

Agenda
Elk Point City Council
Regular Meeting
Monday, December 22, 2014 @ 6:30pm
Elk Point City Hall

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Payment of Bills
- (4) New Business
 - Personnel
 - 2015 raises (requesting 3% as budgeted)
 - Resolution #2014-9, 2014 Contingency Fund Transfers
 - Motion to approve Reserve Fund Transfers as Budgeted
 - Transfer from the General Fund Expense to Reserve account for scoreboard at park. (\$5,000.00)
 - Transfer from the General Fund Expense to Reserve account for future police vehicle. (\$7,000.00)
 - Transfer from the General Fund Expense to the Reserve account for Rose Street. (\$20,000.00)
 - Transfer from the Water Fund Expense to the Reserve Account for Rose Street. (\$20,000.00)
 - Transfer from the Sewer Fund Expense to the Reserve Account for Rose Street. (\$20,000.00)
 - Motion to donate 10 hours (Mark Rubida) and 25 hours (Dan Hutcheson) of sick leave to the sick bank.
- (5) Unfinished Business
 - Second Reading to Ordinance No. 374, 2014 Supplemental Budget

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
FUND 101 GENERAL FUND				
DEPT				
	SDSRP	\$25.00		Michelle Fejfar payroll date 12/
	EFTPS - IRS	\$108.04		MEDICARE
	EFTPS - IRS	\$461.98		SOCIAL SECURITY
	EFTPS - IRS	\$23.70		FEDERAL TAX
	UNUM LIFE INSURANCE	\$94.56		LIFE & AD&D COVERAGE
	SDSRP	\$100.00		Dennis Nelsen payroll date 12/9
	SDSRP	\$25.00		Michelle Fejfar payroll date 12/
	SDSRP	\$100.00		Dennis Nelsen payroll date 12/2
	SD DEPARTMENT OF R	\$134.55		Sales Tax general acct
DEPT		<u>\$1,072.83</u>		
DEPT 00000 ALL DEPARTMENTS				
	SD DEPARTMENT OF R	-\$2.04		sales tax allowance
DEPT 00000 ALL DEPARTMENTS		<u>-\$2.04</u>		
DEPT 41100 LEGISLATIVE				
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$64.00		travel to Sioux Falls for election
SUPPLIES AND MATERIALS	UNION COUNTY AUDIT	\$50.00		50 copies of union county comm
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$1.61		postage
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$19.25		supplies
DEPT 41100 LEGISLATIVE		<u>\$134.86</u>		
DEPT 41120 CITY HALL				
SUPPLIES AND MATERIALS	NYGREN'S TRUE VALUE	\$2.99		power strip
UTILITIES	WOW	\$278.54		CITY HALL - #1472060
UTILITIES	UTILITY DEPARTMENT	\$508.00		1978
UTILITIES	MIDAMERICAN ENERGY	\$59.52		city hall gas
SUPPLIES AND MATERIALS	JONES FOOD CENTER	\$129.70		supplies
DEPT 41120 CITY HALL		<u>\$978.75</u>		
DEPT 42100 POLICE				
AUTO EXPENSES	CARDMEMBER SERVICE	\$20.01		Kum & Go - #102 - 7.851 gallon
AUTO EXPENSES	CARDMEMBER SERVICE	\$20.78		Kum & Go - #101 8.151 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$34.00		Kum & Go - #102 - 13.715 gallo
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$28.01		Kum & Go - #102 - 11.208 gallo
AUTO EXPENSES	CARDMEMBER SERVICE	\$33.50		Kum & Go - #101 - 13.407 gallo
AUTO EXPENSES	CARDMEMBER SERVICE	\$57.00		Kum & Go - #101 22.81 gallons
UTILITIES	WOW	\$134.65		POLICE - acct# 1472171
AUTO EXPENSES	CARDMEMBER SERVICE	\$55.00		Kum & Go - #101 - 22.007 gallo
UTILITIES	UTILITY DEPARTMENT	\$14.56		698
AUTO EXPENSES	CARDMEMBER SERVICE	\$19.00		Kum & Go - #102 - 7.665 gallon
AUTO EXPENSES	CARDMEMBER SERVICE	\$28.00		Kum & Go - #103 - 11.205 gallo
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.00		Kum & Go - #102 - 10.46 gallo
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.00		Kum & Go - #102 - 13.048 gall
TRAVEL AND CONFERENCE	CARDMEMBER SERVICE	\$131.00		charged for hotel
AUTO EXPENSES	CARDMEMBER SERVICE	\$27.00		Kum & Go - #102 - 11.743 gall
AUTO EXPENSES	CARDMEMBER SERVICE	\$33.00		Kum & Go - #102 - 13.871 gall
AUTO EXPENSES	CARDMEMBER SERVICE	\$28.00		Kum & Go - #103 - 12.179 gallo
OFFICE EXPENSE	CARDMEMBER SERVICE	\$2.50		postage
AUTO EXPENSES	STURDEVANT'S AUTO P	\$17.02		relay
AUTO EXPENSES	STURDEVANT'S AUTO P	\$62.49		cfm blower fan
AUTO EXPENSES	STURDEVANT'S AUTO P	\$40.89		valve cover gas
AUTO EXPENSES	STURDEVANT'S AUTO P	\$114.26		headlight switch

