Every elected official shall refrain from accepting gifts, favors, or promises of future benefits that might compromise his/her independent judgment or action, or which would give the appearance of being compromised.
7. Recognizing that honest differences of opinion are natural and healthy, every elected municipal official shall work with other elected officials in a spirit of harmony and cooperation and in the best interest of the City, in spite of differences that may arise during the resolution of issues before the Council. Every elected official shall respect and abide by the decisions of the Council and shall not undermine or diminish decisions reached by a majority of the Council.
8. Every elected municipal official shall submit every proposed agenda item at least thirty-six (36) hours prior to the meeting at which the agenda will be discussed. Every elected municipal official shall strictly adhere to the agenda for each meeting without adding extraneous items to the agenda beyond the thirty-six (36) hour deadline.
9. Every elected municipal official shall make every effort to expedite all meetings and shall not purposefully cause delay.
10. Every elected municipal official shall confine his or her official efforts to those that apply to his or her office. Specifically, Council members shall confine their actions in the form of policy making, ordinance enacting, authorizing action by City officers and employees, and evaluation; the Mayor is the executive elected official who is to confine his or her actions to those of conducting meetings, executing decisions and agreements of the Council, and overseeing the general administration of the City's affairs through cooperation with and assistance to the City Administrator. Every elected municipal official shall recognize that it is his/her responsibility not to run the day-to-day affairs of the City, but to work collectively with all other elected officials in cooperation with the City Administrator to ensure that the City is well run by the implementation of proper policies, procedures, and decision-making.

11. Every elected municipal official shall recognize and adhere to the tenet that authority rests only with the City Council assembled in a meeting, and not with any individual elected official. Each elected official shall make no personal promise nor take any individual action which may compromise the Council or the City. Each decision rendered by the City Council shall be reached after discussing all relevant aspects of the issue with the other elected officials in a meeting in compliance with the South Dakota open meetings laws in effect at the time of the meeting. Individual members of the City Council, outside of regularly constituted meetings of the City Council shall have no authority to make decisions, to commit the Council to actions, to inquire into issues beyond those of which any member of the public may properly inquire, or to supervise or direct day-to-day City activities.
12. Every elected municipal official shall strive to work collectively with the other elected officials to operate the City in the best interests of the City, its residents, its taxpayers, and its employees
13. Every elected municipal official shall uphold and enforce all applicable laws, rules, regulations, and court orders affecting the City, including the ordinances and polices of the City.
14. Every elected municipal official shall refer all complaints through the proper “chain of command” within the City to determine if an informal and/or administrative solution can be obtained. In the event an informal and/or administrative solution is not obtained, then the issue may be brought before the City Council for resolution after consideration by the appropriate committee, but no individual elected official should otherwise become involved in the resolution of any matter that may thereafter come before the entire City Council for official action.
15. Every elected municipal official shall respect and treat professionally all officers and employees of the City. No individual elected official shall pressure, threaten, or intimidate, directly or indirectly, any officer or employee, or any other elected official to do a certain thing or act a certain way.
16. Every elected municipal official shall comply with both the letter and the spirit this Code of Ethics, as well as all other applicable law. Failure to abide by this Code of Ethics is a breach of the public trust.

### Sanctions

If an elected municipal official is accused of violating this Code of Ethics, the City Council may investigate said allegation. If the investigation reveals a possible violation, the Council may conduct a hearing in executive session after giving notice to the elected official accused of violating said Code of Ethics. If, after such hearing, the Council determines that a violation has occurred, the City Council shall have authority to impose one of the following sanctions:

1. With the concurrence of a majority of the City Council, to privately reprimand, in executive session, the elected official who violates the Code of Ethics, in which case no official record of the matter will be kept;

2. With the concurrence of the majority of the City Council, to privately reprimand, in executive session, the elected official who violates the Code of Ethics, but to maintain an official written record of the matter;
3. With the concurrence of a majority of the City Council, to issue a public censure, in open session following the hearing, to the elected official who violated the Code of Ethics, which shall be made part of the minutes of the City Council; or
4. With regard only to a member of the City Council, pursuant to SDCL § 9-8-5, with the concurrence of two-thirds of the City Council, the Council may expel the Council member from office and declare a vacancy in that office. The City Council does not, however, have the statutory to expel the elected Mayor from office.

