

	2017 Proposed Budget	Totals as of 08/09/2016	2016 Adopted Budget
Beginning Unrestricted Cash	655,385		
GENERAL FUND:			
ADMINISTRATION 101-41100			
EXPENDITURES:			
41100 Wages:	164,500	98,073	159,700
41101 Executive Wages	21,000	8,580	21,000
41103 Overtime Wages	200	12	200
41106 Longevity Pay	500		450
41200 OAS]**	14,200	7,148	13,900
41300 Retirement	9,900	5,885	9,700
42100 Group Insurance	21,000	12,493	21,000
1 Family @\$700; 2 employee+spouse: \$550			
42150 Ins-Liab/WC/Prop	4,425	4,330	4,200
42200 Professional Fees & Services Audit & Legal	25,000	3,641	25,000
2015 Audit fees: \$23,000.00			
42300 Publishing	1,000	185	1,000
42310 Election Expense	2,500		1,000
42320 Dues	4,900	4,703	4,860
42500 Repairs & maintenance	3,000	2,415	2,500
42600 Supplies	4,000	2,639	4,000
42626 Off-Sale Beer			
42700 Travel & Conference	1,800	1,144	1,800
42750 Training	500	825	500
42800 Utilities	1,050	498	1,200
42900 Other Other	1,500	223	1,500
43400 Machinery & Equipment	500	209	500
Copier lease			
43410 Software	250		250
43440 Subscriptions	100	35	100
43510 Furnishings			
TOTAL LEGISLATIVE EXPEND:	281,825	153,038	274,360
CITY HALL 101-41120			
41100 Salaries & Wages	4,900	3,091	5,580
41120 OASI	375	236	450

42150 Ins-Liab/Prop/WC	2,950	2,908	2,800
42400 Rentals	2,500	353	2,500
42500 Repairs & Maintenance			
42600 Supplies & Materials	2,500	867	2,600
42800 Utilities	9,980	5,671	9,900
42900 Other Current Expense	500		500
Improvements Other than Bldgs	500		500
Machinery & Equipment	300		300
TOTAL CITY HALL EXPENDITURES	24,505	13,126	25,130
CONTINGENCY 101-41150			
EXPENDITURES:			
41150	30,000	0	30,000
TOTAL CONTINGENCY EXPENDITURES	30,000	0	30,000
POLICE 101-42100			
EXPENDITURES:			
41100 Wages	190,000	107,235	193,000
41103 Overtime wages	7,000	1,846	7,000
41106 Longevity Pay	300	250	800
41200 OASI**	14,900	7,573	15,200
41300 Retirement** (8%)	13,500	7,839	14,325
42100 Insurance	27,000	15,165	29,400
1 single @ \$500, 1 employee + child @ \$550 & 2 family @ \$700			
42150 Ins-Liab/WC/Prop	8,850	8,549	8,400
42200 Professional Fees & Service	10,000	4,014	10,000
42300 Publishing	1,000	514	1,000
42320 Dues	500	448	500
42500 Repairs & Maintenance	3,500	1,558	3,500
42550 Office Expense	2,000	778	2,000
42600 Supplies	5,500	1,564	2,500
DARE Supplies: \$1,000.00			
Ammunition: \$3,000			
42610 Uniforms	7,250	1,130	2,500
4 bullet proof vests @ \$750.00/vest: \$3,000			

Clothing Allowance: \$600.00/full-time employee: \$2,400 42620 Auto Expense 42630 Police Radio Upgrade Mobile Radio: \$6,400 42700 Travel & Conference 42750 Training 42800 Utilities 42900 Other Current Expense 43300 Improvement other than Building 43400 Machinery & Equipment Tasers: \$1,490.52 Copier Lease: \$280.00 Purchase of a new police vehicle: \$15,000 43410 Software 43440 Subscription	9,000 6,400 1,000 1,000 3,625 2,000 16,780 1,200 200	4,712 1,483 98 505 1,957 11 209 120 384	12,000 3,000 1,000 1,000 3,550 2,000 1,000 1,200 200
TOTAL POLICE EXPENDITURES:	332,505	167,939	315,075
OTHER PROTECTION SVCS #101-42900 41100 Wages 41200 OASI 41300 Retirement 42100 Insurance 42150 Ins-Liab/Prop/WC 42500 Repairs 42600 Supplies 42700 Travel & Conference 42800 Utilities(amb barn & fire hall) 43400 Machinery & Equipment	500 5,300	3,469	500 5,300
TOTAL OTHER PROTECTION EXPENSE (includes fire dept/civil defense)	5,800	3,469	5,800
HIGHWAY AND STREETS 101-43100 EXPENDITURES: 41100 Wages 41102 Snow Removal Wages	116,000 7,000	64,580 622	122,850 7,000

41103 Overtime Wages	3,000	208	1,000
41106 Longevity Pay	660	280	1,305
41200 OASI	9,200	4,956	9,800
41300 Retirement	6,750	3,717	7,200
42100 Group Insurance	17,880	8,769	17,220
3 Single Coverage: \$500.00 (Estimating new employee as family: \$700.00)			
42150 Ins-Liab/WC/Prop	17,750	21,947	16,800
42200 Professional Fees & Services	30,000	4,374	72,200
Rose Street Project: \$50,900/half in 2017 and half in 2018--\$25,450			
42300 Publishing	750	196	750
42320 Dues	1,335	1,335	1,235
42400 Rentals	3,000	3,000	3,000
42500 Repairs & Maintenance	25,000	6,400	25,000
42550 Office Expense	1,000	329	1,000
42600 Supplies & Materials	15,000	13,815	15,000
42610 Uniforms	900	269	1,350
2 employees @ \$450 each			
42620 Auto Expense	8,000	4,235	8,000
42700 Travel & Conference	1,000	145	1,000
42715 Street Repairs	55,000	24,221	55,000
Asphalt: \$30,000			
Chip Seal & Crack Repair: \$25,000			
42720 Snow Removal	10,000	8,291	8,000
42750 Training	500	420	500
42800 Utilities	12,000	6,748	12,000
42900 Other Current Expense	500	218	500
43200 Buildings			
43300 Improve other than Bldgs			
43400 Machinery & Equipment	95,000	209	1,000
New box on truck for snow removal: \$15,000			
Skid Loader: \$19,000 (split 5 ways): \$3,800			
Reserve for Street Sweeper: \$70,000			
Paint Sprayer: \$5,000			
43410 Computer Software	500		500
43440 Subscriptions	100		100
TOTAL HWAY AND STREET EXPEND:	437,825	179,284	389,310
CEMETERIES 101-43700			

EXPENDITURES:

41100 Wages	17,050	9,741	15,000
41103 Overtime	1,000	859	1,000
41106 Longevity			
41200 OASI	1,300	810	1,150
41300 Retirement	100	63	100
42100 Insurance	300	179	300
42150 Ins-Liab/WC/Prop	1,500	1,485	1,400
42200 Professional Fees & Services	500		500
42300 Publishing	100		100
42500 Repairs & Maintenance	1,500	1,404	1,500
42600 Supplies & Materials	3,000	3,179	2,000
42800 Utilities	975		850
42900 Other Current Expense	500	-698	500
43400 Machinery & Equipment	9,000		750
43410 Computer Software	100		100
54" Hustler Mower: \$9,000			
TOTAL CEMETERY EXPENDITURES:	36,925	17,022	25,250

WEST NILE 101-44130

EXPENDITURES:

41100 Wages	500		500
41103 Overtime wages	200		200
41200 OASI	50		50
41300 Retirement	50		50
42100 Insurance	100		100
42300 Publishing			
42500 Repairs & Maintenance	250	304	250
42600 Supplies & Materials	500	3,351	500
42900 Other Current Expense	100		100
TOTAL WEST NILE EXPENDITURES	1,750	3,655	1,750

HUMANE SOCIETY 101-44400

EXPENDITURES:

42900 Other Current Expense	200	0	200
43430 Animals	400	0	400
TOTAL HUMANE SOCIETY EXPEND:	600	0	600

RECREATION 101-45100 (Pool)

EXPENDITURES:

41100 Wages
 41103 Overtime Wages
 41200 OASI
 41300 Retirement
 42100 Insurance
 42150 Ins.-Liab/WC/Prop
 42200 Professional Fees & Services
 42320 Publishing
 42500 Repairs & Maintenance
 42600 Supplies
 42629 Other Materials for Resale concessions
 42700 Travel and Conference
 42750 Training
 42800 Utilities
 42900 Other Current Expense
 43300 Impr Other than Bldgs
 Swimming pool wall repairs: \$50,000
 43400 Machinery & Equipment

34,000	27,826	32,000
100	241	100
2,600	2,147	2,450
2,300	2,196	2,500
250	39	250
200	5,634	200
4,000		4,000
15,000	14,124	15,000
6,000	4,470	6,000
100		100
1,200	900	1,200
24,575	15,496	18,700
500	75	500
50,000		5,000
1,000		2,000
141,825	73,149	90,000

TOTAL RECREATION EXPENDITURES

SENIOR CITIZENS 101-45140

EXPENDITURES:

43500 Donations

(Sr Companion Program)

TOTAL SENIOR CITIZEN EXPENDITURES

1,000	0	1,000
1,000	0	1,000

PARKS 101-45200

EXPENDITURES:

41100 Wages
 41103 Overtime
 41105 Longevity
 41200 OASI
 41300 Retirement
 42110 Insurance
 42200 Ins.-Liab/WC/Prop
 42200 Professional Fees & Services

10,500	4,856	11,000
200		200
35		35
825	369	875
215	122	200
300	176	275
3,700	3,619	3,500
500	700	500

42300 Publishing
 42400 Rentals
 42500 Repairs & Maintenance
 42600 Supplies
 42605 Fertilizer & Pest Control
 42620 Auto Expense
 42700 Travel and Conference
 42800 Utilities
 42900 Other Current Expense
 43200 Buildings
 43300 Improvements Other than Buildings
 43400 Machinery & Equipment

Lighting at the Baseball Field: \$6,000
 Park Equipment: \$15,000

43500 Donations
 44100 Principal
 44200 Interest

TOTAL PARK EXPENDITURES:

LIBRARY 101-45500 EXPENSES:

41100 Wages
 41200 OASI
 42150 Ins.-Liab/WC/Prop
 42200 Professional fees
 42300 Publishing
 42500 Repairs & Maintenance
 42600 Supplies
 42700 Travel & Conference
 42900 Other Current Expense
 43400 Machinery and Equipment
 43410 Software
 43420 Books
 43440 Subscriptions

TOTAL LIBRARY EXPENDITURES:

MUSEUM 101-45800 EXPENDITURES:

100	47	100
500		500
6,000	874	6,000
6,000	8,508	6,000
1,000	138	1,000
1,500	786	1,500
9,850	4,013	7,400
	242	
21,000	13,999	2,000
		28,000
1,000	500	1,000
63,225	38,948	70,085
21,800	11,000	21,000
1,650	842	1,650
750	773	1,050
100		100
50	28	50
750	219	750
100		100
400		400
100		100
7,000	3,177	7,000
1,000	613	1,000
33,700	16,651	33,200

42320 Dues	250		250
42800 Utilities	1,750		1,750
TOTAL MUSEUM EXPENDITURES:	2,000	0	2,000
ECONOMIC DEVELOP & ASST 46500			
42900 Other (put in reserve)	100,000	50,000	50,000
43500 Donations	10,000	10,000	10,000
TOTAL ECONOMIC DEVELOP & ASST	110,000	60,000	60,000
PLANNING & ZONING - 46520			
41100 Wages P & Z members	300		500
41200 OASI	30		40
41300 Retirement			
42100 Insurance	1,700	840	1,700
42200 Professional	2,400	1,674	2,000
42300 Publishing	300	24	500
42320 Dues	50	50	50
42600 Supplies & Materials	100	19	100
42700 Travel & Conference	100		100
42900 Other	200		200
TOTAL PLANNING & ZONING EXPEND	5,180	2,607	5,190
DEBT SERVICE: 101-47140			
44103 Principal:			
Motorgrader Principal (5 year lease) - \$15,800	21,185	8,294	15,800
44203 Interest:			
Motorgrader Interest (5 year lease) - \$5,000	1,750	1,244	5,000
TOTAL DEBT SERVICE PAYMENT	22,935	9,538	20,800
OPERATING TRANSFER OUT			
Rose Street Reconstruction Reserve: \$20,000.00	20,000		20,000
TOTAL OPERATING TRANSFER OUT	20,000	0	20,000
EQUIPMENT REPLACEMENT DEPT 101-51300			
43400 Machinery & Equipment	0		10,000

