

**Agenda**  
**Elk Point City Council**  
**Regular Meeting**  
**Monday, August 1, 2016 @ 7:00pm**  
**Elk Point City Hall**

- (1) Call to Order and Roll Call
- (2) Approve Agenda
- (3) Approve Minutes
- (4) Approve Payment of Bills
- (5) Public Forum
  - Public Hearing (7:00pm) Milton Ustad, Chairman, Union County Board of Commissioners has filed a petition to vacate the Easterly 10 feet of Pinckney Street laying adjacent to Lot A, of Railroad Subdivision of Lots 1-6 of Block 22 of Weston and Hoffman's Addition to the City of Elk Point, Union County, South Dakota.
- (6) Unfinished Business
- (7) New Business
  - Motion to accept Mike Antonson's resignation as the Utility Service Worker II position effective July 28, 2016.
  - Public Works Department position.
  - Resolution #2016-6, Resolution of Vacation to vacate the Easterly 10 feet of Pinckney Street laying adjacent to Lot A, of Railroad Subdivision of Lots 1-6 of Block 22 of Weston and Hoffman's Addition to the City of Elk Point, Union County, South Dakota.
  - First Reading to Ordinance No. 381, Animal Ordinance.
  - Motion to hire a part-time police officer.
  - Reschedule regular meeting in September.
  - Resolution #2016-8, State LWCF Grant.
  - Basin Electric Designation of Authorized Representative
  - Old water tower repair quotes
- (8) Executive Session per SDCL #1-25-2.4, preparing for contract negotiations or negotiating with employees or employee representatives and #1-25-2.3, Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.
- (9) Department Head Reports and presentation
  - City Administrator
  - Finance Officer
  - Public Works Director
  - Police Chief
- (10) Information Items
  - August 2016 Calendar
  - Overtime Reports

- SDML Municipal Officials Handbook updates

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## UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ELK POINT CITY COUNCIL

The Elk Point City Council met in regular session on Monday, July 11, 2016 at 7:00pm in the council chambers of city hall located at 106 W. Pleasant Street with Mayor Trobaugh presiding and these members present: Zevenbergen, Penfield, Verros, VonHaden, Buum and McCreary. No one was absent. Also present were: City Attorney Thompson, City Administrator Nelsen, Public Works Director Buum, Police Chief Limoges and Finance Officer Hammitt.

Motion made by Verros, seconded by Penfield to approve the agenda. All in favor.

McCreary moved and Buum seconded a motion to approve the minutes from the June 6, 2016 council meeting. Unanimous.

Motion and second, Penfield/VonHaden to approve the following salaries and bills and to instruct the Finance Officer for payment of the same. All in favor. Salaries: General Fund: \$52,528.03; Enterprise Fund: \$27,936.62; Fringe Benefits: General Fund: \$11,260.38; Enterprise Fund: \$6,844.42; Bills: Analytical & Consulting-sewer tests: \$126.75; Barco Municipal Products-supplies: \$983.24; Barkley Asphalt, Inc.-street repairs: \$5,273.83; Bomgaars-supplies: \$19.98; Border States Electric Supply-supplies: \$14,048.18; Boyer Trucks-supplies: \$399.26; Brian's Repair, Inc.-repairs: \$443.21; Brock White Company-street repairs: \$14,010.16; Cardmember Services-supplies: \$1,783.07; Chesterman Co.-pool concessions: \$252.00; City of Vermillion-tipping fees: \$3,865.12; Class C Solutions Group-supplies: \$105.78; Coast to Coast Solutions-supplies: \$91.66; Colonial Research Chemical Corp.-supplies: \$222.88; Craig K. Thompson, Atty.-professional services: \$2,199.80; Crop Production Services, Inc.-supplies: \$80.00; Dakota Pump, Inc.-repairs: \$2,097.29; Department of Revenue-water testing: \$13.00; D-P Tools, Inc.-supplies: \$214.95; East River Electric-power: \$74,366.31; Electronic Engineering Co.-supplies: \$81.50; Elk Point Chamber-dues: \$20.00; Federal Express Corporation-office expense: \$18.98; Fleet US LLC-supplies: \$57.01; Gates, Todd-perdiem: \$38.00; GCR Tire Center-supplies: \$813.68; Hawkins, Inc.-supplies: \$6,385.33; Humanear, Inc.-web service renewal: \$275.00; Ingram Library Services-library books: \$245.66; Jim Hawk Truck Trailers, Inc.-supplies: \$310.80; Johnson, Victoria-swimsuit reimbursement: \$32.85; Jones' Food Center-supplies: \$1,902.71; K&P Services, Inc.-tipping fees: \$2,000.95; Kalin's Indoor Comfort-repairs: \$84.14; Koupal, Julie-reimbursement for supplies: \$306.02; Leader-Courier-publishing: \$351.78; Liberty National Bank-loan pymt: \$1,907.64; MC&R Pools, Inc.-supplies: \$427.87; McGrath North Attorney at Law-professional services: \$1,450.00; McKinneyOlson Insurance-insurance: \$21.00; Menards-supplies: \$188.00; Metering & Technology Solution-supplies: \$4,143.87; Mid-American Research Chemical-supplies: \$376.72; Midwest Mini Melts-pool concessions: \$350.00; MSC Industrial Supply Co.-supplies: \$883.99; Nygren's True Value-supplies: \$903.41; Nygren's True Value-Vermillion-supplies: \$141.84; Office Systems Co.-service contract: \$328.16; One Office Solution-supplies: \$362.79; Pedersen Machine, Inc.-supplies: \$215.98; Post Office-postage: \$2,000.00; Productivity Plus Account-supplies: \$13.54; Roan, Gary-professional services: \$880.00; Robertson Implement Co., Inc.-supplies: \$111.22; Rubida, Mark-uniform reimbursement: \$48.57; Sanford Health Plan-insurance: \$10,700.46; Sheehan Mack Sales & Equipment-supplies: \$547.06; South Dakota One Call-locate tickets: \$60.90; Southeast

Farmer's Elevator Coop.-auto expense: \$2,664.26; Southeast SD Tourism Assoc.-dues: \$241.50; Stan Houston-supplies: \$309.99; Standard Battery, Inc.-supplies: \$78.95; Sturdevant's Auto Parts-repairs: \$289.19; Sundheim Well Repair, LLC-repairs: \$1,091.85; Team Laboratory Chemical Corp.-supplies: \$1,153.00; Union County Electric Coop.-utilities: \$1,958.85; Union County Register of Deeds-filing fees: \$60.00; US Bank Equipment Finance-copier lease: \$211.75; Utility Equipment Co.-supplies: \$306.40; Van Diest Supply Company-supplies: \$2,915.20; Vast Broadband-utilities: \$1,424.01; Verizon Wireless-utilities: \$392.74; Vermillion Ace Hardware-supplies: \$3.60; Vision Solutions-safety glasses: \$218.00; Yankton Daily Press & Dakotan: publishing: \$41.90; Zero Waste USA-supplies: \$352.35; Zimco Supply Company-fertilizer: \$475.00

A public hearing was held at 7:00pm for a one day malt beverage license for the Elk Point Chamber for the Summer Jam Event to be held on July 23, 2016. Motion made by McCreary, seconded by Penfield to approve the license. Unanimous.

A public hearing was held at 7:05pm for a petition filed by Andrew K. Curry, Melissa J. Curry and William J. Curry, as trustee of the Julia H. Curry living trust to vacate that portion of Jackson Street lying North of the Railroad right of way in Elk Point, Union County, South Dakota. John Slattery, representing Andy Curry, discussed the property as stated above and answered any questions of the council. Motion made by Zevenbergen, seconded by VonHaden to approve the street vacation request. All in favor.

Corey Lacina attended the meeting to discuss his concerns regarding neighbors shooting fireworks over to his property during the one week period citizens are allowed to emit fireworks. Mr. Lacina did discuss the issue of fireworks landing on his home and in his yard with his neighbors and nothing was done. Council agreed to leave the ordinance as it currently reads and asked Mr. Lacina to talk to his neighbors. If he doesn't get the issue resolved, contact the police department next year.

Tara Shafrath with the SDSU extension service addressed the council to explain and further discuss the Lowe's grant opportunity available. The Elk Point Parks and Rec Association has been awarded a \$25,000 Center of Disease Control (CDC) grant. The grant is geared towards the community improvement for healthier lifestyles.

Melanie Norris with the Elk Point Parks and Rec Association advised the council that two other grants have been applied for and they have not heard if they will be awarded yet. With the CDC grant of \$25,000 they plan on installing the adult fitness equipment later this summer and into the fall. The Association will need help removing the older equipment from the park. Also discussed were wheelchair accessible equipment, flower garden and gazebo areas, picnic shelters, insect issues, and the pond. The group requested help from the Public Works Department to tear out bushes and flower beds.

Zevenbergen moved and McCreary seconded a motion to table Resolution #2016-4, Capital Accumulation Fund until the council can see what the outcomes of the various grant applications. Unanimous.

Motion and second, Zevenbergen/Verros to approve Resolution #2016-5, a Resolution of Commitment for the SD DOT Community Access Grant Application. All in favor.

Resolution: 2016-5

CITY OF ELK POINT, SOUTH DAKOTA

RESOLUTION OF COMMITMENT  
FOR THE SDDOT COMMUNITY ACCESS GRANT APPLICATION

WHEREAS, the City of Elk Point is desirous of requesting assistance from the South Dakota Department of Transportation Community Access Grant Program for the purpose of completing the proposed street reconstruction and improvement project along Rose Street from Franklin Street to Elm Street; and

WHEREAS, the City of Elk Point does hereby commit to the continued maintenance of the project; and

WHEREAS, the City of Elk Point makes a firm financial commitment to cover the costs of the engineering and the local match for the project, currently estimated at approximately \$1,159,959; and

WHEREAS, the City of Elk Point acknowledges its responsibility to secure any needed right-of-way or easements for construction.

NOW, THEREFORE, BE IT RESOLVED that the City of Elk Point does hereby adopt this resolution authorizing the filing of the grant application, including all understandings and assurances contained therein, for the South Dakota Department of Transportation Community Access Grant Program, and does hereby authorize the Mayor to act in connection with the application and to provide such additional information as may be required.

Dated this 11<sup>th</sup> day of July, 2016.

Voting in favor of this Resolution: Zevenbergen, Verros, Penfield, McCreary, VonHaden and Buum

Voting Against: None.

Isabel Trobaugh, Mayor

ATTEST:  
Erika Hammitt, Finance Officer

Motion made by VonHaden, seconded by Buum to approve Resolution #2016-7, Resolution of Vacation to vacate that portion of Jackson Street lying North of the Railroad right of way in Elk Point, Union County, South Dakota.

RESOLUTION #2016-7  
RESOLUTION OF VACATION

A Petition having been filed by Andrew K. Curry, Melissa J. Curry and William J. Curry, as trustee of the Julia H. Curry Living Trust, requesting the following described portion of the public street be vacated, to wit:

That portion of Jackson Street lying North of the Railroad right of way in Elk Point, Union County, South Dakota, be vacated pursuant to SDCL 9-45-10, and a hearing being had this date on said Petition, pursuant to Notice duly published, and the City Council having heard those appearing, and being satisfied that said descriptions have not been used or traveled as a street since the filing of the original plat, it is hereby;

That the petitioner recognizes that the property that is being vacated will be subject to Utility easements granted to the City of Elk Point, South Dakota and other utilities located at this property;

BE IT HEREBY RESOLVED by the City Council of the City of Elk Point, South Dakota, that the following described street, to-wit:

That portion of Jackson Street lying North of the Railroad right of way in Elk Point, Union County, South Dakota be and the same is hereby vacated.

Dated this 11<sup>th</sup> day of July 2016.

Voting in favor of this Resolution: VonHaden, Buum, Penfield, McCreary Verros and Zevenbergen

Voting Against: None.

CITY OF ELK POINT  
Isabel Trobaugh  
Mayor

ATTEST:  
Erika Hammitt  
Finance Officer

Buum moved and Penfield seconded a motion to reclassify Trevan Edgar from Entry Level Uncertified Patrolman to Entry Level Certified Patrolman after successfully completing the Police Academy (\$.40/hour increase). Unanimous.

Motion and second, Verros/VonHaden to appoint McCreary as the Chairman and Penfield as the alternate Chairman for the East River Annual Meeting. All in favor.

Motion made by Penfield, seconded by Zevenbergen to go into executive session at 7:41pm per SDCL #1-25-2.4, preparing for contract negotiations or negotiating with employees or employee representatives. Unanimous.

Mayor Trobaugh declared the council out of executive session at 8:39pm.

Motion to adjourn, Penfield/VonHaden. All in favor.

Attest: Erika Hammitt  
Finance Officer

Isabel Trobaugh  
Mayor

Publish: July 21, 2016

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
FUND 101 GENERAL FUND				
DEPT				
	ERIKA HAMMITT	\$210.20		MEDICAL REIMURSEMENT
	NELSEN, DENNIS	\$628.20		MEDICAL SPENDING REIMBURS
DEPT		\$838.40		
DEPT 41100 LEGISLATIVE				
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$63.00		SEAFOG MEETING
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$9.99		Back up service
TRAVEL AND CONFERENCE	CARDMEMBER SERVICE	\$21.71		meals
TRAINING	UNION COUNTY AUDIT	\$375.00		REGISTRATION FEE - FRED PRY
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$139.06		Monitor
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$6.00		USPS - Code Enforcement
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$1.15		USPS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$82.38		supplies for office
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$66.00		HEALTH INSURANCE RENEWAL
TRAVEL AND CONFERENCE	CARDMEMBER SERVICE	\$46.40		20.725 gallons
SUPPLIES AND MATERIALS	STAPLES CREDIT PLAN	\$66.29		CARTRIDGE (DENNIS)
TRAINING	UNION COUNTY AUDIT	\$375.00		REGISTRATION FEE - FRED PRY
TRAVEL AND CONFERENCE	ERIKA HAMMITT	\$64.00		BUDGET TRAINING
REPAIRS AND MAINTENANCE	TUDGOGS COMPUTING,	\$32.50		PDF ASSOCIATION AND WEB E
SUPPLIES AND MATERIALS	STAPLES CREDIT PLAN	\$63.29		PENCILS - PENS - FLASH DRIVE
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.04		Admin special event liability
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$64.17		ATTORNEY FEES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
DEPT 41100 LEGISLATIVE		\$1,568.23		
DEPT 41120 CITY HALL				
UTILITIES	Vast Broadband	\$0.00		CITY HALL - #005729701
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.04		city hall special event liability
SUPPLIES AND MATERIALS	ONE OFFICE SOLUTION	\$105.90		TOWELS, C-FOLD,2PLY,PREM
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$26.99		TOILET SEAT
UTILITIES	MIDAMERICAN ENERGY	\$10.08		106 W Pleasant St
DEPT 41120 CITY HALL		\$205.01		
DEPT 42100 POLICE				
SUPPLIES AND MATERIALS	F & S GUNS	\$400.00		supplies (ammo)
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		Police special event liability
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$251.37		ATTORNEY FEES
AUTO EXPENSES	CARDMEMBER SERVICE	\$17.50		#103 7.001 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$39.43		#101 17.933 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$36.93		#101 18.476 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$23.00		#103 11.504 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$14.50		#103 6.907 gallons
AUTO EXPENSES	CARDMEMBER SERVICE	\$51.88		#101 24.718 gallons
AUTO EXPENSES	SOUTHEAST FARMERS	\$367.18		2010 Ford #101
AUTO EXPENSES	CARDMEMBER SERVICE	\$19.00		#103 8.801 gallons
UTILITIES	Vast Broadband	\$0.00		POLICE - acct# 004030801
UNIFORMS	JACK'S UNIFORM & EQU	\$49.95		PATROL READY BAG - C TRUDE
AUTO EXPENSES	CARDMEMBER SERVICE	\$46.17		#101 20.994 gallons
UTILITIES	Vast Broadband	\$0.00		POLICE PHONE
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$126.78		Radiator Fan Assembly
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
TRAINING	UNION COUNTY AUDIT	\$375.00		REGISTRATION FEE - FRED PR

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
AUTO EXPENSES	CARDMEMBER SERVICE	\$30.51		#101 13.874 gallons
OFFICE EXPENSE	CARDMEMBER SERVICE	\$5.66		USPS
POLICE RADIO	CARDMEMBER SERVICE	\$1,483.01		Parts
OFFICE EXPENSE	CARDMEMBER SERVICE	\$8.83		USPS
AUTO EXPENSES	CARDMEMBER SERVICE	\$36.88		#101 16.772 gallons
DEPT 42100 POLICE		\$3,475.86		
DEPT 43100 HIGHWAYS AND STREETS				
UTILITIES	MIDAMERICAN ENERGY	\$8.00		301 E Rose St
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$149.95		GAL DEEP GLS ENAMEL
TRAINING	UNION COUNTY AUDIT	\$375.00		REGISTRATION FEE - FRED PRY
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$26.99		BLADE
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$29.23		MECHANIX GLOVES
SNOW REMOVAL	FAIR MANUFACTURING,	\$248.83		AIR CLEANER FOR SNOCRETE 8
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$38.78		TIRE VALVES
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$10.99		16OZ SLIME TIRE SEALANT
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		Street special event liability
REPAIRS AND MAINTENANCE	GCR Tire Center	\$50.00		DISMOUNT BAR
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$80.00	43	ROSE & HARRISON STREETS -
REPAIRS AND MAINTENANCE	MSC INDUSTRIAL SUPP	\$33.26		5 PC F/PITMAN FRONT END SE
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$3.58		GALV. NIPPLE
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$182.92		ACETONE - BLADES - DRIVE BE
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$21.99		7RV BLADE 5WIRE ADAPTER
INS-LIAB/PROP/WCOMP	CONTINENTAL RESEAR	\$2,395.28		CLAIMS PRESENTED FOR LOSS
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$65.58		WIRE CONNECTOR, HOSE FITTI
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$21.08		5W30 - 5W20
UTILITIES	Vast Broadband	\$0.00		#004108201 STREET
AUTO EXPENSES	SOUTHEAST FARMERS	\$177.25		Jerry's Truck #104
AUTO EXPENSES	SOUTHEAST FARMERS	\$40.00		Loader #137
AUTO EXPENSES	SOUTHEAST FARMERS	\$74.71		Street Sweeper #141
AUTO EXPENSES	SOUTHEAST FARMERS	\$37.94		2005 Ranger #112
AUTO EXPENSES	SOUTHEAST FARMERS	\$130.04		Red truck #110
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$100.67		ODOR REMOVER - SPARK PLUG
AUTO EXPENSES	SOUTHEAST FARMERS	\$58.86		Backhoe #131
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$12.06		BREATHER FILTER - AIR FILTER
AUTO EXPENSES	SOUTHEAST FARMERS	\$65.13		Black Truck #107
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$75.87		ATTORNEY FEES
SUPPLIES AND MATERIALS	Class C Solutions Group	\$114.56		gloves - pvc dip nylon gray
STREET REPAIRS	BARKLEY ASPHALT INC.	\$414.78		HOT MIX ASPHALT
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
DEPT 43100 HIGHWAYS AND STREETS		\$5,135.61		
DEPT 43700 CEMETERIES				
REPAIRS AND MAINTENANCE	STAN HOUSTON	\$100.00		MINI EXCAVATOR
REPAIRS AND MAINTENANCE	STAN HOUSTON	\$11.18		RATCHET ASY.
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		cemetery special event liability
SUPPLIES AND MATERIALS	SOUTHEAST FARMERS	\$92.20		Cemetery #111
DEPT 43700 CEMETERIES		\$265.41		
DEPT 44130 WEST NILE				
REPAIRS AND MAINTENANCE	CLARKE MOSQUITO CO	\$200.95		SOLENOID - O RING - FILTER E
DEPT 44130 WEST NILE		\$200.95		
DEPT 45100 RECREATION				
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,155.90		AZONE - HYDROCHLORIC ACID
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$30.57		PADLOCK - MASTER PAD KEYBL