In any case, if the City Council determines it to be appropriate, in addition to and apart from any one of the foregoing sanctions, the City Council shall have the authority to disavow by official resolution the improper acts or statements by an individual elected municipal official, said action to be taken in open session and placed upon the minutes of the City Council.

This ordinance is not inclusive of every potential type of conduct that would justify an elected municipal official being expelled. An elected municipal official may still be expelled even if the alleged conduct is not covered by this ordinance, pursuant to SDCL § 9-8-5, with the concurrence of two-thirds of the City Council.

The City Council recognizes that outside the scope of this ordinance, removal of an elected municipal official may be done for a reason provided by law, and only through such process as the law defines, including particularly cases of misfeasance, malfeasance, or other applicable violations of South Dakota law.

#### Pledge

As an elected municipal official of the City of Elk Point, South Dakota, I hereby acknowledge and agree to abide by the ordinances and official policies of the City, including, in particular, the Ordinance entitled “An Ordinance Establishing the Ethical Obligations of Elected Municipal Officials.”

I recognize that this is my responsibility under the ordinances and official policies of the City of Elk Point, and that my failure to comply with the Ordinance may amount to a violation of the public trust.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Ward 1 Council Person

\_\_\_\_\_  
Ward 1 Council Person

\_\_\_\_\_  
Ward 2 Council Person

\_\_\_\_\_  
Ward 2 Council Person

\_\_\_\_\_  
Ward 3 Council Person

\_\_\_\_\_  
Ward 3 Council Person

Attest:

\_\_\_\_\_  
Erika Hammitt  
City of Elk Point Finance Officer  
Date:

**CITY OF ELK POINT  
RESOLUTION 2015-2**

**RESOLUTION TO AMEND THE WATER SYSTEM SURCHARGE RATE  
FOR THE CITY OF ELK POINT, SOUTH DAKOTA**

WHEREAS, the City of Elk Point adopted a Water System Surcharge pursuant to SDCL 9-40-15 to repay the principal and interest on the Water System Revenue Bond purchased to finance the 2010 Main Street Improvement Project, and

WHEREAS, a Water System Surcharge will be charged for each water service recipient in the City of Elk Point and will be included in the monthly user bill, and

WHEREAS, the Water System Surcharge is reviewed from year to year and can be modified to produce income sufficient to pay the principal and interest and all other payments as may be required under the loan agreement and Bond and to assume a 110% debt requirement as required by SD DENR, and

WHEREAS, the project has been completed and \$798,040 of the \$1,179,500 obligated for project was borrowed, and the balance of \$381,460 will not be borrowed by the City of Elk Point and that amount is hereby deobligated, and

WHEREAS, the Principal Forgiveness awarded through the American Recovery and Reinvestment Act of 2009 totaled \$446,902 (56% of the amount borrowed), creating an obligation in the amount of \$351,138; and

WHEREAS, on March 5, 2012 the City approved a \$10,000 principal prepayment to be paid with the payment due on April 15, 2012; which shortened the term of the loan by 9 months; and

WHEREAS, quarterly principal payments were made in 2014 totaling \$14,142.31; and

WHEREAS, the outstanding principal on 12/31/2014 is \$300,096.43 and the annual payments for 2015 total \$23,411.36, and including the 110% debt requirement brings the total to \$25,752.50 to be collected from water service recipients in 2015.

NOW, THEREFORE, BE IT RESOLVED that the current Water System Surcharge of \$2.26 per month will be increased to \$2.41 per month based on the above calculations.

The effective date of this Resolution is July 1, 2015.

Dated this 1<sup>st</sup> day of June 2015.