44100 Principal
44200 Interest

TOTAL EQUIP REPLACEMENT FUND

0 0 10,000

TOTAL GENERAL FUND EXPENSES:

1,551,600 738,427 1,379,550

GENERAL FUND REVENUE:

31110 Gen Prop Taxes-Current Year
2011 Mill Levy: .008292
2012 Mill Levy: .008200
2013 Mill Levy: .008683
2014 Mill Levy: .008750
2015 Mill Levy: .008582
2016 Mill Levy: .008586

772,075 407,049 772,075

2017 Mill Levy: .008532
If we take the 1.1% growth: Mill levy would be .008623
Increasing the revenue \$8,200

31120 Gen Prop taxes-Last year
31130 Gen Prop Taxes-Prior Year
31160 Gen Prop Taxes-All Prior Years
31170 Gen Prop Taxes-Mobile Homes
31300 Gen Sales & Use Tax
31400 Gross Receipts Business Tax
31500 Amusement Taxes
31900 Penalties&Interest-Dehq Tax
32000 Licenses & Permits
32400 Video Lottery Fee
33100 Federal Grants
33140 Land and Water Conservation Fund

5,000 2,033 5,000
1,500 1,436 1,500
3,500 1,311 3,500
475,000 1,914 430,000
200 321,083
200 168 200
1,000 526 1,000
6,500 1,900 7,500
1,450 350 1,750
163

33200 Federal Shared Revenue
33499 Other State Grants
33510 Bank Franchise Tax

1,330 6,390 3,000

Mosquito Grant

33530 Liquor Tax Reversion	12,000	6,143	11,000
33540 Motor Vehicle Licenses	22,000	13,656	20,000
33570 Licenses Reversion			
33580 Local Govt. Hwy Bridge Reserve	13,000	8,396	13,000
33590 Other State Shared Revenue	5,000	1,819	5,400
33820 County Hwy & Bridge			
33830 County Wheel Tax	7,000	3,930	7,000
34000 Charges for Goods & Services	500		500
34110 Zoning & Subdivision fees	500	60	2,000
34120 Sale of Map			
32200 Right of Way fees			
34200 Public Safety (DARE Donations)	1,500		1,500
34210 Special Police			
34290 Other Public Safety	200	148	200
34300 Highway & Streets			
34520 Animal Control & Shelter Fees	500	395	750
34620 Swimming Pool Fees	500	279	500
34621 Daily Fees	4,500	3,853	5,000
34622 Single Membership	1,500	1,509	1,000
34623 Family Membership	5,000	4,656	5,000
34624 Simming Lessons	4,000	3,610	4,000
34640 Concessions	7,500	6,513	7,500
34670 Sign Advertisment	600	419	550
34690 Other Culture-Recreation	2,500	3,030	2,000
35000 Fines & Forfeiture	1,000	188	1,500
35100 Court Fines & Forfeiture	250		250
35900 Other Fines			
36000 Miscellaneous Revenue	50	-987	500
36100 Interest Earned	2,500	3,667	1,200
36200 Rental	500		500
36310 Principal Collected-County	4,200	2,776	4,200
36300 Special Assets			
36320 Interest and Penalty-County	1,400	1,108	1,850
36330 Principal Collected by Muni		2,108	
36340 Int and Penalty Collected-Muni		73	
36401 Street Maintenance Assessment (\$1.00/front foot)			
36600 Gain on Sale of			
36700 Contributions & Donations			

36900 Other Miscellaneous Revenue
 38600 Cemetery Revenue
 38610 Sale of Lots
 38620 Grave Digging Charges
 38690 Other Cemetery Revenue
 38750 Franchise fees
 39000 Other Sources of Revenue
 39100 Other Financing Sources
 39110 Operating Transfers In * see breakdown
 | from Electric Fund
 39120 Sale of Bonds
 39130 Sale of General Fixed Assets
 39140 Comp for Loss/Dam Fixed Asset

TOTAL REVENUE GENERAL FUND

GENERAL FUND PROFIT/LOSS

Oper Transfers In-Water Utilities
 Oper Transfers In-Elec Utilities
 Oper Transfers In-Sewer fund
 Oper Transfers In-Garbage Utility
TOTAL TRANSFERS IN

General Fund Profit/Loss after Transfer

SPECIAL REVENUE 200-46500

EXPENDITURES:

42200 Professional Fees & Services
 42900 Other-SE Devel Found donation
 44300 UDAG Expense

TOTAL SPECIAL REVENUE EXPENSES:

REVENUE:

36000 Misc
 36100 Interest Earned

5,000	2,000	5,000
2,500	1,100	2,500
14,000		14,000
1,390,925	816,792	1,343,925
-160,675	78,365	-35,625
		20,000
		15,625
		35,625
-160,675	78,365	0
200	156	200
200	156	200
300		300

36330 Prin Coll by Mun(UDAG Princ)
 36340 Int Coll by Mun (UDAG Interest)

TOTAL SPECIAL REVENUE RECEIPTS

50	48	50
350	48	350

NET PROFIT -SPECIAL REVENUE FUND

150	-108	150
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LIQ, LODG, DINING SALES TAX FUND 211-46500

EXPENDITURES:

42150 Ins.-Liab/WC/Prop
 42200 Professional Fees and Services
 42500 Repairs and Maintenance
 42900 Other Other Current Expenses
 43200 Buildings
 44100 Principal
 44200 Interest

1,000		1,000
14,225	9,065	13,640
12,985	9,076	13,570
28,211	18,140	28,210

TOTAL LIQ, LODG, DINING SALES TAX EXP

REVENUE:

31400 Gross Receipts
 36700 Contribution & Donation

29,000	19,337	28,500
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TOTAL LIQ, LODG, DINING SALES TAX RECEIPTS

29,000	19,337	28,500
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NET PROFIT-LIQ,LODG,DINING SALES TAX FUND

789	1,197	290
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CAPITAL PROJECTS FUND 500-41900

EXPENDITURES:

41100 Wages
 41103 Overtime Wages
 41106 Longevity
 41200 OASI
 41300 Retirement
 42100 Insurance
 42200 Professional Fees & Services
 42400 Rentals
 42600 Supplies & Materials
 42715 Street Repairs

42830 Transfer Out
 42900 Other Current Expense
 43300 Improvements Other than Bldg
 43400 Machinery & Equipment

TOTAL CAPITOL PROJECT EXPENSES:

REVENUE:

33175 Community Access Grant
 33100 Federal Grants (SRTS)
 33200 Federal Shared Revenue
 33401 Water Facility Construction Grant
 33499 Other State Grants
 39125 SRF Bond Proceeds
 SRF Principal Forgiveness
 36000 Miscellaneous Revenue
 39000 Other Sources of Revenue
 39110 Operating Transfers Inc

TOTAL CAPITOL PROJECTS REVENUE:

NET INCOME CAPITOL PROJECTS:

WATER FUND 602-4330

EXPENDITURES:

41100 Wages
 41103 Overtime Wages
 41106 Longevity Pay
 41200 OAS
 41300 Retirement
 42100 Insurance
 42150 Ins-Liab/WC/Prop
 42200 Professional Fees & Services

Rose Street Engineering Fees: \$79,250
 Rose Street Project: \$79,250 half in 2017 and half in 2018=39,625

Douglas Street South to Jefferson Street:

42300 Publishing
 42320 Dues

	0	0	0
	0	0	0
	0	0	0
	82,500	49,325	80,500
	4,500	1,785	4,500
	1,050	810	950
	6,600	3,890	6,400
	5,200	3,118	5,000
	9,900	5,898	10,260
	8,900	8,599	8,400
	45,000	4,689	25,000
	750	258	750
	1,200	30	1,200

42250 Contract Labor	500	100	500
42400 Rentals	20,000	1,824	25,000
42500 Repairs & Maintenance			
42550 Office Expense	2,500	1,013	2,500
42600 Supplies	22,000	18,656	22,000
42610 Uniforms	450	461	450
42620 Auto Expense	3,000	1,134	3,000
42700 Travel & Conference	1,000		1,000
42750 Training	1,000		1,000
42800 Utilities	46,000	22,053	48,500
42830 Transfer Out			
42900 Other Current Expense	500	191	500
43200 Buildings	90,000		10,000
43300 Improvements Other than Bldgs			
Valve Replacement program: \$10,000.00			
Repairs on the Old Water Tower: \$80,000.00			
Douglas Street South to Jefferson Street:			
43400 Machinery & Equipment	4,500	455	1,000
Annual Copier Lease \$350			
Skid Loader: \$19,000 (split 5 ways): \$3,800			
43410 Computer Software	100		100
43440 Subscriptions			
43460 Debt Service Reserve Fund			
43510 Furnishings			
44100 Principal			
2002 SRF Pearl Street Loan: 2017 payment: \$12,502.02 final pymt 2022			
2004 SRF WTP Loan: 2017 pymt: \$27,739.78 final pymt 2026			
2006 SRF Loan, westside lift station, 2017 payment \$5,465.57 final pymt 2028			
2008 SRF Loan, Clay/Wash/AMR, 2017 payment: \$23,669.04 final pymt 2030			
2009 SRF Loan, Main Street, 2017 pymt: \$15,468.96 final pymt 2031			
44200 Interest			
2002 SRF Pearl Street Loan, 2017 pymt: \$2,839.66			
2004 SRF WTP Loan, 2017 pymt: \$10,187.58			
2006 SRF Loan, westside lift station, 2017 payment \$2,432.51			
2008 SRF Loan, Clay/Wash/AMR, 2017 payment \$13,118.16			
2009 SRF Loan, Main Street Project, 2017 pymt \$7,942.40			
45700 Depreciation			
1 employee @ \$450.00			
	500	100	500
	20,000	1,824	25,000
	2,500	1,013	2,500
	22,000	18,656	22,000
	450	461	450
	3,000	1,134	3,000
	1,000		1,000
	1,000		1,000
	46,000	22,053	48,500
	500	191	500
	90,000		10,000
	4,500	455	1,000
	100		100
	84,845		83,150
	36,520	29,688	39,280

TOTAL WATER EXPENSES

REVENUE:

- 33100 Federal Grant
- 33499 Other State
- 36100 Interest Earned
- 36900 Other Miscellaneous
- 38110 Metered Water Sales
- 38120 Bulk Water Sales
- 38130 Surcharge
- 38180 Sale of Supplies
- 38190 Other Water Revenue
- 38295 Penalty Charges
- 38380 Utility Connection Fees
- 39100 Other Financing Sources
- 39110 Operating Transfer In
- 39130 Sale of General Fixed Asset

TOTAL WATER REVENUE

WATER FUND PROFIT

TRANSFERS IN:

From Electric Fund for Main Street Project Reserve

TRANSFERS OUT:

To General Fund:

To Water Repair and Replacement Reserve Fund for Rose Street

NET PROFIT - WATER FUND

SEWER FUND 604-43200

EXPENDITURES:

- 41100 Wages
- 41103 Overtime Wages
- 41106 Longevity Pay
- 41200 OASI
- 41300 Retirement

	478,515	153,977	380,940
			10
	430,000	201,699	410,000
	26,000	13,461	1,000
			26,000
	2,000	300	2,000
	1,000	1,074	1,000
	250		
	459,000	216,784	440,010
	-19,515	62,807	59,070
	20,000		20,000
	20,000		20,000
	-39,515	62,807	19,070
	62,500	37,321	60,875
	3,900	1,191	3,900
	775	540	675
	4,950	2,927	4,800
	3,900	2,343	3,775