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
UTILITIES	MIDAMERICAN ENERGY	\$648.94		207 S. Truman - Pool
SUPPLIES AND MATERIALS	KOUPAL, JULIE	\$128.21		SUPPLIES FOR POOL FROM SA
OTHER MATERIALS FOR RESA	CHESTERMAN CO.	\$54.00		soda premix
UTILITIES	Vast Broadband	\$106.53		Phone -pool #004108101
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$5.22		POLY TUBE
OTHER MATERIALS FOR RESA	MIDWEST MINI MELTS	\$306.25		concessions mini melts
OTHER MATERIALS FOR RESA	CHESTERMAN CO.	\$97.00		soda premix
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,103.16		chemicals for pool
OTHER MATERIALS FOR RESA	KOUPAL, JULIE	\$49.76		REIMBURSE FOR POOL
SUPPLIES AND MATERIALS	COMBINED POOL AND S	\$45.34		TELE POLE - LEAF SKIMMER - O
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		pool special event liability
DEPT 45100 RECREATION		<u>\$3,792.91</u>		
DEPT 45200 PARKS				
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		park special event liability
DONATIONS	EPJ BASEBALL/SOFTBAL	\$500.00		DONATION
SUPPLIES AND MATERIALS	ONE OFFICE SOLUTION	\$74.88		BATHROOM TISSUE
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$37.07		30W VV159 - OIL
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$246.96		AIR FILTER ELEMENT - HYDROL
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$101.99		HUSTLER REPLACEMENT TIRE
AUTO EXPENSES	SOUTHEAST FARMERS	\$167.64		Mower - Park #148
AUTO EXPENSES	SOUTHEAST FARMERS	\$27.31		2007 Toro #128
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$15.28		LINER - BLEACH
AUTO EXPENSES	SOUTHEAST FARMERS	\$19.28		Jacobsen Tri-King #130
SUPPLIES AND MATERIALS	ALL FLAGS, LLC	\$107.57		Flags
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$23.99		TANK REPAIR KIT
SUPPLIES AND MATERIALS	SOUTHEAST FARMERS	\$37.50		star plus
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$29.99		Brush & screw set
REPAIRS AND MAINTENANCE	CARDMEMBER SERVICE	\$115.00		Flag for Park
REPAIRS AND MAINTENANCE	Brian's Repair Inc.	\$22.56		TIRE REPAIR - LAWNMOWER
DEPT 45200 PARKS		<u>\$1,589.05</u>		
DEPT 45500 LIBRARIES				
BOOKS	INGRAM LIBRARY SERVI	\$22.18		BOOKS
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$2.48		USPS
BOOKS	INGRAM LIBRARY SERVI	\$38.62		BOOKS
SUBSCRIPTIONS	EBSCO SUBSCRIPTION	\$330.20		subscription
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		Library special event liability
BOOKS	INGRAM LIBRARY SERVI	\$30.70		BOOKS
BOOKS	INGRAM LIBRARY SERVI	\$30.64		BOOKS
BOOKS	INGRAM LIBRARY SERVI	\$281.64		BOOKS
DEPT 45500 LIBRARIES		<u>\$798.49</u>		
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
DONATIONS	CHELSTAD, PAUL	\$1,600.00		MARJORIE F. KALSTAD ESTATE
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		<u>\$1,600.00</u>		
FUND 101 GENERAL FUND		<u>\$19,469.92</u>		
FUND 211 LIQ, LODG, DINE SALES TAX FUND				
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC				
INTEREST	Recreation Development	\$1,139.88		INTEREST - RDA
PRINCIPAL	Recreation Development	\$1,127.67		PRINCIPAL - RDA
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC		<u>\$2,267.55</u>		
FUND 211 LIQ, LODG, DINE SALES TAX FUND		<u>\$2,267.55</u>		

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
<b>FUND 602 WATER FUND</b>				
DEPT 43300 WATER				
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$11.57		CONNECTOR - BUSHINGS
REPAIRS AND MAINTENANCE	STAN HOUSTON	\$11.17		RATCHE ASY.
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$23.98		WALL CLOCK - BATTERIES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		Ianier copier lease
UTILITIES	Vast Broadband	\$0.00		#004107801 108 S. Jackson
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$141.79		THERMO SUMP PUMP - ADAPTE
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$12.98		CONNECTOR & NIPPLE
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$561.55		Azone-bulk chemicals for water
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$1,407.75		Azone-bulk & sodium bisulfite ch
RENTALS	STAN HOUSTON	\$100.00		MINI EXCAVATOR
UTILITIES	MIDAMERICAN ENERGY	\$5.28		108 S. JACKSON
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$29.23		MECHANIX GLOVES
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		water special event liability
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$38.78		TIRE VALVES
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$65.57		WIRE CONNECTOR, HOSE FITTI
REPAIRS AND MAINTENANCE	MSC INDUSTRIAL SUPP	\$33.27		5 PC F/PITMAN FRONT END SE
REPAIRS AND MAINTENANCE	GCR Tire Center	\$50.00		DISMOUNT BAR
SUPPLIES AND MATERIALS	DAKOTA SUPPLY GROU	\$1,440.00		GE727X210030 METER I-210+
UTILITIES	MIDAMERICAN ENERGY	\$20.23		210 W. Main - Water treatment
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$80.00	43	ROSE & HARRISON STREETS -
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$74.57		ATTORNEY FEES
SUPPLIES AND MATERIALS	CARDMEMBER SERVICE	\$6.45		USPS - Water
AUTO EXPENSES	SOUTHEAST FARMERS	\$69.92		Troy's Truck #108
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$21.07		5W30 - 5W20
REPAIRS AND MAINTENANCE	CITY OF SIOUX FALLS	\$87.00		WATER TESTING
SUPPLIES AND MATERIALS	UTILITY EQUIPMENT C	\$110.02		RISERS
DEPT 43300 WATER		\$4,494.46		
FUND 602 WATER FUND		\$4,494.46		
<b>FUND 604 SEWER FUND</b>				
DEPT 43200 SANITATION				
DUES	DEPT OF ENVIRONMEN	\$95.00		FUTURE USE PERMIT NO. 4673-
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$65.58		WIRE CONNECTOR, HOSE FITTI
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$36.98		CLEANOUT & PLUG - COUPLING
AUTO EXPENSES	SOUTHEAST FARMERS	\$16.13		Ditchwitch - sewer vac #144
SUPPLIES AND MATERIALS	HAWKINS, INC.	\$363.95		chemicals for lagoon
AUTO EXPENSES	SOUTHEAST FARMERS	\$256.03		diesel - hose - kp 46914 - 80032
AUTO EXPENSES	SOUTHEAST FARMERS	\$66.40		Jet Truck #136
UTILITIES	MIDAMERICAN ENERGY	\$5.28		108 S. JACKSON
AUTO EXPENSES	SOUTHEAST FARMERS	\$11.75		John Deere #127
UTILITIES	UNION COUNTY ELECTR	\$2,059.90		LAGOON
UTILITIES	Vast Broadband	\$0.00		#004107801 108 S. Jackson
AUTO EXPENSES	SOUTHEAST FARMERS	\$153.59		Rubida's Truck #106
UTILITIES	Vast Broadband	\$0.00		#004108001 liftstations
REPAIRS AND MAINTENANCE	GCR Tire Center	\$50.00		DISMOUNT BAR
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$29.22		MECHANIX GLOVES
PROFESSIONAL SERVICES AN	MCLAURY ENGINEERIN	\$80.00	43	ROSE & HARRISON STREETS -
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		sewer special event liability
REPAIRS AND MAINTENANCE	Brian's Repair Inc.	\$17.83		FLEX RADIATOR HOSE
REPAIRS AND MAINTENANCE	MSC INDUSTRIAL SUPP	\$33.27		5 PC F/PITMAN FRONT END SE
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$74.57		ATTORNEY FEES

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$12.99		WIRE STRIPPER
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$38.78		TIRE VALVES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$21.07		5W30 - 5W20
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$369.47		FUEL FILTER - FILTER - AIR FIL
DEPT 43200 SANITATION		<u>\$3,950.07</u>		
FUND 604 SEWER FUND		\$3,950.07		
FUND 610 ELECTRIC FUND				
DEPT				
	RESCO	\$3,866.00		4 - 85 GALLON 4500W DUAL EL
	NEAL, JIMMY	\$30.60		REIMBURSEMENT ON SALES TA
	RESCO	\$1,084.50		1- 105 GALLON 4500W DUAL EL
	COLLIER, BEVERLY	\$30.60		REIMBURSEMENT ON SALES TA
	IMMANUEL LUTHERAN	\$18.00		REIMBURSEMENT ON SALES TA
	HALL, SPENCER	\$37.80		REIMBURSEMENT ON SALES TA
	WEINBERG P.M.	\$30.60		REIMBURSEMENT ON SALES TA
	WELSH, JEFF	\$20.40		REIMBURSEMENT ON SALES TA
DEPT		<u>\$5,118.50</u>		
DEPT 43400 ELECTRICITY				
UTILITIES	UNION COUNTY ELECTR	\$80.70		EXIT 18 STREET LIGHT
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		electric special event liability
UNIFORMS	BORDER STATES ELECT	\$140.00		BULW-SEC2NV-LN-XXL FR FLC C
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$1,875.00		SINGLE PHASE PAD MOUNT TR
OTHER MATERIALS FOR RESA	EAST RIVER ELECTRIC	\$112,298.39		POWER
SUPPLIES AND MATERIALS	ELECTRICAL ENGINEERI	\$319.00		GEL 93866 - GE296HOMV-N-DI
UTILITIES	Vast Broadband	\$0.00		#004107801 108 S. Jackson
UTILITIES	MIDAMERICAN ENERGY	\$5.28		108 S. JACKSON
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$10.99		JIG BLADE
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$10.98		FLY INS KILLER
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$20.97		TEST PLUG
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$2.70		HILLMAN FASTENERS
REPAIRS AND MAINTENANCE	ELECTRICAL ENGINEERI	\$269.91		GROUND ROD - GROUND CLAM
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$123.30		GAS FILTER - AIR FILTER
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$21.07		5W30 - 5W20
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$8.97		DOOR PULL
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$74.57		ATTORNEY FEES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
REPAIRS AND MAINTENANCE	GCR Tire Center	\$50.00		DISMOUNT BAR
REPAIRS AND MAINTENANCE	MSC INDUSTRIAL SUPP	\$33.27		5 PC F/PITMAN FRONT END SE
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$38.79		TIRE VALVES
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$29.23		MECHANIX GLOVES
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$65.58		WIRE CONNECTOR, HOSE FITTI
AUTO EXPENSES	SOUTHEAST FARMERS	\$190.11		Electric Truck #105
OTHER OTHER CURRENT EXP	CARDMEMBER SERVICE	\$18.50		Title - Ditchwitch
UTILITIES	ANTONSON, MIKE	\$20.00		CELL PHONE REIMBURSEMENT
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$70.31		OIL FILTER
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$60.00		52003 3AMP TYPE T TRIP-O-LN
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$243.00		FP7790B-SSS 105-285V TWISTL
SUPPLIES AND MATERIALS	BORDER STATES ELECT	\$609.12		GILS-4/0 GEL IN LINE SP
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$2.99		DOOR PULL
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$13.20		FASTENERS
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$15.26		FASTENERS - BELTS

**City of Elk Point**  
**PAYMENTS BY FUND**

OBJ Descr	Check Name	Amount	Proj Nbr	Comments
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$2.98		WHT45DEG SXS
REPAIRS AND MAINTENANCE	NYGREN'S TRUE VALUE	\$11.37		ROD CLAMP
DEPT 43400 ELECTRICITY		\$116,827.82		
FUND 610 ELECTRIC FUND		\$121,946.32		
FUND 612 SOLID WASTE FUND				
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL				
INS-LIAB/PROP/WCOMP	MCKINNEYOLSON INSU	\$62.03		garbage special event liability
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$101.54		GLOVES
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$29.22		MECHANIX GLOVES
UNIFORMS	KEEGAN, JUSTIN	\$36.00		Cargo Pants - WalMart
SUPPLIES AND MATERIALS	COLONIAL RESEARCH C	\$434.67		apple passion & desert rain for
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$65.58		WIRE CONNECTOR, HOSE FITTI
UNIFORMS	KEEGAN, JUSTIN	\$48.36		T- shirts - WalMart
AUTO EXPENSES	SOUTHEAST FARMERS	\$40.01		Loader #137
AUTO EXPENSES	SOUTHEAST FARMERS	\$362.62		Garbage Truck #135
TIPPING FEES	CITY OF VERMILLION	\$259.01		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$398.04		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$214.83		TIPPING FEES
TIPPING FEES	CITY OF VERMILLION	\$428.73		TIPPING FEES
REPAIRS AND MAINTENANCE	Class C Solutions Group	\$38.79		TIRE VALVES
TIPPING FEES	CITY OF VERMILLION	\$392.46		TIPPING FEES
REPAIRS AND MAINTENANCE	STURDEVANT'S AUTO P	\$21.07		5W30 - 5W20
TIPPING FEES	CITY OF VERMILLION	\$308.76		TIPPING FEES
UTILITIES	UNION COUNTY ELECTR	\$75.75		DUMP ROAD
REPAIRS AND MAINTENANCE	GCR Tire Center	\$50.00		DISMOUNT BAR
TIPPING FEES	CITY OF VERMILLION	\$331.55		TIPPING FEES
OTHER OTHER CURRENT EXP	WELLS, BRIAN	\$50.00		REIMBURSE FOR GARBAGE CAN
TIPPING FEES	CITY OF VERMILLION	\$371.54		TIPPING FEES
PROFESSIONAL SERVICES AN	CRAIG K. THOMPSON, A	\$74.58		ATTORNEY FEES
TIPPING FEES	CITY OF VERMILLION	\$260.87		TIPPING FEES
MACHINERY AND EQUIPMENT	US BANK EQUIPMENT FI	\$30.25		lanier copier lease
REPAIRS AND MAINTENANCE	MSC INDUSTRIAL SUPP	\$33.27		5 PC F/PITMAN FRONT END SE
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL		\$4,519.53		
FUND 612 SOLID WASTE FUND		\$4,519.53		
		\$156,647.85		