THE GOVERNING BODY OF THE  
CITY OF ELK POINT

By: \_\_\_\_\_

Isabel Trobaugh, Mayor

ATTEST:

By: \_\_\_\_\_  
Erika Hammitt, Finance Officer

(CITY SEAL)

**CITY OF ELK POINT  
RESOLUTION 2015-3**

**RESOLUTION TO AMEND THE WASTEWATER SYSTEM SURCHARGE  
RATE FOR THE CITY OF ELK POINT, SOUTH DAKOTA**

WHEREAS, the City of Elk Point adopted a Wastewater System Surcharge pursuant to SDCL 9-40-15 to repay the principal and interest on the Wastewater System Revenue Bond purchased to finance the 2010 Main Street Improvement Project, and

WHEREAS, a Wastewater System Surcharge will be charged for each sewer service recipient in the City of Elk Point and will be included in the monthly user bill, and

WHEREAS, the Wastewater System Surcharge is reviewed from year to year and can be modified to produce income sufficient to pay the principal and interest and all other payments as may be required under the loan agreement and Bond and to assume a 110% debt requirement as required by SD DENR, and

WHEREAS, the project has been completed and \$607,840 of the \$931,700 obligated for the project was borrowed, and the balance of \$323,860 will not be borrowed by the City of Elk Point and that amount is hereby deobligated, and

WHEREAS, the Principal Forgiveness awarded through the American Recovery and Reinvestment Act of 2009 totaled \$60,784 (10% of the amount borrowed), creating an obligation in the amount of \$547,056 and

WHEREAS, on March 5, 2012 the City Council approved a \$20,000 principal prepayment to be paid with the payment due on April 15, 2012, which shortened the term of the loan by 9 months; and

WHEREAS, on September 24, 2012 the City Council approved a \$30,000 principal prepayment to be paid with the payment due on October 15, 2012 which shortened the term of the loan by 18 months; and

WHEREAS, quarterly principal payments were made in 2014 totaling \$23,111.08; and

WHEREAS, the outstanding principal on 12/31/2014 will be \$430,924.32 and the annual payments for 2015 total \$36,473.76; and including the 110% debt requirement brings the total to \$40,121.14 to be collected from the sewer service recipients in 2015.

NOW, THEREFORE, BE it resolved that the current Wastewater System Surcharge of \$3.68 per month will be increased to \$3.99 per month based on the above calculations.

The effective date of this Resolution is July 1, 2015.

Dated this 1<sup>st</sup> day of June, 2015.

THE GOVERNING BODY OF THE  
CITY OF ELK POINT

By: \_\_\_\_\_  
Isabel Trobaugh, Mayor

ATTEST:

By: \_\_\_\_\_  
Erika Hammitt, Finance Officer

(CITY SEAL)

## **City Administrator's Report**

**June, 2015**

I attended EDC and HRC Board meetings. EDC dialogue continues regarding road construction and drainage in the development park. I worked on GOED RFI's proposals and submitted them for land availability and infrastructure requests from prospective businesses looking to relocate to South Dakota.

After the last Council meeting, I have been in contact with Ron Pederson from SD DOT regarding formal agreements based on their recommendations to patch Rose Street prior to the detour takes effect, and the monetary contribution of \$50,000 towards a temporary asphalt overlay.

I met with Sue Odson from the Leader-Courier. We discussed ways and who we want to distribute the new Visitor's and Community guide to. We will distribute in Elk Point, the various visitors centers, and surrounding cities like Sioux City Welcome Center and key Vermillion locations.

Completed and mailed the SD Department of Health WNV and Mosquito Control grant application. We are requesting additional chemicals, larvicide, and backpack equipment that sprays in hard access areas and also ejects the larvicide pellets further out in hard to reach standing water areas. I also completed a SDSU community mosquito control survey. The survey asked questions regarding mosquito control techniques, information acquisition, and reporting mechanisms for mosquito and west nile prevention.