42100 Insurance	5,100	4,429	5,100
42150 Ins.-Liab/WC/Prop	4,450	4,330	4,450
42200 Professional Fees & Services	20,000	6,957	37,000
Engineering for Rose Stree Reconstruction: \$33,100			
Rose Street Project: \$33,100/half in 2017 and half in 2018=\$16,550			
42250 Contract Labor	400	147	400
42300 Publishing	135	125	100
42320 Dues	1,000		1,000
42400 Rentals	35,000	10,479	35,000
42500 Repairs & Maintenance	2,000	1,020	2,000
42550 Office Expense	16,000	16,502	16,000
42600 Supplies & Materials	450	193	450
42610 Uniforms			
1 employee @ \$450			
42620 Auto Expense	3,000	1,846	3,000
42700 Travel and Conference	500	11	500
42750 Training	250		250
42800 Utilities	32,000	17,423	30,000
42830 Transfer Out			
42900 Other Current Expense	300	56	300
43200 Buildings			0
Rip Wrap for the Lagoon: \$180,000			
43300 Improvements Other than Bldg.	180,000		0
Copier: \$300			
43400 Machinery & Equipment	24,000	209	1,000
Skid Loader: \$19,000 (split 5 ways): \$3,800			
Variable flow pumps: \$19,000			
43410 Computer Software			100
43440 Subscriptions			
43460 Debt Service Reserve Fund			
43510 Furnishings			
44100 Principal	63,300		61,250
2002 SRF Pearl Street Loan: 2017 pymt: \$26,377.01 final pymt 2023			
2006 SRF loan, westside lift station, 2017 pymt \$4,775.06 final pymt 2028			
2008 SRF loan, Clay/Wash, 2017 pymt \$6,797.98 final pymt 2029			
2009 SRF loan, Main Street, 2017 payment \$25,279.06 final pymt 2029			

44200 Interest
 2002 SRF-Pearl Street Loan: 2017 pymt: \$6,274.39
 2006 SRF loan, westside lift station, 2017 pymt \$2,125.22
 2008 SRF Loan, Clay/Wash 2017 pymt: \$3,431.14
 2009 SRF Loan Main Street, 2017 pymt: \$11,194.70

45700 Depreciation

TOTAL SEWER EXPENDITURES:

REVENUE:

33100 Federal Grants
 33499 Other State
 33580 Local Gov HW
 36100 Miscellaneous Revenue
 36100 Interest Earned
 36310 Principal (Special Assessment)
 36320 Interest (Special Assessment)
 36600 Gain on Sale
 38130 Sewer Surcharge
 38180 Sale of Supplies
 38190 Other Water Revenue
 38295 Penalty Charges
 38300 Sewer Revenue
 38310 Sewer Charges
 38380 Utility Connection Fees
 38390 Other Sewer Revenue
 39100 Other Financing
 39110 Operating Transfers In
 39130 Sale of General Fixed Asset

TOTAL SEWER REVENUE:

SEWER FUND PROFIT

TRANSFERS IN:

From Electric Fund for Main Street Project Reserve
 From Electric Fund to (Operating Transfer)

23,025	18,968	25,050
486,935	127,016	296,725
42,000	21,205	42,000
2,000	941	2,000
280,000	140,010	276,000
1,000	750	1,000
325,000	162,905	321,000
-161,935	35,890	24,275

TRANSFERS OUT:

To General Fund for Main Street Project
 Reserve for Rose Street Sewer Repair and Replacement

NET SEWER FUND PROFIT/LOSS

20,000	20,000	20,000
-181,935	-181,935	-181,935
	35,890	35,890
		4,275

ELECTRIC FUND 610-43400

EXPENDITURES:

41100 Wages			128,350
41103 Overtime Wages	\$122,500	\$84,734	
41106 Longevity Pay	\$6,000	\$3,483	
41200 OASI	\$1,600		1,530
41300 Retirement	\$9,800	\$6,508	
42100 Insurance	\$7,650	\$4,930	
42150 Ins-Liab/MC/Prop	\$14,700	\$9,091	
42200 Professional Fees & Services	\$11,800	\$11,444	
Engineering fees for Phase IV moving overhead to underground: \$16,000	\$20,000	\$1,735	85,000
42250 Contract Labor			
42300 Publishing	500	146	500
42320 Dues	1,250	1,189	1,300
42400 Rentals			
42500 Repairs & Maintenance	10,000	2,825	10,000
42550 Office Expense	5,500	1,083	5,500
42600 Supplies & Materials	50,000	53,918	50,000
42610 Uniforms	900	1,041	900
2 employees at \$450/each			
42620 Auto Expense	4,000	1,320	4,000
42629 Other Material for ReSale	1,300,000	554,105	1,200,000
42700 Travel & Conference	1,000	854	1,000
42750 Training	1,500		1,500
42800 Utilities	10,500	7,564	10,500
42810 Conversion	630,193		25,000
Phase IV moving overhead to underground: \$630,193			
42830 Transfer Out			

42900 Other Current Expense
 43200 Buildings
 43300 Improvements Other than Bldgs.
 43400 Machinery & Equipment

Annual Copier Lease: \$300

Skid Loader: \$19,000 (split 5 ways): \$3,800

43410 Computer Software
 43510 Furnishings
 43700 Refunds
 44100 Principal

*2002 Conversion Bonds: 2016 payment \$85,000
 44200 Interest

*2002 Conversion Bonds: 2016 payment \$39,432
 45500 Pensions
 45700 Depreciation
 45710 Ammortization
 47000 Interest Expense

TOTAL ELECTRIC EXPENDITURES

REVENUE:

33499 Other State Grants
 36000 Miscellaneous Revenue
 36100 Interest Earned
 38200 Electric Revenue
 38210 Metered Sales

Revenue amount without a rate increase

38220 Sales of Supplies & Materials
 38230 Meter Collection
 38240 Return Check Chgs
 38290 Other Electric Revenue
 Stabilization-credits-\$14,000
 Capitol Credit Retirement \$9,500
 REC 4% tax distribution \$5,000

Basin Electric Member Investment Proceeds: \$35,000
 38295 Penalty Charges
 38296 Reconnection Chgs
 38380 Utility Connection Fees

1,000	-270	1,000
5,000	14,355	14,500
100		100
85,000		88,330
7,630	8,329	8,330
2,308,123	768,384	1,688,040
		100
1,700,000	836,050	1,670,000
	40	
500	240	500
49,500	11,258	52,000
8,000	3,486	8,000
2,000	1,969	2,000
750	500	750

38380 Service Charges
 38810 Collection fees
 39100 Other Financing Sources
 39130 Sales of Fixed Assets
 39120 Sale of Bonds

TOTAL ELECTRIC REVENUE

ELECTRIC FUND PROFIT

Transfer Out-Water Fund Main St Project Reserve (5%)
 Transfer Out-Sewer Fund Main St Project Reserve (5%)

Operating Transfer Out-General Fund
 -Water Fund
 -Sewer Fund

NET ELECTRIC FUND PROFIT

SOLID WASTE FUND 612-43250

EXPENDITURES:

41100 Wages
 41103 Overtime Wages **
 41106 Longevity Pay
 41200 OASI**
 41300 Retirement**
 42100 Group Insurance**
 42150 Ins.-Liab/WC/Prop
 42200 Professional Fees & Services
 42300 Publishing
 42320 Dues
 42400 Rentals
 42500 Repairs & Maintenance
 42550 Office Expense
 42600 Supplies & Materials
 42610 Uniforms
 2 employees @ \$450/each

	1,760,750	853,543	1,733,350
	-547,373	85,159	45,310
			15,625
	-547,373	85,159	29,685
	42,700	32,409	47,000
	1,100	225	1,100
	75	120	275
	3,400	2,478	3,800
	2,000	1,696	2,200
	6,200	4,343	5,580
	6,650	6,464	6,400
	2,000	1,827	1,000
	800	371	800
	5,000	4,902	5,000
	1,500	987	1,500
	5,000	9,108	4,000
	900	525	450

42620 Auto Expense	7,000	2,726	7,000
42629 Other Materials for Resale			
72700 Travel and Conference	100	11	100
42710 Tipping Fees	50,000	28,771	46,000
42750 Training	250		250
42730 Recycling			2,400
42800 Utilities	1,700	957	1,700
42830 Transfer Out			
42900 Other Current Expense	500	50	500
43100 Land			
43200 Buildings			
43300 Improvements other than buildings			
43400 Machinery & Equipment	15,000	209	1,000
Set up a Reserve for a new garbage truck: \$15,000			
43410 Computer Software			
43440 Subscriptions			
44100 Principal	23,704		23,705
Garbage Truck: \$23,703.97			
44200 Interest	1,225	1,789	1,850
Garbage Truck: \$1,822.53			
45700 Depreciation			
* TOTAL SOLID WASTE EXPENSES:	176,804	99,966	163,610
REVENUE:			
36000 Miscellaneous Revenue			
36100 Interest Earned			50
38180 Sale of supplies			
38295 Penalty Charges	10,000	459	1,000
38800 Solid Waste Rev	167,000	82,913	167,000
38810 Collection Fees	0	-2	9,100
38820 Landfill Fees	2,000	1,313	2,000
38890 Other Solid Waste (sale of garbage containers & scrap metal)	100	-766	1,500
39110 Operating Transfer In			
39130 Sale of General Fixed Asset			
TOTAL REVENUE:	179,100	83,917	180,650
NET SOLID WASTE PROFIT	2,296	-16,049	17,040

TRUST AND AGENCY 700-41900

EXPENDITURES:

- 42600 Supplies & Materials
- 42830 Transfers Out
- 44400 East River Loan Payments
- 45600 Subsidies
- 42900 Other Other

700-45200 SUMMER REC

- 41100 Salaries and Wages
- 41200 OASI
- 42600 Supplies & Materials
- 42900 Other other

TOTAL T&A EXPENDITURES

**TRUST AND AGENCY REVENUE:
REVENUE:**

- 34000 Charges Goods & Services
- 34290 Other Public Safety
- 34490 Other Sanitation
- 35400 Library Fines
- 36000 Miscellaneous
- 36910 East River Loan Payments
- 36920 East River Rebates
- 36960 East River Loan Program
- 37000 Trust and Ag
- 39100 Other Financing Sources

700-45200 SUMMER REC

- 34000 Charges Goods & Services
- 34630 Recreation Program
- 36700 Contribution or Donation

TOTAL T&A REVENUE:

TRUST AND AGENCY PROFIT:

		2,000	1,024	2,000
		175	78	175
		200		200
		2,375	1,102	2,375
		1,500	868	1,500
		1,000	0	1,000
		2,500	868	2,500
		125	-235	125

Current Profits/Losses in each department for 2017

Totals in highlighted in purple

GENERAL FUND PROFIT/LOSS

Oper Transfers In-Water Utilities
 Oper Transfers In-Elec Utilities
 Oper Transfers In-Sewer fund
 Oper Transfers In-Garbage Utility
TOTAL TRANSFERS IN

	-160,675
	0
	-160,675

General Fund Profit/Loss after Transfer

WATER FUND PROFIT/LOSS

TRANSFERS IN:
 From Electric Fund for Main Street Project Reserve

TRANSFERS OUT:
 To General Fund for Main Street Project:
To Water Repair and Replacement Reserve Fund for Rose Street

	-19,515
	20,000
	-39,515

Water Fund Profit/Loss after Transfer

SEWER FUND PROFIT/LOSS

TRANSFERS IN:
 From Electric Fund for Main Street Project Reserve
 From Electric Fund to (Operating Transfer)

TRANSFERS OUT:
 To General Fund for Main Street Project
Reserve for Rose Street Sewer Repair and Replacement

	-161,935
	20,000
	-181,935

Sewer Fund Profit/Loss after Transfer

ELECTRIC FUND PROFIT/LOSS

Transfer Out-Water Fund Main St Project Reserve (5%)
 Transfer Out-Sewer Fund Main St Project Reserve (5%)

Operating Transfer Out-General Fund
 -Water Fund
 -Sewer Fund

	-547,373
	-547,373

Electric Fund Profit/Loss after Transfer

SOLID WASTE FUND PROFIT/LOSS

Transfer Out

	2,296
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Solid Waste Fund Profit/Loss after Transfer

2,296

WHAT IMPACTS MY RATES\$?

A WHOLESALE POWER PROVIDER PERSPECTIVE



Who supplies my power?