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### City of Elk Point Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 101-42100-41100 SALARIES AND	\$14,959.31	\$87,229.27	\$193,000.00	\$15,227.67	\$13,959.30	\$87,273.59	\$92,291.02	52.18%
E 101-42100-41103 OVERTIME WAG	\$389.46	\$1,757.66	\$7,000.00	\$323.20	\$77.63	\$1,364.59	\$5,484.04	21.66%
E 101-42100-41106 LONGEVITY PAY	\$0.00	\$700.00	\$800.00	\$0.00	\$0.00	\$250.00	\$550.00	31.25%
E 101-42100-41200 OASI	\$1,028.86	\$6,454.43	\$15,200.00	\$1,057.36	\$1,008.10	\$6,187.23	\$8,103.81	46.69%
E 101-42100-41300 RETIREMENT	\$1,166.30	\$7,149.40	\$14,325.00	\$1,142.89	\$1,014.23	\$6,292.25	\$7,009.57	51.07%
E 101-42100-42100 INSURANCE	\$2,076.92	\$13,499.98	\$29,400.00	\$2,172.42	\$1,328.69	\$11,906.31	\$15,321.27	47.89%
E 101-42100-42150 INS-LIAB/PROP/	\$0.00	\$4,930.44	\$8,400.00	\$0.00	\$0.00	\$4,842.28	\$3,557.72	57.65%
E 101-42100-42200 PROFESSIONAL	\$540.46	\$3,256.09	\$10,000.00	\$-202.55	\$3,454.93	\$4,265.93	\$4,871.53	51.28%
E 101-42100-42300 PUBLISHING	\$148.12	\$513.99	\$1,000.00	\$122.38	\$39.13	\$293.20	\$501.26	49.87%
E 101-42100-42320 DUES	\$0.00	\$412.75	\$500.00	\$175.00	\$35.00	\$447.75	\$52.25	89.55%
E 101-42100-42500 REPAIRS AND M	\$10.00	\$1,840.73	\$3,500.00	\$0.00	\$290.82	\$1,313.18	\$2,068.90	40.89%
E 101-42100-42550 OFFICE EXPENS	\$51.78	\$636.49	\$2,000.00	\$81.60	\$138.00	\$697.59	\$1,236.55	38.17%
E 101-42100-42600 SUPPLIES AND	\$65.00	\$542.90	\$2,500.00	\$92.22	\$133.38	\$929.69	\$1,335.71	46.57%
E 101-42100-42610 UNIFORMS	\$102.90	\$220.80	\$2,500.00	\$0.00	\$73.80	\$1,079.95	\$1,420.05	43.20%
E 101-42100-42620 AUTO EXPENSES	\$640.28	\$3,324.42	\$12,000.00	\$810.04	\$711.52	\$3,165.42	\$7,971.26	33.57%
E 101-42100-42630 POLICE RADIO	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-42100-42700 TRAVEL AND CO	\$0.00	\$447.51	\$1,000.00	\$0.00	\$0.00	\$98.25	\$901.75	9.83%
E 101-42100-42750 TRAINING	\$18.00	\$344.80	\$1,000.00	\$0.00	\$0.00	\$130.00	\$870.00	13.00%
E 101-42100-42800 UTILITIES	\$651.20	\$1,546.48	\$3,550.00	\$720.57	\$223.63	\$1,494.03	\$1,593.37	55.12%
E 101-42100-42900 OTHER OTHER C	\$0.00	\$61.00	\$2,000.00	\$0.00	\$0.00	\$11.00	\$1,989.00	0.55%
E 101-42100-43400 MACHINERY AN	\$23.21	\$139.26	\$1,000.00	\$30.25	\$30.25	\$148.39	\$821.36	17.86%
E 101-42100-43410 COMPUTER SOF	\$0.00	\$900.00	\$1,200.00	\$120.00	\$0.00	\$120.00	\$1,080.00	10.00%
E 101-42100-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$200.00	\$190.00	\$0.00	\$190.00	\$10.00	95.00%
DEPT 42100 POLICE	\$21,871.80	\$135,998.40	\$315,075.00	\$22,063.05	\$22,518.41	\$132,500.63	\$162,040.42	
DEPT 42900 OTHER PROTECTION-SELF DEFENSE								
E 101-42900-42600 SUPPLIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42900-42800 UTILITIES	\$286.63	\$2,362.60	\$5,300.00	\$871.35	\$903.51	\$3,469.33	\$1,830.67	65.46%
DEPT 42900 OTHER PROTECTIO	\$286.63	\$2,362.60	\$5,800.00	\$871.35	\$903.51	\$3,469.33	\$2,330.67	
DEPT 43100 HIGHWAYS AND STREETS								
E 101-43100-41100 SALARIES AND	\$10,586.31	\$54,543.55	\$122,850.00	\$9,917.24	\$7,961.78	\$51,471.80	\$62,859.61	48.83%
E 101-43100-41102 SNOW REMOVAL	\$0.00	\$1,041.85	\$7,000.00	\$0.00	\$0.00	\$622.42	\$6,377.58	8.89%
E 101-43100-41103 OVERTIME WAG	\$6.38	\$163.24	\$1,000.00	\$65.57	\$0.00	\$203.06	\$796.94	20.31%
E 101-43100-41106 LONGEVITY PAY	\$0.00	\$745.00	\$1,305.00	\$0.00	\$0.00	\$280.00	\$1,025.00	21.46%
E 101-43100-41200 OASI	\$770.98	\$4,354.19	\$9,800.00	\$755.35	\$601.85	\$3,965.43	\$5,191.24	47.03%
E 101-43100-41300 RETIREMENT	\$559.30	\$3,518.54	\$7,200.00	\$503.11	\$452.02	\$3,038.20	\$3,709.78	48.48%
E 101-43100-42100 INSURANCE	\$1,200.02	\$7,879.40	\$17,220.00	\$1,132.76	\$897.66	\$7,070.07	\$9,017.17	47.64%
E 101-43100-42150 INS-LIAB/PROP/	\$0.00	\$9,721.43	\$16,800.00	\$0.00	\$0.00	\$9,784.56	\$6,994.44	58.37%
E 101-43100-42200 PROFESSIONAL	\$96.57	\$615.19	\$72,200.00	\$536.76	\$556.43	\$3,525.99	\$67,981.77	5.84%
E 101-43100-42300 PUBLISHING	\$13.12	\$354.57	\$750.00	\$24.90	\$9.63	\$128.64	\$606.82	19.09%
E 101-43100-42320 DUES	\$0.00	\$35.00	\$1,235.00	\$1,200.00	\$0.00	\$1,335.00	-\$100.00	108.10%

City of Elk Point  
Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 101-43100-42400 RENTALS	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
E 101-43100-42500 REPAIRS AND M	\$1,112.03	\$14,800.34	\$25,000.00	\$577.52	\$1,589.05	\$4,839.92	\$19,948.47	20.21%
E 101-43100-42550 OFFICE EXPENS	\$15.83	\$423.01	\$1,000.00	\$0.00	\$19.50	\$282.44	\$670.68	32.93%
E 101-43100-42600 SUPPLIES AND	\$747.73	\$4,625.20	\$15,000.00	\$3,059.49	\$687.67	\$10,205.43	\$1,299.47	91.34%
E 101-43100-42610 UNIFORMS	-\$75.94	\$292.00	\$1,350.00	\$106.00	\$0.00	\$269.21	\$1,080.79	19.94%
E 101-43100-42620 AUTO EXPENSES	\$633.84	\$2,003.42	\$8,000.00	\$650.96	\$455.67	\$2,680.86	\$4,349.16	45.64%
E 101-43100-42700 TRAVEL AND CO	\$0.00	\$939.02	\$1,000.00	\$0.00	\$100.43	\$145.27	\$854.73	14.53%
E 101-43100-42715 STREET REPAIR	\$14,898.50	\$16,636.91	\$55,000.00	\$9,854.67	\$0.00	\$10,695.67	\$28,020.34	49.05%
E 101-43100-42720 SNOW REMOVAL	\$0.00	\$1,986.72	\$8,000.00	\$107.10	\$399.06	\$8,042.02	-\$42.02	100.53%
E 101-43100-42750 TRAINING	\$0.00	\$79.00	\$500.00	\$0.00	\$0.00	\$44.58	\$455.42	8.92%
E 101-43100-42800 UTILITIES	\$901.73	\$5,843.66	\$12,000.00	\$1,029.54	\$1,272.86	\$6,441.76	\$5,260.40	56.16%
E 101-43100-42900 OTHER OTHER C	\$0.00	\$280.90	\$500.00	\$0.00	\$0.00	\$0.00	\$282.00	43.60%
E 101-43100-43400 MACHINERY AN	\$23.21	\$555.79	\$1,000.00	\$30.25	\$30.25	\$148.35	\$821.40	17.86%
E 101-43100-43410 COMPUTER SOF	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43100-43440 SUBSCRIPTIONS	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 43100 HIGHWAYS AND STR	\$31,489.61	\$131,437.93	\$389,310.00	\$29,551.22	\$15,033.86	\$125,220.68	\$228,061.19	
DEPT 43700 CEMETERIES								
E 101-43700-41100 SALARIES AND	\$1,942.99	\$6,951.82	\$15,000.00	\$2,040.34	\$2,176.74	\$7,028.72	\$6,005.96	59.96%
E 101-43700-41103 OVERTIME WAG	\$0.00	\$397.51	\$1,000.00	\$0.00	\$818.40	\$859.32	\$140.68	85.93%
E 101-43700-41200 OASI	\$147.98	\$557.96	\$1,150.00	\$156.00	\$229.08	\$602.83	\$396.92	65.49%
E 101-43700-41300 RETIREMENT	\$7.66	\$49.79	\$100.00	\$7.82	\$7.82	\$50.88	\$41.30	58.70%
E 101-43700-42100 INSURANCE	\$16.75	\$108.94	\$300.00	\$22.42	\$22.46	\$144.89	\$132.69	55.77%
E 101-43700-42150 INS-LIAB/PROP/	\$0.00	\$821.73	\$1,400.00	\$0.00	\$0.00	\$815.38	\$584.62	58.24%
E 101-43700-42200 PROFESSIONAL	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43700-42300 PUBLISHING	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43700-42500 REPAIRS AND M	\$33.98	\$561.26	\$1,500.00	\$0.00	\$150.00	\$1,232.21	\$207.08	86.19%
E 101-43700-42600 SUPPLIES AND	\$240.51	\$691.21	\$2,000.00	\$413.31	\$465.47	\$2,638.06	-\$1,087.03	154.35%
E 101-43700-42800 UTILITIES	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
E 101-43700-42900 OTHER OTHER C	\$0.00	\$80.50	\$500.00	-\$1,236.77	\$119.56	-\$727.69	\$1,197.69	-139.54%
E 101-43700-43400 MACHINERY AN	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-43700-43410 COMPUTER SOF	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 43700 CEMETERIES	\$2,389.87	\$10,220.72	\$25,250.00	\$1,403.12	\$3,989.53	\$12,644.60	\$9,919.91	
DEPT 44130 WEST NILE								
E 101-44130-41100 SALARIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-44130-41103 OVERTIME WAG	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-44130-41200 OASI	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-44130-41300 RETIREMENT	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-44130-42100 INSURANCE	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-44130-42500 REPAIRS AND M	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$103.28	\$146.72	41.31%
E 101-44130-42600 SUPPLIES AND	\$2,753.20	\$2,753.20	\$500.00	\$40.95	\$394.95	\$435.90	-\$2,851.10	670.22%

**City of Elk Point  
Expenditure Guideline LS-EP**

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 101-44130-42900 OTHER OTHER C	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 44130 WEST NILE	\$2,753.20	\$2,753.20	\$1,750.00	\$40.95	\$394.95	\$539.18	-\$1,704.38	
DEPT 44400 HUMANE SOCIETY								
E 101-44400-42900 OTHER OTHER C	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-44400-43430 ANIMALS	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
DEPT 44400 HUMANE SOCIETY	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	
DEPT 45100 RECREATION								
E 101-45100-41100 SALARIES AND	\$8,919.16	\$10,134.74	\$32,000.00	\$9,919.72	\$0.00	\$9,919.72	\$10,232.07	68.02%
E 101-45100-41103 OVERTIME WAG	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	-\$12.39	112.39%
E 101-45100-41200 OASI	\$682.31	\$775.31	\$2,450.00	\$758.89	\$0.00	\$758.89	\$776.15	68.32%
E 101-45100-42150 INS-LIAB/PROP/	\$0.00	\$1,769.46	\$2,500.00	\$0.00	\$0.00	\$1,223.07	\$1,276.93	48.92%
E 101-45100-42200 PROFESSIONAL	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-45100-42300 PUBLISHING	\$0.00	\$154.00	\$200.00	\$0.00	\$0.00	\$38.50	\$161.50	19.25%
E 101-45100-42500 REPAIRS AND M	\$367.98	\$377.85	\$4,000.00	\$5,420.97	\$150.00	\$5,570.97	-\$1,598.47	139.96%
E 101-45100-42600 SUPPLIES AND	\$2,185.85	\$2,359.72	\$15,000.00	\$3,870.08	\$0.00	\$4,262.05	\$3,491.53	76.72%
E 101-45100-42629 OTHER MATERIA	\$1,185.07	\$1,185.07	\$6,000.00	\$1,573.74	\$0.00	\$1,573.74	\$2,037.30	66.05%
E 101-45100-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-42750 TRAINING	\$0.00	\$0.00	\$1,200.00	\$503.85	\$0.00	\$503.85	\$696.15	41.99%
E 101-45100-42800 UTILITIES	\$2,159.84	\$2,183.60	\$18,700.00	\$5,145.80	\$2,460.21	\$7,625.21	\$11,074.79	40.78%
E 101-45100-42900 OTHER OTHER C	\$0.00	\$75.00	\$500.00	\$75.00	\$0.00	\$75.00	\$425.00	15.00%
E 101-45100-43300 IMPROVE OTHE	\$0.00	\$5,292.65	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-45100-43400 MACHINERY AN	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
DEPT 45100 RECREATION	\$15,500.21	\$24,307.40	\$90,000.00	\$27,268.05	\$2,610.21	\$31,551.00	\$35,910.56	
DEPT 45140 SENIOR CITIZENS ACTIVITIES								
E 101-45140-43500 DONATIONS	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 45140 SENIOR CITIZENS A	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
DEPT 45200 PARKS								
E 101-45200-41100 SALARIES AND	\$1,778.57	\$4,605.10	\$11,000.00	\$1,058.93	\$915.18	\$3,484.93	\$6,685.39	39.22%
E 101-45200-41103 OVERTIME WAG	\$3.17	\$3.17	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45200-41106 LONGEVITY PAY	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00	0.00%
E 101-45200-41200 OASI	\$135.89	\$349.94	\$875.00	\$80.65	\$69.83	\$264.50	\$547.40	37.44%
E 101-45200-41300 RETIREMENT	\$14.86	\$96.59	\$200.00	\$15.30	\$15.30	\$99.25	\$85.45	57.28%
E 101-45200-42100 INSURANCE	\$20.76	\$134.94	\$275.00	\$24.52	\$12.26	\$139.48	\$111.00	59.64%
E 101-45200-42150 INS-LIAB/PROP/	\$0.00	\$2,054.36	\$3,500.00	\$0.00	\$0.00	\$2,038.45	\$1,461.55	58.24%
E 101-45200-42200 PROFESSIONAL	\$0.00	\$418.76	\$500.00	\$0.00	\$0.00	\$700.00	-\$200.00	140.00%
E 101-45200-42300 PUBLISHING	\$0.00	\$88.50	\$100.00	\$0.00	\$0.00	\$38.50	\$52.90	47.10%
E 101-45200-42400 RENTALS	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45200-42500 REPAIRS AND M	\$78.32	\$1,545.04	\$6,000.00	\$0.00	\$150.00	\$253.29	\$5,719.21	4.68%
E 101-45200-42600 SUPPLIES AND	\$343.79	\$2,158.33	\$6,000.00	\$1,331.80	\$1,541.08	\$6,871.45	-\$2,288.37	138.14%

City of Elk Point  
Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 101-45200-42605 FERTILIZER & P	\$36.10	\$36.10	\$1,000.00	\$0.00	\$0.00	\$0.00	\$862.50	13.75%
E 101-45200-42620 AUTO EXPENSES	\$148.52	\$159.79	\$1,500.00	\$203.05	\$54.56	\$267.02	\$928.71	38.09%
E 101-45200-42800 UTILITIES	\$650.47	\$1,677.44	\$7,400.00	\$2,714.46	\$908.52	\$4,012.81	\$3,387.19	54.23%
E 101-45200-42900 OTHER OTHER C	\$0.00	\$0.00	\$0.00	\$0.66	\$0.00	\$0.66	-\$242.16	0.00%
E 101-45200-43300 IMPROVE OTH	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45200-43400 MACHINERY AN	\$0.00	\$15,166.58	\$28,000.00	\$0.00	\$0.00	\$13,999.00	\$14,001.00	50.00%
E 101-45200-43500 DONATIONS	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 45200 PARKS	\$3,210.45	\$28,494.64	\$70,085.00	\$5,429.37	\$3,666.73	\$32,169.34	\$34,846.77	
DEPT 45500 LIBRARIES								
E 101-45500-41100 SALARIES AND	\$1,139.76	\$9,180.52	\$21,000.00	\$1,123.56	\$1,682.10	\$9,215.82	\$10,601.22	49.52%
E 101-45500-41200 OASI	\$87.18	\$719.63	\$1,650.00	\$85.97	\$128.68	\$705.04	\$854.48	48.21%
E 101-45500-42150 INS-LIAB/PROP/	\$0.00	\$768.78	\$1,050.00	\$0.00	\$0.00	\$407.69	\$642.31	38.83%
E 101-45500-42300 PUBLISHING	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45500-42500 REPAIRS AND M	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$22.50	55.00%
E 101-45500-42600 SUPPLIES AND	\$166.17	\$492.51	\$750.00	\$213.44	\$0.00	\$213.44	\$533.95	28.81%
E 101-45500-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45500-42900 OTHER OTHER C	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-45500-43400 MACHINERY AN	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45500-43420 BOOKS	\$289.84	\$2,139.41	\$7,000.00	\$601.28	\$510.05	\$2,527.61	\$4,226.73	39.62%
E 101-45500-43440 SUBSCRIPTIONS	\$0.00	\$242.64	\$1,000.00	\$0.00	\$0.00	\$283.03	\$716.97	28.30%
DEPT 45500 LIBRARIES	\$1,682.95	\$13,643.49	\$33,200.00	\$2,024.25	\$2,320.83	\$13,352.63	\$18,298.16	
DEPT 45800 MUSEUM								
E 101-45800-42320 DUES	\$0.00	\$220.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-45800-42800 UTILITIES	\$0.00	\$0.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0.00%
DEPT 45800 MUSEUM	\$0.00	\$220.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC								
E 101-46500-42900 OTHER OTHER C	\$1,821.56	\$1,896.56	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
E 101-46500-43500 DONATIONS	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100.00%
DEPT 46500 ECONOMIC DEVELO	\$1,821.56	\$11,896.56	\$60,000.00	\$0.00	\$0.00	\$10,000.00	\$50,000.00	
DEPT 46520 PLANNING AND ZONING								
E 101-46520-41100 SALARIES AND	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-46520-41200 OASI	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00	0.00%
E 101-46520-42100 INSURANCE	\$0.00	\$420.00	\$1,700.00	\$0.00	\$0.00	\$420.00	\$860.00	49.41%
E 101-46520-42200 PROFESSIONAL	\$0.00	\$120.00	\$2,000.00	\$0.00	\$160.63	\$1,214.13	\$325.87	83.71%
E 101-46520-42300 PUBLISHING	\$8.13	\$8.13	\$500.00	\$0.00	\$0.00	\$24.08	\$475.92	4.82%
E 101-46520-42320 DUES	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	100.00%
E 101-46520-42600 SUPPLIES AND	\$0.00	\$0.00	\$100.00	\$12.94	\$0.00	\$12.94	\$81.06	18.94%
E 101-46520-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-46520-42900 OTHER OTHER C	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

