

## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, April 6, 2020 at 6:30pm in the council chambers of City Hall located at 106 W. Pleasant Street with Mayor McCreary (via teleconference) presiding and these members present: Abraham (via teleconference), Verros (via teleconference), Nelson (via teleconference), Penfield (via teleconference), Zevenbergen (via teleconference) and VonHaden (via teleconference at City Hall). No one was absent. Also present were: City Attorney Thompson (via teleconference), City Administrator Tuttle (via teleconference at City Hall), Police Chief Limoges (via teleconference), Public Works Director Job (via teleconference) and Finance Officer Hammitt (via teleconference at City Hall).

Motion made by Penfield, seconded by Verros to approve the agenda. Penfield – aye, Verros – aye, Abraham – aye, VonHaden – aye, Zevenbergen – aye, Nelson – aye. Motion carried.

Zevenbergen moved and VonHaden seconded a motion to approve the minutes from the March 2 & 16, 2020 council meetings. Zevenbergen – aye, VonHaden – aye, Nelson – aye, Penfield – aye, Abraham – aye, Verros - aye. Motion carried.

Motion and second, Penfield/Abraham to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. Penfield – aye, Abraham – aye, VonHaden – aye, Nelson – aye, Zevenbergen – aye, Verros - aye. Motion carried. Salaries: General Fund: \$41,858.53; Enterprise Fund: \$24,139.75; Fringe Benefits: General Fund: \$12,430.34; Enterprise Fund: \$7,121.42; Bills: 3D Specialties, Inc.-supplies: \$2,103.75; ABDO-Spotlight-Magic Wagon-library books: \$367.00; Ace Engine & Parts Dist.-supplies: \$618.92; Aquafix-repairs: \$420.16; Bomgaars-supplies: \$173.98; Border States Electric Supply-supplies: \$32.88; Campbell Supply-repairs: \$2,009.60; Cardmember Services-supplies: \$2,467.05; City of Vermillion-tipping fees: \$4,292.31; Craig Thompson Attorney at Law-professional services: \$2,639.30; Dakota Pump, Inc.-repairs: \$3,566.38; Demco, Inc.-supplies: \$49.45; DGR Consulting Engineers, Inc.-professional services: \$534.00; ECI Systems-repairs: \$459.00; Electronic Engineering, Co.-machinery and equipment: \$2,425.65; Elk Point Ace Hardware-supplies: \$1,551.72; Frontline Warning Systems, Inc.-repairs and maintenance: \$750.00; Heerren-Schempp Building Supply-repairs: \$576.04; Infra-Track, Inc.-repairs: \$1,500.00; Ingram Library Services-library books: \$420.59; Interstate Battery System of SD-supplies: \$721.70; Itron, Inc.-software maintenance: \$1,612.58; Jack's Uniform & Equipment-uniforms: \$705.35; Jim Hawk Truck Trailers, Inc.-supplies: \$340.54; Jones' Food Center-supplies: \$213.81; Junior Library Guild-library books: \$128.00; Leader-Courier-publishing: \$895.04; Legacy Mark, LLC-software support: \$389.52; Liberty National Bank-safety deposit box: \$22.00; Lyle's Garage Doors-repairs: \$122.96; Matheson Tri-Gas, Inc.-supplies: \$35.58; Mcleods Printing and Office-election supplies: \$214.64; Metering & Technology Solution-supplies: \$140.00; Midwest Turf & Irrigation-repairs: \$614.15; Motorola Solutions, Inc.-police radios: \$4,741.88; MSC-supplies: \$1,107.33; Murphy Tractor & Equipment Co.-supplies: \$183.40; One Office Solution-supplies: \$170.16; Post Office-office expense: \$240.00; Preferred Printing, Inc.-office expense: \$352.75; Ramkota Hotel Watertown, SD-travel and conference: \$91.99; Resco-water heaters for resale: \$2,584.00; Runnings Supply-uniforms: \$171.40; Sanford Health-insurance: \$25.00; SEAFOG-dues: \$30.00; Siouxland Humane Society, Inc.-

holding fees: \$125.00; South Dakota One Call-locate tickets: \$8.40; Southeast Farmer Elevator Coop.-auto expense: \$2,171.78; Stan Houston-supplies: \$5,030.95; Staples Credit Plan-supplies: \$309.10; State Chemical Solutions-repairs: \$389.29; Sturdevant's Auto Repairs-repairs: \$884.08; Teamsters Local 120-dues: \$480.0; The Bancorp-police vehicle payment: \$19,900.00; Trench Plate Rental-machinery & equipment: \$10,728.35; Tudog's Computing, LTD-professional services: \$1,628.57; Union County Electric Coop.-utilities: \$2,975.00; Union County Register of Deeds-filing fees: \$90.00; US Bank Equipment Finance-copier lease: \$765.51; US Water Services, Inc.-rentals: \$2,180.00; USA Blue Book-supplies: \$349.63; Vast Broadband-utilities: \$822.94; Verizon Wireless-utilities: \$545.02; Wesco Distribution-supplies: \$249.36

A public hearing was held at 7:00pm for Charles Magdanz on a variance request to add a 30'x30' addition on his garage at 206 W. Washington St. The current plans do not comply with the Elk Point Zoning Regulations.