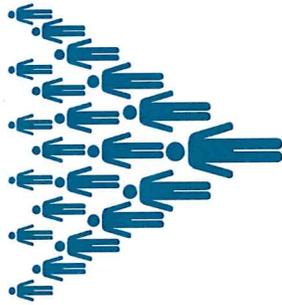
Basin Electric is the wholesale power provider for 138 electric cooperatives across a region that spans nine states from the Canadian to Mexican borders. Those cooperatives in turn serve just under 3 million consumers consisting of residential, commercial and industrial loads in urban, suburban and rural areas.

Basin Electric was created by its members to provide power beyond what the Western Area Power Administration (WAPA) could provide. At first, this was a modest percentage. In the past 50 years, however, that has changed dramatically. By year-end 2016, the cooperative will hold more than 6,500 megawatts (MW) of nameplate capacity, and will have produced approximately 30 million megawatt-hours in annual sales. To put this into perspective, one megawatt typically serves 800-1,000 homes.

Basin Electric serves its membership through owned and operated resources along with purchase power contracts. The cooperative holds a diverse generation portfolio mix designed to best serve its members with low-cost, reliable power. Generation resources include coal, natural gas, nuclear, waste heat (known as recovered energy), wind and hydro. In order to balance resources with actual load, Basin Electric and its members continually undergo vigorous load monitoring and load forecasting processes.

+6,500 MW
GENERATION
CAPACITY

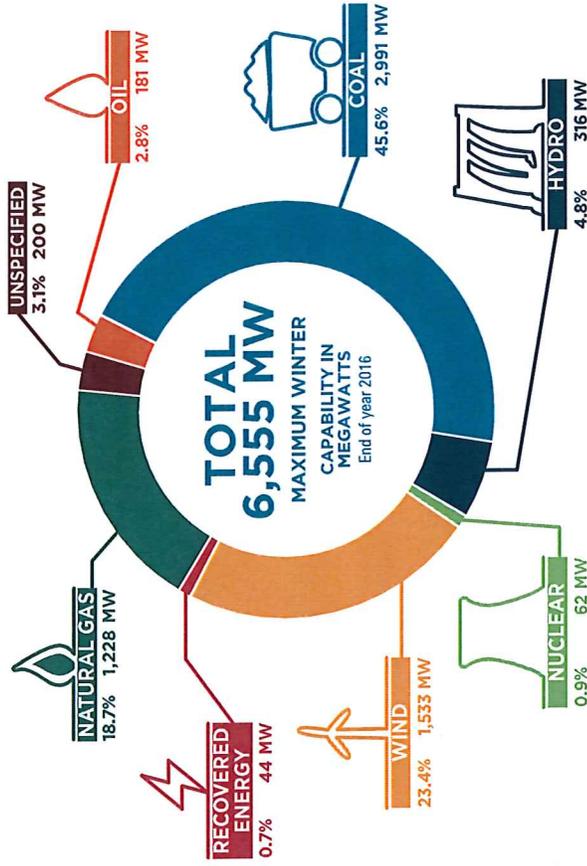
138
CO-OP MEMBERS



NEARLY
3.0
MILLION
MEMBER
CONSUMERS



STATE
SERVICE
TERRITORY



What is impacting Basin Electric's bottom line?

Several factors have put tremendous pressure on Basin Electric's bottom line, which will in turn impact member cooperatives and ultimately, end-use consumers.

General drivers impacting increase of Basin Electric's rate:

- Lower than anticipated member sales.
- Decreased revenue from non-member sales (surplus sales).
- Added costs to operate generation facilities.
- Generation and transmission investments needed to reliably serve the membership.
- Decreased revenue support from non-electric or subsidiary businesses (Dakota Gasification Company).

Lower than anticipated member sales

Very mild weather conditions have greatly impacted consumer energy usage. Grain drying and irrigation loads were down significantly. There was also an impact on commodity prices, which had a significant effect on Dakota Gasification Company revenue levels.

Diminished surplus sales

Market prices for electricity declined substantially, largely due to low natural gas prices and an influx of wind generation into the system. This has resulted in reduced surplus sales.

Generation and transmission investments

Basin Electric's membership serves the Bakken region of North Dakota and eastern Montana. This area experienced skyrocketing growth over the past few years. As cooperatives, the Basin Electric membership has an obligation to serve, and as such, has invested more than \$775 million in generation and transmission assets to serve that region. Today, though Bakken growth has declined due to low oil and natural gas prices, Basin Electric's membership is still experiencing growth, but anticipated revenue levels are down from previous forecasts.

Added costs to operate generation facilities

Over the past several years, the EPA increasingly made sweeping changes to the rules and regulations surrounding emissions from power plant facilities. Basin Electric is currently installing additional required and costly emission control technologies at the Leland Olds and Laramie River stations in response to EPA's Regional Haze Rule. Through 2015, Basin Electric and its subsidiaries invested more than \$1.6 billion on emissions control technology, and more than \$181 million was spent in 2015 to operate and maintain those controls.



Subsidiary impacts

Basin Electric, through its for-profit subsidiary, Dakota Gasification Company, owns and operates the Great Plains Synfuels Plant. The Synfuels Plant is the only commercial-scale coal gasification plant in the United States that manufactures natural gas. Revenue from Dakota Gasification Company has typically contributed financial support to Basin Electric. A recent study found that presently, Dakota Gas brings an annual benefit of \$78 million per year to Basin Electric and its membership. This includes the fuel supply, power supply, shared facilities, allocations and other miscellaneous benefits. To the membership, that equates to more than a 3.0 mill on-going benefit.



With depressed commodity prices, Dakota Gas is unable to provide dividends to Basin Electric in 2016.

The subsidiary has actively diversified its products to provide a hedge against low natural gas prices. Currently, the Synfuels Plant produces 10 products including natural gas, anhydrous ammonia, ammonium sulfate, cresylic acid, phenol, krypton-xenon, liquid nitrogen, carbon dioxide (CO₂), naphtha and tar oil. With the completion of the urea plant projected for 2017, sales of urea and diesel exhaust fluid will be added to that list of products.

In 2016, however, Dakota Gas experienced a significant across-board drop in commodity prices.

To see downward trends in both member sales and Dakota Gasification Company revenue is truly unique.

Specific impacts to Dakota Gas

- Issues associated with Dakota Gas' anhydrous ammonia facility led to periodic outages this winter and spring, resulting in reduced income and revenue.
- Anhydrous ammonia customers also experienced limited storage capacity, and in many cases, were unable to receive more product, leading the facility to curtail production.



- Decline in oil prices have led to diminished oil production not only in the Bakken but also with Dakota Gas' CO₂ customers in Canada, who purchase CO₂ for enhanced oil recovery. This has impacted CO₂ sales.
- Tar oil sale prices are 67 percent below budget. This is a result of low oil prices.
- Dakota Gas is in the process of constructing a urea facility. The project is slated for completion in 2017. Construction began in July 2014. The estimated cost of construction is more than \$500 million. Once completed, however, the facility will contribute a significant source of revenue to Dakota Gas, as urea is in high demand throughout the region.

How is Basin Electric working to keep rates manageable?

Keeping rate increases manageable begins with the most efficient use of what co-ops have. That includes looking at facility operations and administrative functions. The cooperative is in full austerity mode, which includes a hiring freeze. About \$100 million in expenses was taken out of its consolidated budgets for 2016. For example, Dakota Gas responded to the decline in revenue by reducing expenses by approximately \$57 million. These reductions were accomplished through a combination of direct budget cuts and delay of projects, which shifted spending into future periods.



NEARLY \$100 MILLION

EXPENSES TAKEN OUT OF CONSOLIDATED BUDGET

- From a policy perspective, Basin Electric and its membership are fully engaged to ensure co-op members' voices are heard in the courts, on Capitol Hill and within the Environmental Protection Agency. The co-op is litigating the Clean Power Plan. Oral arguments on the rule's legality were originally scheduled for June 2, 2016, with a three-judge panel from the District of Columbia (D.C.) Court of Appeals. On May 16, 2016, Basin Electric received word that the hearing would instead be heard "en banc" (French for "in bench") on Sept. 27, 2016, before nine judges of the 11-judge D.C. Court of Appeals.

- Basin Electric has a team that reviews current and proposed regulatory activities that could in any way impact the cooperative. This team is also evaluating potential technology innovations which could keep coal as a sustainable and viable energy source going into the future.
- Over the last decade, Basin Electric mitigated its risk by diversifying its energy portfolio to ensure the most reliable and cost effective power supply possible. The co-op added more than 1,500 megawatts of wind generation capacity and installed more than 1,200 megawatts of natural gas resources.



- Basin Electric's Market and Asset Management department developed comprehensive market mitigation strategies to help offset dramatic swings in commodity prices.

SOUTHEASTERN MEMBERS,

We are a not-for-profit, member-owned cooperative and we strive every day to hold down costs while still providing the reliable, quality service you expect.

Unfortunately, we are currently facing a rate increase that originated with Basin Electric Power Cooperative, our primary wholesale power supplier.

We don't take this rate increase lightly and have done everything possible to minimize its impact on you, our member-owners. However, to continue providing reliable and high-quality service, we must implement an **X** percent rate increase that will take effect starting January 1, 2017.

As your cooperative, we are committed to minimizing the impact of increasing power costs on your household. Contact us to learn how to save more energy throughout your home and also to learn more about our energy efficiency rebates, incentives and loans.

This handout is intended to answer your questions about the increase, but if you have additional questions, please give us a call or stop by our office.



AS YOUR COOPERATIVE,
WE'RE HERE TO SERVE YOU.

RATE INCREASE Q&A

Q Why are rates increasing?

A The rate increase originated with Basin Electric Cooperative, our primary power supplier. Basin Electric attributes the rate increase to:

- A sudden and rapid drop in commodity prices, which greatly impacted their subsidiary Dakota Gasification Company and reduced load in the oil-intensive Williston Basin region;
- A mild winter followed by a mild summer, which led to lower-than-average member sales and diminished surplus sales;
- High wind capacity levels, which, coupled with low natural gas prices, also drove market prices down for surplus sales;
- Added costs to operate generation facilities;
- And necessary generation and transmission investments.

Q How much will rates increase?

A We must implement a **X** percent increase for members. For an average household, that would mean an additional **\$X** per month.

Q When will my bill change?

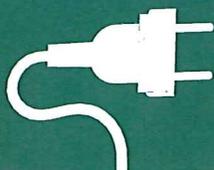
A The change will appear on your monthly statements effective January 1, 2017.

Q How will this rate increase affect the co-op's profits?

A We are a not-for-profit, member-owned cooperative. We exist to serve our members with reliable, affordable power and any margins (profits) we receive are invested into the electric system or allocated to you in the form of capital credits.

Q What can I do to reduce my bill?

A There are many ways to reduce your energy use. Learn ways to save energy at: southeasternelectric.com/energy-resources. You can also contact us to learn more about our energy efficiency rebates, incentives and loans.



WANT MORE INFORMATION?

Read more about the rate increase online: southeasternelectric.com



Southeastern
Electric Cooperative, Inc.

1.800.333.2859

mark@southeastern.coop

FAQs Handout for Cooperative Employees

Please note: This is an example document of FAQs that could be passed out to your co-op's employees to help them prepare for the rate increase. Feel free to add or remove questions from the list as needed for your cooperative.

How is our cooperative network structured?

We operate under a 3-tier cooperative model. Basin Electric Power Cooperative generates the electricity that is ultimately received by member-owners in their homes and businesses. Basin also builds and maintains transmission lines and substations that deliver electricity across nine states. East River Electric Power Cooperative builds and maintains transmission lines and substations that bring electric power to member distribution cooperatives and, ultimately, to end member-owners.

Why are rates increasing?

Effective August 1, 2016, Basin Electric implemented a 13 percent or \$70 million rate increase. This translated to an estimated \$9.7 million impact to East River Electric in 2016 and a projected \$22 million impact in 2017.