### City of Elk Point Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
DEPT 46520 PLANNING AND ZON	\$8.13	\$598.13	\$5,190.00	\$12.94	\$160.63	\$1,721.15	\$2,582.85	
DEPT 47140 DEBT SERVICE								
E 101-47140-44103 PRINCIPAL	\$0.00	\$0.00	\$15,800.00	\$1,664.13	\$1,619.47	\$6,601.75	\$7,505.76	52.50%
E 101-47140-44203 INTEREST	\$0.00	\$0.00	\$5,000.00	\$243.51	\$288.17	\$1,028.81	\$3,756.04	24.88%
DEPT 47140 DEBT SERVICE	\$0.00	\$0.00	\$20,800.00	\$1,907.64	\$1,907.64	\$7,630.56	\$11,261.80	
DEPT 51100 OPERATING TRANSFERS OUT								
E 101-51100-42830 TRANSFERS OUT	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
DEPT 51100 OPERATING TRANSF	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
DEPT 51300 EQUIPMENT REPLACEMENT DEPT.								
E 101-51300-43400 MACHINERY AN	\$0.00	\$44,257.12	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 51300 EQUIPMENT REPLAC	\$0.00	\$44,257.12	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	
FUND 101 GENERAL FUND	\$100,552.52	\$540,551.17	\$1,379,550.00	\$109,639.28	\$81,806.96	\$506,763.64	\$763,229.27	
FUND 200 SPECIAL REVENUE								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$44.00	78.00%
E 200-46500-44300 UDAG EXPENSE	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$44.00	
DEPT 46500 ECONOMIC DEVELO	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$44.00	
FUND 200 SPECIAL REVENUE	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$44.00	
FUND 211 LIQ, LODG, DINE SALES TAX FUND								
DEPT 46500 ECONOMIC DEVELOP AND ASSISTANC	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 211-46500-42200 PROFESSIONAL	\$1,113.88	\$6,591.81	\$13,640.00	\$1,157.07	\$1,116.33	\$6,813.02	\$5,703.06	58.19%
E 211-46500-44100 PRINCIPAL	\$1,153.67	\$7,013.49	\$13,570.00	\$1,110.48	\$1,151.22	\$6,792.28	\$5,634.09	58.48%
DEPT 46500 ECONOMIC DEVELO	\$2,267.55	\$13,605.30	\$28,210.00	\$2,267.55	\$2,267.55	\$13,605.30	\$12,337.15	
FUND 211 LIQ, LODG, DINE SALES T	\$2,267.55	\$13,605.30	\$28,210.00	\$2,267.55	\$2,267.55	\$13,605.30	\$12,337.15	
FUND 602 WATER FUND								
DEPT 43300 WATER								
E 602-43300-41100 SALARIES AND	\$6,281.47	\$36,618.65	\$80,500.00	\$6,465.40	\$6,125.86	\$40,135.97	\$34,238.17	57.47%
E 602-43300-41103 OVERTIME WAG	\$207.89	\$1,108.34	\$4,500.00	\$312.66	\$251.27	\$997.59	\$2,996.95	33.40%
E 602-43300-41106 LONGEVITY PAY	\$0.00	\$750.00	\$950.00	\$0.00	\$0.00	\$810.00	\$140.00	85.26%
E 602-43300-41200 OASI	\$480.16	\$3,027.45	\$6,400.00	\$510.25	\$480.34	\$3,129.43	\$2,764.73	56.80%
E 602-43300-41300 RETIREMENT	\$389.36	\$2,456.89	\$5,000.00	\$407.00	\$382.94	\$2,518.48	\$2,083.33	58.33%
E 602-43300-42100 INSURANCE	\$713.07	\$4,603.97	\$10,260.00	\$790.48	\$464.36	\$4,747.29	\$4,745.59	53.75%
E 602-43300-42150 INS-LIAB/PROP/	\$0.00	\$4,751.49	\$8,400.00	\$0.00	\$0.00	\$4,892.28	\$3,507.72	58.24%
E 602-43300-42200 PROFESSIONAL	\$12,305.57	\$25,409.71	\$25,000.00	\$1,136.76	\$564.23	\$4,068.78	\$20,465.19	18.14%
E 602-43300-42300 PUBLISHING	\$163.02	\$384.01	\$750.00	\$24.90	\$37.63	\$145.14	\$506.62	32.45%
E 602-43300-42320 DUES	\$600.00	\$630.00	\$1,200.00	\$0.00	\$0.00	\$30.00	\$1,170.00	2.50%

### City of Elk Point Expenditure Guideline LS-EP

Account Descr	JUNE 2015	2016 YTD	JUNE	MAY	2016	Balance	% of
	2015 Amt	Budget	2016 Amt	2016 Amt	YTD Amt		Budget
E 602-43300-42400 RENTALS	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 602-43300-42500 REPAIRS AND M	\$634.29	\$25,000.00	\$98.33	\$237.00	\$1,257.50	\$23,702.00	5.19%
E 602-43300-42550 OFFICE EXPENS	\$25.82	\$2,500.00	\$337.54	\$19.50	\$566.28	\$1,486.84	40.53%
E 602-43300-42600 SUPPLIES AND	\$165.13	\$22,000.00	\$3,028.92	\$2,537.12	\$7,430.10	\$6,869.54	68.77%
E 602-43300-42610 UNIFORMS	\$0.00	\$450.00	\$153.95	\$59.99	\$436.90	-\$11.19	102.49%
E 602-43300-42620 AUTO EXPENSES	\$105.84	\$3,000.00	\$282.47	\$107.99	\$908.35	\$1,935.46	35.48%
E 602-43300-42700 TRAVEL AND CO	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 602-43300-42750 TRAINING	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 602-43300-42800 UTILITIES	\$3,059.05	\$48,500.00	\$5,067.85	\$5,605.31	\$21,937.10	\$26,472.92	45.42%
E 602-43300-42900 OTHER OTHER C	\$91.65	\$500.00	\$88.15	\$11.55	\$170.35	\$309.35	38.13%
E 602-43300-43300 IMPROVE OTHE	\$64,006.65	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 602-43300-43400 MACHINERY AN	\$23.21	\$1,000.00	\$30.25	\$30.25	\$394.20	\$575.55	42.45%
E 602-43300-43410 COMPUTER SOF	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 602-43300-44100 PRINCIPAL	\$0.00	\$83,150.00	\$0.00	\$0.00	\$0.00	\$83,150.00	0.00%
E 602-43300-44200 INTEREST	\$0.00	\$39,280.00	\$0.00	\$0.00	\$0.00	\$9,592.29	75.58%
DEPT 43300 WATER	\$89,252.18	\$380,940.00	\$18,734.91	\$16,915.34	\$114,534.77	\$239,301.06	
FUND 602 WATER FUND	\$89,252.18	\$380,940.00	\$18,734.91	\$16,915.34	\$114,534.77	\$239,301.06	
FUND 604 SEWER FUND							
DEPT 43200 SANITATION							
E 604-43200-41100 SALARIES AND	\$4,744.27	\$60,875.00	\$4,884.36	\$4,636.90	\$30,365.58	\$25,872.52	57.50%
E 604-43200-41103 OVERTIME WAG	\$144.40	\$3,900.00	\$208.45	\$167.50	\$665.58	\$2,897.45	25.71%
E 604-43200-41106 LONGEVITY PAY	\$0.00	\$675.00	\$0.00	\$0.00	\$540.00	\$135.00	80.00%
E 604-43200-41200 OASI	\$362.35	\$4,800.00	\$383.23	\$361.87	\$2,357.04	\$2,064.32	56.99%
E 604-43200-41300 RETIREMENT	\$293.30	\$3,775.00	\$305.58	\$288.27	\$1,894.29	\$1,582.27	58.09%
E 604-43200-42100 INSURANCE	\$537.69	\$5,100.00	\$592.39	\$358.87	\$3,563.65	\$959.53	81.19%
E 604-43200-42150 INS-LIAB/PROP/	\$0.00	\$4,200.00	\$0.00	\$0.00	\$2,446.14	\$1,753.86	58.24%
E 604-43200-42200 PROFESSIONAL	\$470.71	\$37,000.00	\$926.75	\$564.21	\$6,336.61	\$30,197.35	18.39%
E 604-43200-42300 PUBLISHING	\$13.12	\$400.00	\$24.89	\$9.64	\$117.14	\$268.32	32.92%
E 604-43200-42320 DUES	\$0.00	\$100.00	\$0.00	\$0.00	\$30.00	\$70.00	30.00%
E 604-43200-42400 RENTALS	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 604-43200-42500 REPAIRS AND M	\$13,069.25	\$35,000.00	\$3,897.28	\$1,042.57	\$7,304.48	\$25,471.48	27.22%
E 604-43200-42550 OFFICE EXPENS	\$15.84	\$2,000.00	\$343.99	\$19.50	\$572.73	\$980.39	50.98%
E 604-43200-42600 SUPPLIES AND	\$3,677.28	\$16,000.00	\$1,673.58	\$2,678.73	\$14,684.68	-\$138.25	100.86%
E 604-43200-42610 UNIFORMS	\$0.00	\$450.00	\$90.97	\$39.99	\$168.96	\$256.76	42.94%
E 604-43200-42620 AUTO EXPENSES	\$267.26	\$3,000.00	\$183.42	\$282.89	\$1,183.60	\$1,658.23	44.73%
E 604-43200-42700 TRAVEL AND CO	\$0.00	\$500.00	\$0.00	\$0.00	\$11.00	\$489.00	2.20%
E 604-43200-42750 TRAINING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 604-43200-42800 UTILITIES	\$2,941.76	\$30,000.00	\$3,850.04	\$3,740.61	\$13,238.74	\$14,641.78	51.19%
E 604-43200-42900 OTHER OTHER C	\$24.15	\$300.00	\$20.65	\$11.55	\$35.35	\$244.35	18.55%
E 604-43200-43400 MACHINERY AN	\$1,077.31	\$1,000.00	\$30.25	\$30.25	\$148.35	\$821.40	17.86%

City of Elk Point  
Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 604-43200-43410 COMPUTER SOF	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 604-43200-44100 PRINCIPAL	\$0.00	\$0.00	\$61,250.00	\$0.00	\$0.00	\$0.00	\$61,250.00	0.00%
E 604-43200-44200 INTEREST	\$0.00	\$13,736.75	\$25,050.00	\$0.00	\$0.00	\$12,768.84	\$6,082.22	75.72%
DEPT 43200 SANITATION	\$27,638.69	\$108,180.81	\$296,725.00	\$17,415.83	\$14,233.35	\$98,432.76	\$178,907.98	
FUND 604 SEWER FUND	\$27,638.69	\$108,180.81	\$296,725.00	\$17,415.83	\$14,233.35	\$98,432.76	\$178,907.98	
FUND 610 ELECTRIC FUND								
DEPT 43400 ELECTRICITY								
E 610-43400-41100 SALARIES AND	\$10,016.25	\$58,355.83	\$128,350.00	\$10,323.81	\$9,783.78	\$64,005.47	\$54,560.75	57.49%
E 610-43400-41103 OVERTIME WAG	\$423.01	\$2,227.36	\$6,000.00	\$825.02	\$332.64	\$2,991.28	\$2,516.99	58.05%
E 610-43400-41106 LONGEVITY PAY	\$0.00	\$0.00	\$1,530.00	\$0.00	\$0.00	\$0.00	\$1,530.00	0.00%
E 610-43400-41200 OASI	\$770.11	\$4,750.67	\$10,200.00	\$820.86	\$757.02	\$4,940.95	\$4,504.98	55.83%
E 610-43400-41300 RETIREMENT	\$626.34	\$3,871.25	\$8,000.00	\$668.94	\$606.99	\$4,020.02	\$3,363.45	57.96%
E 610-43400-42100 INSURANCE	\$1,063.84	\$6,914.96	\$15,300.00	\$1,208.80	\$890.05	\$7,277.36	\$6,813.84	55.47%
E 610-43400-42150 INS-LIAB/PROP/	\$0.00	\$6,394.97	\$11,200.00	\$0.00	\$0.00	\$6,523.04	\$4,676.96	58.24%
E 610-43400-42200 PROFESSIONAL	\$96.57	\$8,005.98	\$85,000.00	\$536.75	\$272.19	\$1,182.47	\$83,339.79	1.95%
E 610-43400-42300 PUBLISHING	\$13.12	\$156.44	\$500.00	\$24.89	\$9.64	\$117.13	\$368.33	26.33%
E 610-43400-42320 DUES	\$0.00	\$1,215.00	\$1,300.00	\$0.00	\$0.00	\$1,189.00	\$111.00	91.46%
E 610-43400-42500 REPAIRS AND M	\$212.18	\$5,298.12	\$10,000.00	\$612.43	\$268.00	\$1,860.18	\$7,976.85	20.23%
E 610-43400-42550 OFFICE EXPENS	\$89.57	\$1,084.53	\$5,500.00	\$337.55	\$19.50	\$636.30	\$4,416.82	19.69%
E 610-43400-42600 SUPPLIES AND	\$253.82	\$53,608.37	\$50,000.00	\$10,658.28	\$10,064.09	\$36,109.58	-\$812.18	101.62%
E 610-43400-42610 UNIFORMS	\$0.00	\$523.67	\$900.00	-\$3.83	\$189.97	\$900.75	-\$0.75	100.08%
E 610-43400-42620 AUTO EXPENSES	\$239.71	\$1,209.99	\$4,000.00	\$230.46	\$205.54	\$869.56	\$2,870.27	28.24%
E 610-43400-42629 OTHER MATERIA	\$73,758.61	\$569,930.00	\$1,200,000.00	\$77,764.88	\$90,126.72	\$366,523.49	\$758,193.81	36.82%
E 610-43400-42700 TRAVEL AND CO	\$0.00	\$447.96	\$1,000.00	\$14.00	\$0.00	\$854.09	\$145.91	85.41%
E 610-43400-42750 TRAINING	\$0.00	\$609.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 610-43400-42800 UTILITIES	\$792.42	\$3,709.78	\$10,500.00	\$3,157.38	\$1,387.62	\$7,348.59	\$3,041.99	71.03%
E 610-43400-42810 CONVERSION	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
E 610-43400-42900 OTHER OTHER C	\$1,376.95	\$2,516.74	\$1,000.00	\$306.90	\$166.55	-\$433.40	\$1,288.10	-28.81%
E 610-43400-43400 MACHINERY AN	\$23.21	\$4,992.22	\$14,500.00	\$30.25	\$13,930.25	\$14,294.21	\$175.54	98.79%
E 610-43400-43410 COMPUTER SOF	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
E 610-43400-44100 PRINCIPAL	\$0.00	\$0.00	\$88,330.00	\$0.00	\$0.00	\$0.00	\$88,330.00	0.00%
E 610-43400-44200 INTEREST	\$8,703.75	\$8,703.75	\$8,330.00	\$8,328.75	\$0.00	\$8,328.75	\$1.25	99.99%
DEPT 43400 ELECTRICITY	\$98,459.46	\$744,526.59	\$1,688,040.00	\$115,846.12	\$129,010.55	\$529,538.82	\$1,054,013.70	
FUND 610 ELECTRIC FUND	\$98,459.46	\$744,526.59	\$1,688,040.00	\$115,846.12	\$129,010.55	\$529,538.82	\$1,054,013.70	
FUND 612 SOLID WASTE FUND								
DEPT 43250 SEWAGE COLLECTION AND DISPOSAL								
E 612-43250-41100 SALARIES AND	\$4,895.75	\$20,630.39	\$47,000.00	\$4,888.83	\$4,409.70	\$25,989.73	\$17,163.07	63.48%
E 612-43250-41103 OVERTIME WAG	\$154.52	\$337.48	\$1,100.00	\$28.09	\$0.00	\$216.16	\$883.84	19.65%

## City of Elk Point Expenditure Guideline LS-EP

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
E 612-43250-41106 LONGEVITY PAY	\$0.00	\$105.00	\$275.00	\$0.00	\$0.00	\$120.00	\$155.00	43.64%
E 612-43250-41200 OASI	\$378.30	\$1,680.93	\$3,800.00	\$372.77	\$334.18	\$1,991.37	\$1,517.67	60.06%
E 612-43250-41300 RETIREMENT	\$169.71	\$1,037.17	\$2,200.00	\$227.44	\$208.06	\$1,383.88	\$608.06	72.36%
E 612-43250-42100 INSURANCE	\$387.70	\$2,493.40	\$5,580.00	\$556.68	\$475.19	\$3,507.99	\$1,515.33	72.84%
E 612-43250-42150 INS-LIAB/PROP/	\$0.00	\$3,916.29	\$6,400.00	\$0.00	\$0.00	\$3,669.21	\$2,730.79	57.33%
E 612-43250-42200 PROFESSIONAL	\$96.58	\$331.99	\$1,000.00	\$536.76	\$376.17	\$1,287.77	-\$752.51	175.25%
E 612-43250-42300 PUBLISHING	\$13.12	\$391.94	\$800.00	\$164.90	\$9.64	\$341.15	\$444.31	44.46%
E 612-43250-42500 REPAIRS AND M	\$0.00	\$3,039.33	\$5,000.00	\$0.00	\$433.23	\$4,535.14	\$437.36	91.25%
E 612-43250-42550 OFFICE EXPENS	\$15.83	\$738.55	\$1,500.00	\$337.56	\$19.50	\$539.93	\$513.19	65.79%
E 612-43250-42600 SUPPLIES AND	\$335.87	\$2,713.01	\$4,000.00	\$1,675.06	\$899.61	\$7,172.49	-\$4,673.09	216.83%
E 612-43250-42610 UNIFORMS	\$0.00	\$0.00	\$450.00	\$32.10	\$54.99	\$440.15	\$9.85	97.81%
E 612-43250-42620 AUTO EXPENSES	\$471.69	\$2,477.64	\$7,000.00	\$428.74	\$402.37	\$1,866.83	\$4,677.04	33.19%
E 612-43250-42700 TRAVEL AND CO	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$11.00	\$89.00	11.00%
E 612-43250-42710 TIPPING FEES	\$5,580.17	\$20,103.92	\$46,000.00	\$5,348.46	\$3,295.49	\$19,938.89	\$20,195.04	56.10%
E 612-43250-42730 RECYCLING	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0.00%
E 612-43250-42750 TRAINING	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
E 612-43250-42800 UTILITIES	\$227.00	\$587.30	\$1,700.00	\$346.50	\$106.50	\$772.50	\$818.50	51.85%
E 612-43250-42900 OTHER OTHER C	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
E 612-43250-43400 MACHINERY AN	\$23.21	\$11,269.86	\$1,000.00	\$30.25	\$30.25	\$148.35	\$821.40	17.86%
E 612-43250-44100 PRINCIPAL	\$0.00	\$0.00	\$23,705.00	\$0.00	\$0.00	\$0.00	\$23,705.00	0.00%
E 612-43250-44200 INTEREST	\$0.00	\$2,355.84	\$1,850.00	\$0.00	\$0.00	\$1,788.81	\$61.19	96.69%
DEPT 43250 SEWAGE COLLECTIO	\$12,749.45	\$74,210.04	\$163,610.00	\$14,974.14	\$11,054.88	\$75,721.35	\$74,070.04	
FUND 612 SOLID WASTE FUND	\$12,749.45	\$74,210.04	\$163,610.00	\$14,974.14	\$11,054.88	\$75,721.35	\$74,070.04	
FUND 700 TRUST & AGENCY								
DEPT 45200 PARKS								
E 700-45200-41100 SALARIES AND	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$976.00	51.20%
E 700-45200-41200 OASI	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$96.66	44.77%
E 700-45200-42600 SUPPLIES AND	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
DEPT 45200 PARKS	\$0.00	\$0.00	\$2,375.00	\$0.00	\$0.00	\$0.00	\$1,272.66	
FUND 700 TRUST & AGENCY	\$0.00	\$0.00	\$2,375.00	\$0.00	\$0.00	\$0.00	\$1,272.66	
	\$330,919.85	\$1,695,668.82	\$3,939,650.00	\$278,877.83	\$255,288.63	\$1,338,596.64	\$2,323,175.86	