A public hearing was held at 7:00pm for a One Day Malt Beverage license for the Elk Point Chamber on June 26<sup>th</sup> & 27<sup>th</sup>, 2020 Summer Jam Event.

Motion made by VonHaden, seconded by Penfield to adjourn as City Council and convene as the Board of Adjustment. VonHaden – aye, Penfield – aye, Verros – aye, Nelson – aye, Abraham – aye, Zevenbergen – aye. Motion carried.

Discussion was held on the variance request for Charles Magdanz to add a 30'x 30' addition on his garage at 206 W. Washington St. Council had more questions for him before considering the variance request. Zevenbergen moved and Penfield seconded a motion to table the variance request until the next regular council meeting. Zevenbergen -aye, Penfield – aye, Nelson – aye, Verros – aye, Abraham – aye, VonHaden – aye. Motion carried.

Motion and second, Verros/Zevenbergen to adjourn as the Board of Adjustment and reconvene as the City Council. Verros – aye, Zevenbergen – aye, Penfield – aye, VonHaden – aye, Abraham – aye, Nelson – aye. Motion carried.

Motion made by VonHaden, seconded by Abraham to approve the one-day malt beverage license application for the Elk Point Chamber for the Summer Jam Event on June 26<sup>th</sup> and 27<sup>th</sup>, 2020. VonHaden – aye, Abraham – aye, Nelson – aye, Penfield – aye, Zevenbergen – aye, Verros – aye. Motion carried.

Verros moved and Penfield seconded a motion to reschedule the Municipal Election that was to be held on April 14, 2020 for June 23, 2020 at City Hall. Verros – aye, Penfield – aye, VonHaden – aye, Abraham – aye, Nelson – aye, Zevenbergen – aye. Motion carried.

Motion and second, Penfield/Zevenbergen to adopt Resolution #2020-5. Penfield – aye, Zevenbergen – aye, Verros – aye, Abraham – aye, VonHaden – aye, Nelson – aye. Motion carried.

CITY OF ELK POINT, SOUTH DAKOTA

RESOLUTION 2020-5  
RESOLUTION OF GOVERNING BODY  
RECREATIONAL TRAILS PROGRAM APPLICATION SPONSORSHIP

WHEREAS, the State of South Dakota has authorized the making of grants to public bodies to aid in financing the availability and maintenance of recreational trails for both motorized and non-motorized use;

NOW, THEREFORE BE IT RESOLVED:

That Deborah McCreary, Mayor of Elk Point, is hereby authorized to execute and file an application on behalf of the City of Elk Point, South Dakota with the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for a Recreational Trails Program grant to aid in financing the Lions Park Recreational Trail for the City of Elk Point, South Dakota and its Environs.

That Deborah McCreary, Mayor of the City of Elk Point, South Dakota, is hereby authorized and directed to furnish such information as the South Dakota Department of Game, Fish & Parks may reasonably request in connection with the application which is hereby authorized to be filed. That the City of Elk Point shall provide a minimum of 20% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Adopted this 6th day of April, 2020 by the City Council of the City of Elk Point, South Dakota.

By: Deborah McCreary  
Mayor

Attest: Erika Hammitt  
Finance Officer

Motion made by Verros, seconded by VonHaden to declare seven office computers surplus property. Verros – aye, VonHaden – aye, Nelson – aye, Penfield – aye, Zevenbergen – aye, Abraham – aye. Motion carried.

First reading was given to the Ordinance No. 403, an Ordinance Authorizing the City of Elk Point, South Dakota, to Engage in a Comprehensive Program of Historical Preservation; to Create a Historic Preservation Commission and Providing for the Powers and Duties Thereof.

Motion and second, Penfield/Nelson to hire Gracie Holmes a seasonal Public Works employee (\$13.00/hour) as recommended. Penfield – aye, Nelson – aye, Verros – aye, Abraham – aye, Zevenbergen – aye, VonHaden – aye. Motion carried.

Penfield moved and Nelson seconded a motion to hire Mike Holmes as a seasonal Public Works employee (\$13.00/hour) as recommended. Penfield – aye, Nelson – aye, Verros – aye, Abraham – aye, Zevenbergen – aye, VonHaden – aye. Motion carried.

Motion made by Penfield, seconded by VonHaden to adjourn. Penfield – aye, VonHaden – aye, Abraham – aye, Verros – aye, Nelson – aye, Zevenbergen – aye. Motion carried.

Attest: Erika Hammitt  
Finance Officer

Deb McCreary  
Mayor

Publish: April 16, 2020