The rate increase originated with Basin Electric Cooperative, our primary wholesale power supplier. Basin Electric attributes the rate increase to:

- Mild weather in late 2015 and early 2016 that greatly reduced use of energy
- Low market prices that affected Basin's energy sales to non-members
- Added costs to generate the electricity needed to power homes and businesses
- Decreased revenue from Basin's subsidiary businesses
- Much-needed investments to reliably generate and deliver power to cooperative members

East River had a strong financial year which allowed them to offset the bulk of Basin's August 2016 rate increase, with minimal changes in rates to members. However, all East River member cooperatives will face the full impact of the estimated \$22 million Basin Electric increase in 2017.

How much will rates increase?

We are implementing an **X** percent increase for members. For an average household, that would mean an additional **\$X** per month.

When will the rate increase be reflected in the bills of our members?

The change will appear on the monthly statements of our members effective January 1, 2017.

Why are rates increasing at a time when energy costs are low?

Low commodity prices have had a negative impact on energy sales for Basin Electric Cooperative, our primary wholesale power supplier. The recent sudden drop in commodity prices negatively impacted

Basin's subsidiary Dakota Gasification Company and also reduced Basin's energy sales load in the oil-intensive Williston Basin region.

In addition, increased availability of wind as a power supply coupled with low natural gas prices drove down market prices for Basin's surplus sales.

How much of our power supply comes from renewable sources?

The amount of wind added to our power supply mix continues to rise. The current wind and hydropower mix in our wholesale power supply from Basin Electric Cooperative and Western Area Power Administration is:

- 18% hydropower
- 19% wind
- Total wind and hydropower portfolio is 37%

What can our members do to reduce their bills?

There are many ways that our members can reduce their energy use. We offer tips for saving energy on our website and we can also provide information on our energy efficiency rebates, incentives and loans. If a member would like to learn more, please obtain their contact information and pass the information on to **(insert name here)**.

How does this rate increase affect the co-op's finances?

If you're asked by a member how the rate increase affects our finances and margins (profits), please share the following information: We are a not-for-profit, member-owned cooperative. We exist to serve our members with reliable, affordable power and any margins (profits) we receive are invested into the electric system or allocated to you in the form of capital credits

What steps have we taken to minimize the impact of the increase on our member-owners?

(answer according to how it affects your cooperative)

If I am asked questions by the media about the rate increase, what should I do?

(answer according to how it affects your cooperative)

What does this rate increase mean for the co-op's employees?

(answer according to how it affects your cooperative)

Should I be concerned about the cooperative's future stability?

(answer according to how it affects your cooperative)

Please note: This is a templated email. Before sending the email copy to your members, please review, insert the needed details and revise as needed to best match your cooperative's circumstances.

Email subject: Preparing for a 2017 Rate Increase

Email body copy:

We are a not-for-profit, member-owned cooperative and we strive every day to hold down costs while still providing the reliable, quality service you expect.

Unfortunately, we are currently facing a rate increase that originated with Basin Electric Power Cooperative, our primary wholesale power supplier. Basin Electric attributes the rate increase to:

- Mild weather in late 2015 and early 2016 that greatly reduced use of energy
- Low market prices that affected Basin's energy sales to non-members
- Added costs to generate the electricity needed to power homes and businesses
- Decreased revenue from Basin's subsidiary businesses
- Much-needed investments to reliably generate and deliver power to cooperative members

We don't take this rate increase lightly and have done everything possible to minimize its impact on you, our member-owners. However, to continue providing reliable and high-quality service, we must implement an **X** percent rate increase that will take effect starting January 1, 2017. For an average household, that means an additional **\$X** per month.

As your cooperative, we are committed to minimizing the impact of increasing power costs on your household. Contact us to learn how to save more energy throughout your home and also to learn more about our energy efficiency rebates, incentives and loans.

You can learn more about the rate increase on our website: **(insert web address)**. If you have additional questions, give us a call or stop by our office.

Rate Increase Talking Points and Additional Resources

These talking points and additional resources can be used as reference materials to help you when developing additional rate increase communications pieces such as webpage copy, newsletter articles, etc.

Talking Point 1: Rate increase backstory

- We operate under a 3-tier cooperative model
 - 1. Basin Electric Power Cooperative (provides wholesale power to member rural electric cooperatives in 9 states)
 - Basin Electric's role is to generate the electricity that is ultimately received by member-owners in their homes and businesses. They also build and maintain transmission lines and substations that deliver electricity across nine states.
 - 2. East River Electric Power Cooperative (24 member electric cooperatives in eastern South Dakota and western Minnesota; 1 member municipal utility)
 - East River's role is to build and maintain transmission lines and substations that bring electric power to member cooperatives
 - 3. Distribution Cooperatives
- Effective August 1, 2016, Basin Electric implemented a 13 percent or \$70 million rate increase. This translated to an estimated \$9.7 million impact to East River Electric in 2016 and an estimated \$22 million impact in 2017.
- East River was able to offset the \$9.7 million August 2016 rate increase to its members through a combination of:
 - Higher than expected revenue from the Southwest Power Pool (East River became an SPP member as of October 2015)
 - Elimination of remaining budgeted margin stabilization bill credits to class A members
 - Use of the remaining balance in East River's margin stabilization fund
 - And changes to rates directly tied to the Basin rate components
 - **In short:** East River had a strong financial year which allowed us to offset the bulk of Basin's August 2016 rate increase, with minimal changes in rates to members.
- However, all East River members will face the full impact of the estimated \$22 million Basin Electric increase in 2017
- The rate increase originated with Basin Electric Cooperative, our primary wholesale power supplier. Basin Electric attributes the rate increase to:
 - Mild weather in late 2015 and early 2016 that greatly reduced use of energy
 - Low market prices that affected Basin's energy sales to non-members
 - Added costs to generate the electricity needed to power homes and businesses
 - Decreased revenue from Basin's subsidiary businesses
 - Much-needed investments to reliably generate and deliver power to cooperative members

Talking Point 2: Why rates are increasing at a time when energy costs are low

Energy market prices are at all-time lows because of a combination of depressed natural gas prices and a large and growing amount of wind energy in the market. Incentives to add more renewable energy continue, even as there is little growth in demand to meet the current supply. Basin Electric uses surplus energy sales to add to its revenue and keep rates low, but when market prices are unusually depressed, Basin isn't able to recover its fixed costs by selling surplus energy. Low energy prices can be positive when a utility is buying in the market, but Basin Electric is more often looking to sell excess electricity in a depressed market, which negatively impacts revenue. The recent sudden drop in commodity prices also negatively impacted Basin's subsidiary Dakota Gasification Company and also reduced Basin's energy sales load in the oil-intensive Williston Basin region.

Talking Point 3: Market rate loads

Despite recent rate increases, cooperative membership remains a good value and the preferred option vs. self-generation. Here are a few of the many reasons why:

- As a not-for-profit, member-owned cooperative and we strive every day to hold down costs while still providing the reliable, quality service you expect.
- The amount of wind energy added to our power supply mix continues to rise. The current wind and hydropower generation mix in our wholesale power supply from Basin Electric Cooperative and Western Area Power Administration is:
 - 18% hydropower
 - 19% wind
 - Total wind and hydropower: 37%
- On behalf of our members, our cooperative network exerts a vast amount of behind-the-scenes effort on steering legislative issues that affect the electric industry, on maintaining the transmission grid and more.
- Even after this rate increase, we will still be delivering a steady supply of power at, or below, the national average price per kilowatt-hour. ***(This was a statement made by Northern Electric. Each individual co-op needs to verify this statement based on their co-op's rate before publicizing it....)***

Talking Point 4: Call for member-owners to become involved with their co-ops

One of the main qualities that sets us apart is that we are a not-for-profit, member-owned cooperative. We exist to serve our members with reliable, affordable power and any margins (profits) we receive are invested into the electric system or allocated to our member-owners in the form of capital credits.

One of the seven cooperative principles is democratic member control. This means that our cooperative is controlled by our members, who can actively participate in making core decisions and in setting our policies. This is a great time for members to become more involved with the cooperative.

Talking Point 5: Ways to save on energy bills

As your cooperative, we are committed to minimizing the impact of increasing power costs on your household. Contact us to learn how to save more energy throughout your home and also to learn more about our energy efficiency rebates, incentives and loans. Great tips for saving energy are also available online at yourcooppower.com.

Talking Point 6: Current power supply renewables mix

The amount of renewable energy added to our power supply mix continues to rise. The current renewables mix in our wholesale power supply from Basin Electric Cooperative and Western Area Power Administration is:

- 18% hydropower
- 19% wind
- Total renewable portfolio is 37%

Additional Resources

- Cooperative.com has an excellent resource page that contains communications plan materials to assist co-ops with releasing rate increase communications including examples of bill stuffers, letters, FAQs and much more.
 - **Link to webpage:** <https://www.cooperative.com/interest-areas/communications/best-practices/Pages/rate-increases.asp>
- Basin Electric has released several articles on the rate increase:
 - <https://www.basinelectric.com/News-Center/Publications/CEO-Talk/index.html>
 - <https://www.basinelectric.com/News-Center/News-Articles/News-Briefs/basin-electric-announces-class-a-rate-increase.html>
- East River's members have also released articles:
 - <https://northernelectric.coop/content/electric-rates-are-rising>
 - <http://www.centralec.coop/sites/centralec/files/PDF/Newsletters/CEC0916.pdf>
- Energy Efficiency Resources
 - YourCoopPower.com – This website was built on behalf of East River's members and includes a 'save energy' section that is angled towards residential members.
 - Cooperative Questline – This is an enewsletter that is sent by Jeff Rud at East River. It's angled towards commercial and industrial members and the enewsletter topics focus primarily on energy efficiency. If your members would like to sign up for the enewsletter, they'll need to email Jeff Rud (jrud@eastriver.coop) stating which co-op they are a member of and providing their email address.

Sample Rate Increase Communications Plan

Please note: This is a sample communications plan that is designed for you to use as a reference when building a rate increase communications plan that is unique to your cooperative. It is simply an example of the possible flow of communications that you could plan over the next several months in releasing the rate increase message.

Target Audiences:

- Member-owners
- Cooperative employees

Communications Plan Goals:

The goals of this communications plan are to:

- Inform our member-owners of the 2017 rate increase, help them prepare for the cost increase and provide guidance on how to minimize the impact of the increase
- Engage the cooperative's employees in the rate increase, provide them with the tools needed to communicate the change to our members and answer questions on how the change may impact the co-op's operations

Communications Timeline:

September 2016:

- Hold an all-staff Q&A session regarding the rate increase
- Provide rate increase FAQs handout for all-staff
- Send an email to all co-op employees that outlines the change, any impacts to the co-op's operations and timeline/details on how the change will be communicated to members over the next few months

October 2016:

- Include article that details the rate increase in October issue of Cooperative Connections
- Include rate increase bill stuffer with mailed October monthly statements
- Send email to members that outlines the rate increase
- Add rate increase article/rate increase FAQs page to website

November 2016:

- Include smaller mention of rate increase in November issue of Cooperative Connections
- Include a 'ways to save' bill stuffer with mailed November monthly statements
- Send an email to members that focuses on ways to save energy in the winter months

December 2016:

- Include rate increase bill stuffer with mailed December monthly statements
- Send an email to all co-op employees with reiterated details on when the rate increase will go into effect and with any additional information needed to help them field calls/emails/etc. from members in January after statements are sent.

January 1, 2017: Rate increase goes into effect

- Include rate increase bill stuffer with mailed January monthly statements
- Inform co-op employees of when statements go out so that they can be prepared to field calls/emails/other inquiries
- Monitor member responses to the rate increase and add additional communications tactics as needed

Please note: This article will need to be further tailored by each distribution cooperative to detail your individual rate increase circumstances.

Preparing for a 2017 Wholesale Power Rate Increase

As a not-for-profit, member-owned cooperative, we strive every day to hold down costs while still providing the reliable, quality service you expect. In fact, that's been the goal of your electric cooperative since it was founded nearly **XX** years ago.

Unfortunately, we're currently facing a rate increase that originated with Basin Electric Power Cooperative, our primary wholesale power provider. Basin's role in our 3-tier cooperative family is to generate the electricity you use in your homes and businesses. Basin also builds and maintains transmission lines and substations that deliver electricity across nine states.

Effective August 1, 2016, Basin Electric implemented a 13 percent or \$70 million rate increase. This translated to an estimated \$9.7 million impact to East River Electric (the cooperative that builds and maintains the transmission lines and substations which bring power to our co-op) in 2016 and an estimated \$22 million impact in 2017.