((((Not Balance=0))) or ((YTD Budget]>0))

**City of Elk Point  
Revenue Guideline LS-EP**

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
<b>FUND 101 GENERAL FUND</b>								
R 101-00000-10200 AMT PROV FOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31100 GENERAL PROPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31110 GEN PROP TAXE	\$13,838.84	\$390,359.87	\$772,075.00	\$63,502.37	\$289,235.30	\$405,262.38	\$365,025.51	52.72%
R 101-00000-31120 GEN PROP TAXE	\$0.00	\$3,098.23	\$5,000.00	\$138.72	\$487.85	\$1,718.92	\$2,967.17	40.66%
R 101-00000-31130 GEN PROP TAXE	\$0.00	\$642.03	\$1,500.00	-\$178.23	\$713.14	\$534.91	\$63.85	95.74%
R 101-00000-31160 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,310.50	-\$1,310.50	0.00%
R 101-00000-31170 GEN PROP TAXE	\$74.65	\$2,465.99	\$3,500.00	\$0.00	\$797.46	\$1,914.44	\$1,585.56	54.70%
R 101-00000-31190 GEN PROP TAXE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31300 GEN SALES AND	\$27,922.20	\$197,890.48	\$430,000.00	\$24,224.85	\$45,330.82	\$260,170.79	\$150,101.09	65.09%
R 101-00000-31400 GROSS RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-31500 AMUSEMENT TA	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$32.00	84.00%
R 101-00000-31900 PENALTY, INTER	\$11.75	\$325.69	\$1,000.00	\$0.00	\$179.01	\$226.21	\$473.57	52.64%
R 101-00000-32000 LICENSES AND P	-\$1,095.00	\$1,455.00	\$7,500.00	\$85.00	-\$711.00	\$1,895.00	\$5,600.00	25.33%
R 101-00000-32200 RIGHT OF WAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-32400 VIDEO AND LOT	\$250.00	\$350.00	\$1,750.00	\$250.00	\$0.00	\$350.00	\$1,400.00	20.00%
R 101-00000-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.43	-\$163.43	0.00%
R 101-00000-33140 LAND AND WAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33200 FEDERAL SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33499 OTHER STATE G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330.00	0.00%
R 101-00000-33500 STATE SHARE R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33510 BANK FRANCHIS	\$0.00	\$3,408.46	\$3,000.00	\$0.00	\$0.00	\$6,390.06	-\$3,390.06	213.00%
R 101-00000-33530 LIQUOR TAX RE	\$0.00	\$5,973.58	\$11,000.00	\$0.00	\$0.00	\$6,142.89	\$4,857.11	55.84%
R 101-00000-33540 MOTOR VEHICL	\$1,887.01	\$9,153.09	\$20,000.00	\$2,250.57	\$1,282.89	\$11,150.33	\$6,343.66	68.28%
R 101-00000-33570 LICENSE REVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33580 LOCAL GOV HW	\$0.00	\$6,322.59	\$13,000.00	\$0.00	\$6,258.35	\$6,258.35	\$4,603.74	64.59%
R 101-00000-33590 OTHER STATE S	\$684.30	\$1,802.43	\$5,400.00	\$684.30	\$0.00	\$1,818.66	\$3,581.34	33.68%
R 101-00000-33800 COUNTY SHARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-33830 COUNTY WHEEL	\$550.76	\$2,853.70	\$7,000.00	\$667.41	\$372.40	\$3,211.27	\$3,069.97	56.14%
R 101-00000-33900 COUNTY PAY IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34000 CHARGES FOR G	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-00000-34100 GENERAL GOVE	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
R 101-00000-34110 ZONING AND SU	\$430.00	\$803.00	\$0.00	\$0.00	\$0.00	\$60.00	-\$60.00	0.00%
R 101-00000-34120 SALE OF MAPS A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34190 OTHER GENERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-34200 PUBLIC SAFETY	\$23.58	\$23.58	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%

City of Elk Point  
Revenue Guideline LS-EP

Account Descr	JUNE 2015	2016 YTD	JUNE 2016	MAY 2016	2016	Balance	% of Budget
	YTD Amt	Budget	2016 Amt	Amt	YTD Amt		Budget
R 101-00000-34290 OTHER PUBLIC	\$0.00	\$200.00	\$34.73	\$37.73	\$136.60	\$57.77	71.12%
R 101-00000-34520 ANIMAL CONTR	\$30.00	\$750.00	\$5.00	\$65.00	\$350.00	\$360.00	52.00%
R 101-00000-34620 SWIMMING POO	\$280.38	\$500.00	\$0.00	\$0.00	\$0.00	\$406.98	18.60%
R 101-00000-34621 DAILY FEES	\$2,112.13	\$5,000.00	\$2,106.51	\$130.37	\$2,236.88	\$1,985.00	60.30%
R 101-00000-34622 SINGLE MEMBER	\$953.24	\$1,000.00	\$1,097.66	\$373.82	\$1,471.48	-\$471.48	147.15%
R 101-00000-34623 FAMILY MEMBE	\$4,616.87	\$5,000.00	\$2,967.85	\$1,687.79	\$4,655.64	\$344.36	93.11%
R 101-00000-34624 SWIMMING LES	\$3,226.40	\$4,000.00	\$2,056.88	\$679.22	\$2,792.70	\$728.42	81.79%
R 101-00000-34640 CONCESSIONS	\$4,027.72	\$7,500.00	\$3,482.65	\$234.44	\$3,717.09	\$2,551.37	65.98%
R 101-00000-34670 SIGN ADVERTIS	\$137.08	\$550.00	\$72.00	\$135.00	\$365.72	\$153.28	72.13%
R 101-00000-34690 OTHER CULTUR	\$433.17	\$2,000.00	\$889.24	\$732.72	\$1,999.84	-\$598.46	129.92%
R 101-00000-35000 FINES AND FOR	\$0.00	\$1,500.00	\$25.00	\$0.00	\$175.00	\$1,312.50	12.50%
R 101-00000-35100 COURT FINES A	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
R 101-00000-35900 OTHER FINES A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36000 MISCELLANEOU	\$0.84	\$500.00	\$4.25	\$0.63	\$6.31	\$493.69	1.26%
R 101-00000-36100 INTEREST EARN	\$198.59	\$1,200.00	\$0.00	\$1,546.68	\$3,667.15	-\$2,467.15	305.60%
R 101-00000-36200 RENTALS	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-00000-36300 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36310 PRINCIPAL COLL	\$0.00	\$4,200.00	\$0.00	\$2,348.40	\$2,775.71	\$1,424.29	66.09%
R 101-00000-36320 INT AND PENAL	\$0.00	\$1,850.00	\$61.64	\$1,020.35	\$1,107.82	\$742.18	59.88%
R 101-00000-36330 PRINCIPAL COLL	\$0.00	\$0.00	\$2,108.39	\$0.00	\$2,108.39	-\$2,108.39	0.00%
R 101-00000-36340 INT AND PENAL	\$0.00	\$0.00	\$73.08	\$0.00	\$73.08	-\$73.08	0.00%
R 101-00000-36600 GAIN ON SALE O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36700 CONTRIB AND D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-36900 OTHER MISCEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-38610 SALE OF LOTS	\$1,000.00	\$5,000.00	\$500.00	\$0.00	\$2,000.00	\$3,000.00	40.00%
R 101-00000-38620 GRAVE-DIGGING	\$201.88	\$2,500.00	\$100.00	\$100.00	\$1,100.00	\$1,400.00	44.00%
R 101-00000-38690 OTHER CEMETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-38750 CABLE TV FRAN	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0.00%
R 101-00000-39000 OTHER SOURCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39100 OTHER FINANCI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39110 OPERATING TRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-00000-39130 SALE OF GENER	\$0.00	\$0.00	\$0.00	\$47.17	\$690.20	-\$690.20	0.00%
R 101-00000-39140 COMP FOR LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-43100-33100 FEDERAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND	\$61,796.39	\$1,343,925.00	\$107,209.87	\$353,085.54	\$740,007.75	\$570,751.66	







**City of Elk Point  
Revenue Guideline LS-EP**

Account Descr	JUNE 2015 Amt	2015 YTD Amt	2016 YTD Budget	JUNE 2016 Amt	MAY 2016 Amt	2016 YTD Amt	Balance	% of Budget
R 700-45200-34630 RECREATION PR	\$1,221.69	\$1,245.27	\$1,500.00	\$820.76	\$0.00	\$820.76	\$632.29	57.85%
R 700-45200-36700 CONTRIB AND D	\$0.00	\$200.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 700 TRUST & AGENCY	\$1,221.69	\$1,445.27	\$2,500.00	\$820.76	\$0.00	\$820.76	\$1,632.29	
	\$328,459.59	\$2,013,581.67	\$4,050,285.00	\$371,450.42	\$556,061.30	\$2,082,489.94	\$1,932,187.72	

**PETITION**

Milton Ustad, Chairman, Union County Board of Commissioners, does hereby respectfully state and petition the City Council of the City of Elk Point, South Dakota, as follows:

That Milton Ustad, and the undersigned persons are the present and all owners of the adjoining property that adjoins the street described herein.

The petitioner and the undersigned persons hereby respectfully make application that the following described portion of the street be vacated pursuant to the provisions of SDCL 9-45-7, namely:

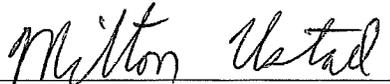
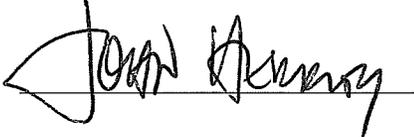
The Easterly 10 feet of Pinckney Street laying adjacent to Lot A, of Railroad Subdivisions of Lots 1-6 of Block 22 of Weston and Hoffman's Addition to the City of Elk Point, Union County, South Dakota.

Petitioner recognizes that the property that is being vacated will be subject to Utility easements granted to the City of Elk Point, South Dakota, as well as all other established utility services.

Petitioner respectfully represents that the said described portion of said street has been so designated on the recorded plat of said addition, but has not been used or traveled as streets at any time during the past 30 years.

That attached hereto is a copy of the plat showing the property and street referred to.

Dated this 25<sup>th</sup> day of July, 2016

<u>Name</u>	<u>Signature</u>	<u>Legal Description</u>
Milton Ustad		Lots 1-6 of Block 22 of Weston and Hoffman's Addition, Elk Point City
John Herrity		Lots 1-3 of Block 23 of Weston and Hoffman's Addition, Elk Point City
Terry Edgar		Lot 12 of Block 23 & W 10' Vac Pinckney St Of Weston and Hoffman's Addition, Elk Point City

STATE OF SOUTH DAKOTA  
COUNTY OF UNION

Milton Ustad, being first duly sworn upon his oath, deposes and states that he is the petitioner above named, and is the agent for the other property owners listed: That he has read said petition and knows that the contents thereof are true to his best knowledge and belief and that he executed the petition for the purposes contained therein.

*Milton Ustad*

Milton Ustad

Subscribed and sworn to before me this  
the 19 day of July, 2016

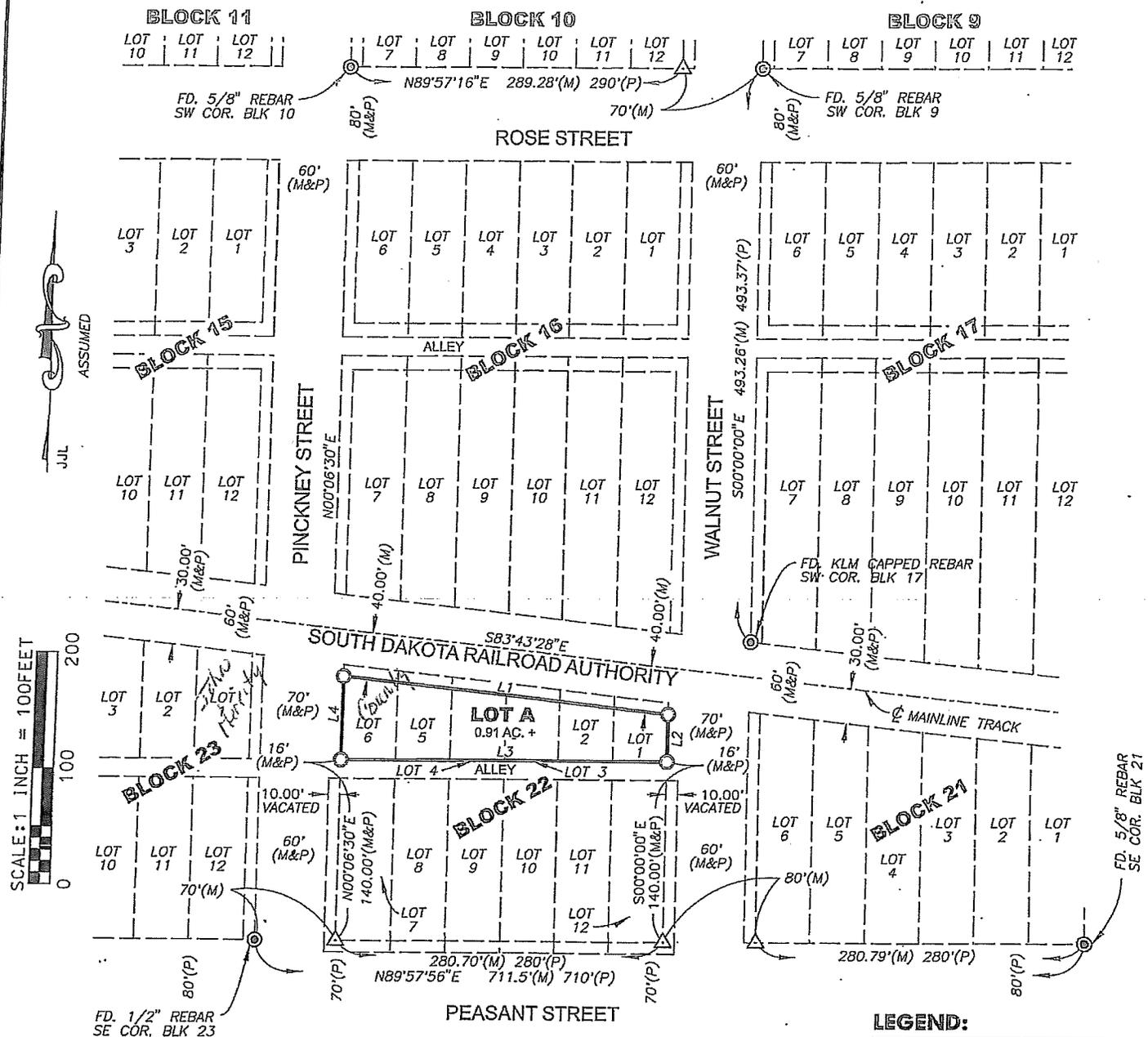
*Carol Klumper*  
Notary Public, South Dakota

My commission expires on 1-16-17

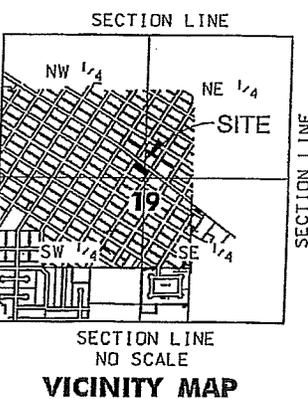


# LOT A

## OF RAILROAD SUBDIVISION OF LOTS 1-6 OF BLOCK 22 OF WESTON AND HOFFMAN'S ADDITION TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA



SCALE: 1 INCH = 100 FEET



**LINE TABLE**

NO.	DIRECTION	DISTANCE
L1	S83°43'28"E	281.96'
L2	S00°00'00"W	40.49'
L3	S89°57'56"W	280.41'
L4	N00°06'30"E	71.78'

**SURVEYOR'S NOTES:**

1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.
2. THE TYPICAL LOT SIZES FOR BLOCKS IN WESTON'S AND HOFFMAN'S ADDITION ARE 46.67' FOR THE FRONTAGE AND REAR AND 140' FOR THE SIDES. ALL LOTS THAT ABUT THE RAILROAD RIGHT OF WAY WERE NOT GIVEN A PLATTED DIMENSION.
3. THE EAST 10' OF PINCKNEY STREET ADJOINING LOT 7 OF BLOCK 22 HAS BEEN VACATED.
4. THE WEST 10' OF WALNUT STREET ADJOINING LOT 12 OF BLOCK 22 HAS BEEN VACATED.
5. THE ALLEY IN BLOCK 22 HAS NO RECORD OF BEING VACATED.
6. NO RECORD OF VACATION WAS FOUND FOR LOTS 1 OR 6 IN BLOCK 22.

**LEGEND:**

- ⊙ IRON MONUMENT FOUND
- IRON MONUMENT SET
- 5/8" x 18" REBAR W/CAP "SDRLS 5801 KLM"
- △ CALCULATED CORNER
- (M) MEASURED DISTANCE
- (P) PLATTED DISTANCE



OF  
**LOT A**  
 OF RAILROAD SUBDIVISION OF LOTS 1-6  
 OF BLOCK 22 OF WESTON AND HOFFMAN'S ADDITION  
 TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA

**SURVEYOR'S CERTIFICATE:**

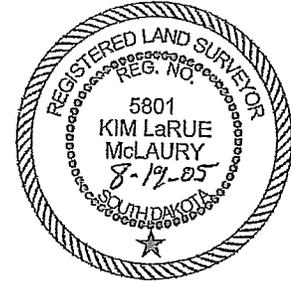
I, KIM LaRUE McLAURY, REGISTERED PROFESSIONAL LAND SURVEYOR HAVE, AT THE DIRECTION OF THE OFFICE OF RAILROADS, SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION, MADE A SURVEY OF A PARCEL OF LAND IN LOTS 1-6 OF BLOCK 22 OF WESTON AND HOFFMAN'S ADDITION TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA, BEING A PART OF THE PROPERTY FORMERLY OWNED BY THE CHICAGO, MILWAUKEE AND ST. PAUL RAILWAY COMPANY AS RECORDED IN BOOK 10 OF DEEDS, PAGES 69 AND 70.