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.00		Kum & Go - #102 - 9.277 gallon
AUTO EXPENSES	CARDMEMBER SERVICE	\$19.50		Kum & Go - #102 - 8.197 gallo
AUTO EXPENSES	CARDMEMBER SERVICE	\$27.50		Kum & Go - #103 - 11.094 gall
DEPT 42100 POLICE		\$1,023.67		
DEPT 42900 OTHER PROTECTION-SELF DEFENSE				
UTILITIES	UTILITY DEPARTMENT	\$201.94	694	
UTILITIES	UTILITY DEPARTMENT	\$324.52	695	
DEPT 42900 OTHER PROTECTION-SELF DEFENSE		\$526.46		
DEPT 43100 HIGHWAYS AND STREETS				
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$74.85		repairs
UNIFORMS	BOMGAARS	\$105.47		uniform expense - jeans & t-shir
UTILITIES	UTILITY DEPARTMENT	\$768.02	1842	
SNOW REMOVAL	STANDARD BATTERY, I	\$169.90		batteries
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$22.60		brake fluid
SNOW REMOVAL	EQUIPMENT BLADES IN	\$1,854.26		snow removal supplies
UTILITIES	UTILITY DEPARTMENT	\$98.15	702	
UTILITIES	WOW	\$118.40		#1472209 STREET
SUPPLIES AND MATERIALS	EQUIPMENT BLADES IN	\$507.44		supplies
SUPPLIES AND MATERIALS	LED GLOBAL SUPPLY	\$1,127.28		4 - 400 Watt HID LED retrofit
UTILITIES	MIDAMERICAN ENERGY	\$235.93		STREET-GAS
DEPT 43100 HIGHWAYS AND STREETS		\$5,082.30		
DEPT 43700 CEMETERIES				
COMPUTER SOFTWARE	LEGACY MARK LLC	\$1,000.00		mapping modifications - added
PROFESSIONAL SERVICES AN	LANDMARK SURVEY	\$3,450.00		added pins to blocks 10 & 11 - t
PROFESSIONAL SERVICES AN	WESTIN, CRAIG	\$297.50		dig grave for Marlene Rosenbau
REPAIRS AND MAINTENANCE	Vermillion Ace Hardware	\$154.92		repairs
DEPT 43700 CEMETERIES		\$4,902.42		
DEPT 44130 WEST NILE				
OTHER OTHER CURRENT EXP	CARDMEMBER SERVICE	\$100.00		recertification for Mark Hanson
DEPT 44130 WEST NILE		\$100.00		
DEPT 44400 HUMANE SOCIETY				
ANIMALS	SIOUXLAND HUMANE S	\$37.00		HOLDING FEES FOR DOG
DEPT 44400 HUMANE SOCIETY		\$37.00		
DEPT 45100 RECREATION				
UTILITIES	UTILITY DEPARTMENT	\$6.00	714	
DEPT 45100 RECREATION		\$6.00		
DEPT 45200 PARKS				
UTILITIES	UTILITY DEPARTMENT	\$14.68	823	
UTILITIES	UTILITY DEPARTMENT	\$18.22	707	
UTILITIES	UTILITY DEPARTMENT	\$14.56	1498	
UTILITIES	UTILITY DEPARTMENT	\$189.33	715	
UTILITIES	UTILITY DEPARTMENT	\$78.49	712	
UTILITIES	UTILITY DEPARTMENT	\$14.56	1	
REPAIRS AND MAINTENANCE	BEELNER SERVICE INC.	\$265.00		clear out sprinkler & bathroom a
UTILITIES	UTILITY DEPARTMENT	\$6.00	708	
UTILITIES	UTILITY DEPARTMENT	\$28.00	1795	
DEPT 45200 PARKS		\$628.84		
DEPT 45500 LIBRARIES				
MACHINERY AND EQUIPMENT	MIDWEST TURF & IRRI	\$6,000.00		downpayment on mower for ball