Vast Broadband personnel has been at City Hall installing the hardware for the new information channel which will be broadcasting on Channel 98. Employee training has also occurred on the use and data input onto the channel. It is another communication forum to announce important city happenings and community events. It will have video capabilities.

The Community Assessment Task Force met at the Pointe on Tuesday, May 19, 2015. People in attendance reported with updates on their respective assigned themes and topics. The HRC will begin with Beautification and Property Maintenance. The City would be responsible for identifying the properties. The HRC will begin with advertisements and hold a public meeting to seek volunteers that can help cleanup properties and paint. After they have worked on this topic they will pursue the housing study recommendations. The Youth section reported they will monitor the current Summer Rec program to see if changes need to be made or an advisory board needs to oversee it. Infrastructure projects falls to the City. The Task Force Committee was apprised of the recent talks with the SD DOT and the temporary financial assistance for Rose Street. The EDC reported on the issues with constructing a road to the development park. It will probably be this Winter before the private contractor will be able to come in and help with the construction efforts. Chamber representatives a looking for a branding slogan that best describes the community. They are also looking at Ag Appreciation activities.

## MAY 2015 FINANCE OFFICE DEPARTMENT HEAD REPORT

Weekly deposits were made to both Liberty National Bank and First Dakota National Bank.

Prepared Council Meeting agendas, minutes and packets.

Payroll and accounts payable were done on May 5<sup>th</sup>, 11<sup>th</sup> and 26<sup>th</sup>.

Figured sales tax for general, electric and garbage funds.

Monthly bank statements were done for the accounts First Dakota National Bank, South Dakota FIT and Liberty National Bank.

Prepared and sent notices to the Leader-Courier.

I attended a SEAFOG meeting in Tea on May 20<sup>th</sup>.

The following beer licenses are the agenda for approval:

- Los Amigos
- Jones' Food Center
- Kum & Go
- Pace's LLC
- Ollie's Drive Inn
- Recreation Development Assoc.
- Casey's
- A-1 Quik Stop LLC

All property taxes and license fees have been paid.

The 2014 Drinking Water Report was published in the Leader-Courier on May 7<sup>th</sup> as required.

I have reviewed the school's electrical rates. I don't recommend an increase at this time as all of our costs are being covered by the current rate. We can look at the rates again next June.

Quam and Berglin will be conducting the City's 2014 audit June 15<sup>th</sup> through the 18<sup>th</sup>. I have been working with them on some preliminary information.

I want to thank everyone who helped prepare and work at the Friends Feast this year. We are on the calendar again for next year!

The swimming pool opened on Friday, May 29<sup>th</sup>. The opening date was pushed back due to the weather.

Total April 2015 Expenditures: \$336,410.42

Total April 2015 Revenue: \$277,977.72

First Dakota National Bank Checking Account Beginning Balance for April 2015: \$889,519.90

First Dakota National Bank Checking Account Ending Balance for April 2015: \$820,286.89

UDAG/Trust & Agency Account Ending Balance as of April 2015: \$138,371.73

SD FIT Account Ending Balance as of April 2015 - \$562,105.17

Liberty National Bank CD - \$544,763.78

# Department Head Report

May 2015

Business dumpsters are picked up twice a week and residential garbage is picked up once a week. The recycling is being hauled out when it is necessary.

Troy and I have spent a couple of days out at the pool getting ready for the upcoming season. We had a couple of college students that came out and did a great job of painting and cleaning up before the rest of the life guard staff were able to work because of school. The pool will open this weekend weather permitting.

Mowing season is in full swing and the summer help has been doing a good job keeping up even though it seems like it rains every other day. Ball season has also begun and they have started caulking the diamonds when required.