I HAVE PLATTED THE ABOVE TRACT INTO ONE LOT WHICH SHALL HEREAFTER BE KNOWN AS "LOT A OF RAILROAD SUBDIVISION OF LOTS 1-6 OF BLOCK 22 OF WESTON AND HOFFMAN'S ADDITION TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA."

I HEREBY CERTIFY THAT THE LOCATION AND DIMENSIONS OF THE ABOVE LOT AND SUBDIVISION ARE AS SHOWN ON THE PLAT ABOVE AND ARE CORRECT IN ALL RESEARCHING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

I CERTIFY THAT I HAVE EXECUTED THE ABOVE INSTRUMENT THIS 19<sup>th</sup> DAY OF August, 2005.

Kim LaRue McLaury  
 KIM LaRUE McLAURY  
 REGISTERED PROFESSIONAL LAND SURVEYOR



ANY CERTIFICATION EXPRESSED OR IMPLIED HEREIN APPLIES ONLY TO THE INDIVIDUAL(S), ASSOCIATION(S), AGENCY (S), AND/OR CORPORATION(S) EXPLICITLY LISTED. ANY CERTIFICATION EXPRESSED OR IMPLIED IS INVALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL OF "KIM LaRUE McLAURY, STATE OF SOUTH DAKOTA, REGISTERED PROFESSIONAL LAND SURVEYOR, NUMBER 5801."

**OWNERS CERTIFICATE:**

I, BRUCE E. LINDHOLM, PROGRAM MANAGER, OFFICE OF RAILROADS, SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION, HEREBY CERTIFY THAT THE STATE OF SOUTH DAKOTA, ACTING BY AND THROUGH THE DEPARTMENT OF TRANSPORTATION ACQUIRED "LOT A OF RAILROAD SUBDIVISION OF LOTS 1-6 OF BLOCK 22 OF WESTON AND HOFFMAN'S ADDITION TO THE CITY OF ELK POINT, UNION COUNTY, SOUTH DAKOTA." THAT SAID PROPERTY SHALL HEREAFTER BE KNOWN BY THE DESCRIPTION DESIGNATED ABOVE; THAT THE ABOVE AND FOREGOING PLAT AND SURVEY WERE MADE BY AN AUTHORIZED AGENT OF THE STATE OF SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION IN ACCORDANCE WITH SDCL 43-21-5. AND FOR THE PURPOSES OF DEFINING AND DESCRIBING THE PROPERTY CONTAINED WITHIN THE BOUNDARIES AS SHOWN ON THE PLAT ABOVE.

WITNESS MY HAND AND SEAL THIS 25<sup>th</sup> DAY OF August, 2005.

Bruce E Lindholm  
 BRUCE E. LINDHOLM  
 PROGRAM MANAGER, OFFICE OF RAILROADS  
 SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

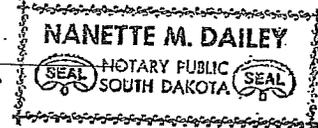
STATE OF SOUTH DAKOTA  
 COUNTY OF HUGHES

BE IT REMEMBERED THAT ON THIS 25<sup>th</sup> DAY OF August 2005 A.D., BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC WITHIN AND FOR THE COUNTY AND STATE, PERSONALLY APPEARED BRUCE E. LINDHOLM, WHO ACKNOWLEDGED HIMSELF TO BE PROGRAM MANAGER, OFFICE OF RAILROADS, SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION, AND THAT HE, AS SUCH PROGRAM MANAGER, BEING AUTHORIZED SO TO DO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED.

MY COMMISSION EXPIRES 11-21-2005



Nanette M. Dailey  
 NOTARY PUBLIC, HUGHES COUNTY, SOUTH DAKOTA



OS - 4561

**CERTIFICATE OF REGISTER OF DEEDS:**

FILED FOR RECORD THIS 20<sup>th</sup> DAY OF September, 2005, AT 11:32 O'CLOCK A.M., AND RECORDED IN BOOK 22 OF PLATS ON PAGE 64 THEREIN.

Carleen Moran, Deputy  
 REGISTER OF DEEDS, UNION COUNTY, SOUTH DAKOTA

Scan \_\_\_\_\_  
 Comp.  \_\_\_\_\_  
 Indexed  \_\_\_\_\_  
 Film  \_\_\_\_\_

**Position:** PUBLIC WORKS ELECTRIC SYSTEM OPERATOR  
**Reports to:** Public Works Director  
**FLSA Status:** Non-Exempt  
**Employee Classification:** Regular full-time employee

**SUMMARY:** The Public Works Electric System Operator performs a variety of duties involving general operations of electrical distribution system and assists with the operations of the water treatment and distribution, wastewater collection and treatment; storm sewer maintenance, and overall system construction and repair. This individual also responds to emergency situations involving disruptions in City services, snow and ice removal, etc.

**ESSENTIAL FUNCTIONS:**

**1. Electric Distribution System**

- Operate and maintain City electric equipment and facilities.
- Perform regular inspections and maintenance of electric transformers, transmission lines and meters.
- Install, maintain and locate electric distribution lines and other electric equipment.
- Install and maintain electric meters and meter reading systems in residential and commercial establishments.
- Turn electric service on/off; collect delinquent bills.
- Respond to customer inquiries; check for problems; perform routine maintenance.
- Prepare required records and reports.

**2. General Maintenance**

- Assist with building maintenance repairs and projects.
- Assist with maintenance, cleaning and repair of City vehicles, equipment, facilities, streets and park.
- Assist with general ground maintenance to include lawn care, mowing, watering, tree trimming, spraying pesticides and herbicides, etc.
- Perform snow and ice removal procedures; plow, sand, load trucks, haul snow, shovel sidewalks.
- Ensure tools and equipment are used safely; personal protective equipment is used properly; initiate requests for repair or replacement of tools and equipment when necessary.
- Assist with building maintenance repairs and projects as needed

**OTHER FUNCTIONS:**

- Perform other duties, projects and tasks as may be required by the Public Works Director and/or to assure the success of department operations and services.

**QUALIFICATIONS AND REQUIREMENTS:**

**1. Education and Work Experience**

- High School Diploma or equivalent GED required.
- Prefer Technical School graduate
- Electrical Journeyman license certification preferred. Certification required within \_\_\_\_ months.

**2. Skills, Knowledge and Abilities**

- Should have general knowledge of occupational hazards connected with electricity, water treatment, wastewater collection and treatment, chemicals, equipment operations, etc.
- Must have general mechanical ability and knowledge of tools and methods used in basic carpentry, plumbing, electrical, painting and equipment repair.
- Must have knowledge of correct operation of trucks, tractors, loaders, sweepers and other power equipment.
- Must have good interpersonal skills, with the ability to adapt to various situations and people.
- Must be able to read directions, basic blueprints and maps; be able to calculate amounts and measurements.
- Must be able to work independently, as well as in a team environment.

3. Physical Capabilities

- Wide variety of physical activity required: may include extended periods of strenuous activity, including heavy manual labor, lifting up to 75 pounds, digging, carrying, climbing, stooping, reaching, pulling, crawling through narrow accesses, and withstanding exposure to variable weather conditions.
- Must have the ability to operate a variety of heavy equipment, including trucks, snow equipment, loaders, backhoes and sweepers.
- Must have the ability to work inside and outside activities in all type of weather; daytime and nighttime hours may be required.

4. Additional Requirements

- Must have or be able to obtain Commercial Driver’s License within 6 months, safe driving record.

NOTE:

- The City of Elk Point is an Equal Opportunity Employer, and will consider applicants for all positions without regard to race, religion, creed, color, national origin, genetic information, sex, age, disability, political affiliation, marital or veteran status, or any other basis prohibited by South Dakota or federal law.
- In accordance with the American’s with Disabilities Act, the City of Elk Point will consider reasonable accommodations for qualified individuals with disabilities.
- This position description is intended to provide a fairly comprehensive and accurate description of the position, but it will not cover all aspects, details or tasks required. Other functions, responsibilities and requirements may be assigned, and this position description may be changed at the direction of the City Administrator at any time.

ACKNOWLEDGEMENT:

I have read this job description and will do my best to effectively perform the functions and responsibilities required.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

I have reviewed this job description with the individual identified above, and will do my best to provide effective direction and support so this employee can be successful in his/her performance.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

**Position:** PUBLIC WORKS EQUIPMENT OPERATOR  
**Reports to:** Public Works Director  
**FLSA Status:** Non-exempt  
**Employee Classification:** Regular full-time employee

**SUMMARY:** The Public Equipment Operator position performs a variety of duties involving maintenance and repair of City streets, traffic signs, rubble site, city buildings, and city equipment; assists with the water and wastewater systems operations and responds to emergency situations involving disruptions in City services, snow and ice removal, etc.

**ESSENTIAL FUNCTIONS:**

**1. General Maintenance**

- Perform various duties involving the maintenance and repair of City streets, parks, cemetery, bike trail, rubble site, traffic signs and buildings and grounds.
- Perform various duties associated with the City's solid waste collection service including pick up, disposal and recycling.
- Perform snow and ice removal procedures; plow, sand, load trucks, haul snow, and shovel sidewalks.
- Ensure tools and equipment are used safely and personal protective equipment is used properly.
- Initiate requests for repair or replacement of tools and equipment when necessary.
- Clean debris and weeds from street right of way and storm drainage facilities.
- Paint, apply, and/or remove traffic safety street markings and reflectors; install, relocate or remove traffic regulatory signs and barricades.
- Assist with the operation of the city's water and wastewater systems including repairs to the underground water and sewer lines, manholes, stoppages or leaks.
- Prepare required records and reports.

**2. Other**

- Operate equipment including motor grader, backhoe, pay loader, dump truck, snow plow, street sweeper and garbage truck.
- Assist with building maintenance repairs and other projects.
- Assist with maintenance, cleaning and repair of City vehicles, equipment, facilities, streets, park and cemetery.
- Assist with rubble site as needed.

**OTHER FUNCTIONS:**

- Perform other duties, projects and tasks as may be required by the Public Works Director to assure the success of department operations and services.

**QUALIFICATIONS AND REQUIREMENTS:**

**1. Education and Work Experience**

- High School diploma or GED is required.

**2. Skills, Knowledge and Abilities**

- Must have general mechanical ability and knowledge of tools and methods used in basic carpentry, plumbing, electrical, painting and equipment repair.

- Must have knowledge of correct operation of trucks, tractors, loaders, sweepers and other power equipment.
- Should have general knowledge of occupational hazards connected with water treatment, wastewater collection and treatment, electricity, chemicals, equipment operations, etc.
- Must have good interpersonal skills, with the ability to adapt to various situations and people.
- Must be able to read directions, basic blueprints and maps and be able to calculate amounts and measurements.
- Must be able to work independently as well as in a team environment.

3. Physical Capabilities

- Wide variety of physical activity required, may include extended periods of strenuous activity, including heavy manual labor, lifting up to 75 pounds, digging, carrying, climbing, stooping, reaching, pulling, crawling through narrow accessed and withstanding exposure to variable weather conditions.
- Must have the ability to operate a variety of heavy equipment, including trucks, snow equipment, loaders, backhoes and sweepers.
- Must have the ability to work inside and outside activities in all types of weather; daytime and night hours may be required.

4. Additional Requirements

- Must have or be able to obtain a Commercial Driver's License within 6 months; safe driving record

NOTE:

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- In accordance with the American's with Disabilities Act, the City of Elk Point will consider reasonable accommodations for qualified individuals with disabilities.
- This job description is intended to provide a fairly comprehensive and accurate description of the position, but it will not ever cover all aspects, details or tasks required. Other functions, responsibilities and requirements may be assigned, and this job description may be changed at the direction of the City Administrator at any time.

ACKNOWLEDGEMENT:

I have read this job description and will do my best to effectively perform the functions and responsibilities required.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

I have reviewed this job description with the individual identified above, and will do my best to provide effective direction and support so this employee can be successful in his/her performance.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

**RESOLUTION #2016-6**  
**RESOLUTION OF VACATION**

A Petition having been filed by Milton Ustad, Chairman, Union County Board of Commissioners, requesting the following described portion of the public street be vacated, to wit:

The Easterly 10 of Pinckney Street laying adjacent to Lot A, of Railroad Subdivision of Lots 1-6 of Block 22 of Weston and Hoffman's Addition to the City of Elk Point, Union County, South Dakota, be vacated pursuant to SDCL 9-45-10, and a hearing being had this date on said Petition, pursuant to Notice duly published, and the City Council having heard those appearing, and being satisfied that said descriptions have not been used or traveled as a street at any time during the past thirty years, it is hereby

That the petitioner recognizes that the property that is being vacated will be subject to Utility easements granted to the City of Elk Point, South Dakota and other utilities located at this property;

BE IT HEREBY RESOLVED by the City Council of the City of Elk Point, South Dakota, that the following described street, to-wit:

The Easterly 10 of Pinckney Street laying adjacent to Lot A, of Railroad Subdivision of Lots 1-6 of Block 22 of Weston and Hoffman's Addition to the City of Elk Point, Union County, South Dakota be and the same is hereby vacated.

Dated this 1<sup>st</sup> day of August 2016.

Voting in favor of this Resolution:

Voting Against:

CITY OF ELK POINT

\_\_\_\_\_  
Isabel Trobaugh  
Mayor

ATTEST: \_\_\_\_\_

Erika Hammitt  
Finance Officer

(SEAL)



## CHAPTER 5.02 - ANIMALS

- 5.0201 Definitions. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
1. At Large.
    - a. An animal when off or away from the premises and not under the control of the owner, possessor, keeper, agent, servant, or a member of his immediate family by a leash.
    - b. An animal when on the premises of the owner, possessor, keeper, agent, or servant if not attended by a competent person unless the animal is chained, restrained, enclosed, or confined in a manner preventing it from leaving the premises.
  2. Leash. A cord, thong, or chain, not to exceed six feet in length, by which an animal is controlled by the person accompanying it.
  3. Owner. Any person harboring or keeping an animal and who is the head of the household of the residence or the owner or manager in charge of the establishment or premises at which an animal remains or returns to.
- 5.0202 Running at Large Prohibited. It shall be unlawful for any person to have any animal which is owned, kept, harbored, or allowed to be habitually in or upon the premises occupied by him or under his or their control to be at large and to go in or upon the private premises of others or upon any public property. The fine for an animal running at large is \$50.00. The owner of the animal found in violation of this Section may, within 72 hours of the time when the notice of violation was given, pay to the office of the City Finance Officer, as fine for and in full satisfaction of the violation, the sum of \$50.00. If the owner fails to pay the sum within the 72-hour period, he or she may pay to the office of the City Finance Officer, within the next 2 weeks from the date of violation, as a fine for and in full satisfaction of the violation, the sum of \$75.00. Upon failure of the owner to pay either of the sums to the office of the City Finance Officer within the time periods indicated, and upon conviction of a violation of this Section, the owner shall be fined not less than \$100.00 nor more than \$125.00 plus court costs, which fine shall be collected by the Magistrate Court. The owner also has the right to contest the charges or plead "not guilty" within the time periods indicated above, and have the matter transferred to Magistrate Court. The penalties in this Section may be adjusted by resolution of the City Council.
- Allowing an animal to run at large as defined in the provisions of this section, shall also constitute a violation of this Ordinance, per Section 11.0101. Notwithstanding any other provision, any animal not having a visible tag and running at large may be deemed a stray and destroyed immediately.
- 5.0203 Impoundment. The City Council shall be authorized to enter into a contract with some person, association or Humane Society to establish, operate and maintain an animal shelter for the City. Such contract shall provide for the enforcement of this chapter, for the impounding, destroying and disposal of animals, for a schedule of fees to be charged for services rendered, and for a monthly amount to be paid by the City. The City may, in lieu of

the provisions of this section, maintain its own impoundment area or quarters, under the supervision of the City Council.

An owner reclaiming an impounded animal shall pay the actual cost of impoundment plus the following fee: First impoundment shall be \$25.00; second impoundment within a twelve (12) month period shall be \$50.00; any subsequent impoundment within a twelve (12) month period shall be \$100.00. Upon impounding, the owner of such animal may at any time within five (5) working days after the same shall have been impounded, reclaim the animal by paying the expense of keeping such animal in addition to the fee prescribed by this section. If any animal so impounded shall not be reclaimed within five (5) working days and reasonable efforts to locate the owner have failed, the City is authorized to destroy, sell, or otherwise dispose of such animal.

No person shall hinder, delay, or obstruct any law enforcement officer or other authorized official when engaged in capturing, securing or impounding any animal.

5.0204 Compulsory Vaccination of Animals for Rabies. Every dog, cat or other animal susceptible to rabies, held as a domestic pet in the City, six months of age or older, shall be vaccinated against rabies by a licensed veterinarian. Vaccination against rabies shall be given at such intervals that guarantee immunity, and the minimum time period between vaccinations shall be determined by the available vaccine and based upon the recommendations and approval of the State Veterinarian.

Any owner acquiring a dog, cat or other animal by purchase, gift, birth or otherwise, shall have such animal vaccinated against rabies within one month following acquisition or when the animal reaches the age of six months.

Any animal impounded shall not be released to any person until such animal has been vaccinated against rabies; provided, however, no animal so impounded shall be vaccinated if the owner can present a certificate of a current vaccination.

All veterinarians or other qualified persons designated to vaccinate animals against rabies shall provide the owner at the time of vaccination with a certificate or metallic tag showing the date of the vaccination. Whenever metallic tags are so given for vaccination, such metallic tags shall be worn by all animals on a collar, harness, or chain when off the premises of the owner.

5.0205 Responsibility of Owner to Place Animal for Observation. When any person owning or harboring a dog, cat, or other animal has been notified that the animal has bitten or attacked any person, the owner shall within twenty-four (24) hours place the animal under the care and observation of the animal control officer or a licensed veterinarian for a period of not less than ten (10) days.