Basin Electric attributes the rate increase to:

- Mild weather in late 2015 and early 2016 that greatly reduced use of energy
- Low market prices that affected Basin's energy sales to non-members
- Added costs to generate the electricity needed to power homes and businesses
- Decreased revenue from Basin's subsidiary businesses
- Much-needed investments to reliably generate and deliver power to cooperative members

"Basin Electric has essentially encountered the perfect storm, and it happened suddenly and rapidly. The cooperative is taking several steps to mitigate the impact, but ultimately, we need the membership's help," said Paul Sukut, Basin Electric's General Manager.

East River Electric had a strong financial year which allowed them to offset the bulk of Basin's August 2016 rate increase, with minimal changes in rates to members. However, all East River Electric member cooperatives (including our cooperative) will face the full impact of the approximately \$22 million Basin Electric increase in 2017.

Effective January 1, 2017, we must implement a **X** percent increase for members. For an average household, that would mean an additional **\$X** per month. Our facilities charge for 2017 remains unchanged.

(Insert details on what your co-op is doing to minimize the impact to your member-owners)

A rate increase is never easy, but we remain committed to our goal of providing safe and reliable electricity at an affordable rate. Contact us to learn how to save more energy throughout your home and also to learn more about our energy efficiency rebates, incentives and loans.

Possible Sidebar Information:

Did you know?

Our 3-tier electric cooperative family consists of three independent electric co-ops working together to deliver reliable electric service to you:

- Basin Electric Power Cooperative – Generates the electricity that is ultimately received by member-owners in their homes and businesses. Basin also builds and maintains transmission lines and substations that deliver electricity across nine states.
- East River Electric Power Cooperative – Builds and maintains transmission lines and substations that bring electric power to member distribution cooperatives.
- **(Insert Distribution Cooperative Name) – (Insert distribution cooperative description)**

Police vehicle lease program

Replacing a vehicle every 6 years

	November 2016 Payment	2017 Payment/2017 Appropriations	2018 Payment/2018 Appropriations	2019 Payment/2019 Appropriations	2020 Payment/2020 Appropriations	2021 Payment/2021 Appropriations	2022 Payment/2022 Appropriations	2023	2024	2025	2026
Savings Balance Beginning Year	\$24,000.00	\$7,417.75	\$8,835.50	\$10,253.25	\$10,253.25	\$25,253.25					
Yearly Payments for 2017 Ford Interceptor	\$13,582.25	\$13,582.25	\$13,582.25	\$13,582.25	\$15,000.00	\$15,000.00	\$15,000.00				
Annual Appropriations to Savings Account		\$15,000.00	\$15,000.00	\$10,253.25	\$25,253.25	\$16,000.00	\$16,000.00				
Balance (deducting cost of decals)	\$7,417.75	\$8,835.50	\$10,253.25	\$10,253.25	\$6,253.25	\$5,253.25	\$4,253.25				
Savings Balance											
Yearly Payments for a vehicle to replace the Ford pickup (Estimated)				\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00				
Annual Appropriations to Savings Account				\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00				
Balance (deducting cost of decals)				\$6,253.25	\$5,253.25	\$4,253.25	\$4,253.25	\$3,253.25	\$2,253.25	\$1,253.25	
Savings Balance											
Yearly Payments for a vehicle to replace the Ford Interceptor (Estimated)							\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	
Annual Appropriations to Savings Account							\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	
Balance							\$3,253.25	\$2,253.25	\$1,253.25		

Total cost of car without lease program

Total Payments	Difference
\$55,484.69	\$7,746.75
	\$2,262.06

*****This spreadsheet does not show a trade-in credit, which would help bring the cost of the vehicle down*****

2016 Repair expenses	\$1,346.09
2015 Repair expenses	\$3,229.83
2014 Repair expenses	\$5,051.84

*****Auto expense Budget could be decreased by approximately \$3,000*****

Police vehicle lease program

Replacing a vehicle every 8 years

	November 2016 Payment	2017 Payment/2017 Appropriations	2018 Payment/2018 Appropriations	2019 Payment/2019 Appropriations	2020 Payment/2020 Appropriations	2021 Payment/2021 Appropriations	2022 Payment/2022 Appropriations	2023	2024	2025	2026
Savings Balance Beginning Year	\$24,000.00	\$7,417.75	\$8,835.50	\$10,253.25	\$10,253.25	\$25,253.25					
Yearly Payments for 2017 Ford Interceptor	\$13,582.25	\$13,582.25	\$13,582.25	\$13,582.25	\$15,000.00	\$15,000.00	\$15,000.00				
Annual Appropriations to Savings Account		\$15,000.00	\$15,000.00	\$10,253.25	\$25,253.25	\$16,000.00	\$16,000.00				
Balance (deducting cost of decals)	\$7,417.75	\$8,835.50	\$10,253.25	\$10,253.25	\$6,253.25	\$5,253.25	\$4,253.25				
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Annual Appropriations to Savings Account				\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00				
Balance (deducting cost of decals)				\$6,253.25	\$5,253.25	\$4,253.25	\$4,253.25	\$3,253.25	\$2,253.25	\$1,253.25	
Savings Balance											
Yearly Payments for a vehicle to replace the Ford Interceptor (Estimated)							\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	
Annual Appropriations to Savings Account							\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	
Balance							\$3,253.25	\$2,253.25	\$1,253.25		

City Administrator's Report

September 2016

I finalized the South Dakota Municipal League Public Alliance Safety Award Application. I feel we meet the criteria for the Bronze Award. The application was sent several weeks ago. If we are accepted, the award will be presented at a luncheon during the SDML Annual Conference held in October of this year.

I want to submit a grants update for playground equipment in the City Park. The Lowe's Grant application, mentioned at past Council meetings was denied. I have assisted SECOG and we submitted the State LWCF grant application for playground equipment. This grant is through the State Division of Game, Fish, and Parks. The application deadline was August 15th. It will probably take several months to hear back from them. I have also completed a WellMark Foundation grant application for playground equipment. The WellMark grant criteria is to sustain healthy lifestyles. Playground equipment does qualify for the grant. The maximum amount you can receive is \$10,000. It wouldn't give us enough to purchase desired equipment but it would help us to reach our goal.

We had a pre construction meeting with Mark Alebenesisus regarding the new road construction at the development park. Work has started and ongoing with excavation of the lagoon cell and road construction from Main Street and ending at the edge of the development park. Some grading on the EDC lots is also being completed. The sand from the cell is going to the development park. The clay soil from the retention pond in the development park is hauled away and placed floor of the third cell. Crushed concrete will be used to put an 8 inch layer on top of the road. The road will end at the end of the development park.

A city newsletter was developed and mailed to Elk Point residents.

The public works maintenance position announcement was sent to the Leader-Courier newspaper and supplements. It was also placed on the State Department of Labor vacancy database. Jerry Buum and myself have interviewed seven candidates this past week. We had a good group of people for the position.

The Safe Route to School side walk project is wrapped up. I met with the SD DOT Engineer and the project is complete. One drainage issue around a new sidewalk has been corrected and an underground water sprinkler was repaired by the contractor.

September 2016

We had a power outage on a weekend. I came in and got out the word out of the scheduled outage with necessary repairs by East River Electric. We send the email/text message, cable tv message and I had the police either stop or call open businesses.

Erika, Jerry, Jacob, and myself attended the second of a three part series workshop at the Pointe. The session covered Leadership, Team-Building, and Coaching Skills training. It was sponsored by Fred Pryor Seminars.

On behalf of The Economic Development Corporation, I have been working with a video business located in Ft. Pierre and we are very close to finalizing the video. The draft video was sent to EDC Board members for their critique and thoughts. Some minor revisions have to be made to the business sponsor listing at the end of the video. I will make sure the Council has opportunity to go the link and see the video. The video will be used for community promotion for new families thinking of moving to Elk Point and for the recruitment of new business and industry to our community.

August Department Head Report

July 29, 2016- August 30, 2016

1. This month has been extremely busy casework and training a new officer. Officer North is doing very well and is learning very quickly. I expect that Officer North will be on his own by Labor Day.
2. Domestic Violence training was held at Elk Point City hall this month. There was a very good turnout from officer in this county.
3. I have received the duty ammunition for the patrol rifles and we will have to sight in the rifles one more time and then they should be ready to go into the vehicles.
4. Erika made a spreadsheet for the vehicle lease program and we sat down and reviewed all the number and it looks like it will be very beneficial for this department.
5. Jerry has been working on the gun range and it seems to moving along very well. The burm and top soil are getting worked on now and grass is going to be planted after the dirt work is done. The targets have already been built and just need to be put in the ground.
6. The police department will be switching from the D.A.R.E program to the I Can program. This program will be fit to what Elk Point-Jefferson needs and not to just D.A.R.E thinks everyone needs. This will be a trial run to see how well it works out, but I don't foresee any issues.

Agency Assists/911 calls

- Ambulance-8
- Fire Department-2
- South Dakota Highway Patrol-1
- Union County Sheriff's Office-4
- Other agencies-6
- 911- 2
- 911 hang-up- 0

Accidents

- Private Property-0
- Non state reportable- 0
- State reportable accidents- 0

Alcohol offenses

- There was 1 alcohol offense this month
 - DUI 2nd

Animal calls

- Animals other than dog(Trap setting, non domesticated animal)-5
- Dogs at large-1
- Barking dog- 0
- Dog Bite- 0

- Found dog- 0

Assault

- Simple assault-1
- Simple assault on law enforcement-1

Burglary

- There was 1 vehicle/car burglary investigated.

City Business

- City Business(Utility calls, paper service, council meetings, etc)-1
- Burnt out street lights- 0
- Shut off notices- 26
- Training-2

Civil matters

- There were 2 civil matters this month

Code Enforcement

- Parking/trailer violations-2
- Misc code enforcement(grass, trees, waste etc)-9

Community Policing

- There was 34 reports for community policing contacts

Complaints

- Misc complaints(Noise, driving, fireworks etc)-4

Criminal Trespassing

- There was 1 criminal trespassing violation.

Investigations

- Domestic violence investigation- 2
- Other Investigations- 2

Door checks

- Open doors-1

Drug offenses

- There were no drug offenses this month.

Elk Point-Jefferson School

- Safety talk- 0
- Dare-None this month
- Community policing(walk thru, activities)-0
- Truancy-0

Traffic Violations Contacts

- Equipment violation contacts-0
- Truck route violation contacts- 0
- Speeding violation contacts- 13

- Golf Cart violation- 0
- Other violation contacts-4
- Driver's license violation contacts-4

Family Matters

- There was 1 call for service this month.
 - Child endangerment

Firearm Offenses

- There were no calls for service this month.

Reports Issued in Error

- There were no reports issued in error this month.

Juvenile Offenses

- There was 2 juvenile offense this month

Lost and found

- There were no items lost and reported to the police department this month.

Ministerial aid

- There was no Ministerial aid given.

Motorist assist

- There were 2 motorists in need of help.

Other

- Anything other than what was previously noted would be placed in this other column. The police department had 10 contacts.

Paper Service

- Civil papers served- 1
- Papers served-2
- Protection order papers served- 1

Security checks

- Patrol-112
- Commerical-222
- Park-83
- Residential-14

Suspicious activity/vehicle

- There were 2 suspicious activities there were investigated.

Thefts

- There were 5 thefts that was investigated
 - Gas drive off
 - Petty theft 1st degree
 - Petty theft 2nd degree

Vandalism

- There was 2 call for service this month

- Intentional damage to property X2

Vehicle maintenance

- There was 1 vehicle maintenance report this month

Warrants served

- There were no warrant arrest this month.

Welfare Check

- There was 2 welfare checks this month

AUGUST 2016 FINANCE OFFICE DEPARTMENT HEAD REPORT

Payroll and accounts payable were done on August 1st, 15th & 29th.

Figured sales tax for general, electric and garbage funds.

Weekly deposits were made to both Liberty National Bank and First Dakota National Bank.

Prepared and sent notices to the Leader-Courier.

Prepared Council Meeting agendas, minutes and packets.