We started a lagoon discharge on the 11<sup>th</sup> of this month and we had to shut down after a week because of what we now think was a false reading that we were getting from the samples we were taking. We have to report our chlorine residual to the SD DENR after we treat our waste water and our detectable limit is .019 mg/l. What we were finding was that even after running our de-chlorination pumps at the maximum; we couldn't knock the chlorine out of our samples. Troy took a stab in the dark and sampled our raw effluent (untreated) and found that we had chlorine in the big cell. Kim McLaury was in Pierre at the time and was talking to the DENR and they were scratching their heads as well. The DENR has decided that the manganese in our water was giving us a false positive. In the mean time we had sent samples to the lab in Sgt. Bluff and they agreed that we are getting a false positive but they concluded it was from the little bugs in our samples. We are going to try and discharge again next month and see what happens.

The Pearl St water extension project is progressing quite nicely. I believe that they are ready to start hooking up services this week. We did have a couple of moments during the project where we had to shut some valves to make repairs to abandoned services that we didn't that were there and one where the thrust block was removed before the water shut off in the street. All in all I am pleased with how the project went. Kim had Michael N. inspecting the job pretty much the whole time and he kept us informed of problems and changes to be made.

The electric guys ran a couple of residential services. They have also been working on the street light project. They also did some work for the Safe Routes to School project and had to move some lines.

We have done some sweeping this last month but we did experience a hydraulic pump problem and we had an issue with the belt that carries the seeping to the hopper. We have started our crack filling projects for the year. We are using the Mastic One like I did last year, which really works well on wide cracks. We have been working on the parking lot shared by the pool and The Pointe, some of the cracks out there are an inch to two inches wide and this works well on them.

May 28th, 2015

June dept. head report /May stats  
April 29<sup>th</sup> – May 28<sup>th</sup>, 2015

We have re- advertised for two part time officers, interviews will be held in Mid June.

Officers Trudeau and Frye recently attended radar and lidar training in Vermillion

Corey and Jacob received a positive letter from a mother of an infant that they responded to for a 911 call.

Agency assists – 18  
Accidents – 1  
Alcohol offenses – 5  
Animal calls – 9  
City business – 22  
Civil matters –  
Complaints –7  
Code enforcement – 7  
Drug offenses –  
Driver's license vio. – 2  
Security checks -252  
EPJ - 7  
Open doors -  
Park checks – 42  
Equipment violations – 3  
Suspicious activity – 3  
Other – 12  
Motorist assist – 1  
Traffic vio. –30  
Vandalism – 2  
Welfare checks – 3  
Warrants served –  
Equipment violations – 3  
Juv. And family matters – 1  
911 -4

April-29—May 28<sup>th</sup> 2015 422 calls for service

# JUNE 2015

## CITY OF ELK POINT

**SUMMER HOURS**  
City Hall  
 7:30am to 4:00pm  
 Monday-Friday  
Public Works  
 6:30am—5:00pm

### CITY WIDE RUMMAGE SALE June 5 & 6

Swimming Pool hours are 1 to 5pm & 6 to 8pm. Call 356-2886 to sign up for swimming lessons or go online to [www.elkepoint.org](http://www.elkepoint.org) for a registration form.

Summer Landfill Hours:  
 Wednesday: 5 to 8pm  
 Saturday: 9am to 5pm  
 Recycling Center Hours:  
 Monday & Thursday  
 5 to 7pm

1	City Council @ 7pm RECYCLING 5-7pm	2	3	4	5	6
7	8 Special City Council Meeting @ 6:30pm RECYCLING 5-7pm	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5 EDC Meeting @ 7:30am  
CITY WIDE RUMMAGE SALE