At the end of the ten (10) day observation period, the animal shall be examined by a licensed veterinarian and if cleared by the veterinarian, may be reclaimed by the owner upon paying the expenses incident thereto.

Any animal impounded or placed for observation, showing active signs of rabies, suspected of having rabies, or known to have been exposed to rabies, shall be confined under competent observation for such time as may be deemed necessary to determine a diagnosis.

No person shall knowingly harbor or keep any animal infected with rabies or any animal known to have been bitten by an animal known to have been infected with rabies.

Any person who shall suspect that any animal in the City is infected with rabies, shall report the animal to the animal control officer, the City, or other health authority, describing the animal and giving the name and address of the owner if known.

Whenever the animal control officer, a law enforcement officer or other authorized official shall have determined that there is danger of the existence or spread of rabies in the City, such facts shall be made known to the City Council in writing. The City Council, upon receipt of said facts, may by proclamation, in the interest of public safety and general welfare of the citizenry, order all animals muzzled when off the premises of the owner. Forty-eight (48) hours after the proclamation is issued, all animals found off the premises of the owner unmuzzled shall be seized and impounded or may be immediately destroyed if all reasonable efforts to seize said animals fail. All animals seized and impounded shall be held for observation as hereinbefore provided for, not less than ten (10) days, and if cleared by a licensed veterinarian, may be claimed by the owner upon paying the expenses incidental thereto. Any animal not claimed may be disposed of as hereinbefore provided.

5.0206 Vicious Animals.

- A. An animal may be declared to be vicious by the animal control officer, a law enforcement officer or other authorized official, under the following guidelines:
  - 1. An animal which, in a vicious or terrorizing manner approaches in an apparent attitude of attack, or bites, inflicts injury, assaults or otherwise attacks a person or other animal upon the streets, sidewalks, or any public grounds or places; or
  - 2. An animal which, on private property, in a vicious or terrifying manner, approaches in an apparent attitude of attack, or bites, or inflicts injury, or otherwise attacks a mailman, meter reader, serviceman, journeyman, delivery person, or other employed person, or any person or animal who is on private property by reason of permission of the owner or occupant of such property or who is on private property by reason of a course of dealing with the owner of such private property.
  - 3. No animal may be declared vicious if the injury or damage is sustained to any person or animal who is committing a willful trespass or other tort upon premises occupied by the owner or keeper of the animal, or who was teasing, tormenting, abusing or assaulting the animal or was committing or attempting to commit a crime.
- B. When the animal is declared to be vicious, the City shall notify the owner of such declaration in writing. Said notice shall be sent by certified mail, return receipt requested, or by hand delivery. Failure by any person to actually receive any document sent to him by certified mail or to sign and return any receipt card acknowledging receipt by certified mail shall not invalidate service made upon such person by certified mail. Such notice is deemed completed at the time it is mailed, and any period to reply or abate begins to run from the date of mailing.

- C. Any mammal, reptile or fowl which is not naturally found in a domestic setting, and because of its size or other characteristic would constitute danger to human life or property is automatically deemed vicious.
- D. The owner of an animal that has been deemed vicious shall comply with the following:
1. Register the animal as vicious with the City and present proof of rabies vaccination within five (5) days of receiving the notice and presenting proof of rabies vaccination on or before March 1 of each and every year thereafter.
  2. Whenever the animal is outdoors and attended, the animal shall be muzzled, on a leash no longer than six (6) feet, and under the control of a person over sixteen (16) years of age.
  3. When the animal will be outdoors and unattended, the animal must be locked in an escape-proof kennel approved by the City. Minimum standards shall include the following:
    - a. Fencing materials shall not have openings with a diameter of more than two (2) inches.
    - b. Any gates within such pen or structure shall be lockable and of such design to prevent the entry of children or the escape of the animal.
    - c. The required pen or structure shall have secure sides and a secure top. If the pen or structure has no permanent bottom secured to the sides, the sides shall be imbedded into the ground or concrete.
    - d. The pen or structure may be required to have double exterior walls to prevent the insertion of fingers, hands or other objects.
  4. A universal sign denoting a vicious animal shall be displayed on the kennel or enclosure and on a place visible from the sidewalk or road adjacent to the property where the animal is kept.
  5. A non-refundable yearly registration fee of \$65.00, which fee shall be in addition to any other license fee required by this chapter.
  6. The owner of a dangerous dog shall present to the police department proof that he has procured liability insurance or a surety bond in the amount of not less than \$250,000.00 covering any damage or injury that may be caused by such vicious dog. The policy shall contain a provision requiring that the city be notified immediately by the agent issuing the policy in the event that the insurance policy is cancelled, terminated, or expires. The liability insurance or surety bond shall be obtained prior to the issuing of a permit to keep a vicious dog. The dog owner shall sign a statement attesting that he shall maintain and not voluntarily cancel the liability insurance policy during the 12-month period for which a permit is sought, unless he ceases to own or keep the dog prior to the expiration date of the permit period.

- E. The vicious animal shall be impounded by animal control at the owner's expense until all provisions of Section D are complied with. If the conditions in Section D are not complied within 10 days after receiving notice, the animal shall be euthanized in a humane manner and proof of euthanasia filed with the City.
- F. If a vicious animal has been running at large, or bites a person or bites another animal, the animal control officer, a law enforcement officer or other authorized official shall seize the animal by using such means as are necessary and summon the owner to appear in court to show cause why this animal shall not be destroyed. If the animal cannot be captured, it may be destroyed.
- G. No animal that has previously been determined to be dangerous or vicious by any other jurisdiction shall be kept, owned or harbored in the City of Elk Point.

This section shall not be construed to apply to zoological parks, performing animal exhibitions, or circuses.

- 5.0207 Cruelty to Animals. No person shall maltreat or abuse or neglect any animal or fowl. Any animal control officer, law enforcement officer or authorized official finding an animal or fowl mistreated as described in this section shall have the power to lawfully enter the premises where the animal is kept and demand to examine such animal and to take possession of such animal, when in his opinion, the animal requires humane treatment.
- 5.0208 Poisoning Animals. It shall be unlawful for any person to willfully or maliciously administer or cause to be administered, poison of any sort whatsoever to any animal, the property of another, with the intent to injure or destroy such animal, or to willfully or maliciously place any poison or poisoned food where such is accessible to any such animal. (SDCL 9-29-11)
- 5.0209 Stray, Abandoned, or Unkept Animals. No person shall harbor or keep any stray animals or abandon any animal within the City. Animals known to be strays shall be immediately reported to the animal control officer, a law enforcement officer or authorized official. (SDCL 9-29-12)
- 5.0210 Number of Pets Limited. It shall be unlawful for any person to have or to keep more than six domestic pets over the age of six months, except birds and fish, on any lot or premises in the City, unless such person residing on or in the lot or premises has a valid kennel license issued by the City. Humane societies, veterinarian offices, and retail pet stores are exempt from the provisions of this section.
- 5.0211 Licensing of Dog Required. Each owner ~~or keeper~~ of a dog of the age of six (6) months or over shall within thirty (30) days after the acquisition of such animal or within thirty (30) days after the time such animal becomes six (6) months old, cause such animal to be licensed by the City.
- 5.0212 Application for License. Every owner or keeper of a dog or cat within the City must submit an application for an animal license for each such animal owned six (6) months old or older and a renewal application within one year and annually from the month of the first license. The application shall be furnished by the Finance Officer. All applications for license certificates must be accompanied by a rabies immunization certificate and the appropriate fee, as shown in Section 5.0213.

A certificate and tag shall be issued upon receipt of a proper application for license. The certificate at all times must be in the possession of the owner. The owner shall contact the Finance Officer to report change of ownership, loss or death of a licensed animal. If a tag or certificate is lost, either may be replaced for a fee of one dollar (\$1.00). The tag must be worn by all dogs and cats.

5.0213 License Fee Schedule. The fee for licenses shall be as follows:

Neutered/Spayed dog	\$5.00
Unneutered/Unspayed dog	\$10.00

The most current fee schedule specifically addresses dog licenses. Documentation from a veterinarian or other sufficient medical proof must be provided when licensing a neutered or spayed dog. The City Council may revise any or all license fees by resolution. The City Council may in special instances, after a hearing, exempt the license fee in individual cases.

5.0214 License Fee Exemptions. The licensing provisions of this chapter shall not apply to dogs in the custody of a veterinarian, or animal shelter or animal rescuer, or whose owners are nonresidents temporarily within the City for a period not exceeding 30 days. Also, when a blind person, physically disabled or hearing impaired person requests that no fee be charged to license his/her guide dog, or service dog, no fee shall be charged, upon submission of medical documentation attesting to said disability and/or service animal certification from a bona fide and recognized authority.

5.0215 Kennel Licenses Issued. The City Finance Officer, upon receipt of an application showing the owner's name and address, the name, breed, age, color and sex of each dog kenneled by the owner, a certificate signed by a qualified veterinarian that each dog has been vaccinated and payment of the appropriate license fee, as established by the City Council, shall issue a kennel license to the owners of dog kennels. All dogs housed in a licensed kennel shall be exempt from the other licensing provision of this ordinance.

5.0216 Harboring of strays. Any person who harbors any animal found astray within the city limits shall within twenty-four (24) hours, notify the police department.

5.0217 Irresponsible Animal Owner. Definition "Irresponsible animal owner" means any animal owner that has:

- A. Been convicted or plead guilty three times or more for separate incidents that occurred in any twelve month period concerning:
  - 1. An animal at large;
  - 2. An animal disturbing the peace;
  - 3. An unlicensed animal;
  - 4. An excessive number of animals; or
  - 5. Unsanitary premises due to animals.
- B. Been convicted or plead guilty two times or more for separate incidents that occurred in any thirty-six month period concerning:

1. Animal cruelty;
2. Animal neglect,
3. Keeping animals covered by section 6.12.60 without obtaining a permit; or
4. An animal declared a vicious animal.

5.0218 Determination. The determination of an "irresponsible animal owner" shall be in accordance with the following procedures:

- A. The Police Chief or the Police Chief's designee, upon being satisfied that an owner is an irresponsible animal owner, shall cause to be served upon the owner a written notice of said determination.
- B. The written notice shall contain:
  1. A finding that the owner is an irresponsible animal owner.
  2. A description of the acts relied upon in determining the owner is an irresponsible animal owner.
  3. A copy of the appropriate municipal code.
  4. A statement advising the owner of the right to request a hearing.
- C. Notice. Notice shall be by personal service or by certified mail to the owner.
- D. Request for hearing and appeal. Any owner advised that the owner is declared an irresponsible animal owner may have, upon request, a hearing with the officials making said determination as to whether the owner is an irresponsible animal owner. A request for a hearing must be made in writing with ten (10) days and delivered to the office of the city administrator or the city administrator's designee within the time stated in the notice or it will be conclusively presumed that the owner is an irresponsible animal owner.

The Police Chief or the Police Chief's designee will act as hearing officer. At the conclusion of the hearing or within three days thereafter, the hearing officer shall render a written decision as to whether the owner is an irresponsible animal owner. An appeal from this decision may be had by filing a written notice within five (5) with the hearing officer. This appeal will be heard before the city council at a time and place fixed by the council. The findings of the council shall be conclusive.

5.0219 Owner – Banned. If an owner is declared to be an irresponsible animal owner the owner shall be banned from having animals within the city limits of Elk Point.

5.0220 Impound. The Police Chief or the Police Chief's designee shall cause the animal to be impounded with the Siouxland Humane Society in Sioux City, Iowa if an owner has been declared an irresponsible animal owner and is found to have an animal within the city.

5.0221 Violations – Penalties. Any person who violates Sections 5.0204 through 5.0218 of this Ordinance shall be subject to a fine of Five Hundred Dollars (\$500.00). Each day a violation occurs shall be deemed a separate offense and subject to an additional Five Hundred Dollar (\$500.00) fine.

5.0221 General Prohibitions and Duties.

- A. No person shall aid or cause any animal, whether owned by such person or not, to escape confinement or impoundment, whether such confinement or impoundment be upon the such person's property or that of another, by opening any gate, door or window, by making an opening in any fence, enclosure or structure, or by unleashing such animal.
- B. It shall be prohibited for any person to permit or allow an animal owned by that person or under that person's custody or control to defecate upon public property, park property, public right-of-way, or the property of another.
- C. It shall be the duty of every person owning or having the custody or control of an animal to clean up, remove and dispose of the feces deposited by such animal upon public property, park property, public right-of way, or the property of another.
- D. It shall be the duty of every person owning or having the custody or control of an animal to physically restrain the animal within an enclosure or upon a leash when such animal is left unattended outside or is not at heel. The animal must be restrained so as to prevent the animal from leaving the premises of its owner or from coming in contact with public right-of-way or the property of another.
- E. It is unlawful for a person, owning or having the care or custody or control of an animal to permit such animal to disturb the peace and quiet of the neighborhood by barking, howling, whining, or making any other loud or unusual noise. Leaving an animal unattended that subsequently disturbs the peace and quiet of the neighborhood shall be in violation of this Chapter.
- F. In the event an animal is making any noise to the disturbance of the peace and quiet of the neighborhood and the person owning or having the care or custody or control over the animal cannot be found to remedy the situation or if found refuses to do so, the animal may be impounded. A notice of the impoundment must be left with the person or in an obvious place on the premises where the dog was removed. A written notice of impoundment must also be sent by certified mail, with return receipt requested, as soon as possible to the licensed owner of the animal if known; or the lessee of the premises upon which the animal was found, if known; or the record owner of the premises. Such notice is deemed completed at the time it is mailed, and any period to reply or abate begins to run from the date of mailing. The animal may be claimed on any regular work day during regular work hours. The impoundment fee will be assessed prior to release of the animal.
- G. It shall be prohibited for any person in any manner to interfere with any employee or designated representative of the City so as to hinder, delay or prevent his or her executing his or her duties pursuant to this Chapter.
- H. No person may set traps in the City for the purpose of apprehending wild or domesticated animals. This section does not prohibit:

1. Trapping mice, rats or other household vermin;
2. The setting of traps to destroy moles and other underground pests so long as the traps used may be triggered only by subsurface action; or
3. The setting of traps in the line of duty by an animal control officer or with written permission from and under supervision of an animal control officer or licensed pest-control operators.

Adopted this <sup>th</sup> day of 2016

CITY OF ELK POINT, SOUTH DAKOTA

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Officer

(SEAL)

First Reading:

Second Reading:

Passed and Approved:

Published:

## RESOLUTION #2016-8

**WHEREAS**, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

**NOW, THEREFORE BE IT RESOLVED,**

1. That Mayor Isabel Trobaugh is hereby authorized to execute and file an application on behalf of the City of Elk Point with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the Elk Point Parks Equipment Project for the City of Elk Point, Union County, South Dakota and its Environs.
2. That Isabel Trobaugh, Mayor is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Elk Point, Union County shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

### CERTIFICATE OF RECORDING OFFICER

The undersigned duly qualified and acting Finance Officer of the City of Elk Point, Union County does hereby certify: That the attached Resolution is a true and correct copy of Resolution, authorized the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the Elk Point City Council duly held on the 1<sup>st</sup> day of August, 2016 and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

**IN WITNESS WHEREOF**, I have hereunto set my hands this 1<sup>st</sup> day of August, 2016.

Voting in favor of this Resolution:

Voting Against:

\_\_\_\_\_  
Isabel Trobaugh  
Mayor

\_\_\_\_\_  
Erika Hammitt  
Finance Officer

(SEAL)

# Basin Electric Power Cooperative

## Memorandum

**To:** Basin Electric Member Managers  
**From:** Mark D. Foss, Senior Vice President & General Counsel  
**Date:** July 20, 2016  
**Subject:** 2016 Annual Meeting Designation of Authorized Representative Form

Enclosed is the form for ***Designation of Authorized Representative*** to the Basin Electric Power Cooperative (Basin Electric) Annual Meeting scheduled for Wednesday and Thursday, November 9-10, 2016, at the Bismarck Event Center Exhibition Hall, 315 South 5th Street, Bismarck, ND 58504.

**For your Authorized Representative to be eligible to vote at the Basin Electric Annual Meeting, the enclosed *DESIGNATION OF AUTHORIZED REPRESENTATIVE* form must be completed and returned prior to October 17, 2016 by one of the following methods:**

**(1) by mail to**

**Basin Electric Power Cooperative  
Attention: Michelle Wiedrich  
Office of General Counsel  
1717 East Interstate Avenue  
Bismarck, ND 58503-0564**

**(2) scanned and e-mailed to:**

**[mwiedrich@bepc.com](mailto:mwiedrich@bepc.com)**

**Our department no longer has a fax machine.**

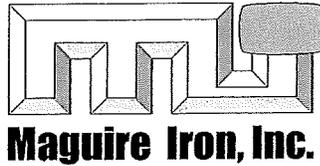
**Please note that return of this form DOES NOT register your delegate and alternate for the annual meeting.**

Later this summer, Basin Electric's Communications Department will send an email with the link to all of the 2016 Annual Meeting information, including registration, to all member cooperative managers. Please watch your mail for this 2016 Annual Meeting website link.

If you have questions or if I can be of assistance, please call Michelle Wiedrich or me at 1-800-242-2372.

/s/  
mdf/mw  
Enclosure

P.O. Box 1446  
Sioux Falls, SD 57101  
Phone (605) 334-9749  
Fax (605) 334-9752



**WATER TOWER SPECIALISTS**  
Established 1915  
New and Used Tanks  
www.maguireiron.com

# CONTRACT

This contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the \_\_\_\_\_ City of Elk Point, South Dakota hereinafter called the "Owner" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" for and in consideration of the mutual covenants and promises hereinafter contained.

**WITNESSETH:**

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

### Riser Pipe in Bottom of Riser Column, Cone Elevated Water Tower

1. Contractor will remove the old drain pipe and the existing 8" riser pipe from the bottom of the riser column on the Owner's 50MG Cone Elevated water tower, and leave on site for Owner's disposal.
2. Contractor will furnish and install approximately 8' of new 8" schedule 40 steel pipe into the bottom of the riser column making connection to the existing base elbow. New riser pipe will include a new 8" stainless steel, bellows type expansion joint.
3. Contractor will furnish and install a new sub-saucer into the bottom of the riser column to weld the pipe connection into the riser column, followed by cleaning and epoxy coating the area of repairs in the bottom of the riser column.
4. Contractor will disinfect the tank upon completion of the work.