Monthly bank statements were done for the accounts First Dakota National, South Dakota FIT and Liberty National.

I have been working on the 2017 Budget. We have met with the Budget Committee once. A spreadsheet is included in the council packet for your review. We will have to schedule two special meetings in September to give first and second reading to the ordinance. There are a few big projects I feel should be discussed with the council prior to first reading. East River rates are also increasing. I would like the council to look at this, also.

The Swimming Pool closed for the season on August 14th.

I attended a Fred Pryor training along with Dennis, Jacob and Jerry at the Pointe. The seminar covered Leadership, Team-Building and Coaching Skills training. There will be one more training session held in September.

Total July 2016 Expenditures: \$294,750.32

Total July 2016 Revenue: \$303,605.76

First Dakota National Bank Checking Account Beginning Balance for July 2016: \$1,800,631.40

First Dakota National Bank Checking Account Ending Balance for July 2016: \$1,730,318.90

UDAG/Trust & Agency Account Ending Balance as of July 2016: \$138,455.41

SD FIT Account Ending Balance as of July 2016 - \$562,188.62

Liberty National Bank Water Fund Reserve as of July 2016 - \$45,110.27

Liberty National Bank CD - \$547,977.25

Cash Balance Worksheet
July 2016

Fund	Fund Balances July 2016
General Fund	
Restricted for Equipment Purchase	\$24,000.00
Reserved for Rose Street Construction	\$40,000.00
Nonspendable Inventory	\$25,756.32
Unassigned Fund Balance	\$779,987.58
Liquor, Lodging, Dining Sales Tax Fund	
Restricted Fund Balance	\$23,205.09
Water Fund	
Reserved for Rose Street Construction	\$70,000.00
Restricted for Revenue Bond	\$10,895.64
Restricted for Loan Requirement	\$27,500.00
Unassigned Fund Balance	\$300,230.93
Sewer Fund	
Reserved for Rose Street Construction	\$50,000.00
Restricted for Revenue Bond	\$15,806.49
Restricted for Loan Requirement	\$27,500.00
Unassigned Fund Balance	\$102,056.86
Electric Fund	
Restricted for Refunding Certificates	\$508,383.02
Restricted for Revenue Bond	\$187,977.32
Restricted for others	\$2,827.74
Unassigned Fund Balance	\$982,801.09
Garbage Fund	
Unassigned Fund Balance	\$72,465.44
T&A Fund	
Unassigned Fund Balance	\$813.91

Department Head Report

August 2016

The business dumpsters are picked up twice a week and residential garbage once week. Dennis had told you at the last meeting that he had ordered tags to notify the residential customers that they are required to have a city approved garbage can. I believe the City Council directed us to use those notices to get the residents to comply with the ordinance. I went out the following Tuesday and attached them to the garbage cans or I attached them to the door of the house in plain view. It worked; we have had many calls with people placing orders and countless rants on social media. They are now aware that we are serious and are ready to implement the ordinance as soon as we receive shipment of the cans from Toter.

On the night of the 13th, I was called by East River that they could tell the City had lost power. They sent a crew down that night; Todd worked with them that evening to put us on the REC side to restore power. He also had to get our portable generator out in order to keep the lift stations functioning. The following morning East River called me and told me that their plan was to replace all three transformers at the substation by Load King. They requested that we make a team available to assist them; as they had already rented a crane to help set the transformers and told me the schedule of events they had planned and when the power was going to be turned off. I contacted Dennis and the Police and we did what we could to notify everybody in town. Todd had Dan come in to assist him with East River and Troy came in and checked lift stations and helped with the substation work as well. The guys have worked on street lights and some lighting in the park.

We shut the pool down for the season.

The water tower project went well to a point; after the repairs were made the tower crew did an inspection of the inside of the water tower. It is pitted and needs to be painted on the inside of the tower and the dome of the tower has holes in it. I have brought this to the budget committee's attention and we will have to delay painting the large tower to fix the old tower. We are into the old tower for the tune of \$58,000.00 already because of the recent repairs. We had to replace a water shutoff at Jeremy Westin's house due to the fact that the maple tree in his yard grew over his old shutoff. Troy has been back washing the treatment plant twice a week for the past two months due to the high usage this summer.

With the EDC project's high volume of traffic at the waste water facility, I contacted the SD DENR and requested that we would have permission to emergency discharge the large cell. I had been holding off on discharging because I believed that we would be in violation of our permit because of high TSS and BOD's. We started the emergency discharge on the 21st and we've been able to stay below most of our limits on the permit.

The Street crew and I have been working on the Police shooting range. We have hauled a lot of dirt to build up the range and we also dumped six to seven loads of compost on the site and I have

mixing it all together in order to get some really nice grass growing in that area. We have a couple of more loads to haul and we can get it seeded this fall.

Dennis and I have been conducting interviews and will have a candidate ready for approval the night of the City Council meeting the day after Labor Day.

**CITY
OF
ELK POINT**

Recycling open Monday & Thursday 5 to 7pm @ recycle shed east of water treatment plant. Rubble site open Wednesday 5 to 8 pm & Saturday 9 am to 5pm.

City Offices Closed on September 5th, Labor Day.

CITY HALL OFFICE

HOURS

Open from 7:30 am to 4:00pm, Monday through Friday.

September 2016

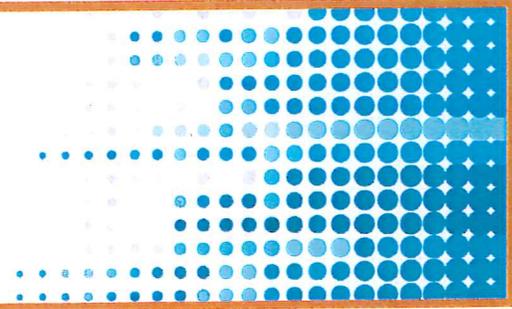
SUN	MON	TUE	WED	THU	FRI	SAT
				1 RECYCLING 5-7pm	2	3 Landfill Open 9am-5pm
4	5 Labor Day Holiday/ City Offices Closed	6 City Council @ 7pm Farmers Market 5:30-7:00 pm City Hall Parking Lot	7 HRC Meeting @ 9:00am Landfill Open 5-8pm	8 RECYCLING 5-7pm	9	10 Landfill Open 9am-5 pm
11	12 RECYCLING 5-7pm	13 Farmers Market 5:30-7:00 pm City Hall Parking Lot	14 Landfill Open 5-8pm	15 RECYCLING 5-7pm	16	17 Landfill Open 9am-5 pm
18	19 RECYCLING 5-7pm	20 Farmers Market 5:30-7:00 City Hall Parking Lot	21 Landfill Open 5-8 pm SEAFOG mtg. @ Sioux Falls	22 Chamber Mtg. @ noon RECYCLING 5-7pm	23	24 Landfill Open 9am-5 pm
25	26 RECYCLING 5-7pm	27 Farmers Market 5:30-7:00 pm City Hall Parking Lot	28 Landfill Open 5-8 pm	29 EDC Meeting @7:30am RECYCLING 5-7pm	30	

2016

SDML

83rd Annual Conference
October 4-7

Ramkota Hotel and Conference Center
Rapid City, SD



REGISTRATION FEES

Please use the Conference Registration Form to register. We prefer payment to be mailed with the completed registration form, however you may also fax your registration form to 605-224-8655 or email it to info@sdmunicipalleague.org and send your payment in separately.

Prepaid By September 15, 2016	On-Site	One-Day Prepaid or On-Site	Spouse/Guest Prepaid or On-Site	Company Representative Prepaid or On-Site
Members - \$100* Non-Members - \$200	Members - \$115* Non-Members - \$200	\$65	\$65	\$500**
Includes all conference meetings, socials and meals. Conference materials and name badges are prepared in advance for easier and faster check-in at the conference.	Includes all conference meetings, socials and meals. Conference materials and name badges are made on-site as time allows. Prepaid registration is encouraged to expedite registration upon check-in and to ensure adequate planning of meeting space and meals.	Applies to a single day at conference. If attending two or more days, you must pay the regular full registration fee. Prepaid and On-Site registration fees are the same for One-Day registrations.	Includes all socials and meal functions. Prepaid and On-Site registration fees are the same for Spouses/Guests registration.	Includes all conference meetings, socials and meals. Prepaid and On-Site registration fees are the same for Company Representative. Those interested in being an Exhibitor should contact Carrie at: 1-800-658-3633

*Members are officials and employees of a municipality that pay annual dues to the SD Municipal League.

**Company representatives are individuals representing a company, business or organization who are not participating in the exhibitor program.

If you are unsure which category you should register under, please contact the League at 1-800-658-3633 or info@sdmunicipalleague.org.

ROOM RESERVATIONS

- Ramkota* (605) 343-8550 *Host Hotel
- Comfort Suites Hotel (605) 791-5087
- Hilton Garden Inn (605) 791-9000
- The Rushmore Hotel (formerly Adoba) (605) 348-8300
- Rushmore Plaza HI (605) 399-7035
- Hotel Alex Johnson (605) 342-1210
- Grandstay Suites Hotel (605) 341-5100

- ◆ Room reservations must be made directly with the hotels.
- ◆ All rooms are subject to state and municipal taxes unless paid by a municipality's check or billed to the municipality. Mention the SDML when making reservations.

GUEST MEALS

- ◆ Spouses and guests that are not registering for conference but wish to attend meal functions may do so and can pay for each meal at the registration desk during conference.

REFUND POLICY

- ◆ 100% Refund if cancelled on or before 5:00 p.m. September 15th.
- ◆ 50% refund if cancelled between September 16th and September 22nd.
- ◆ No refunds will be given after 5:00 p.m. September 22, 2016.

SOCIAL ACTIVITIES

- ◆ Tuesday afternoon – Golf Tournament
- ◆ Wednesday evening – Exhibit Area Social
- ◆ Wednesday evening – Social and Abbey Road at Main Street Square
- ◆ Thursday morning – 13th Annual Fun Walk/Run
- ◆ Thursday evening – President’s Reception, Dinner & Entertainment

Auxiliary aids and reasonable accommodation shall be made upon request to ensure that all programs and activities are fully accessible to all individuals. If you would like to request special accommodation, please contact the League office at 605-224-8654 or 1-800-658-3633.

SOUTH DAKOTA MUNICIPAL LEAGUE

ANNUAL CONFERENCE REGISTRATION FORM Rapid City ~ October 4-7, 2016

Municipality Represented: _____

- ◆ Please TYPE OR PRINT your information as you would like it to appear on the name tag.
- ◆ For each attendee, check the box(s) of the days they will be attending. Registration Fee Schedule is below.
- ◆ **FIRST TIME CONFERENCE ATTENDEES:** Please check the box next to your name and include your email. This only applies to SDML Members that are attending the Annual Conference for the first time.

Name <small>*If you are a First Time Attendee, please check the box next to your name.</small>	Title	Email <small>*If you are a First Time Attendee, please list your email to receive additional information.</small>	Wed 5th	Thurs 6th	Fri 7th	Amt Paid
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TOTAL AMOUNT ENCLOSED: \$						

Please Return Registration By September 15, 2016 to:
***No Refunds After 5:00 p.m. September 22, 2016**

South Dakota Municipal League
208 Island Drive
Fort Pierre, SD 57532

Payment Must Accompany Registration
(Sorry No Credit Cards Accepted)

CONFERENCE REGISTRATION FEES		
SDML Members*	Pre-Registration for multiple day attendance – must be postmarked or received by 9/15/16	\$100.00
SDML Members*	Registration for multiple day attendance – received after 9/15/16	\$115.00
Non-member/Government/Non-Profit	Registration for multiple day attendance – received at any time	\$200.00
Company Representative**	Registration – received at any time	\$500.00
Spouse/Guest	Registration – received at any time	\$65.00
Single Day Attendee	Registration for only a single day of attendance – received at any time for only a single day of attendance **Does not apply to Company Representatives	\$65.00

*Members are officials and employees of a municipality that pay annual dues to the SD Municipal League.
**Company representatives are individuals representing a company or business that are not participating in the exhibitor program.
If you are unsure which category you should register under, please contact the League at 1-800-658-3633 or info@sdmunicipalleague.org.