4 CITY WIDE RUMMAGE SALE  
RECYCLING 5-7pm

3 HRC Meeting @ 9:00 am

2 City Council @ 7pm  
RECYCLING 5-7pm

1 City Council @ 7pm  
RECYCLING 5-7pm

6 Landfill Open 9 am-5pm  
CITY WIDE RUMMAGE SALE

5 EDC Meeting @ 7:30am  
CITY WIDE RUMMAGE SALE

4 CITY WIDE RUMMAGE SALE  
RECYCLING 5-7pm

3 HRC Meeting @ 9:00 am

2 City Council @ 7pm  
RECYCLING 5-7pm

1 City Council @ 7pm  
RECYCLING 5-7pm

13 Landfill Open 9 am-5pm

12

11 RECYCLING 5-7pm

10 Finance Officers School  
Landfill Open 5-8pm

9 SD Gov't HR School

8 Special City Council Meeting @ 6:30pm  
RECYCLING 5-7pm

20 Landfill Open 9 am-5pm

19

18 RECYCLING 5-7pm

17 Landfill Open 5-8pm

16

15 RECYCLING 5-7pm

27 Landfill Open 9 am-5pm

26

25 Chamber Mtg @ noon  
RECYCLING 5-7pm

24 Landfill Open 5-8pm

23

22 RECYCLING 5-7pm

30

29 RECYCLING 5-7pm



Overtime Sheet - Police Department

Officer C. Trudeau 5/26/15-05/01/15		
Date	Duties Performed	Hours
05/28/15	Training	7.50
	Total	7.50

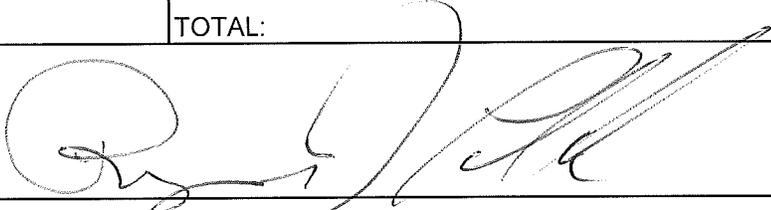
Officer Signature  Date 5-8-15

Approval of overtime----- Police Chief Signature  Date \_\_\_\_\_

## Overtime Sheet - Police Department

Officer J.Limoges 04/26/2015- 05/09/2015

Date	Duties Performed	Hours
4/28/2015	Training	3.5
TOTAL:		3.5




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Approval of Overtime - Police Chief Signature

5/11

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Date







# SOUTH DAKOTA MUNICIPAL LEAGUE

## 2015 Elected Officials Workshop

Wednesday, July 8, 2015

Best Western Ramkota Hotel and Conference Center • Pierre, SD

### Agenda

- 9:15 a.m.     **Registration** – *outside Galleries B & C*
- 9:45 a.m.     **Welcome and Introduction to the League** – *Galleries B & C*  
*Yvonne Taylor*, Executive Director, South Dakota Municipal League
- 10:00 a.m.    **Financial and Compliance Matters**  
*Rod Fortin*, Director of Local Government Assistance,  
South Dakota Department of Legislative Audit
- 11:30 a.m.    **Lunch** (provided) – *Gallery A*
- 12:15 p.m.    **Open Meetings and Executive Sessions - Do's and Don'ts** – *Galleries B & C*  
*Steven Blair*, Assistant Attorney General,  
Office of the Attorney General
- 1:15 p.m.     **Setting the Agenda and Parliamentary Procedure**  
*Anita Lowary*, Finance Officer, City of Groton  
*Lindsey Riter-Rapp*, City Attorney, City of Pierre  
*Larry Nelson*, City Attorney, Cities of Canton, Hartford and Worthing
- 2:00 p.m.     **Interviewing Prospective Employees: What to Say and What Not to Say**  
*Lisa Marso*, Boyce Law Firm, L.L.P.
- 2:45 p.m.     **Best Practices: How to Manage City Staff as a Part-Time Elected Official**  
*Gary Lipp*, Mayor, City of Custer  
*Laurie Gill*, Mayor, City of Pierre  
*Gloria Hanson*, Mayor, City of Fort Pierre  
*Anita Lowary*, Finance Officer, City of Groton
- 3:30 p.m.     **Adjourn**

# SOUTH DAKOTA MUNICIPAL LEAGUE

## 2015 Elected Officials Workshop

Wednesday, July 8, 2015

Best Western Ramkota Hotel and Conference Center • Pierre, SD

*The purpose of this workshop is to provide a basic crash course on local government.*

### **\$50.00 per person.**

Includes workshop material, the SDML Handbook for Municipal Officials (\$60 value) and lunch.  
Please be sure to register by the June 24th deadline.