**LUMP SUM: \$ 17,920.00**

**Note:** Owner is responsible for digging out to the existing base elbow. If contractor needs to dig out to the base elbow, add \$ 3,500.00 to the above pricing.

*Owner is responsible for disposal or salvage of all remaining material to include spent blast media, paint containers, and other job site related material.*

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of \$ as above plus applicable sales and/or use tax shall become due and payable in full. Maguire Iron, Inc. reserves the right to impose fuel or other surcharges in effect at the time of project performance. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage. If there is any sandblasting involved in the work, Owner will be responsible for collection and disposal of any and all blast media.

**Terms:** Net 30 days from acceptance and invoicing. A service charge of 1 1/2% per month (annual rate of 18%) will be charged on past due accounts.

Maguire Iron, Inc. will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner.

**HAZARDOUS MATERIAL DISCLAIMER:**

*In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State.

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto.

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

Owner City of Elk Point, South Dakota

By \_\_\_\_\_ (Title)

By \_\_\_\_\_ (Title)

Date Accepted: \_\_\_\_\_

*Upon acceptance, please provide two (2) signatures and date the agreement.*

## MAGUIRE IRON, INC.

By  7/21/16  
(Authorized Agent) (Date)  
Richard Kemmis



Proposal From  
**UTILITY SERVICE CO., INC.**

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309  
 Toll-free: 855-526-4413 | Fax: 478-987-2991  
 utilityservice.com

Date: 7/21/16

Submitted by: **Nichole Grasma**

Local Phone: **(605) 471-0069**

SFID:

CN:

SO:

Proposal Submitted To: <b>The City of Elk Point</b>			Phone Number: <b>(605) 356-2141</b>	Fax Number: <b>(605) 356-2336</b>	
Street Address: <b>106 W Pleasant St</b>			Description of Work to be Performed: <b>Washout / Condition Assessment / Disinfection</b>		
City: <b>Elk Point</b>	State: <b>SD</b>	Zip Code: <b>57025</b>	Tank Name: <b>Old Tank</b>		
Accounts Payable Contact Name: <b>Erika Hammitt</b>	Email: <b>ehammitt@iw.net</b>		Job Site Address: <b>Jackson Street (Near the Fire Station)</b>		
Job Contact (Inspection Reports): <b>Jerry Boom</b>	Email: <b>buumerstreet@iw.net</b>		County / Parish: <b>Union</b>	Tank Size: <b>135,000</b>	Tank Style: <b>Cone Top</b>

Utility Service Co., Inc. agrees to provide all labor, equipment, and materials needed to complete the following:

1. A date shall be coordinated by both parties for the necessary repairs.
2. The City of Elk Point is responsible for excavating the ground outside the valve pit area.
3. The City of Elk Point is responsible for purchasing the short piece of ductile iron pipe from the current PVC pipe, the pedestal 90 and necessary connections.
4. Suez request The City of Elk Point to assist our crews with the repairs by providing knowledge of the work area and operating the backhoe to complete this portion of the project.
5. Suez will supply the material and labor for the repair from the pedestal 90 up thru the floor of the tank.
6. All the piping will be 8".
7. Suez will remove the existing drain from the floor and plate the hole.

If additional parts are required and work cannot be completed resulting in additional days on the job site, there will be an additional charge of \$1,300.00 per day, not to exceed \$12,000.00 without prior authorization from the City of Elk Point.

The existing manway is a 14" X 18" manway, it is highly recommended that a new 24" manway be installed on the opposite side of the existing manway.

Please sign and date this proposal and fax one copy to our office.

**Twelve Thousand XXX and -----00/100 Dollars \$12,000.00**

Payment to be made as follows: **Payment in Full Completion of Work – plus all applicable taxes**  
**Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233**

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
USCI Signature

Note: This proposal may be withdrawn by us if not accepted within         Sixty (60)         days.

**Acceptance of Proposal -** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Printed Name \_\_\_\_\_

## City Administrator's Report

August 2016

The Safe Routes to School project is near completion. New sidewalks have been constructed from Court Street south of Jefferson to Lexington. The grass has to be seeded and requested new trees planted.

I have coordinated and answered questions for County Highway officials and their petition to vacate 10 block of S. Pickney Street. This will be on Monday, August 1<sup>st</sup> City Council agenda.

Public Works Director Buum and myself have gone around town and focusing on residences with overgrown tree limbs protruding over the public streets or alleys. Letters have been submitted and hand delivered to the residences.

I worked with Police Chief Limoges dealing with a vicious dog issue. We talked to several concerned residents and the dog owner. The dogs were taken out of town by the owners. I have had meetings with Chief Limoges and we will be proposing revised animal control ordinance and take before the Mayor and City Council.

Public Works Director Jerry Buum and myself met with Denny Limoges at the ThermoBond plant. Mr. Limoges showed us some new concrete replacement he will have to do and improve the drainage along the street. It has been pretty beat up over the years due to heavy trucks and equipment.

The department heads and myself met and went over projects that are planned for the 2017 budget. We are obtaining cost quotes. We will be very soon meeting with the city budget committee with the budget proposal.

I have made per the Housing and Rehabilitation Commission Board recommendations revisions to their tenant lease agreement regarding the installation of appliances and ceiling fans placed by tenants.

I assisted interviewing prospective part time police officers with Police Chief Limoges. Part time officers are needed to assist with full time officers taking time off for vacations, holidays, sick leave and other approved time. One candidate will be presented for approval at the August 1<sup>st</sup> City Council meeting.

August 2016

I attended the All Points Board of Directors and the Southeast South Dakota Tourism Board meeting this month. I am a member of both boards.

Kim McLaury, City Engineer, Jerry Buum, and myself met to discuss lagoon planning. As you are aware part of the development park project is to take the clay soil from the development park and place in one our lagoon cells. This cell will be utilized. We are thinking of running a pipe between the cells as recommended by the DENR. It should also be the most cost effective program.

Everything was sent in to SECOG for the SD DOT community access grant for the Rose Street project. The application and supporting material was submitted to the DOT prior to the July 15<sup>th</sup> deadline. Once a grant decision is made by the DOT we will compile financial data in a sources/uses funds format to see how they funds can be allocated for the Rose Street project and present at a Council meeting.

I will be working with SECOG completing the SD Game, Fish, & Parks LWCF grant to the acquisition of new playground equipment. The application deadline is August 26, 2016.

I met with Rick Mayko, the state forester from Sioux Falls. Mr. Mayko have me a tree community threat assessment protocol. I also have a data CD for computer use of this report. In the past a tree inventory conducted data on all actively managed publically owned trees in parks, on city managed properties, or in easements and planting strips along streets. 37% of the trees are green ash followed by 12% northern hackberry. The ash trees are a concern because of the EAB threats. The report recommends the planting of all ash species except Mountain Ash should be discontinued to reduce possible EAB threats. The report is available upon request.

Erika Hammitt, Jerry Buum, Jacob Limoges and myself had a leadership training program. It will a series of three full days beginning July 27<sup>th</sup> at the Pointe. This is a Fred Pryor program dealing with human resources, leadership and management styles. The program continues for one day in August and the final day in September. County managers, All Points Health Clinic and city officials are attending this training program.

## **July Department Head Report**

July 6, 2016-July 29, 2016

1. The trailer ordinance is being followed very well, I had to send out a couple letters but the public is doing a great job at making sure they keep their trailers off the street.
2. The Crown Vic is still running rough even after everything was fixed in it. I have been searching for lease programs and loans for a vehicle. I am still waiting on the lease quotes but I feel that they are some very good options to get the police vehicle back on a schedule to replace them.
3. Baseball season is done but I will be leaving the speed trailer at the park till summer ends. After school starts I will be moving the speed trailer somewhere on Court Street since that was a street that I have received a lot of complaints on speed.
4. I have looked into a public range by the dump and it looks like a great place to have a range. The only issue would be that the range is the future landfill site.
5. I have looked into all the applications that I have received and I believe TJ North would be able to assist the police department as an on call officer. A lot of my current on call officers are very busy this summer and some have had schedule changes which has changed their days off. This has made it very difficult for the full time officers to take any time off. After speaking with TJ about the requirements of working as an on call officer, I am hopeful that he will be able to cover some shifts.
6. All the full time officers have qualified with their rifles at a master qualification.

### **Agency Assists/911 calls**

- Ambulance-5
- Fire Department-2
- South Dakota Highway Patrol-0
- Union County Sheriff's Office-4
- Other agencies-2
- 911- 1
- 911 hang-up- 0

### **Accidents**

- Private Property-1
- Non state reportable- 0
- State reportable accidents- 1

### **Alcohol offenses**

- There were no alcohol offense this month

### **Animal calls**

- Animals other than dog(Trap setting, non domesticated animal)-1
- Dogs at large-1
- Barking dog- 0

- Dog Bite- 0
- Found dog- 0

### **Assault**

- Simple assault-0

### **Burglary**

- There were no vehicle burglaries investigated.

### **City Business**

- City Business(Utility calls, paper service, council meetings, etc)-5
- Burnt out street lights- 0
- Shut off notices- 20
- Training-2

### **Civil matters**

- There were no civil matters this month

### **Code Enforcement**

- Parking/trailer violations-6
- Misc code enforcement(grass, trees, waster etc)-0

### **Community Policing**

- There was **30** reports for community policing contacts

### **Complaints**

- Misc complaints(Noise, driving, fireworks etc)-3

### **Criminal Trespassing**

- There were no trespassing violations.

### **Investigations**

- Domestic violence investigation- 2
- Other Investigations- 0

### **Door checks**

- Open doors-0

### **Drug offenses**

- There were no drug offenses this month.

### **Elk Point-Jefferson School**

- Safety talk- 0
- Dare-None this month
- Community policing(walk thru, activities)-0
- Truancy-0

### **Traffic Violations Contacts**

- Equipment violation contacts-1
- Truck route violation contacts- 0
- Speeding violation contacts- 7

- Golf Cart violation- 0
- Other violation contacts-4
- Driver's license violation contacts-0

#### **Family Matters**

- There no calls for service this month.

#### **Firearm Offenses**

- There were no calls for service this month.

#### **Reports Issued in Error**

- There were no reports issued in error this month.

#### **Juvenile Offenses**

- There was 2 juvenile offense this month

#### **Lost and found**

- There were no items lost and reported to the police department this month.

#### **Ministerial aide**

- There was 1 Ministerial aid given.

#### **Motorist assist**

- There were 3 motorists in need of help.

#### **Other**

- Anything other than what was previously noted would be placed in this other column. The police department had 12 contacts.

#### **Paper Service**

- Civil papers served- 1
- Papers served-3
- Protection order papers served- 0

#### **Security checks**

- Patrol-58
- Commerical-136
- Park-59
- Residential-0

#### **Suspicious activity/vehicle**

- There was 0 suspicious activities there were investigated.

#### **Thefts**

- There was 1 thefts that was investigated

#### **Vandalism**

- There were no call for service this month

#### **Vehicle maintenance**

- There was 1 vehicle maintenance report this month

**Warrants served**

- There were no warrant arrest this month.

**Welfare Check**

- There was 5 welfare checks this month

## JULY 2016 FINANCE OFFICE DEPARTMENT HEAD REPORT

I attended budget training in Sioux Falls. It was very beneficial as we are currently going through the budget process.

I have met with Dennis, Jerry and Jacob to begin preliminary work on the projected projects and equipment purchases for the 2017 Budget. I would like to meet with the Budget Committee in the next couple of weeks to begin the process. The council will be presented the budget spreadsheets prior to the September meeting and we will have to schedule a special meeting in September to give final reading.

I am still working with Quam and Berlin on the 2015 Annual Audit to get it completed and filed with the Department of Legislative Audit. I will complete the MDA Report to be submitted along with the audit report.

They plan on closing the swimming pool on Sunday, August 14<sup>th</sup> at 5:00pm for the season.

I attended the City's health insurance renewal meeting in Sioux Falls. The city employee's insurance increase will be 34.19% effective January 1, 2017. I am currently getting quotes from other insurance companies.

I also attended a SEAFOG Meeting on July 20<sup>th</sup> in Sioux Falls.

Payroll and accounts payable were done on July 5<sup>th</sup>, 12<sup>th</sup> & 18<sup>th</sup>

Figured sales tax for general, electric and garbage funds.

Weekly deposits were made to both Liberty National Bank and First Dakota National Bank.

Prepared and sent notices to the Leader-Courier.

Prepared Council Meeting agendas, minutes and packets.

Monthly bank statements were done for the accounts First Dakota National, South Dakota FIT and Liberty National.

Total June 2016 Expenditures: \$278,877.83

Total June 2016 Revenue: \$371,450.42

First Dakota National Bank Checking Account Beginning Balance for June 2016: \$1,707,303.15

First Dakota National Bank Checking Account Ending Balance for June 2016: \$1,800,631.40

UDAG/Trust & Agency Account Ending Balance as of June 2016: \$138,420.24

SD FIT Account Ending Balance as of June 2016 - \$562,179.38

Liberty National Bank Water Fund Reserve as of June 2016 - \$45,106.45

Liberty National Bank CD - \$547,977.25

### Cash Balance Worksheet

June 2016

Fund	Fund Balances June 2016
<b>General Fund</b> Restricted for Equipment Purchase Reserved for Rose Street Construction Nonspendable Inventory Unassigned Fund Balance	\$24,000.00 \$40,000.00 \$25,756.32 \$888,629.50
<b>Liquor, Lodging, Dining Sales Tax Fund</b> Restricted Fund Balance	\$24,959.98
<b>Water Fund</b> Reserved for Rose Street Construction Restricted for Revenue Bond Restricted for Loan Requirement Unassigned Fund Balance	\$70,000.00 \$10,895.64 \$27,500.00 \$246,422.71
<b>Sewer Fund</b> Reserved for Rose Street Construction Restricted for Revenue Bond Restricted for Loan Requirement Unassigned Fund Balance	\$50,000.00 \$15,806.49 \$27,500.00 \$61,531.55
<b>Electric Fund</b> Restricted for Refunding Certificates Restricted for Revenue Bond Restricted for others Unassigned Fund Balance	\$508,383.02 \$187,977.32 \$2,827.74 \$975,295.57
<b>Garbage Fund</b> Unassigned Fund Balance	\$72,465.44
<b>T&amp;A Fund</b> Unassigned Fund Balance	\$579.28

# Department Head Report

July 2016

Business dumpsters are picked up twice a week and residential garbage is picked up once a week. We are getting down to crunch time on implementing this garbage ordinance. I would like some guidance from the City Council on how much more time do we give the customers. We have had a lot of cans delivered but in my estimation we have about one hundred homes that are not complying with the ordinance. Dennis has made up some stickers that we can place on the cans and bags that do not comply with the ordinance, but I would like to know how much more time do we give them? This is going to be a process I know but we are looking forward to the end result.

We have fogged for mosquitoes in the City twice, once in Jefferson for their Days of 59 and for the Summer Jam last weekend. One thing to remember, the hot humid days that we have experienced in the last couple of weeks actually helps in controlling the mosquitoes; either they simply die when their water supplies dry up or they simply cannot take the 100 plus degree heat index but they don't show up in the really humid evenings. To answer a question last month, we don't and I won't waste grant money fogging for gnats in the park. In reality we are fogging to control the spread of the West Nile Virus not trying to get rid of all the nuisance mosquitoes in town; which is virtually impossible. There is something said for self-preservation, any insect repellent with DEET or Absorbine Junior goes a long way in keeping the nuisances away. Now I can step off my soap box.

We have pretty much finished up the re-location of the utilities on the Safe Routes to School project. The electric guys did some electric work in the park for Summer Jam; made more of an updated and permanent structure just off of Jefferson Street for future events that would require electricity. The guys had to change a transformer in a back yard that was surrounded by landscaping. I'm thinking that would be a good topic for the newsletter or some kind of notification that we have to be able to access our utilities.

We had to wait for the warranty work for the peeling paint to be completed in order to fill the small water tower. When Troy started to fill it he discovered that it had a leak underneath the stem. We excavated the site and we found that right under the floor of the stem, in the fill pipe we have a hole. I have received two quotes: Maguire Iron, Inc. \$17,920.00 and Utility Service Co. Inc. \$12,000.00. The second one is based out of Georgia but their welding crew is in Watertown doing some work and their sales representative is from the Sioux Falls area. I have talked to her and she said they could be here in the next week. We use this tower for additional water storage and I think we should take the low bid and get this tower back on line.

Rube and attended a seminar in Coleman SD on cleaning up lagoon samples. It was a very interesting but it would be very expensive to install at this time. If we would get a large industry that would over load our system, this might be the way to go. I will provide pictures at the meeting.

Our summer help will be leaving us in the next couple of weeks.

# AUGUST 2016

## CITY OF ELK POINT

Farmers Market is held in the City Hall parking lot on Tuesdays from 5:30 to 7:30 pm

The Elk Point Swimming Pool will close for the season on Saturday, August 15!

Recycling is available Monday & Thursday 5 to 7pm @ recycle shed east of water treatment plant. Rubble site open on Wednesday 5-8pm and Saturday 9am-5pm.

SUN	MON	TUE	WED	THU	FRI	SAT
	1 City Council @ 7pm RECYCLING 5-7PM	2 Farmers Market	3 Landfill Open 5-8pm	4 RECYCLING 5-7pm	5	6 Landfill Open 9am-5pm
7	8 RECYCLING 5-7PM	9 Farmers Market 5:30-7:00pm	10 HRC Meeting @ 9:00am Landfill Open 5-8pm	11 RECYCLING 5-7pm	12	13 Landfill Open 9 am-5pm
14	15 RECYCLING 5-7pm	16 Farmers Market 5:30-7:00 pm	17 SDML Policy Committees @ Ft. Pierre, Landfill Open 5-8pm	18 RECYCLING 5-7pm	19	20 Landfill Open 9am-5pm Swimming Pool Closes @ 5pm
21	22 RECYCLING 5-7pm	23 Farmers Market 5:30-7:00pm	24 SEFOG mtg @ Sioux Falls Landfill Open 5-8pm	25 RECYCLING 5-7pm	26	27 Landfill Open 9 am-5pm
28	29 RECYCLING 5-7pm	30 Farmers Market 5:30-7:00 pm	31 Landfill Open 5-8pm			