SDML OFFICE USE ONLY:	DATE: _____	CHECK #: _____	AMOUNT: _____
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2016

SDML

83rd Annual Conference

October 4-7

Ramkota Hotel and Conference Center

Rapid City, SD

• Preliminary Agenda • Subject to Change •

Tuesday, October 4, 2016

2:00 p.m. **SDML Golf Tournament** Pre-registration required.
Meadowbrook Golf Course, Rapid City
Hosted by: *City of Rapid City*
South Dakota Municipal League

7:00 p.m. **SDML Board of Directors Meeting**

Wednesday, October 5, 2016

8:00 a.m. **Registration**

8:00 a.m. **Exhibits Open**

9:00 a.m. **Orientation for New Attendees**

9:00 a.m. **SD City Management Association**
Presiding: Amy Nelson, SDCMA President, Yankton
1. Business Meeting and Election
2. "Mr. Attitude"
Bob Prentice, Motivational Speaker, Trainer, and Life Coach
Mr. Attitude specializes in customer service, planning, team building, memory power, and decision making. He also delivers powerful messages about stress and time management, creative thinking, and goal setting. He is guaranteed to get you laughing and feeling reenergized about the important work you do and roles you play personally and professionally.

9:00 a.m. **SD Municipal Electric Association**
Presiding: Todd Chambers, SDMEA President, Watertown Municipal Utilities
1. Heartland Consumers Power District – Southwest Power Pool Update
Nate Jones, Chief Operations Officer, Heartland Consumers Power District
2. Missouri River Energy Services – Pierre Solar Project and Laramie River Station Haze Update
Deb Birgen, Director of Legislative and Government Relations, Missouri River Energy Services
3. Western Area Power Administration – Update and News
Marsha Thomas, Public Utility Specialist, Western Area Power Administration
4. Business Meeting and Election

10:00 a.m. **SDML Pooling Meetings**
• South Dakota Public Assurance Alliance
• Health Pool of South Dakota
• SDML Workers' Compensation Fund

11:00 a.m. **Pooling Feud**
Join us for the Risk-Sharing Pool's version of the TV game show "Family Feud." You don't want to miss this one. Let's play the Feud!
Brad Wilson, Administrator, SDML Workers' Compensation Fund and President of Insurance Benefits, Inc.
Ron Burmood, Director of Member Services, SDPAA
Jerry Krambeck, Member Services Representative, SDPAA
Gary Drewes, Marketing Representative, SDML Workers' Compensation Fund/Insurance Benefits, Inc.
Ladene Bachtell, Account Executive, SDML Workers' Compensation Fund/Insurance Benefits, Inc.

Noon **Safety Awards Luncheon**
Presiding: Doug Kirkus, Safety Benefits, Inc.
Hosted by: SDML Workers' Compensation Fund
South Dakota Public Assurance Alliance

- 1:00 p.m. Elected Officials Workshop**
Join the SD Governmental Finance Officers' Association for a program that directly affects elected and appointed officials with both planned events and natural disasters. This program will review the importance of the Incident Command System and will stress the significance of the local officials' roles and responsibilities.
- 1:00 p.m. SD Municipal Attorneys' Association**
Presiding: Steve Britzman, SDMAA President, Brookings
1. Business Meeting and Election
2. Roundtable Discussion – *Reed vs. Town of Gilbert: Sign Regulation and First Amendment Issues*
- 1:00 p.m. SD Building Officials' Association**
Presiding: Mike McMahon, SDBOA President, Harrisburg
1. Business Meeting
2. Historic Properties in South Dakota: What You Need to Know
Kate Nelson, Restoration Specialist, SD State Historical Society, State Historic Preservation Office
- 1:00 p.m. SD Governmental Finance Officers' Association**
Presiding: Monna Van Lint, SDGFOA President, Philip
1. Business Meeting and Election
2. FEMA G402 – An Overview of the Incident Command System for Elected and Senior Officials
Patrick Gerdes, NREMT, EMSI, COMT(3), COML(T), Special Projects, The Blue Cell, LLC
- 1:00 p.m. SD Police Chiefs' Association**
Presiding: Dave Kull, SDPCA President, Brandon
1. Business Meeting and Election
2. FBI in South Dakota
Bob Perry, ASAC – FBI Minneapolis, Branch 2D (North and South Dakota)
3. Marsy's Law for South Dakota
Jason Glodt, State Director, Marsy's Law for South Dakota
4. Presentations:
Randy Seiler, Acting US Attorney
Marty Jackley, SD Attorney General
Denny Kaemingk, SD Department of Corrections
Bryan Gortmaker, SD Department of Criminal Investigation
Brian Zeeb, SD Department of Criminal Investigation
Dan Satterlee, SD Department of Criminal Investigation
Stefan Pluta, SD Homeland Security
Craig Price, SD Highway Patrol
Jeff Pierce, SD Bureau of Information & Telecommunications
Mike Dravland, SD Bureau of Information & Telecommunications
- 4:00 p.m. SDML Policy Committee Meetings**
- General Government**
Presiding: Mike Wendland, Mayor, Baltic, Chair
- Public Health, Safety, and Welfare**
Presiding: Tom Paisley, Building Official, Spearfish, Chair
- Public Works**
Presiding: Mark Cotter, Public Works Director, Sioux Falls, Chair
- Taxation and Revenue**
Presiding: Pauline Sumption, Finance Officer, Rapid City, Chair
- 4:00 p.m. SDML Auditing Committee**
Presiding: Karl Alberts, Finance Officer, Aberdeen, Chair
- 4:00 p.m. SDML Nominating Committee**
Presiding: Dennis Olson, Assistant City Administrator/Finance Officer, Brandon, Chair
- 5:00 p.m. Exhibit Area Social**
- 6:00 p.m. The City of Rapid City invites you to enjoy their downtown and Main Street Square!**
A social will be held at the Main Street Square from 6:30 p.m. to 9:30 p.m. Abbey Road, a Beatles tribute band, will be playing from 7:00 p.m. to 9:00 p.m.

Thursday, October 6, 2016

- 7:00 a.m. SDML 13th Annual Walk/Run** Pre-registration required.
Starts at Founders Park, meet in Ramkota Hotel lobby at 6:30 a.m. for a ride.
Hosted by: *Health Pool of SD*
SDML Workers' Compensation Fund
South Dakota Public Assurance Alliance
- 7:45 a.m. Breakfast**
- 7:45 a.m. SDML Past Presidents' Breakfast**
- 8:00 a.m. Registration**
- 8:00 a.m. Exhibits Open**
- 8:00 a.m. Resolutions Committee**
Presiding: Laurie Gill, Mayor, Pierre, Chair
- 9:00 a.m. Elected Officials Workshop**
1. The Local Impact of Methamphetamines
Dave Kull, Police Chief, City of Brandon
Brian Zeeb, SD Department of Criminal Investigation
Karl Jegeris, Police Chief, City of Rapid City
Scott Jones, Police Chief, City of Belle Fourche
 2. Project Management: On Budget, On Target, On Time
Rachel Headley, Owner, Cobblestone Science
 3. Information Technology Security On a Budget
James Fry, Enterprise Solutions Engineer, Riverside Technologies Inc.
 4. USPS: Supporting our Customers in Rural America
Doug Stephens, District Manager, US Postal Service
- 9:00 a.m. SD Airport Management Association**
Presiding: Cody Roggatz, SDAMA President, Aberdeen
1. Business Meeting and Election
 2. TBA
- 9:00 a.m. SD Association of Code Enforcement**
Presiding: Dave Smith, SoDACE President, Sturgis
1. Business Meeting
 2. Code Enforcement and the Abatement of Nuisances
Brad Solon, Division Manager, Building Services, City of Rapid City
- 9:00 a.m. SD Governmental Human Resource Association**
Presiding: Marie Marlow, SDGHRA President, Britton
1. Business Meeting and Election
 2. Municipal HR Hot Topics and Updates
Chris Hoyme, Principal, Attorney at Law, Jackson Lewis P.C.
- 9:00 a.m. SD Municipal Street Maintenance Association**
Presiding: Beau Riopel, SDMSMA President, Spearfish
1. Business Meeting and Election
 2. Infrastructure, Obtaining Funding, Planning and Budgeting
Dana Foreman, Rapid City Municipal Group Manager, KLJ Engineering
 3. Tree Care and Emerald Ash Bore – Video Presentation
Kelby Mieras, Parks Department, City of Sioux Falls
 4. Bridge Preservation and Maintenance: Identifying Effective Strategies for Improving our Infrastructure.
Vanessa Victor, PE, Infrastructure Design Group, Inc.
 5. Accelerated Bridge Construction and Replacement Strategies
Scott Hofer, Hancock Concrete Products
- Noon Excellence in SD Municipal Government Award Luncheon**
Featured Speaker: *Governor Dennis Daugaard (Invited)*
Presentation of the 2016 Excellence in SD Municipal Government Award
SDML Hall of Fame Induction – *Honoring 20 years and more of municipal service.*
Hosted by: *BankWest Trust Department*
The First National Bank in Sioux Falls – Trust Department

- 1:30 p.m. **SD Chapter, American Public Works Association**
Presiding: Stuart Nelson, President, SD Chapter APWA
1. TBA
2. Round Table Discussion
3. Business Meeting

- 1:30 p.m. **South Dakota Fire Chiefs Association**
Presiding: Michael Koopman, 1st Vice President, SDFCA
1. Welcome and Introductions
2. Fire Marshal's Office
3. SD EMS
4. Business Meeting

- 1:30 p.m. **General Session**
Sense of Place: The Value of Government
Patrick Ibarra, Co-Founder and Partner, Mejorando Group



Besides its function as a democratic institution, the role of government is to be the protagonist for a better quality of life for citizens. In that pursuit, beyond the delivery of high-quality public services and programs, government also creates a sensory experience, which requires the investment of tax dollars. In this session Patrick Ibarra will provide a roadmap on transitioning the discussion from the cost or price of government and toward the value of government.

- 5:30 p.m. **President's Reception (for all attendees)**

- 6:30 p.m. **Dinner**
Hosted by: *Dougherty & Company LLC*

Entertainment: The Swinger David Scott

Not only is there great stand-up comedy but there is so much more. There's a straight jacket. There's the 'World's Most Dangerous Bit in Comedy.' Even a little mind reading. Not to mention one of the best finales in the business. David Scott has been featured on HBO and Comedy Central, is the host of his own nationally syndicated radio show. Forget everything you think you know about Stand-up Comedy. This is a show unlike anything you have ever seen. Hosted by: *Midcontinent Communications*

Friday, October 7, 2016

- 7:00 a.m. **Yoga with Amy** (Bring your own mat or towel.)

- 8:00 a.m. **Registration**

- 8:00 a.m. **Breakfast**

- 8:30 a.m. **General Sessions**

1. **The Future of our Urban Forests**
TBA, SD Division of Resource Conservation and Forestry

- 9:00 a.m. 2. **A Date with the State: Making Your Voice Heard in Pierre**
Our panel of experts tells you how to make sure you are getting what you need from the Legislative process.

- 9:30 a.m. 3. **Stakeholder Communications: Being Your Best, Preparing for the Worst**
Beth Noymer Levine, Founder and Principal, SmartMouth Communications



Building community. Improving public spaces, roads and byways. Managing growth and/or downturn. Providing basic services. These – and so many other of the undertakings of municipal governments – are efforts that seek to do good. However, informing and persuading stakeholders can get tricky. Selling ideas or change can be fraught with peril. Even when doing good.

In this session, participants will gain specific insights and tips that will help them be better, more efficient and effective communicators – under the best or worst circumstances. We'll begin with a look at the audience experience and then dive into some tools and strategies that will give participants a fresh outlook on both their preparation and their delivery of high-stakes messages. Come to this session to gain an offensive game strategy so you don't feel like you're always on the defensive.

- 10:30 a.m. **SDML Annual Business Meeting and Election**
1. Auditing Committee Report
2. Executive Director's Report
3. Resolutions Committee Report
4. Discussion and Adoption of 2017 Statement of Policy
5. President's Report
6. Nominating Committee Report
7. Annual Election of Officers
8. Other Business
9. Prize Drawing – Must be Present to Win!