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
DEPT 45500 LIBRARIES		\$6,000.00		
DEPT 46520 PLANNING AND ZONING				
PROFESSIONAL SERVICES AN	ROAN, GARY	\$300.00		5 - inspections
INSURANCE	ROAN, GARY	\$420.00		insurance agreement Oct - Dec
DEPT 46520 PLANNING AND ZONING		\$720.00		
DEPT 46610 STORAGE BUILDING				
UTILITIES	UTILITY DEPARTMENT	\$107.29		2032 - storage building
DEPT 46610 STORAGE BUILDING		\$107.29		
FUND 101 GENERAL FUND		\$21,318.38		
FUND 602 WATER FUND				
DEPT 43300 WATER				
OTHER OTHER CURRENT EXP	AVERA QUEEN OF PEAC	\$69.90		testing
UTILITIES	MIDAMERICAN ENERGY	\$249.75		water treatment plant - gas
UTILITIES	MIDAMERICAN ENERGY	\$113.21		108 S. JACKSON
UTILITIES	UTILITY DEPARTMENT	\$508.38		687
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$232.50	46	Comments
SUPPLIES AND MATERIALS	LED GLOBAL SUPPLY	\$845.66		3 - 400 Watt HID LED retrofit
UTILITIES	UTILITY DEPARTMENT	\$2,299.43		532
REPAIRS AND MAINTENANCE	DEPARTMENT OF REVE	\$13.00		Water testing - Nitrate
REPAIRS AND MAINTENANCE	DEPARTMENT OF REVE	\$155.00		Volatile organic compound
UTILITIES	WOW	\$11.54		#1472206 UTILITY PHONE BILL
UTILITIES	UTILITY DEPARTMENT	\$2.28		307
UTILITIES	UTILITY DEPARTMENT	\$58.91		97
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.05		LOCATE TICKETS
UTILITIES	UTILITY DEPARTMENT	\$16.51		705
OTHER OTHER CURRENT EXP	CITY OF ELK POINT	\$2,500.00		to deposit in reserve account at
UNIFORMS	CAMPBELL SUPPLY	\$30.98		clothing allowance - Troy
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.75		LOCATE TICKETS
UTILITIES	UTILITY DEPARTMENT	\$508.23		701
DEPT 43300 WATER		\$7,618.08		
FUND 602 WATER FUND		\$7,618.08		
FUND 604 SEWER FUND				
DEPT 43200 SANITATION				
UTILITIES	UTILITY DEPARTMENT	\$149.35		142
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.05		LOCATE TICKETS
UTILITIES	WOW	\$176.93		#1472207 liftstations
UTILITIES	UTILITY DEPARTMENT	\$112.38		1163
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.75		LOCATE TICKETS
UTILITIES	WOW	\$11.54		# 1472206 UTILITY PHONE BIL
UTILITIES	UTILITY DEPARTMENT	\$614.59		533
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$5.84		oil filter
SUPPLIES AND MATERIALS	GRAINGER	\$195.00		digital shipping & Rcvng scale
REPAIRS AND MAINTENANCE	CAMPBELL SUPPLY	\$5.99		repairs
UTILITIES	UTILITY DEPARTMENT	\$37.13		704
UTILITIES	MIDAMERICAN ENERGY	\$113.21		108 S. JACKSON
UTILITIES	UNION COUNTY ELECTR	\$237.20		LAGOON
UTILITIES	UTILITY DEPARTMENT	\$58.91		97
OTHER OTHER CURRENT EXP	CITY OF ELK POINT	\$2,500.00		to deposit in reserve account at
DEPT 43200 SANITATION		\$4,220.87		
FUND 604 SEWER FUND		\$4,220.87		