**\* THIS WORKSHOP IS OPEN TO ALL ELECTED OFFICIALS \***

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### REGISTRATION FORM

Municipality: \_\_\_\_\_

Please indicate Form of Government:

- |                                     |   |                                    |
|-------------------------------------|---|------------------------------------|
| <input type="checkbox"/> Aldermanic | <input type="checkbox"/> Aldermanic with City Manager | <input type="checkbox"/> Trustee   |
| <input type="checkbox"/> Commission | <input type="checkbox"/> Commission with City Manager | <input type="checkbox"/> Home Rule |

*Please Print Name and Title as you would like it to appear on the nametag:*

Name	Title	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number Attending \_\_\_\_\_ @ \$50.00 = \$ \_\_\_\_\_

Please return this form and payment by **June 24, 2015\*** to: SD Municipal League  
\*No refunds will be given after June 24, 2015  
208 Island Drive  
Ft. Pierre, SD 57532

<b>SDML OFFICE USE ONLY:</b> DATE: _____ CHECK #: _____ AMOUNT: _____
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# SOUTH DAKOTA MUNICIPAL LEAGUE

## 2015 Budget Training Agenda

9:30 a.m. **Registration**

10:00 a.m. **Municipal Budget Training – Dollars and \$ense**  
to *Rod Fortin*, Director of Local Government Assistance, Department of Legislative Audit  
3:00 p.m.

- Budget and Appropriations
  - Who is responsible?
  - Why is it important?
- Budget Resources
  - Where can I find help?
- Budget Timeline
  - When do I have to start and finish?
- Budget vs. Cash
  - What is the difference?
- Budget Preparation
  - Details
- Adoption of Appropriation Ordinance
  - Reading, Passage and Publication
- Budget Execution
  - Set-up in Accounting System
  - Maximum Authorization to Spend
  - Monitoring
  - Increasing
  - Year-end
- Future Budgets
  - Indicators
  - Flow
  - Reserves

**\* Noon Lunch Provided**

# SOUTH DAKOTA MUNICIPAL LEAGUE

## Budget Training Municipal Budgets – Dollars and \$ense

**Course Description:** This one-day training will provide elected officials and finance officers with the tools they need to create and maintain the annual municipal budget. Attendees will learn about available resources, preparation and timelines for completion of the budget, on-going monitoring, contingency transfer and supplemental appropriation.

**Agenda:**

- Budget and Appropriations
- Budget Resources
- Budget Timeline
- Budget vs. Cash
- Budget Preparation
- Adoption of Appropriation Ordinance
- Budget Execution
- Future Budgets



**Presenter:** Rod Fortin, Director of Local Government Assistance, Department of Legislative Audit. He has audited and provided financial and compliance assistance to cities, counties, schools and other local governments for over 17 years.

**Municipality:** \_\_\_\_\_

*Please Print Name and Title:*

Name	Title	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please choose one training to attend:**

*Each training is from 10 a.m. to 3 p.m. local time with lunch provided.*

- July 15, 2015 Rapid City Ramkota Hotel       July 16, 2015 Pierre King's Inn
- July 22, 2015 Aberdeen Ramkota Hotel       July 23, 2015 Sioux Falls Ramkota Hotel

Number Attending \_\_\_\_\_ @ \$25.00 each = \$ \_\_\_\_\_  
*\*Make checks payable to SDML, Sorry no credit cards accepted.*

Please return this form and payment by **July 1, 2015\*** to: South Dakota Municipal League  
208 Island Drive  
Fort Pierre, SD 57532  
*\*No refund will be given after July 1, 2015*

<b>SDML OFFICE USE ONLY:</b> DATE: _____ CHECK #: _____ AMOUNT: _____
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