

Agenda
Elk Point City Council
Special Meeting
Tuesday, May 15, 2018 @ 6:00pm
Elk Point City Hall

- (1) Call to Order and Roll Call.
- (2) Approve Agenda
- (3) Executive Session per SDCL #1-25-2 (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor and SDCL #1-25-2 (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.
- (4) New Business
 - Electrical Conversion

AMENDMENT # 1

Amendment to Task Order No. 1

Original Task Order Date: January 4, 2016

Task Order Project Name: Electric Distribution Conversion

Amendment Items: This amendment adjusts the scope of work and fee as follows:

1. Updated Scope of Work: Add the following tasks per original Task Order:

Bidding Phase:

- Provide bidding documents to interested bidders, issue plan holder lists, and respond to bidder questions.
- Assist City in receiving bids, attend bid openings, analyze bids, develop spreadsheets detailing bid results, and make recommendations of award of contracts.
- Issue material specifications to prospective bidders for furnishing major materials.

Construction Phase:

- Construction phase services, including preconstruction conferences, occasional project observations, shop drawing review, processing of contractor pay requests, and coordination with the contractor.

Final Phase:

- Final project work, including final walk-through, development of punch lists, development of project closeout documents, and assembly of record information.

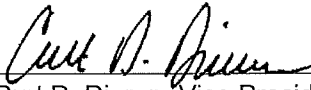
2. Updated Fee Arrangement:

<u>Component</u>	<u>Fee Type</u>	<u>Original Fee</u>	<u>Revised Fee</u>
Planning Phase (NO CHANGE)	Lump Sum	\$ 4,000	\$ 4,000
Design Phase (NO CHANGE)	Lump Sum	\$ 55,500	\$ 55,500
Bidding Phase	Hourly	NA	\$ 3,500
Construction & Final Phases	Hourly	NA	<u>\$ 25,000</u>
REVISED TOTAL			\$ 88,000

City of Elk Point, SD

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

By: _____

By:  _____
Curt D. Dieren, Vice President

Date: _____

Date: 5-9-18