City of Elk Point
PAYMENTS BY FUND

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
FUND 610 ELECTRIC FUND				
DEPT				
	UTILITY DEPARTMENT	\$100.00		Deposit applied to bill - Mavis Le
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Tony Sto
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Dan Flas
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Colin Sw
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Wayne I
	SD DEPARTMENT OF R	\$6,653.47		Electric Sales Tax
	UTILITY DEPARTMENT	\$150.00		Deposit applied to Kayla Umphre
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Donald
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Garrett
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Craig Ko
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Jason H
	UTILITY DEPARTMENT	\$150.00		Deposit applied to final bill - Dav
	UTILITY DEPARTMENT	\$200.00		Security deposit applied to Dave
	UTILITY DEPARTMENT	\$150.00		Deposit applied to bill - Melonie
	UTILITY DEPARTMENT	\$200.00		Security deposit applied to bill -
	UTILITY DEPARTMENT	\$100.00		Deposit applied to bill - Phillip T
DEPT		<u>\$8,903.47</u>		
DEPT 00000 ALL DEPARTMENTS				
	EAST RIVER ELECTRIC	-\$1,051.89		Margin Stabilization credit
	SD DEPARTMENT OF R	-\$70.00		sales tax allowance
DEPT 00000 ALL DEPARTMENTS		<u>-\$1,121.89</u>		
DEPT 43400 ELECTRICITY				
SUPPLIES AND MATERIALS	ECHO GROUP INC.	\$61.75		5 PAS Mogul Socket 1500W puls
OTHER OTHER CURRENT EXP	Liberty National Bank	\$27.50		Dan Dawdy's past due utility bill
SUPPLIES AND MATERIALS	ECHO GROUP INC.	\$86.45		7 PAS Mogul Socket 1500W puls
OTHER OTHER CURRENT EXP	UNION COUNTY ELECTR	\$1,461.39		Subway annex revenue amount
UTILITIES	UTILITY DEPARTMENT	\$29.13		1444
UTILITIES	UTILITY DEPARTMENT	\$50.00		532 - Street light
UTILITIES	UTILITY DEPARTMENT	\$227.25		685
UTILITIES	UTILITY DEPARTMENT	\$58.91		97
UTILITIES	UTILITY DEPARTMENT	\$184.69		684
UTILITIES	WOW	\$11.54		#1472206 UTILITY PHONE BILL
OTHER OTHER CURRENT EXP	T&R SERVICE COMPANY	\$7,551.00		disposal of 14 transformers
OTHER OTHER CURRENT EXP	UNION COUNTY ELECTR	\$7,342.90		KUM & GO ANNEX REVENUE AM
UNIFORMS	BOMGAARS	\$45.99		uniform expense - jeans Todd G
OTHER OTHER CURRENT EXP	UNION COUNTY ELECTR	\$359.63		liftstation annex revenue amoun
OTHER OTHER CURRENT EXP	UNION COUNTY ELECTR	\$929.51		kum & Go (casino building) ann
UTILITIES	MIDAMERICAN ENERGY	\$113.21		108 S. JACKSON
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$285.01		supplies
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.75		LOCATE TICKETS
OTHER OTHER CURRENT EXP	SOUTH DAKOTA ONE C	\$1.05		LOCATE TICKETS
SUPPLIES AND MATERIALS	LED GLOBAL SUPPLY	\$4,197.48		14 - 450 Watt HID LED retrofit
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$377.80		Thermal gloves & utility gloves
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$472.50		FR jeans
OTHER MATERIALS FOR RESA	EAST RIVER ELECTRIC	\$99,641.54		POWER
UTILITIES	UNION COUNTY ELECTR	\$120.30		EXIT 18 STREET LIGHT
DEPT 43400 ELECTRICITY		<u>\$123,638.28</u>		
FUND 610 ELECTRIC FUND		<u>\$131,419.86</u>		
FUND 612 SOLID WASTE FUND				

City of Elk Point
PAYMENTS BY FUND

12/19/14 10:24 AM

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OBJ Descr	Check Name	Amount	Proj Nbr	Comments
DEPT				
	SD DEPARTMENT OF R	\$806.37		GARBAGE SALES TAX FOR
DEPT		\$806.37		
DEPT 00000 ALL DEPARTMENTS				
	SD DEPARTMENT OF R	-\$12.10		sales tax allowance
DEPT 00000 ALL DEPARTMENTS		-\$12.10		
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL				
TIPPING FEES	CITY OF VERMILLION	\$177.75		TIPPING FEES
REPAIRS AND MAINTENANCE	GRAHAM TIRE COMPAN	\$242.88		tire repair on Case 590
TIPPING FEES	CITY OF VERMILLION	\$333.90		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$303.75		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$372.60		TIPPING FEES
UNIFORMS	BOMGAARS	\$92.84		uniform expense - jeans & t-shir
TIPPING FEES	CITY OF VERMILLION	\$314.55		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$193.95		TIPPING FEES
REPAIRS AND MAINTENANCE	PETERBILT OF SIOUX CI	\$19.02		relay
TIPPING FEES	CITY OF VERMILLION	\$356.85		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$373.50		TIPPING FEES
UTILITIES	UNION COUNTY ELECTR	\$82.95		DUMP ROAD
TIPPING FEES	CITY OF VERMILLION	\$269.10		TIPPING FEES
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL		\$3,133.64		
FUND 612 SOLID WASTE FUND		\$3,927.91		
		\$168,505.10		

[BatchID]=4636

**CITY OF ELK POINT
RESOLUTION 2014-9**

WHEREAS, the City of Elk Point prepares and approves a budget each September for the following calendar year; and

WHEREAS, the budget for 2014 contains a contingency fund of \$30,000.00 that can be transferred to any general fund account by resolution of the City Council.

THEREFORE LET IT BE RESOLVED, that the following amounts, be transferred from 101-41150-42900 Contingency to:

Police	101-42100-41100	Salaries and Wages.....	\$10,000.00
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Dated this 22nd day of December 2014.

Isabel Trobaugh
Mayor

Erika Hammitt
Finance Officer

(SEAL)

**CITY OF ELK POINT SOUTH DAKOTA
ORDINANCE NO. 374**

**AN ORDINANCE PROVIDING FOR THE SUPPLEMENTAL
APPROPRIATIONS FOR THE CITY OF ELK POINT, SOUTH DAKOTA
DURING THE FISCAL YEAR 2014**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ELK POINT, SOUTH DAKOTA:

Section 1: That there be and hereby is appropriated by the governing body of the City of Elk Point, South Dakota, for the fiscal year 2014, the following additional sums of money for the following purposes which are deemed necessary to defray additional expense and liabilities of the City of Elk Point, South Dakota.

General Fund:

Revenue:

Unassigned Fund Balance	\$33,000.00
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TOTAL GENERAL FUND REVENUE:	\$33,000.00
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Expenditures:

Machinery & Equipment (Purchase snow blower without loan)	\$33,000.00
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TOTAL GENERAL FUND EXPENSES:	\$33,000.00
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Section 2. That any and all miscellaneous revenue received from any and all sources shall be credited to said funds.

Section 3. That there are inadequate funds in the Treasury of the City of Elk Point and for said additional expenditures, the City Finance Officer may issue and register warrants.

Section 4. This Ordinance being for immediate preservation of public health and support of said City will be in full force and effect immediately upon its passage and publication as provided by law.

Dated this 22nd day of December 2014.

CITY OF ELK POINT, SOUTH DAKOTA

Mayor

Attest: _____

Finance Officer

(SEAL)

First Reading: December 1, 2014

Second Reading: December 22, 2014

Passed and Approved: December 22, 2014

Published: January 1, 2015